

SUPREME COURT OF QUEENSLAND

REGISTRY: Brisbane
NUMBER: 3383 of 2013

Applicants: **RAYMOND EDWARD BRUCE AND VICKI PATRICIA BRUCE**

AND

First Respondent: **LM INVESTMENT MANAGEMENT LIMITED
(IN LIQUIDATION) ACN 077 208 461 IN ITS
CAPACITY AS RESPONSIBLE ENTITY OF THE LM
FIRST MORTGAGE INCOME FUND**

AND

Second Respondent: **THE MEMBERS OF THE LM FIRST MORTGAGE
INCOME FUND ARSN 089 343 288**

AND

Third Respondent: **ROGER SHOTTON**


AND

Intervener: **AUSTRALIAN SECURITIES & INVESTMENTS
COMMISSION**

**CERTIFICATE OF EXHIBIT
VOLUME 2 OF 3**

Exhibit "DW-102" (pages 201 to 486) to the Affidavit of **DAVID WHYTE** sworn
this 13th day of November 2018


Deponent


Solicitor/A Justice of the Peace

CERTIFICATE OF EXHIBIT:
Form 47, R.435

TUCKER & COWEN
Solicitors
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Filed on behalf of the Applicant

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BR	George Lethbridg Graduate Accountant	Assets	17/10/2018	0.6 \$	132.00	Summarising the outdated valuations for the LM borrowers to assist in the EY claim.
BR	George Lethbridg Graduate Accountant	Assets	17/10/2018	0.6 \$	132.00	Compiling documents to be supplied to the solicitors regarding the EY claim
BR	George Lethbridg Graduate Accountant	Assets	17/10/2018	0.3 \$	66.00	Providing USB containing borrower valuations to Gadens to assist in the EY claim.
BR	George Lethbridg Graduate Accountant	Assets	18/10/2018	0.5 \$	110.00	Interrogating LM server for Internal audit procedures and correspondence with EY to assist in the EY auditor claim
BR	George Lethbridg Graduate Accountant	Assets	18/10/2018	0.3 \$	66.00	Discussion with Arthur Taylor regarding EY claim and documents to be provided to the solicitors and cross-checks to be performed.
BR	George Lethbridg Graduate Accountant	Assets	18/10/2018	0.9 \$	198.00	Reconciled the LMFJIF Loan Book Schedule with the source documents and reported the inconsistencies to Arthur Taylor
BR	George Lethbridg Graduate Accountant	Assets	18/10/2018	0.6 \$	132.00	Reconciled the LMFJIF Loan Book Schedule with the source documents and reported the inconsistencies to Arthur Taylor
BR	George Lethbridg Graduate Accountant	Assets	18/10/2018	0.6 \$	132.00	Interrogating LM server for documents indicating LM cut back on internal audit process to assist in the EY claim
BR	George Lethbridg Graduate Accountant	Assets	18/10/2018	1 \$	220.00	Summarising and locating documents regarding the investigations undertaken by ASIC on FMJIF and what provoked them to undertake these investigations for the audit periods under consideration to assist in EY claim.
BR	George Lethbridg Graduate Accountant	Assets	18/10/2018	1 \$	220.00	Summarising and locating documents regarding the investigations undertaken by ASIC on FMJIF and what provoked them to undertake these investigations for the audit periods under consideration to assist in EY claim.
BR	George Lethbridg Graduate Accountant	Assets	19/10/2018	0.3 \$	66.00	Discussion with Arthur Taylor regarding providing the documents under the request for particulars to our solicitors for review to assist in the EY claim
BR	George Lethbridg Graduate Accountant	Assets	19/10/2018	0.3 \$	66.00	Supplying documents under the request for particulars to our solicitors to assist in the EY claim
BR	George Lethbridg Graduate Accountant	Assets	19/10/2018	0.2 \$	44.00	Reviewing Loan Book schedule to assist in EY claim
BR	George Lethbridg Graduate Accountant	Assets	22/10/2018	0.3 \$	66.00	Discussion with Arthur Taylor regarding the extraction of emails from LM server performed by SuretyIT and how to disclose this process to EY lawyers.
BR	George Lethbridg Graduate Accountant	Assets	22/10/2018	0.2 \$	44.00	Interrogating LM server for documents relating to EY's head compliance auditor for LM to assist in the EY claim.
BR	George Lethbridg Graduate Accountant	Assets	22/10/2018	0.3 \$	66.00	Discussion with Arthur Taylor regarding the documents provided in response to the request for particulars and what further we should provide to Gadens to aid the claim.
BR	George Lethbridg Graduate Accountant	Assets	22/10/2018	0.2 \$	44.00	Providing a USB to Gadens containing documents assisting in the EY claim
BR	George Lethbridg Graduate Accountant	Assets	22/10/2018	0.3 \$	66.00	Interrogating LM server for documents relating to EY's head compliance auditor for LM to assist in the EY claim.

BR	George Lethbridg Graduate Accountant	Assets	22/10/2018	0.5 \$	110.00	Discussion with Arthur Taylor regarding the EY claim and the head audit compliance partner. Instructions from Arthur Taylor to obtain documents relating to the head audit compliance partner.
BR	George Lethbridg Graduate Accountant	Assets	22/10/2018	0.8 \$	176.00	Interrogating LM server for documents relating to EY's head compliance auditor for LM to assist in the EY claim.
BR	George Lethbridg Graduate Accountant	Assets	23/10/2018	0.5 \$	110.00	Discussion with Arthur Taylor regarding the compliance plan auditor partner - Michael Reid and any documents where he refers to the valuation policies
BR	George Lethbridg Graduate Accountant	Assets	23/10/2018	0.6 \$	132.00	Interrogating LM server for documents relating to the compliance plan audit partner and his knowledge of the valuation policies to assist in the EY claim.
BR	George Lethbridg Graduate Accountant	Assets	23/10/2018	0.5 \$	110.00	Interrogating LM server for documents relating to the compliance plan audit partner and his knowledge of the valuation policies to assist in the EY claim.
BR	George Lethbridg Graduate Accountant	Assets	23/10/2018	0.6 \$	132.00	Interrogating LM server for documents relating to the compliance plan audit partner and his knowledge of the valuation policies to assist in the EY claim.
BR	George Lethbridg Graduate Accountant	Assets	23/10/2018	0.2 \$	44.00	Interrogating LM server for documents relating to the compliance plan audit partner and his knowledge of the valuation policies to assist in the EY claim.
BR	George Lethbridg Graduate Accountant	Assets	24/10/2018	0.3 \$	66.00	Interrogating LM server for documents relating to the compliance plan audit partner and his knowledge of the valuation policies to assist in the EY claim.
BR	George Lethbridg Graduate Accountant	Assets	24/10/2018	0.5 \$	110.00	Interrogating EY documents for documents relating to the compliance plan audit partner and his knowledge of the valuation policies and recovery costs to assist in the EY claim.
BR	George Lethbridg Graduate Accountant	Assets	24/10/2018	0.6 \$	132.00	Interrogating EY documents for documents relating to the compliance plan audit partner and his knowledge of the valuation policies and recovery costs to assist in the EY claim.
BR	George Lethbridg Graduate Accountant	Assets	24/10/2018	0.4 \$	88.00	Searching for a register of the EY audit team to assist in EY audit claim.
BR	George Lethbridg Graduate Accountant	Assets	24/10/2018	0.4 \$	88.00	Summarising all information found on the Compliance Audit Partner to assist Arthur Taylor in the EY claim.
BR	George Lethbridg Graduate Accountant	Assets	24/10/2018	0.5 \$	110.00	Discussion with Arthur Taylor regarding LM servers we have access to and giving him instructions to access LM archived emails.
BR	George Lethbridg Graduate Accountant	Assets	25/10/2018	0.3 \$	66.00	Assisting Arthur Taylor with understanding the LM server and how SuretyIt provided a copy of it to Law and Order
BR	George Lethbridg Graduate Accountant	Assets	25/10/2018	0.8 \$	176.00	Interrogating LM server for documents relating to EY's head compliance auditor for LM to assist in the EY claim.
BR	George Lethbridg Graduate Accountant	Assets	26/10/2018	0.5 \$	110.00	Discussion with Arthur Taylor regarding the interrogation of LM employee emails to EY audit staff.
BR	George Lethbridg Graduate Accountant	Assets	29/10/2018	0.3 \$	66.00	Discussion with Arthur Taylor regarding obtaining ledgers for LM feeder funds for Counsel.
BR	George Lethbridg Graduate Accountant	Assets	29/10/2018	0.6 \$	132.00	Exporting ledger transactions from LM server to assist Arthur Taylor in the disclosure to Counsel for the feeder fund claim.

BR	George Lethbridg Graduate Accountant	Assets	29/10/2018	0.1 \$	22.00	Exporting ledger transactions from LM server to assist Arthur Taylor in the disclosure to Counsel for the feeder fund claim.
BR	George Lethbridg Graduate Accountant	Assets	29/10/2018	0.3 \$	66.00	Exporting ledger transactions for the feeder funds from LM server to assist Arthur Taylor in the disclosure to Counsel for the feeder fund claim.
BR	George Lethbridg Graduate Accountant	Assets	29/10/2018	0.3 \$	66.00	Exporting ledger transactions for the feeder funds from LM server to assist Arthur Taylor in the disclosure to Counsel for the feeder fund claim.
BR	George Lethbridg Graduate Accountant	Assets	29/10/2018	0.7 \$	154.00	Obtaining the bank statements for LMFMIF for the periods 2009-2013 for evidence to assist in the feeder fund claim.
BR	George Lethbridg Graduate Accountant	Assets	30/10/2018	0.4 \$	88.00	Interrogating LM server for investor capital distributions summary to assist Alastair Raphael with the Foreign Currency investor holdings.
BR	George Lethbridg Graduate Accountant	Assets	30/10/2018	0.8 \$	176.00	Tracing Fund transactions in bank statements and ledgers to redemptions in the feeder funds transaction statement for supporting evidence in the feeder claim. Used redemption authorisation documents to clarify if cash or book entry.
BR	George Lethbridg Graduate Accountant	Assets	30/10/2018	1 \$	220.00	Tracing Fund transactions in bank statements and ledgers to redemptions in the feeder funds transaction statement for supporting evidence in the feeder fund claim. Used redemption authorisation documents to clarify if cash or book entry.
BR	George Lethbridg Graduate Accountant	Assets	30/10/2018	0.7 \$	154.00	Tracing Fund transactions in bank statements and ledgers to redemptions in the feeder funds transaction statement for supporting evidence in the feeder fund claim. Used redemption authorisation documents to clarify if cash or book entry.
BR	George Lethbridg Graduate Accountant	Assets	30/10/2018	0.7 \$	154.00	Tracing Fund transactions in bank statements and ledgers to redemptions in the feeder funds transaction statement for supporting evidence in the feeder fund claim. Used redemption authorisation documents to clarify if cash or book entry.
BR	George Lethbridg Graduate Accountant	Assets	30/10/2018	0.3 \$	66.00	Discussion with Arthur Taylor regarding Feeder fund redemptions and supporting documents we should obtain for mediation.
BR	George Lethbridg Graduate Accountant	Assets	30/10/2018	0.7 \$	154.00	Tracing Fund transactions in bank statements and ledgers to redemptions in the feeder funds transaction statement for supporting evidence in the feeder fund claim. Used redemption authorisation documents to clarify if cash or book entry.
BR	George Lethbridg Graduate Accountant	Assets	30/10/2018	0.8 \$	176.00	Tracing Fund transactions in bank statements and ledgers to redemptions in the feeder funds transaction statement for supporting evidence in the feeder fund claim. Used redemption authorisation documents to clarify if cash or book entry.
BR	George Lethbridg Graduate Accountant	Assets	30/10/2018	0.8 \$	176.00	Tracing Fund transactions in bank statements and ledgers to redemptions in the feeder funds transaction statement for supporting evidence in the feeder fund claim. Used redemption authorisation documents to clarify if cash or book entry.
BR	George Lethbridg Graduate Accountant	Assets	30/10/2018	1 \$	220.00	Tracing Fund transactions in bank statements and ledgers to redemptions in the feeder funds transaction statement for supporting evidence in the feeder fund claim. Used redemption authorisation documents to clarify if cash or book entry.
BR	George Lethbridg Graduate Accountant	Assets	31/10/2018	0.9 \$	198.00	Tracing Fund transactions in bank statements and ledgers to redemptions in the feeder funds transaction statement for supporting evidence in the feeder fund claim. Used redemption authorisation documents to clarify if cash or book entry.
BR	George Lethbridg Graduate Accountant	Assets	31/10/2018	1.5 \$	330.00	Drafted narration to Arthur Taylor explaining the different reasons FMIF authorised redemptions for the Feeder Funds to assist in the Feeder Fund claim.

BR	George Lethbridg Graduate Accountant	Assets	31/10/2018	0.6 \$	132.00	Tracing Fund transactions in bank statements and ledgers to redemptions in the feeder funds transaction statement for supporting evidence in the feeder fund claim. Used redemption authorisation documents to clarify if cash or book entry.
BR	George Lethbridg Graduate Accountant	Assets	31/10/2018	0.8 \$	176.00	Tracing Fund transactions in bank statements and ledgers to redemptions in the feeder funds transaction statement for supporting evidence in the feeder fund claim. Used redemption authorisation documents to clarify if cash or book entry.
BR	George Lethbridg Graduate Accountant	Assets	31/10/2018	0.2 \$	44.00	Tracing bank statement transactions to redemptions in the feeder funds transaction statement. Extract ledger containing redemption information. Used redemption authorisation documents to clarify if cash or book entry.
BR	George Lethbridg Graduate Accountant	Assets	31/10/2018	0.8 \$	176.00	Tracing Fund transactions in bank statements and ledgers to redemptions in the feeder funds transaction statement for supporting evidence in the feeder fund claim. Used redemption authorisation documents to clarify if cash or book entry.
BR	George Lethbridg Graduate Accountant	Assets	31/10/2018	1 \$	220.00	Tracing Fund transactions in bank statements and ledgers to redemptions in the feeder funds transaction statement for supporting evidence in the feeder fund claim. Used redemption authorisation documents to clarify if cash or book entry.
BR	George Lethbridg Graduate Accountant	Assets	31/10/2018	0.5 \$	110.00	Obtained transaction statements and investor registers for Ainsley Watt to assist in the feeder fund claim.
BR	George Lethbridg Graduate Accountant	Assets	31/10/2018	1 \$	220.00	Updated redemption summary prepared for the feeder fund mediation in line with our solicitors request.
BR	George Lethbridg Graduate Accountant	Assets	31/10/2018	0.3 \$	66.00	Updated redemption summary prepared for the feeder fund mediation in line with our solicitors request.
BR	Ryan Whyte	Undergraduate Assets	1/05/2018	0.30 \$	52.50	Meeting with Arthur Taylor in regards to payments made to FMIF from the MPF. Review the suspense account ledger and determine which feeder funds the MPF paid FMIF's money too.
BR	Ryan Whyte	Undergraduate Assets	21/05/2018	1.50 \$	262.50	Locate and review taxation statements for the period 2008 to 2012 for the feeder funds that have an investment in LM First Mortgage Income Fund. Prepare email and email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate Assets	21/05/2018	0.80 \$	140.00	Locate and review the constitutions for the feeder funds of LM First Mortgage Income Fund. Email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate Assets	22/05/2018	0.60 \$	105.00	Meeting with Arthur Taylor in regards to the claim against the feeder funds. Export and review the feeder fund investor transaction statements, application forms and the master register.
BR	Ryan Whyte	Undergraduate Assets	22/05/2018	0.40 \$	70.00	Locate and review investor application forms and documents in relation to the feeder fund claim. Email Arthur with findings.
BR	Ryan Whyte	Undergraduate Assets	4/06/2018	1.30 \$	227.50	Locate and review documentation in relation to the minutes of meetings for the credit committee in regards to two borrowers of the FMIF. Export and review emails from the LM server in relation to same re claim against the Auditors. Email Arthur findings.
BR	Ryan Whyte	Undergraduate Assets	4/06/2018	0.80 \$	140.00	Cont. Locate and review documentation in relation to the minutes of meetings for the credit committee in regards to two borrowers of the FMIF. Export and review emails from the LM server in relation to same re claim against the Auditors.

BR	Ryan Whyte	Undergraduate Assets	20/07/2018	0.50 \$	90.00	Meeting with Arthur Taylor in relation to the claim against the feeder funds. Review documentation in relation to distributions, redemptions and expenses and discuss an approach to disclosing documents for our solicitors.
BR	Ryan Whyte	Undergraduate Assets	25/07/2018	0.90 \$	162.00	Search LM records and documentation for information in relation to prepaid management fees re claim against MPF. Review documentation and email Ainsley and Arthur findings.
BR	Ryan Whyte	Undergraduate Assets	26/07/2018	0.70 \$	126.00	Cont. Search LM records and documentation for information in relation to prepaid management fees re claim against MPF. Review documentation and email Ainsley and Arthur findings.
BR	Ryan Whyte	Undergraduate Assets	26/07/2018	0.60 \$	108.00	Cont. Search LM records and documentation for information in relation to prepaid management fees re claim against MPF. Review documentation and email Ainsley and Arthur findings.
BR	Ryan Whyte	Undergraduate Assets	26/07/2018	0.40 \$	72.00	Cont. Search LM records and documentation for information in relation to prepaid management fees re claim against MPF. Review documentation and email Ainsley and Arthur findings.
BR	Ryan Whyte	Undergraduate Assets	26/07/2018	0.90 \$	162.00	Cont. Search LM records and documentation for information in relation to prepaid management fees re claim against MPF. Review documentation and email Ainsley and Arthur findings.
BR	Ryan Whyte	Undergraduate Assets	27/07/2018	2.70 \$	486.00	Cont. Search LM records and documentation for information in relation to prepaid management fees re claim against MPF. Review documentation and email Ainsley and Arthur findings.
BR	Ryan Whyte	Undergraduate Assets	27/07/2018	1.20 \$	216.00	Cont. Search LM records and documentation for information in relation to prepaid management fees re claim against MPF. Review documentation and email Ainsley and Arthur findings.
BR	Ryan Whyte	Undergraduate Assets	2/08/2018	0.70 \$	126.00	Locate and review documentation in relation to the claim against the auditors. Locate and review documentation regarding ASIC lodgements and investor/adviser communication.
BR	Ryan Whyte	Undergraduate Assets	3/08/2018	1.00 \$	180.00	Search and review documentation from the LM database in relation to the claim against the Auditors. Email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate Assets	3/08/2018	0.80 \$	144.00	Search and review documentation from the LM database in relation to the claim against the Auditors. Email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate Assets	3/08/2018	1.10 \$	198.00	Search and review documentation from the LM database in relation to the claim against the Auditors. Meeting with our solicitors in relation to same.
BR	Ryan Whyte	Undergraduate Assets	3/08/2018	0.30 \$	54.00	Search and review documentation from the LM database in relation to the claim against the Auditors. Email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate Assets	9/08/2018	1.10 \$	198.00	Search and review documents in relation to the loans of FMIF re the claim against the Auditors.
BR	Ryan Whyte	Undergraduate Assets	10/08/2018	1.60 \$	288.00	Search and review documents in relation to the loans of FMIF re the claim against the Auditors. Email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate Assets	10/08/2018	1.50 \$	270.00	Search and review documents in relation to the loans of FMIF re the claim against the Auditors. Email Arthur Taylor findings.

BR	Ryan Whyte	Undergraduate Assets	10/08/2018	0.60 \$	108.00	Search and review documents in relation to the loans of FMIF re the claim against the Auditors. Email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate Assets	16/08/2018	0.50 \$	90.00	Telecon with Arthur Taylor in relation to exportation of emails and conducting keyword searches for the disclosure for the claim against the MPF.
BR	Ryan Whyte	Undergraduate Assets	16/08/2018	0.90 \$	162.00	Review emails and documentation in relation to the prepaid managements fees re the claim against the feeder fund. Email and call Arthur Taylor with findings.
BR	Ryan Whyte	Undergraduate Assets	16/08/2018	1.50 \$	270.00	Cont. Review emails and documentation in relation to the prepaid managements fees re the claim against the feeder fund. Email Arthur Taylor with findings.
BR	Ryan Whyte	Undergraduate Assets	16/08/2018	2.50 \$	450.00	Review and sort emails and documentation in relation to the assigned loans re the claim against the MPF. Email Arthur Taylor with findings.
BR	Ryan Whyte	Undergraduate Assets	17/08/2018	1.50 \$	270.00	Review and sort emails and documentation in relation to the assigned loans re the claim against the MPF. Email Arthur Taylor with findings.
BR	Ryan Whyte	Undergraduate Assets	17/08/2018	1.00 \$	180.00	Review and sort emails and documentation in relation to the assigned loans re the claim against the MPF. Email Arthur Taylor with findings.
BR	Ryan Whyte	Undergraduate Assets	23/08/2018	1.40 \$	252.00	Locate and review emails and documentation in relation to FMIF loans re the claim against the auditors. Email Arthur Taylor with findings. Update loan schedule spreadsheet.
BR	Ryan Whyte	Undergraduate Assets	23/08/2018	1.30 \$	234.00	Cont. Locate and review emails and documentation in relation to FMIF loans re the claim against the auditors. Email Arthur Taylor with findings. Update loan schedule spreadsheet.
BR	Ryan Whyte	Undergraduate Assets	23/08/2018	1.10 \$	198.00	Export and save Loan statements in relation to FMIF loans re the claim against the auditors. Email Arthur Taylor with findings. Update loan schedule spreadsheet.
BR	Ryan Whyte	Undergraduate Assets	23/08/2018	0.60 \$	108.00	Export and save Loan statements in relation to FMIF loans re the claim against the auditors. Email Arthur Taylor with findings. Update loan schedule spreadsheet.
BR	Ryan Whyte	Undergraduate Assets	23/08/2018	0.80 \$	144.00	Export and save Loan statements in relation to FMIF loans re the claim against the auditors. Email Arthur Taylor with findings. Update loan schedule spreadsheet.
BR	Ryan Whyte	Undergraduate Assets	24/08/2018	1.00 \$	180.00	Export and save Loan statements in relation to FMIF loans re the claim against the auditors. Email Arthur Taylor with findings. Update loan schedule spreadsheet.
BR	Ryan Whyte	Undergraduate Assets	24/08/2018	2.30 \$	414.00	Locate and review documentation in relation to the Loans of FMIF re the claim against the auditors. Email Arthur Taylor with findings.
BR	Ryan Whyte	Undergraduate Assets	24/08/2018	1.70 \$	306.00	Cont. Locate and review documentation in relation to the Loans of FMIF re the claim against the auditors. Email Arthur Taylor with findings.
BR	Ryan Whyte	Undergraduate Assets	24/08/2018	0.40 \$	72.00	Cont. Export and save Loan statements in relation to FMIF loans re the claim against the auditors. Email Arthur Taylor with findings. Update loan schedule spreadsheet.
BR	Ryan Whyte	Undergraduate Assets	30/08/2018	0.30 \$	54.00	Locate and review documentation in relation to the Loans of FMIF re the claim against the auditors. Email Arthur Taylor with findings.
BR	Ryan Whyte	Undergraduate Assets	30/08/2018	1.70 \$	306.00	Review loan schedules and update the information within the schedules in relation to the Loans of FMIF re the claim against the auditors. Email Arthur Taylor with findings.

BR	Ryan Whyte	Undergraduate Assets	30/08/2018	1.00 \$	180.00	Review loan schedules and update the information within the schedules in relation to the Loans of FMIF re the claim against the auditors. Email Arthur Taylor with findings.
BR	Ryan Whyte	Undergraduate Assets	30/08/2018	0.50 \$	90.00	Review loan chronologies obtained from the LM records and locate and review valuations in relation to the loans of LM First Mortgage Income Fund. RE claim against the Auditors.
BR	Ryan Whyte	Undergraduate Assets	31/08/2018	0.60 \$	108.00	Review loan chronologies obtained from the LM records and locate and review valuations in relation to the loans of LM First Mortgage Income Fund. RE claim against the Auditors.
BR	Ryan Whyte	Undergraduate Assets	31/08/2018	1.40 \$	252.00	Telecon with Arthur Taylor. Review loan schedules and update the information within the schedules in relation to the Loans of FMIF re the claim against the auditors. Email Arthur Taylor with findings.
BR	Ryan Whyte	Undergraduate Assets	31/08/2018	0.80 \$	144.00	Review loan chronologies obtained from the LM records and locate and review valuations in relation to the loans of LM First Mortgage Income Fund. RE claim against the Auditors.
BR	Ryan Whyte	Undergraduate Assets	31/08/2018	0.70 \$	126.00	Telecon with Arthur Taylor. Review loan schedules and update the information within the schedules in relation to the Loans of FMIF re the claim against the auditors. Email Arthur Taylor with findings.
BR	Ryan Whyte	Undergraduate Assets	31/08/2018	0.40 \$	72.00	Review loan chronologies obtained from the LM records and locate and review valuations in relation to the loans of LM First Mortgage Income Fund. RE claim against the Auditors.
BR	Ryan Whyte	Undergraduate Assets	31/08/2018	2.00 \$	360.00	Review loan chronologies obtained from the LM records and locate and review valuations in relation to the loans of LM First Mortgage Income Fund. RE claim against the Auditors.
BR	Ryan Whyte	Undergraduate Assets	31/08/2018	0.50 \$	90.00	Review loan summaries and extract information to input into the loan schedule for the claim against the Auditors.
BR	Ryan Whyte	Undergraduate Assets	31/08/2018	0.70 \$	126.00	Locate and review emails from the auditors to fmif in relation to auditing the loans of fmif Re claim against the Auditors. Email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate Assets	6/09/2018	0.30 \$	54.00	Telecon with Arthur Taylor in relation to the loan schedule for the claim against the Auditors. Locate and review loan documents and amend the loan schedule with updated information.
BR	Ryan Whyte	Undergraduate Assets	6/09/2018	2.00 \$	360.00	Telecon with Arthur Taylor in relation to the loan schedule for the claim against the Auditors. Locate and review loan documents and amend the loan schedule with updated information. Email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate Assets	6/09/2018	0.20 \$	36.00	Locate and review sales schedules in relation to FMIF loans re claim against the auditors. Email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate Assets	6/09/2018	0.50 \$	90.00	Locate and review sales schedules in relation to FMIF loans re claim against the auditors. Email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate Assets	6/09/2018	0.90 \$	162.00	Telecon with Arthur Taylor in relation to the loan schedule for the claim against the Auditors. Locate and review loan documents and amend the loan schedule with updated information. Email Arthur Taylor findings.

BR	Ryan Whyte	Undergraduate Assets	7/09/2018	1.90 \$	342.00	Telecon with Arthur Taylor in relation to the loan schedule for the claim against the Auditors. Locate and review loan documents and amend the loan schedule with updated information. Email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate Assets	7/09/2018	0.50 \$	90.00	Telecon with Arthur Taylor in relation to the loan schedule for the claim against the Auditors. Locate and review loan documents and amend the loan schedule with updated information. Email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate Assets	7/09/2018	1.40 \$	252.00	Locate and review loan documents and amend the loan schedule with updated information re claim against the auditors. Email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate Assets	7/09/2018	1.30 \$	234.00	Locate and review security documents and loan agreements in relation to appointment of agents for the loans of FMIF re claim against the auditors. Update loan schedule for the claim. Email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate Assets	7/09/2018	1.10 \$	198.00	Cont. Locate and review security documents and loan agreements in relation to appointment of agents for the loans of FMIF re claim against the auditors. Update loan schedule for the claim. Email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate Assets	13/09/2018	1.40 \$	252.00	Locate and review the compliance committee, credit committee and arrears minutes to determine who was involved in these meetings. Prepare schedule of LM staff involved for the valuations of loans of the FMIF re claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	13/09/2018	1.20 \$	216.00	Telecon with Arthur Taylor. Prepare a summary spreadsheet comparing LMs Auditor's calculations to LMs calculations for the loan provisions and principals for the period 30 June 2010 to 30 June 2012 re claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	13/09/2018	1.10 \$	198.00	Cont. Prepare a summary spreadsheet comparing LMs Auditor's calculations to LMs calculations for the loan provisions and principals for the period 30 June 2010 to 30 June 2012 re claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	13/09/2018	1.20 \$	216.00	Locate and review documents in relation to the assigned loans of the FMIF, prepare a schedule of the repayment of the loans re the claim against the auditors. Email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate Assets	14/09/2018	0.50 \$	90.00	Telecon with Arthur Taylor. Locate and review correspondence from solicitors to the FMIF in relation to liquidity and management fees for the loans of FMIF re claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	14/09/2018	1.40 \$	252.00	Locate and review security documents in relation to the loans of the FMIF for Arthur Taylor and our solicitors re the claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	14/09/2018	0.80 \$	144.00	Telecon with Arthur Taylor. Retrieve and sort PPSR documents for the loans of FMIF for the appointment of controllers re claim against the auditors. Email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate Assets	14/09/2018	0.80 \$	144.00	Locate and review documents in relation to the assigned loans of the FMIF, prepare a schedule of the repayment of the loans re the claim against the auditors. Email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate Assets	14/09/2018	0.50 \$	90.00	Locate and review documents in relation to the assigned loans of the FMIF, prepare a schedule of the repayment of the loans re the claim against the auditors. Email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate Assets	20/09/2018	1.60 \$	288.00	Review emails from Arthur Taylor and Clark Jarrold. Locate and review documents in relation to the loans of the FMIF, for our auditors review re the claim against the auditors. Email Arthur Taylor findings.

BR	Ryan Whyte	Undergraduate Assets	20/09/2018	0.70 \$	126.00	Review emails from Arthur Taylor and Clark Jarrold. Locate and review documents in relation to the loans of the FMIF, for our auditors review re the claim against the auditors. Email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate Assets	20/09/2018	1.40 \$	252.00	Cont. Review emails from Arthur Taylor and Clark Jarrold. Locate and review documents in relation to the loans of the FMIF, for our auditors review re the claim against the auditors. Email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate Assets	20/09/2018	1.60 \$	288.00	Locate and review loan documents and amend the loan schedule with updated information re claim against the auditors. Email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate Assets	21/09/2018	1.40 \$	252.00	Review FMIF loan documents and amend the loan schedule with updated information re claim against the auditors. Email Arthur Taylor update.
BR	Ryan Whyte	Undergraduate Assets	21/09/2018	0.90 \$	162.00	Cont. Review FMIF loan documents and amend the loan schedule with updated information re claim against the auditors. Email Arthur Taylor update.
BR	Ryan Whyte	Undergraduate Assets	24/09/2018	0.40 \$	72.00	Telecon with Arthur Taylor. Locate and review loan documents and amend the loan schedule with updated information re claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	25/09/2018	1.10 \$	198.00	Telecon with Arthur Taylor. Locate and review loan documents and amend the loan schedule with updated information re claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	25/09/2018	1.80 \$	324.00	Telecon with Arthur Taylor. Review loan chronologies and valuations and amend the loan schedule with updated information re claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	25/09/2018	0.50 \$	90.00	Telecon with Arthur Taylor. Locate and review loan documents for our auditors to update the loan schedule re claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	25/09/2018	1.60 \$	288.00	Telecon with Arthur Taylor. Locate and review loan documents for our auditors to update the loan schedule re claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	25/09/2018	1.90 \$	342.00	Review loan statements for the borrowers of the FMIF and amend the loan schedule with updated information re claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	25/09/2018	0.60 \$	108.00	Review LMs Auditors loan summaries and use the information to amend the loan schedule with updated information re claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	26/09/2018	1.40 \$	252.00	Review information in the loan schedule for the request for particulars and update the schedule from documents obtained from the LM Records re claim against the Auditors.
BR	Ryan Whyte	Undergraduate Assets	26/09/2018	1.60 \$	288.00	Cont. Review information in the loan schedule for the request for particulars and update the schedule from documents obtained from the LM Records re claim against the Auditors.
BR	Ryan Whyte	Undergraduate Assets	26/09/2018	0.90 \$	162.00	Telecon with Arthur Taylor. Locate and review loan documents and amend the loan schedule with updated information re claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	26/09/2018	1.50 \$	270.00	Telephone conversation with Arthur Taylor in relation to the loan schedule for the request for particulars for the Auditor Claim. Review information in the schedule and update the schedule from documents obtained from the LM Records.
BR	Ryan Whyte	Undergraduate Assets	27/09/2018	1.20 \$	216.00	Telephone conversation with Arthur Taylor in relation to the loan schedule for the request for particulars for the Auditor Claim. Review information in the schedule and update the schedule from documents obtained from the LM Records.

BR	Ryan Whyte	Undergraduate Assets	27/09/2018	0.70 \$	126.00	Telephone conversation with Arthur Taylor in relation to the loan schedule for the request for particulars for the Auditor Claim. Review information in the schedule and update the schedule from documents obtained from the LM Records.
BR	Ryan Whyte	Undergraduate Assets	27/09/2018	1.00 \$	180.00	Review valuations and loan summaries in relation to the loans of the FMIF. Update loan schedule for the request for particulars for the claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	27/09/2018	0.50 \$	90.00	Cont. Review valuations and loan summaries in relation to the loans of the FMIF. Update loan schedule for the request for particulars for the claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	27/09/2018	1.20 \$	216.00	Review valuations and loan summaries in relation to the loans of the FMIF. Update loan schedule for the request for particulars for the claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	27/09/2018	0.60 \$	108.00	Telecon with Arthur Taylor. Locate and review loan documents and amend the loan schedule with updated information re claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	28/09/2018	0.70 \$	126.00	Telecon with Arthur Taylor. Review valuations and loan summaries in relation to the loans of the FMIF. Update loan schedule for the request for particulars for the claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	28/09/2018	1.50 \$	270.00	Telecon with Arthur Taylor. Review valuations and loan summaries in relation to the loans of the FMIF. Update loan schedule for the request for particulars for the claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	28/09/2018	0.70 \$	126.00	Telecon with Arthur Taylor. Locate and review loan documents and amend the loan schedule with updated information re claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	28/09/2018	1.40 \$	252.00	Telecon with Arthur Taylor. Review valuations and loan summaries in relation to the loans of the FMIF. Update loan schedule for the request for particulars for the claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	2/10/2018	0.4 \$	72.00	Locate and review loan documents and amend the loan schedule with updated information re claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	2/10/2018	0.4 \$	72.00	Telecon with Arthur Taylor. Locate and review loan documents and amend the loan schedule with updated information re claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	2/10/2018	1.7 \$	306.00	Review arrears minutes and Default loan documents to amend the loan schedule with updated information re claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	2/10/2018	0.8 \$	144.00	Review arrears minutes and Default loan documents to amend the loan schedule with updated information re claim against the auditors. Telecon with Arthur Taylor.
BR	Ryan Whyte	Undergraduate Assets	2/10/2018	0.4 \$	72.00	Telecon with Arthur Taylor. Locate and review the financial statements from June 2008 to June 2012 for the FMIF and provide information on the directors report to our solicitors as per their request. re claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	2/10/2018	0.5 \$	90.00	Locate and review documents for Arthur Taylor in relation to the loans of the FMIF re claim against the auditors for our solicitors.
BR	Ryan Whyte	Undergraduate Assets	3/10/2018	1.2 \$	216.00	Telecon with Arthur Taylor. Review agent/receiver appointment documents of the FMIF borrowers to amend the loan schedule with updated information re claim against the auditors.

BR	Ryan Whyte	Undergraduate Assets	3/10/2018	0.6 \$	108.00	Telecon with Arthur Taylor. Review Loan summaries and documents prepared by LM in relation to loan impairments to amend the loan schedule with updated information re claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	3/10/2018	1.5 \$	270.00	Locate documentation in relation to the BIS Shrapnel report prepared in 2012 by a third party and verify if the auditors of LMJM received the report as per Arthur Taylors request. re claim against the auditors. Email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate Assets	3/10/2018	0.3 \$	54.00	Cont. Review Loan statements for each FMJF loan and prepare summary in the loan schedule for interest suspended during the period 2008 to 2013 re claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	3/10/2018	0.4 \$	72.00	Locate documentation in relation to the BIS Shrapnel report prepared in 2012 by a third party and verify if the auditors of LMJM received the report as per Arthur Taylors request. re claim against the auditors. Email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate Assets	3/10/2018	1.4 \$	252.00	Review Loan schedules and documents and enter the debt in each audit period between 2008 and 2013 in the loan schedule for each FMJF loan re claim against the auditors. Telecon with Arthur Taylor.
BR	Ryan Whyte	Undergraduate Assets	3/10/2018	1.2 \$	216.00	Review Loan statements for each FMJF loan and prepare summary in the loan schedule for interest suspended during the period 2008 to 2013 re claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	4/10/2018	1.6 \$	288.00	Telecon with Arthur Taylor. Review and sort documentation in relation to the loans of the FMJF for our solicitors for the claim against the auditors. Email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate Assets	4/10/2018	0.3 \$	54.00	Telecon with Arthur Taylor. Locate and review valuation documents in relation to the securities of the borrowers of FMJF and determine if an updated valuation was required by LM re claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	4/10/2018	0.4 \$	72.00	Telecon with Arthur Taylor. Locate and review valuation documents in relation to the securities of the borrowers of FMJF and determine if an updated valuation was required by LM re claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	5/10/2018	1.4 \$	252.00	Locate and review documentation in relation to the loans of FMJF and email Arthur Taylor findings to supply to audit re claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	5/10/2018	0.5 \$	90.00	Review affidavits and the lm database to locate the LMA and Loan Management agreements re claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	5/10/2018	0.7 \$	126.00	Cont. Locate and review documentation in relation to the loans of FMJF and email Arthur Taylor findings to supply to audit re claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	5/10/2018	1 \$	180.00	Locate and review the related party investment register, register of conflicts and compliance plan minutes in relation to the management fees re claim against the auditors. Email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate Assets	5/10/2018	0.9 \$	162.00	Review financial statements and other documentation in relation to the resignation of the directors of LMJM. Locate and review reports produced by the directors and email Arthur Taylor findings re claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	5/10/2018	1.7 \$	306.00	Telecon with Arthur Taylor. Locate and review valuation documents in relation to the securities of the borrowers of FMJF and determine if an updated valuation was required by LM re claim against the auditors.

BR	Ryan Whyte	Undergraduate Assets	11/10/2018	0.7 \$	126.00	Telecon with Arthur Taylor. Locate and review the extra ordinary general meeting and the annual general meeting minutes and email to Arthur Taylor findings re claim against the Auditors.
BR	Ryan Whyte	Undergraduate Assets	11/10/2018	0.6 \$	108.00	Telecon with Arthur Taylor. Locate and review the extra ordinary general meeting and the annual general meeting minutes and email to Arthur Taylor findings re claim against the Auditors.
BR	Ryan Whyte	Undergraduate Assets	11/10/2018	0.5 \$	90.00	Locate and review the extra ordinary general meeting and the annual general meeting minutes and email to Arthur Taylor findings re claim against the Auditors.
BR	Ryan Whyte	Undergraduate Assets	11/10/2018	1.4 \$	252.00	Review loan documents and update the loan schedule prepared for the request for particulars accordingly, re claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	11/10/2018	1.1 \$	198.00	Review loan documents and update the loan schedule prepared for the request for particulars accordingly, re claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	11/10/2018	1.4 \$	252.00	Locate and review financial information in relation to two loans for our auditors re claim against the auditors. Email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate Assets	12/10/2018	1 \$	180.00	Telecon with Arthur Taylor. Locate and review documentation in relation to the sales of a loan of FMIF. Review loan statement and determine the assets sold within the loan and email Arthur Taylor findings. Re claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	12/10/2018	0.9 \$	162.00	Telecon with Arthur Taylor. Locate and review documentation in relation to the distributions made to the feeder funds of FMIF for our solicitors. Re claim against the feeder funds.
BR	Ryan Whyte	Undergraduate Assets	12/10/2018	0.6 \$	108.00	Locate and review documentation in relation to whether the FMIF had distributable income for the investors in 2010 and 2011 for our solicitors. Re claim against the Feeder Funds.
BR	Ryan Whyte	Undergraduate Assets	12/10/2018	0.4 \$	72.00	Locate and review documentation in relation to whether the FMIF had distributable income for the investors in 2010 and 2011 for our solicitors. Re claim against the Feeder Funds.
BR	Ryan Whyte	Undergraduate Assets	12/10/2018	0.8 \$	144.00	Telecon with Arthur Taylor. Locate and review the compliance committee minutes between 2008 and 2012 in relation to internal processes of compliance re claim against the auditors. Email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate Assets	18/10/2018	0.7 \$	126.00	Locate and review documentation in relation to the Audit reporting for a request from our auditors re claim against the auditors. Locate Audit closing reports and email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate Assets	18/10/2018	1.1 \$	198.00	Telecon with Arthur Taylor. Review and update the valuation section within the loan schedule prepared by Arthur Taylor for the Auditors of LM re claim against the auditors.
BR	Ryan Whyte	Undergraduate Assets	18/10/2018	1.5 \$	270.00	Telecon with Arthur Taylor. Cont. Locate and review documentation in relation to the Audit reporting for a request from our auditors re claim against the auditors. Locate Audit closing reports and email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate Assets	18/10/2018	0.6 \$	108.00	Locate and review documentation in relation to the audit of the financial statements of FMIF as per Arthur Taylor's request re claim against the auditors. Email Arthur Taylor findings.

BR	Ryan Whyte	Undergraduate	Assets	18/10/2018	1 \$	180.00	Telecon with Arthur Taylor. Locate and review documentation in relation to an internal audit program used by LM for compliance re claim against the Auditors. Email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate	Assets	18/10/2018	0.6 \$	108.00	Export all documents to an external drive in relation to the request for particulars to provide the documents to our solicitors for review. Sort documents and email Arthur Taylor re claim against the auditors.
BR	Ryan Whyte	Undergraduate	Assets	19/10/2018	0.6 \$	108.00	Telecon with Arthur Taylor. Export all documents to an external drive in relation to the request for particulars to provide the documents to our solicitors for review. Sort documents and email Arthur Taylor re claim against the auditors.
BR	Ryan Whyte	Undergraduate	Assets	19/10/2018	1.4 \$	252.00	Telecon with Arthur Taylor. Locate and review documentation in relation to communications between LM and their auditors for Management Fees, Recovery costs and valuations of loans. Email Arthur Taylor findings.
Audit	Brooke Streidl	Practice Assistant	Assets	18/07/2018	2.40 \$	312.00	Preparation of loan summaries in relation to the proceedings against the auditors
Audit	Brooke Streidl	Practice Assistant	Assets	19/07/2018	1.90 \$	247.00	Preparation of loan summaries in relation to the proceedings against the auditors
Corporate Finance	Chris Catanzaro	Partner	Assets	26/09/2018	0.70 \$	399.00	Meeting with Clark Jarrold to discuss use of BIS Shrapnel report feasibility basis, valuation basis and related issues regarding preparation of proposed particulars, as requested by our solicitors re EY claim
Corporate Finance	Chris Catanzaro	Partner	Assets	26/09/2018	0.80 \$	456.00	Meeting with Clark Jarrold and Mark Whittaker to discuss Estate Master NPV calculations, requirements of AASB 139, valuation of property assets, valuation components regarding preparation of proposed particulars, as required by our solicitors re EY claim
Corporate Finance	Chris Catanzaro	Partner	Assets	26/09/2018	0.70 \$	399.00	Preparing proposed particulars in relation to the BIS Shrapnel report, as requested by our solicitors re EY claim
Corporate Finance	Chris Catanzaro	Partner	Assets	26/09/2018	0.40 \$	228.00	Discussions with Mark Whittaker regarding the structure and purpose of the BIS Shrapnel report
Corporate Finance	Chris Catanzaro	Partner	Assets	26/09/2018	0.50 \$	285.00	Reviewing the BIS Shrapnel report to assist with preparation of proposed particulars, as requested by our solicitors re EY claim
BR	Eloise Carroll	Graduate Accountant	Assets	7/08/2018	0.20 \$	44.00	Scanned documents and saved to files to PTAL
BR	Eloise Carroll	Graduate Accountant	Assets	7/08/2018	0.20 \$	44.00	Prepared the email to Ptal regarding the termination of controllership
BR	Eloise Carroll	Graduate Accountant	Assets	9/08/2018	0.30 \$	66.00	Claim against guarantor. Review updated final creditors petition and affidavit prepare by Clayton UTZ. Instruct Chris Demeyere to contact Clayton UTZ to confirm correct completion of affidavit by David Whyte and follow up missing annexure.
BR	Eloise Carroll	Graduate Accountant	Assets	17/08/2018	0.20 \$	44.00	Prepared the Form 505 on the ASIC portal to cease an administration of a specified company for 5 controllerships.
BR	Eloise Carroll	Graduate Accountant	Assets	22/08/2018	0.60 \$	132.00	Prepared the letter for PTAL regarding submitting a Proxy in the bankrupt estate of guarantor

BR	Eloise Carroll	Graduate Accountant	Assets	23/08/2018	0.30 \$	66.00	scanned and prepared the proxy, statement of claim and letter to the trust company regarding the voting in favour of the remuneration for trustee of guarantor.
BR	Eloise Carroll	Graduate Accountant	Assets	24/08/2018	0.60 \$	132.00	Prepared the letter for PTAL regarding submitting a Proxy in the bankrupt estate of guarantor
BR	Eloise Carroll	Graduate Accountant	Assets	28/08/2018	0.30 \$	66.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
Audit	Julia Rose	Practice Assistant	Assets	17/07/2018	4.00 \$	520.00	Finalising summary for proposed particulars to assist with prepn of a particulars request as requested by our solicitors re the claim against EY.
Audit	Julia Rose	Practice Assistant	Assets	17/07/2018	2.40 \$	312.00	Finalising summary for proposed particulars to assist with prepn of a particulars request as requested by our solicitors re the claim against EY.
Audit	Julia Rose	Practice Assistant	Assets	18/07/2018	3.20 \$	416.00	Finalising summary for proposed particulars to assist with prepn of a particulars request as requested by our solicitors re the claim against EY.
Audit	Julia Rose	Practice Assistant	Assets	18/07/2018	3.40 \$	442.00	Finalising summary for proposed particulars to assist with prepn of a particulars request as requested by our solicitors re the claim against EY.
Audit	Julia Rose	Practice Assistant	Assets	19/07/2018	2.50 \$	325.00	Finalising summary for proposed particulars to assist with prepn of a particulars request as requested by our solicitors re the claim against EY.
Audit	Julia Rose	Practice Assistant	Assets	19/07/2018	2.10 \$	273.00	Finalising summary for proposed particulars to assist with prepn of a particulars request as requested by our solicitors re the claim against EY.
Audit	Julia Rose	Practice Assistant	Assets	20/07/2018	2.10 \$	273.00	Finalising summary for proposed particulars to assist with prepn of a particulars request as requested by our solicitors re the claim against EY.
Audit	Julia Rose	Practice Assistant	Assets	20/07/2018	1.30 \$	169.00	Finalising summary for proposed particulars to assist with prepn of a particulars request as requested by our solicitors re the claim against EY.
Audit	Julia Rose	Practice Assistant	Assets	20/07/2018	3.40 \$	442.00	Finalising summary for proposed particulars to assist with prepn of a particulars request as requested by our solicitors re the claim against EY.
Audit	Julia Rose	Practice Assistant	Assets	24/07/2018	4.00 \$	520.00	Finalising summary for proposed particulars to assist with prepn of a particulars request as requested by our solicitors re the claim against EY.
Audit	Julia Rose	Practice Assistant	Assets	24/07/2018	3.40 \$	442.00	Finalising summary for proposed particulars to assist with prepn of a particulars request as requested by our solicitors re the claim against EY.
Audit	Julia Rose	Practice Assistant	Assets	25/07/2018	4.00 \$	520.00	Finalising summary for proposed particulars to assist with prepn of a particulars request as requested by our solicitors re the claim against EY.
Audit	Julia Rose	Practice Assistant	Assets	25/07/2018	3.40 \$	442.00	Finalising summary for proposed particulars to assist with prepn of a particulars request as requested by our solicitors re the claim against EY.
Audit	Julia Rose	Practice Assistant	Assets	26/07/2018	1.50 \$	195.00	Finalising summary for proposed particulars to assist with prepn of a particulars request as requested by our solicitors re the claim against EY.
Audit	Julia Rose	Practice Assistant	Assets	30/07/2018	1.50 \$	195.00	Finalising summary for proposed particulars to assist with prepn of a particulars request as requested by our solicitors re the claim against EY.
Audit	Julia Rose	Practice Assistant	Assets	30/07/2018	3.40 \$	442.00	Finalising summary for proposed particulars to assist with prepn of a particulars request as requested by our solicitors re the claim against EY.

Audit	Julia Rose	Practice Assistant	Assets	11/09/2018	1.30 \$	169.00	Finalising summary for proposed particulars to assist with prep of a particulars request as requested by our solicitors re the claim against EY.
Audit	Julia Rose	Practice Assistant	Assets	12/09/2018	1.10 \$	143.00	Finalising summary for proposed particulars to assist with prep of a particulars request as requested by our solicitors re the claim against EY.
Audit	Julia Rose	Practice Assistant	Assets	12/09/2018	3.50 \$	455.00	Finalising summary for proposed particulars to assist with prep of a particulars request as requested by our solicitors re the claim against EY.
Audit	Julia Rose	Practice Assistant	Assets	13/09/2018	3.30 \$	429.00	Finalising summary for proposed particulars to assist with prep of a particulars request as requested by our solicitors re the claim against EY.
Audit	Julia Rose	Practice Assistant	Assets	14/09/2018	1.40 \$	182.00	Finalising summary for proposed particulars to assist with prep of a particulars request as requested by our solicitors re the claim against EY.
Audit	Julia Rose	Practice Assistant	Assets	18/09/2018	3.40 \$	442.00	Finalising summary for proposed particulars to assist with prep of a particulars request as requested by our solicitors re the claim against EY.
Audit	Julia Rose	Practice Assistant	Assets	19/09/2018	4.00 \$	520.00	Finalising summary for proposed particulars to assist with prep of a particulars request as requested by our solicitors re the claim against EY.
Audit	Julia Rose	Practice Assistant	Assets	19/09/2018	3.40 \$	442.00	Finalising summary for proposed particulars to assist with prep of a particulars request as requested by our solicitors re the claim against EY.
Audit	Julia Rose	Practice Assistant	Assets	24/09/2018	5.00 \$	650.00	Finalising summary for proposed particulars to assist with prep of a particulars request as requested by our solicitors re the claim against EY.
Audit	Julia Rose	Practice Assistant	Assets	25/09/2018	5.00 \$	650.00	Finalising summary for proposed particulars to assist with prep of a particulars request as requested by our solicitors re the claim against EY.
Audit	Julia Rose	Practice Assistant	Assets	27/09/2018	2.50 \$	325.00	Finalising summary for proposed particulars to assist with prep of a particulars request as requested by our solicitors re the claim against EY.
Audit	Leah Clark	Practice Assistant	Assets	20/07/2018	3.00 \$	390.00	Finalising summary for proposed particulars to assist with prep of a particulars request as requested by our solicitors re the claim against EY.
BR	Michael Dharmaratne	Manager	Assets	10/08/2018	0.60 \$	267.00	Obtaining and analysing loan statements of borrowers to assist Arthur Taylor with request for particulars with Ernst & Young claim.
BR	Michael Dharmaratne	Manager	Assets	13/08/2018	0.50 \$	222.50	Obtaining information regarding AFSL and searching ASIC register for copies not held in relation to Ernst & Young claim.
BR	Michael Dharmaratne	Manager	Assets	13/08/2018	0.40 \$	178.00	Obtaining and analysing loan statements of borrowers to assist Arthur Taylor with request for particulars with Ernst & Young claim.
BR	Michael Dharmaratne	Manager	Assets	14/08/2018	0.50 \$	222.50	Review of AFSLs and licences lodged with ASIC in relation to request for particulars regarding EY claim.
BR	Michael Dharmaratne	Manager	Assets	14/08/2018	1.10 \$	489.50	Obtaining appointment documents and loan agreements of borrowers to assist Arthur Taylor with request for particulars with Ernst & Young claim.
BR	Michael Dharmaratne	Manager	Assets	14/08/2018	0.90 \$	400.50	Obtaining appointment documents and loan agreements of borrowers to assist Arthur Taylor with request for particulars with Ernst & Young claim.
BR	Michael Dharmaratne	Manager	Assets	14/08/2018	0.60 \$	267.00	Obtaining appointment documents and loan agreements of borrowers to assist Arthur Taylor with request for particulars with Ernst & Young claim.

BR	Michael Dharmaratne	Manager	Assets	14/08/2018	0.50 \$	222.50	Obtaining and analysing loan statements of borrowers to assist Arthur Taylor with request for particulars with Ernst & Young claim.
BR	Michael Dharmaratne	Manager	Assets	16/08/2018	0.80 \$	356.00	Review and sort emails and documentation in relation to the assigned loans re the claim against the MPF. Email Arthur Taylor with findings.
BR	Michael Dharmaratne	Manager	Assets	16/08/2018	0.80 \$	356.00	Review and sort emails and documentation in relation to the assigned loans re the claim against the MPF. Email Arthur Taylor with findings.
BR	Michael Dharmaratne	Manager	Assets	17/08/2018	0.80 \$	356.00	Obtaining and analysing loan statements of borrowers to assist Arthur Taylor with request for particulars with Ernst & Young claim.
BR	Michael Dharmaratne	Manager	Assets	17/08/2018	0.40 \$	178.00	Obtaining and analysing loan statements of borrowers to assist Arthur Taylor with request for particulars with Ernst & Young claim.
BR	Michael Dharmaratne	Manager	Assets	20/08/2018	1.10 \$	489.50	Obtaining and reviewing loan chronologies for borrowers for Arthur Taylor regarding EY Claim. Updating spreadsheet.
BR	Michael Dharmaratne	Manager	Assets	20/08/2018	0.40 \$	178.00	Review of loan history for a borrower regarding EY claim.
BR	Michael Dharmaratne	Manager	Assets	20/08/2018	0.80 \$	356.00	Reviewing and compiling loan variations and compliance documents for borrower loan to assist with EY claim.
BR	Michael Dharmaratne	Manager	Assets	20/08/2018	0.70 \$	311.50	Reviewing and compiling loan variations and compliance documents for borrower loan to assist with EY claim.
BR	Michael Dharmaratne	Manager	Assets	21/08/2018	1.00 \$	445.00	Obtaining and reviewing information on borrowers from LM server regarding EY Claim.
BR	Michael Dharmaratne	Manager	Assets	22/08/2018	0.40 \$	178.00	Collating documents for solicitors regarding EY claim.
BR	Michael Dharmaratne	Manager	Assets	22/08/2018	1.10 \$	489.50	Obtaining information regarding borrowers regarding EY claim.
BR	Michael Dharmaratne	Manager	Assets	23/08/2018	1.30 \$	578.50	Obtaining information regarding borrowers and preparing schedule regarding borrowers in relation to EY claim.
BR	Michael Dharmaratne	Manager	Assets	23/08/2018	1.50 \$	667.50	Obtaining and reviewing information on borrowers in relation to EY claim.
BR	Michael Dharmaratne	Manager	Assets	23/08/2018	0.80 \$	356.00	Obtaining and reviewing information on borrowers in relation to EY claim.
BR	Michael Dharmaratne	Manager	Assets	23/08/2018	1.20 \$	534.00	Obtaining information regarding borrowers and preparing schedule regarding borrowers in relation to EY claim.
BR	Michael Dharmaratne	Manager	Assets	23/08/2018	0.40 \$	178.00	Reviewing files regarding information on borrowers re EY claim.
BR	Michael Dharmaratne	Manager	Assets	24/08/2018	1.20 \$	534.00	Compiling information in relation to impairments on loans regarding EY claim.
BR	Michael Dharmaratne	Manager	Assets	27/08/2018	1.10 \$	489.50	Obtaining information from server regarding impairments, updating schedule regarding impairment breakdown between borrowers for multiple periods for the EY claim.

BR	Michael Dharmaratne	Manager	Assets	27/08/2018	0.50 \$	222.50	Updating impairment spreadsheet.
BR	Michael Dharmaratne	Manager	Assets	27/08/2018	0.80 \$	356.00	Obtaining information from server regarding impairments, updating schedule regarding impairment breakdown between borrowers for multiple periods for the EY claim.
BR	Michael Dharmaratne	Manager	Assets	29/08/2018	0.40 \$	178.00	Assisting Arthur with collating loan chronologies for the EY claim.
BR	Michael Dharmaratne	Manager	Assets	30/08/2018	0.90 \$	400.50	Review loan chronologies obtained from the LM records and locate and review valuations in relation to the loans of LM First Mortgage Income Fund. RE claim against the Auditors. Im
BR	Michael Dharmaratne	Manager	Assets	31/08/2018	0.80 \$	356.00	Review loan chronologies obtained from the LM records and locate and review valuations in relation to the loans of LM First Mortgage Income Fund re claim against the Auditors.
BR	Michael Dharmaratne	Manager	Assets	31/08/2018	0.80 \$	356.00	Review loan chronologies obtained from the LM records and locate and review valuations in relation to the loans of LM First Mortgage Income Fund re claim against the Auditors.
BR	Michael Dharmaratne	Manager	Assets	31/08/2018	1.10 \$	489.50	Review loan chronologies obtained from the LM records and locate and review valuations in relation to the loans of LM First Mortgage Income Fund re claim against the Auditors.
BR	Michael Dharmaratne	Manager	Assets	3/09/2018	0.70 \$	311.50	Reviewing information regarding loan increases, extensions and variations and adding notes to the loan schedule re claim against auditors.
BR	Michael Dharmaratne	Manager	Assets	3/09/2018	1.30 \$	578.50	Reviewing information regarding loan increases, extensions and variations and adding notes to the loan schedule re claim against auditors.
BR	Michael Dharmaratne	Manager	Assets	3/09/2018	0.90 \$	400.50	Reviewing information regarding loan increases, extensions and variations and adding notes to the loan schedule re claim against auditors.
BR	Michael Dharmaratne	Manager	Assets	4/09/2018	0.60 \$	267.00	Reviewing files regarding compliance matters in relation to claim against auditors.
BR	Michael Dharmaratne	Manager	Assets	4/09/2018	0.80 \$	356.00	Reviewing and collating documentation and correspondence from various audit periods regarding claim against auditors.
BR	Michael Dharmaratne	Manager	Assets	4/09/2018	0.50 \$	222.50	Reviewing and collating documentation and correspondence from various audit periods regarding claim against auditors.
BR	Michael Dharmaratne	Manager	Assets	4/09/2018	1.00 \$	445.00	Reviewing and collating documentation and correspondence from various audit periods regarding claim against auditors.
BR	Michael Dharmaratne	Manager	Assets	5/09/2018	1.40 \$	623.00	Reviewing information regarding valuations conducted updating schedule on borrowers re claim against auditors.
BR	Michael Dharmaratne	Manager	Assets	5/09/2018	0.80 \$	356.00	Reviewing information regarding valuations conducted updating schedule on borrowers re claim against auditors.
BR	Michael Dharmaratne	Manager	Assets	6/09/2018	0.80 \$	356.00	Updating borrower schedule regarding valuations conducted re auditors claim.

BR	Michael Dharmaratne	Manager	Assets	6/09/2018	1.40 \$	623.00	Reviewing loan variations for various borrowers and updating schedule regarding loan variations re claim against auditors.
BR	Michael Dharmaratne	Manager	Assets	6/09/2018	0.60 \$	267.00	Reviewing loan variations for various borrowers and updating schedule regarding loan variations re claim against auditors.
BR	Michael Dharmaratne	Manager	Assets	7/09/2018	0.90 \$	400.50	Review of borrowers subject to MIP appointments, collating copies of appointment documents and updating schedule of borrowers re claim against the auditors.
BR	Michael Dharmaratne	Manager	Assets	7/09/2018	1.50 \$	667.50	Review of borrowers subject to MIP appointments, collating copies of appointment documents and updating schedule of borrowers re claim against the auditors.
BR	Michael Dharmaratne	Manager	Assets	7/09/2018	0.40 \$	178.00	Updating borrower schedule regarding valuations conducted re auditors claim.
BR	Michael Dharmaratne	Manager	Assets	7/09/2018	1.00 \$	445.00	Review of borrowers subject to MIP appointments, collating copies of appointment documents and updating schedule of borrowers re claim against the auditors.
BR	Michael Dharmaratne	Manager	Assets	10/09/2018	0.60 \$	267.00	Further review of interest rate variations for claim against the auditors.
BR	Michael Dharmaratne	Manager	Assets	10/09/2018	1.30 \$	578.50	Reviewing loan variations and supporting documentation in that regard. Updating schedule regarding documented loan variations re claim against the auditors.
BR	Michael Dharmaratne	Manager	Assets	10/09/2018	0.80 \$	356.00	Reviewing valuation summaries and updating schedule regarding panel values re claim against auditors.
BR	Michael Dharmaratne	Manager	Assets	10/09/2018	1.60 \$	712.00	Review of borrowers subject to MIP appointments, collating copies of appointment documents and updating schedule of borrowers re claim against the auditors.
BR	Michael Dharmaratne	Manager	Assets	11/09/2018	0.50 \$	222.50	Review of MIP appointments over borrowers and collating appointment information and documents re claim against auditors.
BR	Michael Dharmaratne	Manager	Assets	11/09/2018	0.80 \$	356.00	Review of MIP appointments over borrowers and collating appointment information and documents re claim against auditors.
BR	Michael Dharmaratne	Manager	Assets	11/09/2018	0.80 \$	356.00	Review of MIP appointments over borrowers and collating appointment information and documents re claim against auditors.
BR	Michael Dharmaratne	Manager	Assets	11/09/2018	0.80 \$	356.00	Reviewing valuation information for the various borrowers re the claim against the auditors.
BR	Michael Dharmaratne	Manager	Assets	12/09/2018	0.80 \$	356.00	Review of disclosure notices form 1003 lodged with ASIC, obtaining copies of the notices, reviewing relevant legislation regarding lodgement requirements. discussion with Arthur Taylor regarding information obtained RE: claim against the auditors.
BR	Michael Dharmaratne	Manager	Assets	12/09/2018	1.20 \$	534.00	Review and collating appointment documents regarding MIP appointments, updating schedule re claim against the auditors.
BR	Michael Dharmaratne	Manager	Assets	12/09/2018	0.80 \$	356.00	Updating schedule re McGrath Nicol appointments re claim against the auditors, collating appointment documents.
BR	Michael Dharmaratne	Manager	Assets	13/09/2018	1.20 \$	534.00	Collating information regarding valuations obtained for borrowers re claim against the auditors.
BR	Michael Dharmaratne	Manager	Assets	13/09/2018	0.80 \$	356.00	Review of valuations conducted for borrowers regarding claim against the auditors.

BR	Michael Dharmaratne	Manager	Assets	24/09/2018	0.40 \$	178.00	Discussion with Arthur Taylor regarding schedule updated regarding bad debt amounts and dates loans were written off regarding claim against auditors.
BR	Michael Dharmaratne	Manager	Assets	24/09/2018	0.50 \$	222.50	Updating Summary Loan Schedule regarding bad debts written off re claim against auditors.
BR	Michael Dharmaratne	Manager	Assets	24/09/2018	0.50 \$	222.50	Updating loan summary schedule regarding bad debts for claim against auditors.
BR	Michael Dharmaratne	Manager	Assets	24/09/2018	0.80 \$	356.00	Updating Summary Loan Schedule regarding bad debts written off re claim against auditors.
BR	Michael Dharmaratne	Manager	Assets	2/10/2018	0.5 \$	222.50	Reviewing loan schedule re impairments for each audit period re claim against the auditors.
BR	Maira Hattingh	Practice Assistant	Assets	18/10/2018	1.9 \$	190.00	Filing
Audit	Tanya Bennett	Practice Assistant	Assets	18/07/2018	3.10 \$	403.00	Finalising summary for proposed particulars to assist with prepn of a particulars request as requested by our solicitors re the claim against EY.
Audit	Tanya Bennett	Practice Assistant	Assets	19/07/2018	3.10 \$	403.00	Finalising summary for proposed particulars to assist with prepn of a particulars request as requested by our solicitors re the claim against EY.
Audit	Tanya Bennett	Practice Assistant	Assets	20/07/2018	4.80 \$	624.00	Finalising summary for proposed particulars to assist with prepn of a particulars request as requested by our solicitors re the claim against EY.
BR	Wayne Basford	Partner	Assets	11/08/2018	1 \$	570.00	Reviewing Loan summaries prepared by Clark Jarrold covering nine audit periods and issues identified in relation to the proceedings against the auditors.
BR	Wayne Basford	Partner	Assets	26/08/2018	1 \$	570.00	Review particulars loan A
BR	Wayne Basford	Partner	Assets	27/08/2018	1 \$	570.00	Review particulars loan B
BR	Wayne Basford	Partner	Assets	28/08/2018	1 \$	570.00	Comment on A & B
BR	Wayne Basford	Partner	Assets	29/08/2018	0.5 \$	285.00	Discussing comments with CJ
BR	Wayne Basford	Partner	Assets	11/09/2018	1 \$	570.00	Review Particulars Loan C
BR	Wayne Basford	Partner	Assets	13/09/2018	1 \$	570.00	Review Particulars Loan D and discussing comments with CJ - 23/9
BR	Wayne Basford	Partner	Assets	14/09/2018	0.5 \$	285.00	Discussing comments with CJ
BR	Wayne Basford	Partner	Assets	22/09/2018	1 \$	570.00	Review Particulars Loan E
BR	Wayne Basford	Partner	Assets	26/09/2018	0.5 \$	285.00	Review Particulars Loan F
BR	Wayne Basford	Partner	Assets	11/10/2018	1 \$	570.00	Review Particulars Loan G
BR	Wayne Basford	Partner	Assets	12/10/2018	0.5 \$	285.00	Discussing comments with CJ + 27/9
BR	Ainsley Watt	Senior Accountant - Experienced	Investigation	11/05/2018	0.90 \$	315.00	Investigations into borrower transactions statements on LM servers to assist our solicitors with EY claim

BR	Ainsley Watt	Senior Accountant - Experienced	Investigation	11/05/2018	1.10 \$	385.00	Investigations into AX database regarding feeder fund claim to obtain information for our solicitors
BR	Ainsley Watt	Senior Accountant - Experienced	Investigation	14/05/2018	0.20 \$	70.00	Meeting with Ryan Whyte regarding the approach restating foreign currency investor units incorrectly migrated to the AX investor management database. Review PDS, Constitution and transaction statements for foreign currency investors.
BR	Ainsley Watt	Senior Accountant - Experienced	Investigation	14/05/2018	1.50 \$	525.00	Meeting with Ryan Whyte regarding the approach restating foreign currency investor units incorrectly migrated to the AX investor management database. Review PDS, Constitution and transaction statements for foreign currency investors.
BR	Ainsley Watt	Senior Accountant - Experienced	Investigation	14/05/2018	0.80 \$	280.00	Investigations regarding the approach restating foreign currency investor units incorrectly migrated to the AX investor management database. Review PDS, Constitution and transaction statements for foreign currency investors.
BR	Ainsley Watt	Senior Accountant - Experienced	Investigation	14/05/2018	0.70 \$	245.00	Investigations regarding the approach restating foreign currency investor units incorrectly migrated to the AX investor management database. Review PDS, Constitution and transaction statements for foreign currency investors.
BR	Ainsley Watt	Senior Accountant - Experienced	Investigation	17/05/2018	0.80 \$	280.00	Obtained information of LM servers to assist our solicitors with the claim against the Feeder Funds
BR	Ainsley Watt	Senior Accountant - Experienced	Investigation	18/05/2018	1.20 \$	420.00	Obtained information of LM servers to assist our solicitors with the claim against the Feeder Funds
BR	Ainsley Watt	Senior Accountant - Experienced	Investigation	20/09/2018	0.60 \$	216.00	investigations into FX currency investors, reviewed constitution with regards to amending the database
BR	Ainsley Watt	Senior Accountant - Experienced	Investigation	29/10/2018	0.5 \$	180.00	obtained information of AX database in relation to FX investor unit holdings
BR	Antoinette Fielding	Graduate Accountant	Investigation	16/05/2018	0.10 \$	21.50	Showing GL how to export redemption docs form AX for the feeder fund claim
BR	Antoinette Fielding	Graduate Accountant	Investigation	23/05/2018	0.40 \$	86.00	Reviewing Composer database for borrowers statements.
BR	Antoinette Fielding	Graduate Accountant	Investigation	28/06/2018	1.90 \$	408.50	Conducting searches in the AX database
BR	Antoinette Fielding	Graduate Accountant	Investigation	18/07/2018	0.40 \$	88.00	Meeting with Ryan Whyte regarding the approach to restating foreign currency investor units incorrectly migrated to the AX investor management database. Review investor transaction statements.
BR	Antoinette Fielding	Graduate Accountant	Investigation	25/07/2018	1.00 \$	220.00	investigations into sale of assets and timing of sales by borrower/LM as controller to assist Arthur Taylor with EY claim
BR	Antoinette Fielding	Graduate Accountant	Investigation	25/07/2018	0.60 \$	132.00	investigations into sale of assets and timing of sales by borrower/LM as controller to assist Arthur Taylor with EY claim

BR	Antoinette Fielding	Graduate Accountant	Investigation	26/07/2018	0.50 \$	110.00	investigations into sale of assets and timing of sales by borrower/LM as controller to assist Arthur Taylor with EY claim
BR	Antoinette Fielding	Graduate Accountant	Investigation	30/07/2018	2.50 \$	550.00	Reviewing database for exporting of investor details with all emails for court order to send to all emails on the database
BR	Antoinette Fielding	Graduate Accountant	Investigation	30/07/2018	0.60 \$	132.00	Reviewing database for exporting of investor details with all emails for court order to send to all emails on the database
BR	Antoinette Fielding	Graduate Accountant	Investigation	9/08/2018	0.70 \$	154.00	Accessing Composer database and exporting loan statements for the claim against EY and saving to file. Brief. disc's with Ainsley Watt re. which statements are required.
BR	Antoinette Fielding	Graduate Accountant	Investigation	9/08/2018	2.40 \$	528.00	Accessing Composer database and exporting loan statements for the claim against EY and saving to file. Brief. disc's with Ainsley Watt re. which statements are required.
BR	Antoinette Fielding	Graduate Accountant	Investigation	10/08/2018	1.30 \$	286.00	Accessing AX database and exporting loan statements for the claim against EY and saving to file. Brief. disc's with Ainsley Watt re. which statements are required.
BR	Antoinette Fielding	Graduate Accountant	Investigation	10/08/2018	0.80 \$	176.00	Accessing AX database and exporting loan statements for the claim against EY and saving to file. Brief. disc's with Ainsley Watt re. which statements are required.
BR	Antoinette Fielding	Graduate Accountant	Investigation	10/08/2018	0.40 \$	88.00	Accessing AX database and exporting loan statements for the claim against EY and saving to file. Brief. disc's with Ainsley Watt re. which statements are required.
BR	Antoinette Fielding	Graduate Accountant	Investigation	10/08/2018	0.50 \$	110.00	Accessing AX database and exporting loan statements for the claim against EY and saving to file. Brief. disc's with Ainsley Watt re. which statements are required.
BR	Antoinette Fielding	Graduate Accountant	Investigation	10/08/2018	0.10 \$	22.00	Accessing AX database and exporting loan statements for the claim against EY and saving to file. Brief. disc's with Ainsley Watt re. which statements are required.
BR	Antoinette Fielding	Graduate Accountant	Investigation	10/08/2018	0.10 \$	22.00	Accessing AX database and exporting loan statements for the claim against EY and saving to file. Brief. disc's with Ainsley Watt re. which statements are required.
BR	Antoinette Fielding	Graduate Accountant	Investigation	10/08/2018	0.20 \$	44.00	Accessing AX database and exporting loan statements for the claim against EY and saving to file. Brief. disc's with Ainsley Watt re. which statements are required.
BR	Antoinette Fielding	Graduate Accountant	Investigation	10/08/2018	0.20 \$	44.00	Accessing AX database and exporting loan statements for the claim against EY and saving to file. Brief. disc's with Ainsley Watt re. which statements are required.
BR	Antoinette Fielding	Graduate Accountant	Investigation	13/08/2018	0.90 \$	198.00	Exporting statements form AX and Composer for Arthur Taylor to support EY Claim.
BR	Antoinette Fielding	Graduate Accountant	Investigation	13/08/2018	0.20 \$	44.00	Exporting statements form AX and Composer for Arthur Taylor to support EY Claim.
BR	Antoinette Fielding	Graduate Accountant	Investigation	14/08/2018	0.80 \$	176.00	Extracting the loan statements from AX and saving to file to assist in the claim against the former auditors for Arthur Taylor. Sorting and saving documents from extractions from composer.
BR	Antoinette Fielding	Graduate Accountant	Investigation	16/08/2018	0.20 \$	44.00	Finishing the exporting of loan statements from LM and saving to file where relevant for the claim against the former auditors.
BR	Antoinette Fielding	Graduate Accountant	Investigation	12/09/2018	0.30 \$	66.00	Exporting loan statements from composer for Arthur Taylor.

BR	Antoinette Fielding	Graduate Accountant	Investigation	13/09/2018	0.20 \$	44.00	Accessing server data file and reviewing records for team compliance training and records of minutes of compliance committee. Saving all documentation to file.
BR	Antoinette Fielding	Graduate Accountant	Investigation	13/09/2018	0.60 \$	132.00	Accessing server data file and reviewing records for team compliance training and records of minutes of compliance committee. Saving all documentation to file.
BR	Antoinette Fielding	Graduate Accountant	Investigation	13/09/2018	2.00 \$	440.00	Accessing server data file and reviewing records for team compliance training and records of minutes of compliance committee. Saving all documentation to file.
BR	Antoinette Fielding	Graduate Accountant	Investigation	13/09/2018	0.20 \$	44.00	Accessing server data file and reviewing records for team compliance training and records of minutes of compliance committee. Saving all documentation to file.
BR	Antoinette Fielding	Graduate Accountant	Investigation	20/09/2018	3.30 \$	726.00	Analysing 7 borrower account loan statements and entering loan reduction amounts from the AX and composer statements into a worksheet to calculate totals to assist Arthur Taylor with the EY Claim
BR	Antoinette Fielding	Graduate Accountant	Investigation	20/09/2018	4.00 \$	880.00	Analysing 9 borrower account loan statements and entering loan reduction amounts from the AX and composer statements into a worksheet to calculate totals to assist Arthur Taylor with the EY Claim
BR	Antoinette Fielding	Graduate Accountant	Investigation	21/09/2018	0.40 \$	88.00	Reviewing entries from yesterday and summarising findings to send update to Arthur Taylor. Adding comments where required. Brief Discussion with Ainsley Watt re. requirements for review.
BR	Antoinette Fielding	Graduate Accountant	Investigation	21/09/2018	2.50 \$	550.00	Analysing 5 borrower account loan statements and entering loan reduction amounts from the AX and composer statements into a worksheet to calculate totals to assist Arthur Taylor with the EY Claim
BR	Antoinette Fielding	Graduate Accountant	Investigation	21/09/2018	0.30 \$	66.00	Phone call with Arthur Taylor re. loan statements review.
BR	Antoinette Fielding	Graduate Accountant	Investigation	21/09/2018	0.60 \$	132.00	Analysing borrower account loan statements and entering loan reduction amounts from the AX and composer statements into a worksheet to calculate totals to assist Arthur Taylor with the EY Claim
BR	Antoinette Fielding	Graduate Accountant	Investigation	24/09/2018	0.50 \$	110.00	Analysing Loan statements extracted from AX and Composer and imputing loan reductions into excel spreadsheet to assist Arthur Taylor in calculating EY claim.
BR	Antoinette Fielding	Graduate Accountant	Investigation	2/10/2018	0.2 \$	44.00	Searching LM data for file location for RW
BR	George Lethbridge	Graduate Accountant	Investigation	16/05/2018	0.40 \$	70.00	Investigation into the custodians of LM Wholesale to assist Arthur Taylor establish if the documents supplied to our solicitors correctly reflect the RE of the entity.
BR	George Lethbridge	Graduate Accountant	Investigation	16/05/2018	0.40 \$	70.00	Investigation into the custodians of LM Wholesale to assist Arthur Taylor establish if the documents supplied to our solicitors correctly reflect the RE of the entity.
BR	George Lethbridge	Graduate Accountant	Investigation	16/05/2018	0.20 \$	35.00	Obtaining company searches of The Perpetual Trust Company to assist Arthur Taylor in the feeder fund claim
BR	George Lethbridge	Graduate Accountant	Investigation	16/05/2018	0.40 \$	70.00	Obtaining loan statements from Composer at Arthur Taylor request
BR	George Lethbridge	Graduate Accountant	Investigation	16/05/2018	0.40 \$	70.00	Investigation into the custodians of LM Wholesale to assist Arthur Taylor establish if the documents supplied to our solicitors correctly reflect the RE of the entity.
BR	George Lethbridge	Graduate Accountant	Investigation	16/05/2018	0.60 \$	105.00	Investigation into the custodians of LM Wholesale to assist Arthur Taylor establish if the documents supplied to our solicitors correctly reflect the RE of the entity.

BR	George Lethbridge	Graduate Accountant	Investigation	18/05/2018	0.30 \$	52.50	Discussion and investigation with Arthur Taylor into the evidence provided by EY in regards to the auditor claim.
BR	George Lethbridge	Graduate Accountant	Investigation	13/06/2018	0.20 \$	35.00	Investigation into the LM server database to obtain supporting documentation (credit committee copy of minutes) to assist Arthur Taylor with the legal matters regarding the arrears management of St Crispins.
BR	George Lethbridge	Graduate Accountant	Investigation	13/06/2018	0.40 \$	70.00	Investigation into the LM server database to obtain supporting documentation (credit committee copy of minutes) to assist Arthur Taylor with the legal matters regarding the arrears management of St Crispins.
BR	George Lethbridge	Graduate Accountant	Investigation	13/06/2018	0.50 \$	87.50	Investigation into the LM server database to obtain supporting documentation (credit committee copy of minutes) to assist Arthur Taylor with the legal matters regarding the arrears management of St Crispins.
BR	George Lethbridge	Graduate Accountant	Investigation	14/06/2018	0.40 \$	70.00	Investigation into the LM server database to obtain supporting documentation (credit committee copy of minutes) to assist Arthur Taylor with the legal matters regarding the arrears management of St Crispins.
BR	George Lethbridge	Graduate Accountant	Investigation	14/06/2018	0.50 \$	87.50	Obtained a loan statement to assist Arthur Taylor with the legal matters regarding the arrears management of St Crispins.
BR	George Lethbridge	Graduate Accountant	Investigation	2/07/2018	0.60 \$	132.00	Reviewing the boxes of LM files for relevant documents for the assigned loan claim.
BR	George Lethbridge	Graduate Accountant	Investigation	2/07/2018	0.70 \$	154.00	Reviewing the boxes of LM files for relevant documents for the assigned loan claim.
BR	George Lethbridge	Graduate Accountant	Investigation	23/10/2018	0.4 \$	88.00	Discussion with Alastair Raphael regarding the foreign currency unit holdings and the effect of the distributions.
BR	George Lethbridge	Graduate Accountant	Investigation	23/10/2018	0.5 \$	110.00	Obtaining investor transaction statements to assist Alastair Raphael in the foreign currency unit holdings problem.
BR	George Lethbridge	Graduate Accountant	Investigation	23/10/2018	0.4 \$	88.00	Obtaining investor transaction statements to assist Alastair Raphael in the foreign currency unit holdings problem.
BR	George Lethbridge	Graduate Accountant	Investigation	25/10/2018	0.6 \$	132.00	Searched LM records for information related to the distributions payable accounts for 2013 and earlier periods. Review ledgers, converted to excel and filtered data for relevant information to commence investigation of the ageing and categories of distributions transactions.
BR	Ryan Whyte	Undergraduate	Investigation	8/05/2018	1.30 \$	227.50	Searched LM records for information related to the disbs payable accounts for 2013 and earlier periods. Review ledgers, converted to excel and filtered data for relevant information to commence investigation of the ageing and categories of disb transctns.
BR	Ryan Whyte	Undergraduate	Investigation	8/05/2018	1.10 \$	192.50	Prepare information and documents for our IT consultant for restating foreign currency investor units incorrectly migrated to the AX investor management database.
BR	Ryan Whyte	Undergraduate	Investigation	8/05/2018	1.60 \$	280.00	Prepare information and documents for our IT consultant for restating foreign currency investor units incorrectly migrated to the AX investor management database.

BR	Ryan Whyte	Undergraduate Investigation	14/05/2018	1.50 \$	262.50	Meeting with Ainsley Watt regarding the approach restating foreign currency investor units incorrectly migrated to the AX investor management database. Review PDS, Constitution and transaction statements for foreign currency investors.
BR	Ryan Whyte	Undergraduate Investigation	14/05/2018	0.20 \$	35.00	Meeting with Ainsley Watt regarding the approach restating foreign currency investor units incorrectly migrated to the AX investor management database. Review PDS, Constitution and transaction statements for foreign currency investors.
BR	Ryan Whyte	Undergraduate Investigation	15/05/2018	0.10 \$	17.50	Locate information and documentation in relation to a borrower of the LM First Mortgage Income Fund. Email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate Investigation	15/05/2018	0.40 \$	70.00	Cont. Locate information and documentation in relation to a borrower of the LM First Mortgage Income Fund. Email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate Investigation	15/05/2018	0.40 \$	70.00	Preparation for meeting with David Whyte regarding the approach restating foreign currency investor units incorrectly migrated to the AX investor management database
BR	Ryan Whyte	Undergraduate Investigation	15/05/2018	1.90 \$	332.50	Review PDS, Constitution, legal advice and transaction statements for foreign currency investors in relation to restating foreign currency investor units incorrectly migrated to the AX investor management database.
BR	Ryan Whyte	Undergraduate Investigation	15/05/2018	2.20 \$	385.00	Review PDS, Constitution, legal advice and transaction statements for foreign currency investors in relation to restating foreign currency investor units incorrectly migrated to the AX investor management database. Prepare a test re-run of distributions.
BR	Ryan Whyte	Undergraduate Investigation	15/05/2018	0.80 \$	140.00	Review PDS, Constitution, legal advice and transaction statements for foreign currency investors in relation to restating foreign currency investor units incorrectly migrated to the AX investor management database. Prepare a test re-run of distributions.
BR	Ryan Whyte	Undergraduate Investigation	29/05/2018	0.30 \$	52.50	Locate and review documentation in relation to a borrower for the claim against the auditors for our solicitors. Prepare email to Arthur Taylor with findings.
BR	Ryan Whyte	Undergraduate Investigation	29/05/2018	1.70 \$	297.50	Cont. Review PDS, Constitution, legal advice and transaction statements for foreign currency investors in relation to restating foreign currency investor units incorrectly migrated to the AX investor management database. Prepare re-run of distributions.
BR	Ryan Whyte	Undergraduate Investigation	29/05/2018	1.30 \$	227.50	Review PDS, Constitution, legal advice and transaction statements for foreign currency investors in relation to restating foreign currency investor units incorrectly migrated to the AX investor management database. Prepare re-run of distributions.
BR	Ryan Whyte	Undergraduate Investigation	29/05/2018	1.40 \$	245.00	Cont. Review PDS, Constitution, legal advice and transaction statements for foreign currency investors in relation to restating foreign currency investor units incorrectly migrated to the AX investor management database. Prepare re-run of distributions.
BR	Ryan Whyte	Undergraduate Investigation	12/06/2018	1.80 \$	315.00	Locate and review documentation in relation to the borrowers of FMIF for our Auditors in relation to the claim against the Auditors. Email Arthur Taylor Findings.
BR	Ryan Whyte	Undergraduate Investigation	12/06/2018	0.40 \$	70.00	Cont. Locate and review documentation in relation to the borrowers of FMIF for our Auditors in relation to the claim against the Auditors. Email Arthur Taylor Findings.

BR	Ryan Whyte	Undergraduate	Investigation	19/07/2018	0.70 \$	126.00	Locate and review documentation in relation to the claim against the auditors. Review summary loan documents for the LM First Mortgage Income Fund and email Arthur Taylor findings.
BR	Ryan Whyte	Undergraduate	Investigation	26/07/2018	0.30 \$	54.00	Prepare information and documents for our solicitors in relation to restating foreign currency investor units incorrectly migrated to the AX investor management database.
BR	Ryan Whyte	Undergraduate	Investigation	4/10/2018	0.8 \$	144.00	Locate and collate working papers from the LM server in relation to the restatement of foreign currency investors units. Review work papers and email David Whyte findings.
BR	Charles Haines	Associate Director	Investigation	3/07/2018	1.70 \$	867.00	Review PDS' in relation to FX currency review implications associated with currency exchanges at spot and forward rates. Review worked example in relation to USD/AUD spot conversions and fees charged. Cross reference workings between change in LM management
BR	Eloise Carroll	Graduate Accountant	Investigation	4/09/2018	0.60 \$	132.00	Collating information regarding rem application for the Feed Funder.
BR	Eloise Carroll	Graduate Accountant	Investigation	4/09/2018	3.00 \$	660.00	Collating information regarding rem application for the Feed Funder.
BR	Eloise Carroll	Graduate Accountant	Investigation	10/09/2018	1.30 \$	286.00	Review and sort emails from LM employee to the auditors in relation to the FMIF loans reclaim against auditor
BR	Eloise Carroll	Graduate Accountant	Investigation	10/09/2018	0.50 \$	110.00	Locate and review support documents and updated information re claim against the auditors to assist Arthur Taylor
BR	Eloise Carroll	Graduate Accountant	Investigation	12/09/2018	0.20 \$	44.00	Discussion with Ainsley Watt regarding ASIC documents to download and further investigations to assist Arthur Taylor with EY request for particulars.
BR	Eloise Carroll	Graduate Accountant	Investigation	17/09/2018	1.00 \$	220.00	locate and review support documents and updated information re claim against auditor to assist Arthur Taylor.
BR	Eloise Carroll	Graduate Accountant	Investigation	17/09/2018	0.40 \$	88.00	locate and review support documents and updated information re claim auditor to assist Arthur Taylor.
BR	Eloise Carroll	Graduate Accountant	Investigation	17/09/2018	0.90 \$	198.00	Locate and review support documents and updated information re claim against the auditors to assist Arthur Taylor
BR	Eloise Carroll	Graduate Accountant	Investigation	17/09/2018	1.20 \$	264.00	locate and review support documents and updated information re claim against auditor to assist Arthur Taylor.
BR	Eloise Carroll	Graduate Accountant	Investigation	18/09/2018	0.70 \$	154.00	locate and review support documents and updated information re claim auditor to assist Arthur Taylor.
BR	Eloise Carroll	Graduate Accountant	Investigation	20/09/2018	0.70 \$	154.00	locate and review support documents and updated information re claim against auditor to assist Arthur Taylor.
BR	Eloise Carroll	Graduate Accountant	Investigation	20/09/2018	0.50 \$	110.00	Locate and review support documents and updated information re claim against the auditors to assist Arthur Taylor
BR	Eloise Carroll	Graduate Accountant	Investigation	20/09/2018	0.60 \$	132.00	Locate and review support documents and updated information re claim against the auditors to assist Arthur Taylor

BR	Eloise Carroll	Graduate Accountant	Investigation	24/09/2018	1.00 \$	220.00	Locate and review loan documents and amend the loan schedule with updated information re claim against the auditors.
BR	Eloise Carroll	Graduate Accountant	Investigation	24/09/2018	1.60 \$	352.00	Locate and review loan documents and amend the loan schedule with updated information re claim against the auditors.
BR	Eloise Carroll	Graduate Accountant	Investigation	24/09/2018	1.10 \$	242.00	Locate and review loan documents and amend the loan schedule with updated information re claim against the auditors.
BR	Eloise Carroll	Graduate Accountant	Investigation	25/09/2018	0.30 \$	66.00	Locate and review support documents and updated information re claim against the auditors to assist Arthur Taylor
BR	Eloise Carroll	Graduate Accountant	Investigation	25/09/2018	0.60 \$	132.00	Locate and review support documents and updated information re claim against the auditors to assist Arthur Taylor
BR	Eloise Carroll	Graduate Accountant	Investigation	25/09/2018	1.50 \$	330.00	Locate and review support documents and updated information re claim against the auditors to assist Arthur Taylor
BR	Eloise Carroll	Graduate Accountant	Investigation	25/09/2018	1.00 \$	220.00	Locate and review support documents and updated information re claim against the auditors to assist Arthur Taylor
BR	David Whyte	Partner	Trade On	10/05/2018	0.20 \$	116.00	authorised payments
BR	David Whyte	Partner	Trade On	15/05/2018	1.30 \$	754.00	meeting with Ainsley Watt and Ryan Whyte regarding foreign currency investors/issues in relation to restatement of units and distributions/working examples to be prepared for our solicitors consideration
BR	David Whyte	Partner	Trade On	24/05/2018	0.20 \$	116.00	reviewed correspondence from our solicitors and FTI's solicitors regarding terms of settlement of five matters/reviewed draft letter to FTI's solicitors/provided instructions in respect of same
BR	David Whyte	Partner	Trade On	28/05/2018	0.30 \$	174.00	reviewed correspondence from our solicitors and including updated draft deed of settlement with FTI relating to five matters/reviewed three draft court orders implementing same/email our solicitors
BR	David Whyte	Partner	Trade On	31/05/2018	0.20 \$	116.00	reviewed correspondence from our solicitors and FTI's solicitors regarding terms of agreement on five matters and further potential costs to be claimed/email our solicitors regarding same
BR	David Whyte	Partner	Trade On	4/06/2018	0.10 \$	58.00	reviewed correspondence from our solicitors and draft letter to FTI's solicitors regarding proposed deed of settlement and outstanding issues in respect of same/confirmed instructions to send letter
BR	David Whyte	Partner	Trade On	5/06/2018	0.20 \$	116.00	email McGrath Nicol regarding draft deed of settlement with FTI and approval from secured creditor to some of its terms/forward latest draft of deed/update McGrath Nicol regarding the proceedings brought by the MPF and potential retirement of Receivers
BR	David Whyte	Partner	Trade On	11/06/2018	0.50 \$	290.00	planning meeting with Ainsley Watt regarding drafting report to investors/correspondence received from investors/remuneration application/status of litigation matters/foreign currency investors application
BR	David Whyte	Partner	Trade On	11/06/2018	0.20 \$	116.00	reviewed correspondence from our solicitors and FTI's solicitors regarding deed of settlement/email Receivers and Managers regarding consent to same and informing them of discontinuance of proceedings and seeking their retirement
BR	David Whyte	Partner	Trade On	12/06/2018	0.10 \$	58.00	authorised payments

BR	David Whyte	Partner	Trade On	12/06/2018	0.30 \$	174.00	reviewed invoices/authorised payments
BR	David Whyte	Partner	Trade On	14/06/2018	0.20 \$	116.00	reviewed correspondence from our solicitors and FTI's solicitors regarding execution of deed of settlement/forward to McGrath Nicol seeking their and DB's consent to two of the matters contained in the deed
BR	David Whyte	Partner	Trade On	18/06/2018	0.20 \$	116.00	reviewed and executed deed of settlement in respect of five matters relating to FTI
BR	David Whyte	Partner	Trade On	18/06/2018	0.60 \$	348.00	telephone call with our solicitors regarding execution of deed of settlement with FTI/consent required from secured creditor and Receivers/correspondence received from investor/court hearing on Thursday
BR	David Whyte	Partner	Trade On	18/06/2018	0.10 \$	58.00	reviewed correspondence from our solicitors and Kordametha's solicitors regarding tax refund monies held by them/forward to Mark Molesworth to confirm tax position
BR	David Whyte	Partner	Trade On	19/06/2018	0.10 \$	58.00	reviewed correspondence from David Clout & Associates regarding accessing server in relation to LMA books and records/sent response
BR	David Whyte	Partner	Trade On	19/06/2018	0.10 \$	58.00	reviewed cash flow to determine amount of term deposit to be renewed and amount released to operating account
BR	David Whyte	Partner	Trade On	21/06/2018	0.10 \$	58.00	authorised payments
BR	David Whyte	Partner	Trade On	21/06/2018	0.30 \$	174.00	reviewed correspondence from our solicitors regarding execution of deed of settlement with FTI/conditions to be satisfied and by when/email Ainsley Watt to follow through
BR	David Whyte	Partner	Trade On	16/07/2018	0.40 \$	238.00	reviewed correspondence from our solicitors and FTI's solicitors regarding court application to amend Justice Jackson's 17 December 2015 order relating to indemnity claims and expenses/reviewed application and supporting affidavit/reviewed draft letter
BR	David Whyte	Partner	Trade On	16/07/2018	0.20 \$	119.00	authorised payments
BR	David Whyte	Partner	Trade On	17/07/2018	0.10 \$	59.50	reviewed invoices to be issued by the Receivers and Managers to FTI in respect of reimbursement of costs/reviewed draft email to Receivers and Managers
BR	David Whyte	Partner	Trade On	17/07/2018	0.30 \$	178.50	reviewed correspondence from our solicitors regarding FTI's application to amend Justice Jackson's orders of 17 December 2015 relating to payment of FTI's indemnity expenses/reviewed submissions prepared by FTI's counsel for hearing
BR	David Whyte	Partner	Trade On	17/07/2018	0.10 \$	59.50	reviewed correspondence from our solicitors regarding discussions with counsel and approach to hearing tomorrow in respect of amending Justice Jackson's order of 17 December 2015 relating to FTI's indemnity claims/provided instructions in respect of same
BR	David Whyte	Partner	Trade On	19/07/2018	0.10 \$	59.50	reviewed letter of instruction to PTAL regarding closure of three bank accounts
BR	David Whyte	Partner	Trade On	19/07/2018	0.30 \$	178.50	reviewed correspondence from our solicitors and including service and remuneration and expense applications in relation to FTI/reviewed court order relating to service and timetable of matters
BR	David Whyte	Partner	Trade On	24/07/2018	0.30 \$	178.50	reviewed correspondence from our solicitors including court order relating to FTI's application for remuneration approval/reviewed notice to be issued to the members of the FMIF and steps to be taken to effect service

BR	David Whyte	Partner	Trade On	24/07/2018	0.10 \$	59.50	reviewed correspondence from our solicitors regarding upcoming retirement of receivers and Managers/steps to be taken in respect of same
BR	David Whyte	Partner	Trade On	24/07/2018	0.20 \$	119.00	reviewed correspondence from our solicitors and FTI's solicitors regarding court order relating to amendments to 17 December 2015 order and offer to settle costs in respect of application/provided instructions in respect of same
BR	David Whyte	Partner	Trade On	26/07/2018	0.10 \$	59.50	reviewed correspondence from our solicitors regarding claim for costs relating to application to amend 17 December 2015 court order/correspondence to be sent to FTI's solicitors regarding same
BR	David Whyte	Partner	Trade On	26/07/2018	0.30 \$	178.50	reviewed correspondence from our solicitors regarding requirement of sending notification to members of FTI's application for remuneration approval/reviewed notice to members
BR	David Whyte	Partner	Trade On	26/07/2018	0.10 \$	59.50	reviewed correspondence from our solicitors regarding counsels fees for work done on proceedings against LMJM and remuneration application
BR	David Whyte	Partner	Trade On	26/07/2018	1.60 \$	952.00	telephone conversation with our solicitors regarding status of various litigation matters, steps to be taken and strategy in respect of same
BR	David Whyte	Partner	Trade On	30/07/2018	0.10 \$	59.50	reviewed correspondence from our solicitors regarding ceasing five controllership appointments and documentation required from PTAL/provide instructions in respect of same
BR	David Whyte	Partner	Trade On	30/07/2018	0.10 \$	59.50	reviewed draft correspondence to FTI's solicitors regarding costs in relation to application to amend 17 December 2015 order
BR	David Whyte	Partner	Trade On	31/07/2018	0.20 \$	119.00	reviewed correspondence from our solicitors regarding FTI's counsels costs overlooked in respect of indemnity application/reviewed draft letter to FTI's solicitors regarding same and proposed way forward
BR	David Whyte	Partner	Trade On	31/07/2018	0.30 \$	178.50	reviewed correspondence from our solicitors and FTI's solicitors regarding costs incurred in respect of application to vary residual powers orders/reviewed invoices regarding same/email to our solicitors
BR	David Whyte	Partner	Trade On	31/07/2018	0.10 \$	59.50	reviewed draft email to IT consultant regarding updates to website relating to FTI's remuneration application/amended and sent to Ainsley Watt
BR	David Whyte	Partner	Trade On	2/08/2018	0.40 \$	238.00	reviewed correspondence from our solicitors regarding amendments to court order relating to FTI's remuneration application/reviewed draft affidavit supporting two of the amendments/reviewed draft correspondence to FTI's solicitors and Judge's associate
BR	David Whyte	Partner	Trade On	2/08/2018	0.20 \$	119.00	reviewed correspondence from our solicitors and including draft letter and court order relating to FTI's costs in respect of amendments to 17 December 2015 including costs of appearance/confirmed instructions in relation to counter offer
BR	David Whyte	Partner	Trade On	2/08/2018	0.10 \$	59.50	reviewed correspondence from our solicitors and FTI's solicitors regarding threat to file an application to court about payment of fees and expenses relating to court ordered costs/reviewed response sent
BR	David Whyte	Partner	Trade On	2/08/2018	0.20 \$	119.00	reviewed and swore affidavit relating to service of FTI's remuneration application
BR	David Whyte	Partner	Trade On	6/08/2018	0.10 \$	59.50	reviewed correspondence from our solicitors regarding FTI's remuneration application and proposed changes to court order/reviewed draft court order/provided instructions in respect of same

BR	David Whyte	Partner	Trade On	7/08/2018	0.10 \$	59.50	reviewed correspondence from our solicitors and FTI's solicitors regarding proposed amendments to court order in respect of FTI's remuneration application/reviewed correspondence sent to the Judge's associate requesting orders to be made by His Honour
BR	David Whyte	Partner	Trade On	7/08/2018	0.10 \$	59.50	reviewed correspondence to PTAL requesting them to terminate one of their controllerships
BR	David Whyte	Partner	Trade On	7/08/2018	0.10 \$	59.50	reviewed correspondence from our solicitors regarding FTI's remuneration application/request for information ahead of proposed hearing on 10 August
BR	David Whyte	Partner	Trade On	7/08/2018	0.30 \$	178.50	reviewed deed of settlement and GST position on receipts and payments/email Ainsley Watt confirming position and recording of receipts and payments
BR	David Whyte	Partner	Trade On	9/08/2018	0.50 \$	297.50	commenced review of Park affidavit relating to FTI's remuneration application/reviewed letter from our solicitors regarding the application and acting on my behalf
BR	David Whyte	Partner	Trade On	9/08/2018	0.10 \$	59.50	reviewed email from Ainsley Watt regarding service of FTI's remuneration application on members of the FMIF and including details of members who received notification by email and post and those notified after emails bounced back
BR	David Whyte	Partner	Trade On	9/08/2018	2.80 \$	1,666.00	reviewed previous affidavits referred to in Park's affidavit supporting FTI's remuneration application and others that were issued in response/reviewed section 439A report and other exhibits to affidavits
BR	David Whyte	Partner	Trade On	9/08/2018	2.10 \$	1,249.50	continued review of previous affidavits referred to in Park's affidavit supporting FTI's remuneration application and others that were issued in response/reviewed section 439A report and other exhibits to affidavits
BR	David Whyte	Partner	Trade On	13/08/2018	0.10 \$	59.50	reviewed correspondence from our solicitors regarding deposit held in trust in respect of proceedings against the MPF/quoted rates for reinvestment of same/provided instructions to renew deposit for six months
BR	David Whyte	Partner	Trade On	13/08/2018	0.40 \$	238.00	reviewed invoices and correspondence regarding payments/authorised payments
BR	David Whyte	Partner	Trade On	13/08/2018	0.20 \$	119.00	reviewed GST summary of receipts and payments relating to deed of settlement and instructions to Receivers and Managers in respect of same/compared to deed of settlement amounts
BR	David Whyte	Partner	Trade On	13/08/2018	3.10 \$	1,844.50	reviewed John Park's affidavit sworn on 7 August and selected exhibits in respect of FTI's remuneration application
BR	David Whyte	Partner	Trade On	14/08/2018	1.30 \$	773.50	reviewed category 1 remuneration claimed by FTI against the fund in Park's affidavit of 7 August and supporting schedules/email our solicitors in respect of same
BR	David Whyte	Partner	Trade On	14/08/2018	0.10 \$	59.50	reviewed draft email to Receivers and Managers regarding GST position on receipts and payments relating to reimbursement of expenses and controllership costs with FTI/reviewed spreadsheet detailing GST calculations regarding same
BR	David Whyte	Partner	Trade On	14/08/2018	4.10 \$	2,439.50	reviewed exhibits to Park affidavit dated 7 August relating to FTI's remuneration application followed by meeting with our solicitors to discuss key issues and strategy to deal with shortcomings of court material in a cost effective manner

BR	David Whyte	Partner	Trade On	14/08/2018	0.40 \$	238.00	reviewed correspondence from three investors regarding FTI's remuneration application requesting an explanation of what it is about/prepared responses and provided an update on the winding up of the fund
BR	David Whyte	Partner	Trade On	16/08/2018	0.10 \$	59.50	reviewed correspondence from our solicitors regarding FTI's remuneration application and estimate of fees for the matter
BR	David Whyte	Partner	Trade On	16/08/2018	0.10 \$	59.50	follow up Receivers and Managers regarding execution of deed of indemnity by PTAL and in relation to retirement of Receivers and Managers
BR	David Whyte	Partner	Trade On	16/08/2018	3.40 \$	2,023.00	reviewed exhibits to Park's affidavit dated 7 August relating to category 2 claims/highlighted issues in respect of same
BR	David Whyte	Partner	Trade On	16/08/2018	0.50 \$	297.50	reviewed receipts and payments included in FTI's remuneration application and those lodged with ASIC/email our solicitors in respect of same
BR	David Whyte	Partner	Trade On	20/08/2018	0.10 \$	59.50	reviewed correspondence from our solicitors and including letter to FTI's solicitors requesting further information in respect of their remuneration application
BR	David Whyte	Partner	Trade On	20/08/2018	2.40 \$	1,428.00	reviewed correspondence in relation to FTI's remuneration application/compared to previous application
BR	David Whyte	Partner	Trade On	21/08/2018	0.10 \$	59.50	reviewed correspondence from our solicitors to FTI's solicitors requesting additional information in respect of FTI's remuneration claim
BR	David Whyte	Partner	Trade On	21/08/2018	1.00 \$	595.00	reviewed correspondence from our solicitors and draft letter to FTI's solicitors regarding further information requested to support FTI's remuneration claim/reconciled amounts as application differs to notice to members/cross referred comments to affidavit
BR	David Whyte	Partner	Trade On	21/08/2018	0.60 \$	357.00	reviewed affidavit material relating to FTI's remuneration claim and checked if section 439A report has been included
BR	David Whyte	Partner	Trade On	21/08/2018	0.20 \$	119.00	reviewed correspondence from our solicitors and including updated draft letter to FTI's solicitors regarding FTI's remuneration claim/confirmed instructions in respect of same
BR	David Whyte	Partner	Trade On	23/08/2018	0.10 \$	59.50	reviewed correspondence from our solicitors regarding FTI's remuneration claim/counsel to be appointed/provided instructions in respect of same and strategy to be adopted
BR	David Whyte	Partner	Trade On	27/08/2018	0.70 \$	416.50	telephone conversation with our solicitors regarding FTI's remuneration application/correspondence received from FTI's solicitors/contents of affidavit to be sworn on 30 August/approach to submissions
BR	David Whyte	Partner	Trade On	27/08/2018	0.50 \$	297.50	reviewed correspondence with FTI regarding liabilities outstanding at various dates from December 2015 to April 2018 for the purposes of preparing the management accounts/located further documents and sent to our solicitors to be included in an affidavit
BR	David Whyte	Partner	Trade On	27/08/2018	1.10 \$	654.50	reviewed documentation relating to FTI's remuneration application
BR	David Whyte	Partner	Trade On	27/08/2018	0.20 \$	119.00	email our solicitors regarding review of documentation relating to FTI's remuneration application and material to be included in affidavit to be lodged in the proceedings

BR	David Whyte	Partner	Trade On	28/08/2018	1.10 \$	654.50	reviewed court orders regarding FTI's remuneration claim and approvals by the committee/creditors/reviewed reconciliation of amounts approved and paid
BR	David Whyte	Partner	Trade On	28/08/2018	0.90 \$	535.50	reviewed affidavits relating to FTI's remuneration application
BR	David Whyte	Partner	Trade On	28/08/2018	0.10 \$	59.50	reviewed correspondence from our solicitors regarding estimated costs associated with FTI remuneration application
BR	David Whyte	Partner	Trade On	28/08/2018	0.20 \$	119.00	reviewed correspondence from our solicitors and FTI's solicitors regarding deed of variation and draft order relating to amendments to previous costs order/reviewed deed and draft order
BR	David Whyte	Partner	Trade On	30/08/2018	0.20 \$	119.00	reviewed correspondence from our solicitors regarding FTI's remuneration claim and draft letter about reconciling remuneration amounts approved and paid/provided instructions regarding same
BR	David Whyte	Partner	Trade On	30/08/2018	0.20 \$	119.00	reviewed correspondence from our solicitors and FTI's solicitors regarding remuneration claim and request for details of issues to be raised at court hearing/reviewed reconciliation provided by FTI regarding corporate remuneration
BR	David Whyte	Partner	Trade On	30/08/2018	0.60 \$	357.00	reviewed FTI's reconciliation of amounts claimed/paid for LMIM remuneration and compared to our summaries/email our solicitors with several queries to be raised with FTI as information incomplete and different in a number of respects to previous advice
BR	David Whyte	Partner	Trade On	30/08/2018	0.10 \$	59.50	reviewed email from Ainsley Watts regarding issues relating to LM servers and issues discussed with the IT consultants about the hosting and performance
BR	David Whyte	Partner	Trade On	30/08/2018	0.20 \$	119.00	reviewed affidavit and exhibits relating to meeting the service requirements of issuing notices to members regarding FTI's remuneration claim
BR	David Whyte	Partner	Trade On	30/08/2018	0.10 \$	59.50	reviewed correspondence from our solicitors regarding GST payable in relation to FTI's remuneration claim/sent response
BR	David Whyte	Partner	Trade On	30/08/2018	0.10 \$	59.50	reviewed correspondence from our solicitors and counsels letter regarding FTI's court application for remuneration approval
BR	David Whyte	Partner	Trade On	30/08/2018	0.10 \$	59.50	reviewed correspondence from our solicitors and including updated draft letter to FTI's solicitors querying reconciliation of amounts claimed and paid in respect of FTI's remuneration claim/confirmed instructions to send letter
BR	David Whyte	Partner	Trade On	30/08/2018	0.60 \$	357.00	reviewed correspondence from our solicitors and including list of matters they are instructed on/status of each matter/email Ainsley Watt regarding queries relating to some of the outstanding issues/respond to our solicitors
BR	David Whyte	Partner	Trade On	30/08/2018	0.10 \$	59.50	authorised payments
BR	David Whyte	Partner	Trade On	30/08/2018	1.10 \$	654.50	reviewed draft affidavit in relation to FTI's remuneration application/email our solicitors with proposed changes
BR	David Whyte	Partner	Trade On	30/08/2018	0.10 \$	59.50	telephone conversation with our solicitors regarding proposed amendments to affidavit in respect of FTI's remuneration application and timing of finalisation of same
BR	David Whyte	Partner	Trade On	30/08/2018	2.10 \$	1,249.50	telephone conversation with our solicitors regarding affidavit in respect of FTI's remuneration application/reviewed updated draft affidavit/correspondence with our solicitors regarding same and issues and queries to finalise the affidavit

BR	David Whyte	Partner	Trade On	31/08/2018	0.50 \$	297.50	reviewed updated draft affidavit relating to FTI's remuneration application/sent response to our solicitors with two final comments/queries
BR	David Whyte	Partner	Trade On	31/08/2018	0.20 \$	119.00	telephone conversation with our solicitors regarding proposed amendments to the affidavit in respect of FTI's remuneration approval/one matter to be considered by counsel
BR	David Whyte	Partner	Trade On	31/08/2018	0.60 \$	357.00	review and swear affidavit relating to FTI's remuneration application
BR	David Whyte	Partner	Trade On	3/09/2018	0.10 \$	59.50	reviewed correspondence from FTI's solicitors regarding payment of corporate remuneration and request for reconciliation of amounts approved, paid and written off
BR	David Whyte	Partner	Trade On	3/09/2018	0.70 \$	416.50	reviewed counsels submissions in relation to FTI's remuneration application and the GST position/email Leisa Rafter and our solicitors regarding same
BR	David Whyte	Partner	Trade On	3/09/2018	0.20 \$	119.00	reviewed correspondence from our solicitors including draft letter to FTI's solicitors and draft court order relating to payment of counsels fees in addition to those previously agreed and paid/provided instructions in respect of same
BR	David Whyte	Partner	Trade On	3/09/2018	0.60 \$	357.00	telephone conversation with our solicitors regarding outcome of meeting with counsel/preparation of submissions relating to FTI's remuneration application/correspondence received from FTI's solicitors and hearing on Thursday
BR	David Whyte	Partner	Trade On	4/09/2018	0.10 \$	59.50	reviewed draft letter to FTI's solicitors regarding remuneration application, issues to be raised at the hearing and timing of submissions to be exchanged/confirmed instructions in respect of same
BR	David Whyte	Partner	Trade On	4/09/2018	0.70 \$	416.50	reviewed updated counsels submissions in relation to GST issue on FTI's remuneration application
BR	David Whyte	Partner	Trade On	4/09/2018	2.90 \$	1,725.50	reviewed correspondence relating to FTI's remuneration application/claims for corporate remuneration/email our solicitors addressing key issues
BR	David Whyte	Partner	Trade On	4/09/2018	0.20 \$	119.00	telephone conversation with Leisa Rafter regarding submissions on GST portion of FTI's remuneration application/email our solicitors regarding submissions
BR	David Whyte	Partner	Trade On	4/09/2018	0.30 \$	178.50	reviewed two affidavits relating to FTI's remuneration application/provide instructions to our solicitors in respect of same
BR	David Whyte	Partner	Trade On	4/09/2018	0.50 \$	297.50	reviewed correspondence from our solicitors and FTI's solicitors regarding my affidavit filed on Friday relating to FTI's remuneration application and their intention to cross examine me unless certain matters are not pressed/reviewed affected paragraphs
BR	David Whyte	Partner	Trade On	4/09/2018	0.10 \$	59.50	reviewed correspondence to Receivers and Managers regarding instructions to PTAL regarding approval of trustee in bankruptcy's remuneration/discussed with Ainsley Watt
BR	David Whyte	Partner	Trade On	4/09/2018	0.40 \$	238.00	reviewed prior correspondence and outcome of without prejudice discussions in respect of previous court application
BR	David Whyte	Partner	Trade On	4/09/2018	0.30 \$	178.50	reviewed previous correspondence with ASIC regarding suspension of AFSL and upcoming expiry of same/drafted correspondence to ASIC asking for further extension

BR	David Whyte	Partner	Trade On	4/09/2018	0.10 \$	59.50	reviewed correspondence from our solicitors regarding FTI's application for corporate remuneration/sent response regarding same
BR	David Whyte	Partner	Trade On	5/09/2018	0.70 \$	416.50	telephone conversation with our solicitors regarding FTI's counsels submissions and further material being received/to be received/issues for our counsel to address at the hearing tomorrow
BR	David Whyte	Partner	Trade On	5/09/2018	0.10 \$	59.50	telephone conversation with our solicitors regarding counsels submissions on GST/FTI's position on GST/considerations for our counsel
BR	David Whyte	Partner	Trade On	5/09/2018	0.40 \$	238.00	meeting with our solicitors/reviewed and swore two affidavits
BR	David Whyte	Partner	Trade On	5/09/2018	0.10 \$	59.50	reviewed final BAS's for controllerships
BR	David Whyte	Partner	Trade On	5/09/2018	0.10 \$	59.50	reviewed affidavit of John Park in relation to FTI's remuneration application
BR	David Whyte	Partner	Trade On	5/09/2018	0.10 \$	59.50	reviewed FTI's counsels submissions for remuneration application to be heard tomorrow
BR	David Whyte	Partner	Trade On	5/09/2018	0.30 \$	178.50	reviewed final draft of our counsel's submissions in relation to FTI's remuneration application
BR	David Whyte	Partner	Trade On	5/09/2018	0.30 \$	178.50	reviewed final draft of our counsel's submissions in relation to GST on FTI's remuneration application
BR	David Whyte	Partner	Trade On	5/09/2018	0.10 \$	59.50	reviewed correspondence from our solicitors regarding court orders made in respect of the feeder fund proceedings and mediation to be held in November
BR	David Whyte	Partner	Trade On	5/09/2018	0.30 \$	178.50	reviewed final drafts of two affidavits relating to FTI's remuneration application
BR	David Whyte	Partner	Trade On	5/09/2018	0.50 \$	297.50	reviewed our counsel's draft submissions in respect of FTI's remuneration application
BR	David Whyte	Partner	Trade On	5/09/2018	0.20 \$	119.00	reviewed affidavit of Renee Lobb regarding FTI's remuneration application
BR	David Whyte	Partner	Trade On	5/09/2018	1.70 \$	1,011.50	reviewed affidavit of Kelly Ann Trenfield in relation to FTI's remuneration application/telephone conversation with our solicitors regarding reconciliation of amounts claimed/discrepancies in affidavit
BR	David Whyte	Partner	Trade On	6/09/2018	5.30 \$	3,153.50	preparation for and court hearing in relation to FTI's remuneration application/attended by meeting with counsel and our solicitors
BR	David Whyte	Partner	Trade On	6/09/2018	3.10 \$	1,844.50	attendance at court followed by meeting with our solicitors and counsel regarding FTI's remuneration application
BR	David Whyte	Partner	Trade On	10/09/2018	0.10 \$	59.50	reviewed correspondence from Receivers and Managers regarding draft deed of retirement and timing of retirement/sent response
BR	David Whyte	Partner	Trade On	10/09/2018	0.10 \$	59.50	reviewed email from Ainsley Watt regarding outcome of meeting with IT consultant in respect of hosting of data on cloud server and implementation of additional protocols
BR	David Whyte	Partner	Trade On	10/09/2018	0.40 \$	238.00	planning meeting with Ainsley Watt regarding preparation of management accounts/next report to investors/finalisation of controllerships/retirement of Receivers and Managers/other operational issues
BR	David Whyte	Partner	Trade On	10/09/2018	0.10 \$	59.50	reviewed correspondence from our solicitors regarding counsels costs of FTI's remuneration application/reviewed invoices

BR	David Whyte	Partner	Trade On	10/09/2018	0.30 \$	178.50	reviewed invoices/authorised payments
BR	David Whyte	Partner	Trade On	10/09/2018	0.60 \$	357.00	reviewed summary of litigation matters and status of each/work to be done
BR	David Whyte	Partner	Trade On	10/09/2018	0.20 \$	119.00	reviewed website regarding useful forms/procedures/reviewed/amended draft instructions regarding other transfers
BR	David Whyte	Partner	Trade On	10/09/2018	0.80 \$	476.00	telephone conversation with our solicitors regarding without prejudice meeting to be held with FTI's solicitors and counsel in relation to court hearing on 3 October/discussed position and proposed way forward
BR	David Whyte	Partner	Trade On	11/09/2018	0.20 \$	119.00	reviewed correspondence from our solicitors and FTI's solicitors regarding meeting today and issues to discuss relating to the winding up and potential changes to terms of appointments
BR	David Whyte	Partner	Trade On	11/09/2018	2.30 \$	1,368.50	meeting with our solicitors regarding status of various legal matters including SPL application/application to correct members register/retirement of Receivers and Managers/proof of debt process/indemnity claims
BR	David Whyte	Partner	Trade On	11/09/2018	2.50 \$	1,487.50	meeting with our solicitors and counsel plus FTI and their solicitors and counsel followed by meeting with our solicitors and counsel regarding court application to be heard on 3 October regarding streamlining appointments
BR	David Whyte	Partner	Trade On	13/09/2018	0.10 \$	59.50	reviewed draft update to website regarding transfer forms and other documents required to transfer units in the fund
BR	David Whyte	Partner	Trade On	13/09/2018	0.30 \$	178.50	telephone conversation with our solicitors regarding approach to court hearing on 3 October/issues to consider/appointment of counsel for hearing
BR	David Whyte	Partner	Trade On	17/09/2018	0.20 \$	119.00	reviewed correspondence from our solicitors regarding FTI's remuneration application/hearing on 3 October/next steps/engagement of counsel/reconciliation to be undertaken of amounts applied for
BR	David Whyte	Partner	Trade On	17/09/2018	0.30 \$	178.50	reviewed correspondence from ASIC regarding request to extend AFSL and why winding up could take a further 18 months/sent response explaining remaining matters to be completed and timing of same
BR	David Whyte	Partner	Trade On	17/09/2018	0.40 \$	238.00	telephone conversation with our solicitors regarding FTI's remuneration application and meeting tomorrow relating to dual appointment issue/release of transcript of feeder fund proceeding application/confirmed instructions on issues
BR	David Whyte	Partner	Trade On	17/09/2018	0.20 \$	119.00	reviewed correspondence from our solicitors regarding FTI's remuneration application/potential dual appointment issue/reviewed draft letter to FTI's solicitors and provided instructions regarding same
BR	David Whyte	Partner	Trade On	18/09/2018	0.60 \$	357.00	planning meeting with Ainsley Watt regarding preparation of management accounts/drafting report to investors/status of litigation matters/work to be done
BR	David Whyte	Partner	Trade On	18/09/2018	0.40 \$	238.00	reviewed note in relation to recording of foreign currency investors and how they may be reinstated
BR	David Whyte	Partner	Trade On	18/09/2018	0.10 \$	59.50	reviewed correspondence from our solicitors and amendments to letter to FTI's solicitors after receiving counsel's comments/provided instructions in respect of same

BR	David Whyte	Partner	Trade On	18/09/2018	1.50 \$	892.50	reviewed summary of foreign currency investor balances and AUD equivalent at four dates/reviewed transaction statements of a sample of investors/reviewed constitution and PDS
BR	David Whyte	Partner	Trade On	18/09/2018	0.20 \$	119.00	reviewed correspondence from our solicitors and FTI's solicitors regarding reconciliation of FTI's remuneration claimed, paid and applied for
BR	David Whyte	Partner	Trade On	18/09/2018	0.10 \$	59.50	telephone conversation with our solicitors regarding meeting with FTI, their solicitors and counsel this afternoon and reconciliation of remuneration amounts claimed and paid
BR	David Whyte	Partner	Trade On	18/09/2018	2.80 \$	1,666.00	preparation for and meeting with our solicitors and counsel plus FTI, their solicitors and counsel followed by further meeting with our solicitors and counsel in respect of FTI's remuneration and expenses/plus dual appointment issues
BR	David Whyte	Partner	Trade On	20/09/2018	0.20 \$	119.00	reviewed correspondence from our solicitors regarding terms of deed of settlement/compliance with terms/further steps to finalise/sent response
BR	David Whyte	Partner	Trade On	20/09/2018	0.30 \$	178.50	reviewed correspondence from our solicitors regarding meeting with FTI, their solicitors and counsel/issues discussed and for consideration/provided instructions in respect of same
BR	David Whyte	Partner	Trade On	25/09/2018	0.40 \$	238.00	reviewed correspondence from our solicitors regarding reconciliation of FTI's remuneration claim and revised figures provided by FTI/reviewed draft letter and schedule reconciling position to be sent to FTI's solicitors/provided instructions re same
BR	David Whyte	Partner	Trade On	25/09/2018	0.10 \$	59.50	telephone conversation with our solicitors regarding amendments to reconciliation of remuneration amounts claimed by FTI
BR	David Whyte	Partner	Trade On	27/09/2018	0.90 \$	535.50	reviewed/amended draft management accounts for the year ended 30 June 2018
BR	David Whyte	Partner	Trade On	27/09/2018	0.60 \$	357.00	reviewed correspondence from our solicitors and including draft letter to FTI's solicitors in relation to potential application to amend orders impacting our dual appointments/provided instructions in respect of same
BR	David Whyte	Partner	Trade On	27/09/2018	0.10 \$	59.50	reviewed updated draft letter to FTI's solicitors regarding approach to streamlining dual appointment issue and issues to consider/clarify
BR	David Whyte	Partner	Trade On	27/09/2018	0.10 \$	59.50	reviewed final draft of letter to FTI's solicitors regarding streamlining of dual appointments and issues to consider/provided instructions to send the letter
BR	David Whyte	Partner	Trade On	27/09/2018	0.30 \$	178.50	reviewed/signed management accounts for the year ended 30 June 2018 and reviewed final draft of report to investors
BR	David Whyte	Partner	Trade On	2/10/2018	0.5 \$	297.50	reviewed correspondence from our solicitors including affidavit and supplementary submissions prepared by both FTI's and our counsel in respect of FTI's remuneration application to be heard on 3 October
BR	David Whyte	Partner	Trade On	2/10/2018	0.2 \$	119.00	reviewed correspondence from our solicitors and including costs agreement and invoices from counsel relating to dual appointment issue and FTI's remuneration
BR	David Whyte	Partner	Trade On	2/10/2018	0.1 \$	59.50	reviewed six ATO forms in relation to cessation of controllership appointments
BR	David Whyte	Partner	Trade On	2/10/2018	0.4 \$	238.00	telephone conversation with our solicitors regarding court hearing tomorrow in relation to FTI's remuneration application/position on bankrupt guarantor

BR	David Whyte	Partner	Trade On	2/10/2018	0.1 \$	59.50	reviewed correspondence from our solicitors and draft letter to FTI's solicitors in respect of their counsels outstanding invoice/provided instructions regarding same
BR	David Whyte	Partner	Trade On	3/10/2018	0.5 \$	297.50	telephone conversation with our solicitors regarding outcome of court hearing in respect of FTI's remuneration application and application for directions on winding up/discussed next steps and proposed response to FTI's solicitors letter
BR	David Whyte	Partner	Trade On	3/10/2018	0.5 \$	297.50	reviewed correspondence from our solicitors and FTI's solicitors regarding dual appointment issue and application for directions on the winding up/telecon with our solicitors regarding hearing today on FTI's remuneration and response to letter
BR	David Whyte	Partner	Trade On	4/10/2018	0.1 \$	59.50	reviewed correspondence from our solicitors and court order in respect of FTI's court application relating to the winding up of the funds
BR	David Whyte	Partner	Trade On	4/10/2018	0.2 \$	119.00	reviewed schedule of time sheet entries/draft email to our solicitors with instructions to prepare affidavit in support of court application for remuneration approval
BR	David Whyte	Partner	Trade On	11/10/2018	1.1 \$	654.50	telephone conversation with our solicitors regarding court application lodged by FTI relating to future of the dual appointments/discussed issues in relation to same and proofs of debt lodged by the MPF
BR	David Whyte	Partner	Trade On	11/10/2018	0.1 \$	59.50	reviewed correspondence from our solicitors and McgrathNicol's solicitors regarding proposed retirement of Receivers and Managers and release sought from the MPF
BR	David Whyte	Partner	Trade On	11/10/2018	0.4 \$	238.00	telephone conversation with our solicitors regarding proofs of debts lodged by the MPF, proposed meeting with FTI/matters to be reviewed for meeting
BR	David Whyte	Partner	Trade On	11/10/2018	0.3 \$	178.50	telephone conversation with FTI regarding proofs of debt lodged by the MPF, proposed meeting to discuss approach to be taken
BR	David Whyte	Partner	Trade On	11/10/2018	0.2 \$	119.00	email our solicitors summarising telephone discussion with FTI and proposed way forward
BR	David Whyte	Partner	Trade On	12/10/2018	0.1 \$	59.50	reviewed correspondence from our solicitors and counsel regarding meeting in relation to FTI's application regarding the dual appointments/sent response
BR	David Whyte	Partner	Trade On	15/10/2018	0.1 \$	59.50	reviewed correspondence from our solicitors and FTI's solicitors regarding claim for counsels fees that were omitted from previous claim and court order/sent response
BR	David Whyte	Partner	Trade On	15/10/2018	0.1 \$	59.50	reviewed correspondence from our solicitors and including draft letter to FTI's solicitors regarding application for directions and retirement of Receivers and Managers
BR	David Whyte	Partner	Trade On	15/10/2018	0.2 \$	119.00	reviewed correspondence from our solicitors regarding court hearing in respect of FTI's remuneration application and proposed orders/reviewed proposed orders
BR	David Whyte	Partner	Trade On	15/10/2018	0.8 \$	476.00	reviewed transcript of hearing of FTI's remuneration application and orders sought in respect of application for directions
BR	David Whyte	Partner	Trade On	15/10/2018	0.1 \$	59.50	reviewed correspondence from our solicitors and including two draft letters to FTI's solicitors regarding application for directions in respect of dual appointments/provided instructions in respect of same
BR	David Whyte	Partner	Trade On	16/10/2018	0.2 \$	119.00	reviewed invoices/authorised payments

BR	David Whyte	Partner	Trade On	16/10/2018	0.1 \$	59.50	reviewed correspondence from ASIC regarding value of fund and ASIC industry funding model/sent response
BR	David Whyte	Partner	Trade On	16/10/2018	0.1 \$	59.50	reviewed two letters from our solicitors regarding FTI's remuneration application and dual appointment application for directions/costs in respect of same
BR	David Whyte	Partner	Trade On	16/10/2018	0.1 \$	59.50	authorised payments
BR	David Whyte	Partner	Trade On	26/10/2018	0.2 \$	119.00	reviewed correspondence from our solicitors regarding draft letter to FTI's solicitors regarding FTI's cost proposal for remuneration application/provided instructions in respect of same
BR	David Whyte	Partner	Trade On	26/10/2018	0.2 \$	119.00	reviewed correspondence from our solicitors and draft letter to FTI's solicitors regarding payment of counsel's invoice previously overlooked/reviewed deed/confirmed instructions in respect of same
BR	David Whyte	Partner	Trade On	29/10/2018	0.3 \$	178.50	reviewed correspondence from ASIC regarding levy payable in relation to ASIC funding model/reviewed details of levy for responsible entities/sent response
BR	David Whyte	Partner	Trade On	30/10/2018	0.3 \$	178.50	reviewed summary of units held by investors at several reporting dates and differences between classes
BR	David Whyte	Partner	Trade On	30/10/2018	0.3 \$	178.50	reviewed correspondence from our solicitors regarding service requirements for FTI's application relating to dual appointments/draft notice to members/requirements to upload to website
BR	David Whyte	Partner	Trade On	30/10/2018	0.3 \$	178.50	reviewed summary of expenses relating to the fund for each six month period from 30 June 2013
BR	David Whyte	Partner	Trade On	30/10/2018	1.9 \$	1,130.50	meeting with our solicitors and counsel regarding FTI's application in relation to dual appointments/approach to application and review hearing on 19 November
Audit	Craig Jenkins	Partner	Trade On	26/09/2018	0.60 \$	309.00	Review the draft 30 June 2018 Creditors Report
Tax	Leisa Rafter	Partner	Trade On	3/08/2018	0.40 \$	284.00	review email in relation to GST on invoices and discuss with Ainsley
Tax	Leisa Rafter	Partner	Trade On	4/09/2018	1.00 \$	710.00	review submissions in relation to GST prepared by counsel and provide comment
Tax	Leisa Rafter	Partner	Trade On	4/09/2018	0.40 \$	284.00	review updated submissions and proposed changes and comment
Tax	Leisa Rafter	Partner	Trade On	5/09/2018	0.50 \$	355.00	review further updates of GST submissions
Tax	Leisa Rafter	Partner	Trade On	5/09/2018	0.20 \$	142.00	email correspondence with David re GST updates to submissions in relation to para 80 of the submissions and input tax credit. agree approach
Tax	Leisa Rafter	Partner	Trade On	6/09/2018	0.30 \$	213.00	review correspondence from our solicitors and discuss with David Whyte
BR	Arthur Taylor	Senior Manager	Trade On	14/05/2018	1.40 \$	658.00	LMIM Breach of Trust claim 11560/16 and MPF claim 1076/17: complete response re interest accrual commencing and interest quantum and email to David.
BR	Arthur Taylor	Senior Manager	Trade On	14/05/2018	0.10 \$	47.00	AIIS MPF claim: review email from T&C containing letter sent to Minters re AIIS proceeding.
BR	Arthur Taylor	Senior Manager	Trade On	14/05/2018	0.30 \$	141.00	LMIM Breach of Trust claim 11560/16 and MPF claim 1076/17: review email from David further clarifying the response I provided earlier and amend analysis to look at Belpac/MPF claim vs MPF claim 1076/17

BR	Arthur Taylor	Senior Manager	Trade On	14/05/2018	0.40 \$	188.00	Bellpac/MPF claim and MPF 1076/17 claim: review and amend response to David re interest accrual dates and quantum
BR	Arthur Taylor	Senior Manager	Trade On	14/05/2018	0.50 \$	235.00	Bellpac/MPF claim and MPF 1076/17 claim: review and amend response to David re interest accrual dates and quantum. Email David.
BR	Arthur Taylor	Senior Manager	Trade On	15/05/2018	0.70 \$	329.00	Bellpac/MPF claim and MPF 1076/17 claim: review and amend my interest calculations done yesterday for David
BR	Arthur Taylor	Senior Manager	Trade On	17/05/2018	0.20 \$	94.00	Assigned loans and LMIM Breach of Trust claims: review email from T&C recommending to continue with Breach of Trust claim progress notwithstanding discontinuance of Assigned loans claim. Email recommendation to David
BR	Arthur Taylor	Senior Manager	Trade On	17/05/2018	0.20 \$	94.00	Assigned loans and LMIM Breach of Trust claims: email from David to proceed with recommendation and email T&C to proceed accordingly
BR	Arthur Taylor	Senior Manager	Trade On	12/06/2018	0.30 \$	141.00	planning meeting with David Whyte regarding status of litigation matters and work to be done
BR	Arthur Taylor	Senior Manager	Trade On	4/07/2018	0.30 \$	145.50	For the MPF proceedings locate and submit copy of the BS 1076/5 claim and statement of claim to our solicitors
BR	Arthur Taylor	Senior Manager	Trade On	19/07/2018	0.70 \$	339.50	meeting with David Whyte regarding status of litigation matters in relation to proceedings against the auditors, MPF and feeder funds/work to be done
BR	Arthur Taylor	Senior Manager	Trade On	14/08/2018	0.20 \$	97.00	Discuss planning, current status, deadlines for all litigations matters with David
BR	Arthur Taylor	Senior Manager	Trade On	18/09/2018	0.10 \$	48.50	Discuss preparation of the upcoming report to investors with Ainsley and target dates to complete
BR	Arthur Taylor	Senior Manager	Trade On	18/09/2018	0.40 \$	194.00	For facilitating the upload of LM personnel emails to a cloud based search engine, discuss practicalities and the legal ramifications where the extl agent would need to sign an undertaking, decide it is maybe better to continue using Outlook
BR	Arthur Taylor	Senior Manager	Trade On	20/09/2018	0.50 \$	242.50	For completing the management account to 30/6/18, forward draft report to our solicitors for completing the legal status sections highlighting where they are required to provide comment by tomorrow afternoon
BR	Arthur Taylor	Senior Manager	Trade On	24/09/2018	1.90 \$	921.50	Review draft report to investors and provide input for the litigation matters
BR	Arthur Taylor	Senior Manager	Trade On	24/09/2018	0.10 \$	48.50	Complete investor report
BR	Arthur Taylor	Senior Manager	Trade On	24/09/2018	0.40 \$	194.00	For the auditor claim discuss with Ryan what I want him to attend to tomorrow, and the current status of the report to investors
BR	Arthur Taylor	Senior Manager	Trade On	24/09/2018	1.50 \$	727.50	Complete the updating of the litigation aspects in the report to investors and forward to our solicitors for comment/amendment
BR	Arthur Taylor	Senior Manager	Trade On	24/09/2018	0.50 \$	242.50	Review draft report to investors and provide input for the litigation matters

BR	Arthur Taylor	Senior Manager	Trade On	25/09/2018	0.30 \$	145.50	For finalising the 23rd investor report discuss with our other solicitors status of their comments and amendments regarding my litigation comments/input
BR	Arthur Taylor	Senior Manager	Trade On	25/09/2018	0.10 \$	48.50	For finalising the investors report discuss with one of our solicitors their comments and queries regarding the litigation input I requested they review and comment on
BR	Arthur Taylor	Senior Manager	Trade On	26/09/2018	0.20 \$	97.00	For the auditor claim and update the investor report discuss with Ryan archiving old WIP FMIF loan book schedules and that our solicitors comments on the investor report will be provided shortly, Ryan to update and send to me for comment
BR	Arthur Taylor	Senior Manager	Trade On	26/09/2018	0.30 \$	145.50	For the investor report, review comments/amendments from our solicitors and make some changes, forward amended copy to Ryan
BR	Arthur Taylor	Senior Manager	Trade On	27/09/2018	0.40 \$	194.00	For the current investors report do a final overview, make some minor amendments and added in 25/9 update from Bellpac liquidator for the Bellpac Convertible Bonds matter
BR	Arthur Taylor	Senior Manager	Trade On	24/10/2018	0.90 \$	436.50	Start working on David's affidavit the remuneration application to end 10/18, review and provide input for items 1 to part 17, discuss omission Assigned Loans from benefits to FMIF with our solicitors, agree to omit from item 17, note change in draft
BR	Arthur Taylor	Senior Manager	Trade On	24/10/2018	1.10 \$	533.50	For the completion David's affidavit for the remuneration application to end 10/18, review and provide input for items remainder 17 and 18
BR	Arthur Taylor	Senior Manager	Trade On	24/10/2018	0.90 \$	436.50	For the completion David's affidavit for the remuneration application to end 10/18, review and provide input for items remainder 19 to 21, discuss with our solicitors as regards their input required in this regard
BR	Arthur Taylor	Senior Manager	Trade On	24/10/2018	1.40 \$	679.00	For the completion David's affidavit for the remuneration application to end 10/18, review and provide input to items 22 to 32
BR	Arthur Taylor	Senior Manager	Trade On	24/10/2018	0.50 \$	242.50	For the completion David's affidavit for the remuneration application to end 10/18, review and provide input to items 33 to 41
BR	Arthur Taylor	Senior Manager	Trade On	24/10/2018	0.60 \$	291.00	For the completion David's affidavit for the remuneration application to end 10/18, review and provide input to items 42 to 88
BR	Arthur Taylor	Senior Manager	Trade On	24/10/2018	0.20 \$	97.00	Prepare draft remuneration report for sending to our solicitors to provide comments, highlighting issues relevant for each solicitor
BR	Arthur Taylor	Senior Manager	Trade On	24/10/2018	0.30 \$	145.50	Continue with preparing draft remuneration report for sending to our solicitors to provide comments, highlighting issues relevant for each solicitor
BR	Arthur Taylor	Senior Manager	Trade On	25/10/2018	1.10 \$	533.50	Continue with preparing draft remuneration report for sending to our solicitors to provide comments and additional input, highlighting issues relevant for each solicitor
BR	Arthur Taylor	Senior Manager	Trade On	25/10/2018	1.10 \$	533.50	Continue with preparing draft remuneration report for sending to our solicitors to provide comments and additional input, highlighting issues relevant for each solicitor and forward requesting response 26/10 midday
BR	Arthur Taylor	Senior Manager	Trade On	26/10/2018	1.90 \$	921.50	For the remuneration application review comments, elaborations and other issues worthy of mention received from 2 (of 3) solicitors, update application accordingly
BR	Arthur Taylor	Senior Manager	Trade On	26/10/2018	0.90 \$	436.50	For the remuneration application review comments, elaborations and other issues worthy of mention received from 1 (of 3) solicitors, update application accordingly

BR	Arthur Taylor	Senior Manager	Trade On	27/10/2018	1.70 \$	824.50	For the remuneration application review comments, elaborations and other issues worthy of mention received from our solicitors, update application accordingly and prepare/format for submitting to David for review
BR	Arthur Taylor	Senior Manager	Trade On	27/10/2018	0.70 \$	339.50	For the remuneration application review comments, elaborations and other issues worthy of mention received from our solicitors, update application accordingly and prepare/format for submitting to David for review
Tax	John Garrard	Senior Manager	Trade On	7/08/2018	0.90 \$	508.50	Review advice and discuss with Reuben
Audit	Julie Pagcu	Associate Director	Trade On	25/09/2018	1.60 \$	688.00	Review of 30 June 2018 management accounts including the trial balance and other schedules
Audit	Julie Pagcu	Associate Director	Trade On	26/09/2018	0.90 \$	387.00	Review of revised 30 June 2018 management accounts
Audit	Julie Pagcu	Associate Director	Trade On	26/09/2018	0.40 \$	172.00	Review of revised 30 June 2018 management accounts
Tax	Samuel Alexander	Senior Manager	Trade On	29/06/2018	0.60 \$	270.00	Email to Ainsley Watt outlining the various types of reduced creditable acquisition available for a recognised trust scheme, other than at a 55% rate.
Tax	Samuel Alexander	Senior Manager	Trade On	29/06/2018	0.20 \$	90.00	Email to Ainsley Watt confirming RITC entitlement for counsel fees.
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	2/05/2018	0.40 \$	140.00	Email to David Whyte regarding outstanding matters to be resolved to commence an interim distribution
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	9/05/2018	0.10 \$	35.00	reviewed LM payments and instructed George to pay
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	10/05/2018	0.10 \$	35.00	approved email to mcgrathnical re ptal request
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	14/05/2018	0.30 \$	105.00	Reviewed PTAL's custodian report, drafted email re missing information and requested amended
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	15/05/2018	1.30 \$	455.00	meeting with David Whyte and Ryan Whyte regarding foreign currency investors/issues in relation to restatement of units and distributions/working examples to be prepared for our solicitors consideration
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	15/05/2018	0.20 \$	70.00	updated 2 creditors re terms of payment
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	15/05/2018	0.10 \$	35.00	reviewed update re DB retirement from David Whyte and mcgrathnical
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	17/05/2018	0.30 \$	105.00	Reviewed and approved email and payment docs to McGrath Nicol and PTAL regarding payments

BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	6/06/2018	0.40 \$	140.00	reviewed email from creditor re payment not made on invoice. reviewed previous payment and drafted email confirming paid in full
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	11/06/2018	1.70 \$	595.00	prepared management accounts in ax database, added in receipts and payments, and undertook bank reconciliation
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	11/06/2018	0.50 \$	175.00	planning meeting with David Whyte regarding drafting report to investors/correspondence received from investors/remuneration application/status of litigation matters/foreign currency investors application
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	12/06/2018	0.40 \$	140.00	checked bank account to confirm funds received, emails McGrath Nicol requesting details of deposits in bank accounts
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	19/06/2018	0.80 \$	280.00	reviewed upcoming expenses and consider term deposit reinvestment requirements
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	19/06/2018	1.10 \$	385.00	prepared management accounts in ax database, added in receipts and payments, and reconciled TB post 1 Jan 2018
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	19/06/2018	0.30 \$	105.00	obtained information of LM servers in relation to EY claim to assist Arthur Taylor and our solicitors
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	19/06/2018	0.60 \$	210.00	obtained information of LM servers in relation to feeder fund claim to assist Arthur Taylor and our solicitors
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	25/06/2018	0.50 \$	175.00	drafted correspondence to liquidator of guarantor entity and preparing supporting documents for upcoming meeting
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	27/06/2018	0.50 \$	175.00	Instructions to team regarding allocations post remuneration application, confirmed PTAL processed amount and reviewed invoices.
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	29/06/2018	0.40 \$	140.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	2/07/2018	0.30 \$	108.00	liaised with our solicitors regarding DB consent not yet received and notification once received, organised letter to FTI, followed up McGrath Nicol
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	2/07/2018	0.20 \$	72.00	liaised with our solicitors regarding DB consent not yet received, follow up phone calls re same
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	2/07/2018	0.40 \$	144.00	liaised with mcgrathnicol and our solicitors re retirement, and consent

BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	2/07/2018	0.20 \$	72.00	obtained DB and Receivers consent, emailed Fit re same, organised delivery of notice
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	2/07/2018	0.10 \$	36.00	emails with David Whyte re payments
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	3/07/2018	0.10 \$	36.00	phone call with our solicitors re payment request
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	3/07/2018	0.10 \$	36.00	confirmed payments made
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	4/07/2018	0.30 \$	108.00	call to our solicitors regarding correspondence to PTAL withdrawing invoices. Obtained copies of invoices from file
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	4/07/2018	0.50 \$	180.00	reviewed emails from our solicitors regarding withdrawal of invoices, proof of debt process and timeline of actions to be taken.
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	10/07/2018	0.30 \$	108.00	drafted correspondence to McGrath Nicol regarding reissued invoices
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	11/07/2018	0.30 \$	108.00	liaised with FTI, McGrath Nicol and our solicitors regarding LM reissued invoices
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	11/07/2018	0.20 \$	72.00	liaised with our solicitors regarding LM reissued invoices and bank details
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	12/07/2018	0.50 \$	180.00	prepared basic lodgements to retire for pre-appointment LM/ PTAL controllerships, reviewed LM data files for information relating to appointment
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	16/07/2018	0.30 \$	108.00	phone call discussion with Arthur Taylor regarding work to do for EY claim and feeder fund claim
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	16/07/2018	0.20 \$	72.00	phone calls and sent emails to our solicitors and McGrath Nicol regarding reissued invoices not yet received
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	16/07/2018	0.20 \$	72.00	phone calls and sent emails to our solicitors and McGrath Nicol regarding reissued invoices not yet received
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	16/07/2018	0.50 \$	180.00	meeting with David Whyte on status of outstanding matters, incl controllerships, foreign investors, mpf discontinuance

BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	16/07/2018	0.50 \$	180.00	Reviewed and approved payments on invoices for month of June
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	17/07/2018	0.30 \$	108.00	reviewed and approved invoices generated by McGrath Nicol to issue to liquidator
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	18/07/2018	0.20 \$	72.00	reviewed correspondence and draft order from our solicitors re application to vary Jackson J orders
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	20/07/2018	0.30 \$	108.00	reviewed solicitors advice regarding orders as to FTI remuneration application and actions to be taken
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	23/07/2018	0.20 \$	72.00	reviewed our solicitors advice regarding next remuneration court application and partial transcript
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	23/07/2018	0.30 \$	108.00	drafted letter and email to ptal and mcgrathnicol re borrower's bankruptcy trustee and deed
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	7/08/2018	0.20 \$	72.00	prepared and issued correspondence to ptal regarding controllerships
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	8/08/2018	0.50 \$	180.00	Provided information to our solicitors regarding David Whyte's affidavit re FTI notice for remuneration
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	8/08/2018	0.80 \$	288.00	Prepared general journal entries in AX database in relation to Jan - June 2018 period, reviewed bank statements and McGrath Nicol Receipts and payments
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	8/08/2018	0.80 \$	288.00	Prepared general journal entries in AX database in relation to Jan - June 2018 period, reviewed bank statements and McGrath Nicol Receipts and payments
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	13/08/2018	0.60 \$	216.00	Reviewed and approved payments to be uploaded to Suncorp
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	13/08/2018	0.90 \$	324.00	Updated balances of FX currency accounts for management accounts
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	13/08/2018	1.30 \$	468.00	Prepared impairment spreadsheet of assets by updating current asset/loan values and writing off values
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	13/08/2018	0.90 \$	324.00	Prepared impairment spreadsheet of assets by updating current asset/loan values and writing off values

BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	13/08/2018	1.10 \$	396.00	prepared and entered journal entries into AX database to reflect transactions for Jan - June 2018
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	20/08/2018	0.10 \$	36.00	email to McGrath Nicol re management accounts
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	20/08/2018	1.40 \$	504.00	reviewed trial balance for management accounts as at 30 June and updated excel spreadsheet for adjustments required
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	21/08/2018	0.80 \$	288.00	reviewed trial balance for management accounts as at 30 June and updated excel spreadsheet for adjustments required
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	21/08/2018	1.30 \$	468.00	reviewed trial balance for management accounts as at 30 June and updated excel spreadsheet for adjustments required
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	22/08/2018	0.60 \$	216.00	reviewed ax ledgers and prepared adjustments for accrued expenses and fx accounts
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	22/08/2018	0.90 \$	324.00	reviewed trial balance for management accounts as at 30 June and updated excel spreadsheet for adjustments required
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	22/08/2018	1.20 \$	432.00	prepared 30 June accounts and updated bank balances and gst refunds
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	22/08/2018	0.90 \$	324.00	reviewed ax ledgers and prepared adjustments for accrued expenses and fx accounts
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	23/08/2018	1.20 \$	432.00	updated word version of management account report for notes to the financial statements
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	23/08/2018	0.90 \$	324.00	updated word version of management account report for notes to the financial statements
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	24/08/2018	1.30 \$	468.00	prepared June 18 management accounts, compared to Dec 18accounts to calculate retained earnings(loss) to allocate to accounts
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	24/08/2018	1.30 \$	468.00	prepared June 18 management accounts, calculated adjustments, and prepared balance sheet
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	28/08/2018	1.40 \$	504.00	prepared statement of cash flows, analysed non cash entries recorded to adjust out

BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	28/08/2018	1.40 \$	504.00	prepared statement of cash flows, analysed non cash entries recorded to adjust out
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	28/08/2018	1.40 \$	504.00	reviewed AX liability ledgers to adjust out accruals from database. Preparing adjusting journal entries
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	29/08/2018	1.40 \$	504.00	Reviewed AX trial balance figures for accounts and prepared management accounts by updating ledger balances and creating journals to adjust account ending balances
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	29/08/2018	1.30 \$	468.00	Reviewed AX trial balance figures for accounts and prepared management accounts by updating ledger balances and creating journals to adjust account ending balances
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	30/08/2018	0.80 \$	288.00	Liaised with IT provider and internal BDO IT security regarding LM server disruption
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	30/08/2018	1.10 \$	396.00	prepared statement of cash flow for June 2018, reconciliation of out of balance figures
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	30/08/2018	1.20 \$	432.00	Liaised with IT provider and internal BDO IT security regarding LM server disruption
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	30/08/2018	0.80 \$	288.00	Liaised with IT provider and internal BDO IT security regarding LM server disruption
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	30/08/2018	1.10 \$	396.00	Updated impairment s/sheet of assets for McGrath Nicol contollership companies that have ceased
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	30/08/2018	0.90 \$	324.00	Updated accrued expenses and prepared journal entries for 30 June 2018 accounts
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	31/08/2018	0.60 \$	216.00	prepared management accounts for year ending 30 June 18 - prepared document to issue to investors, and updated notes to the Financial statements
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	31/08/2018	0.90 \$	324.00	prepared management accounts for year ending 30 June 18 - prepared document to issue to investors, and updated notes to the Financial statements
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	3/09/2018	0.40 \$	144.00	liaised with SuretyIT IT and BDO internal IT risk IT regarding security of LM servers, set up meeting re same
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	3/09/2018	1.10 \$	396.00	prepared statement of cash flows in excel and updated for adjustments to trial balance

BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	3/09/2018	0.90 \$	324.00	finalised adjusting journals to be entered into AX as at 30 June 2018, review of draft version of mgmt accounts to be provided to audit and checked figures
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	3/09/2018	0.90 \$	324.00	finalised adjusting journals to be entered into AX as at 30 June 2018, review of draft version of mgmt accounts to be provided to audit and checked figures
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	3/09/2018	1.30 \$	468.00	prepared statement of cash flows in excel and updated for adjustments to trial balance
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	4/09/2018	0.90 \$	324.00	prepared statement of cash flows in excel and updated for adjustments to trial balance
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	4/09/2018	0.20 \$	72.00	followed up mcgrathnical for signing of documents
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	4/09/2018	0.10 \$	36.00	obtained documents for our solicitors in relation to FTI's remuneration hearing
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	4/09/2018	0.70 \$	252.00	prepared statement of cash flows in excel and updated for adjustments to trial balance
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	4/09/2018	0.90 \$	324.00	prepared financial statements in word to provide to audit
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	5/09/2018	0.20 \$	72.00	reviewed and approved invoices received and set for payment
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	5/09/2018	0.30 \$	108.00	investigations into gst registration of the FMJF and LMIM and the various CAC involved to assist with FTI gst queries. liaised with our solicitors and McGrath Nicol
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	6/09/2018	0.30 \$	108.00	approved invoices to be issued to FTI by mcgrathnical, email to our solicitors re same.
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	6/09/2018	0.10 \$	36.00	liaised with SuretyIT and Ryan Whyte regarding AX database
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	6/09/2018	0.20 \$	72.00	followed up mcgrathnical regarding deed of indemnity signing by DB, liaised with them regarding deed of retirement as well.
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	10/09/2018	0.10 \$	36.00	sent David Whyte email re LM bank details

BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	10/09/2018	0.10 \$	36.00	email from our solicitors regarding invoices to be issued to FTI, confirmed okay with David Whyte
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	10/09/2018	0.40 \$	144.00	planning meeting with David Whyte regarding preparation of management accounts/next report to investors/finalisation of controllerships/retirement of Receivers and Managers/other operational issues
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	10/09/2018	0.40 \$	144.00	reviewed and approved invoices and payment request from IT providers and our solicitors for the month of August
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	11/09/2018	0.30 \$	108.00	proof reading notes to the financial statements
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	11/09/2018	0.20 \$	72.00	emailed IT provider regarding obtained documents off the LM servers
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	12/09/2018	0.30 \$	108.00	prepared instructions to team various work to be undertaken for Arthur Taylor to assist with EY claim and Bellpac/MPF claim, including documents to obtain and review. Prepared instructions for Eloise Carroll to download specific documents
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	12/09/2018	0.70 \$	252.00	planning meeting (phone) with Arthur Taylor regarding various work to be undertaken to assist with EY claim and Bellpac/MPF claim, including documents to obtain and review.
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	12/09/2018	0.20 \$	72.00	prepared email to upload documents to lm website
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	13/09/2018	0.90 \$	324.00	updated notes to the financial statements for the fund's impairments
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	13/09/2018	0.80 \$	288.00	updated notes to the financial statements for the fund's impairments
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	13/09/2018	0.80 \$	288.00	updated notes to the financial statements for the fund's impairments
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	13/09/2018	0.80 \$	288.00	updated notes to the financial statements for the fund's impairments
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	14/09/2018	0.30 \$	108.00	liaised with BDO and surety IT regarding access to LM emails and undertaking requirement
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	18/09/2018	1.10 \$	396.00	prepared journals to enter into AX as at 30 June 2018

BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	18/09/2018	0.60 \$	216.00	prepared journals to enter into AX as at 30 June 2018
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	18/09/2018	0.60 \$	216.00	planning meeting with David Whyte regarding preparation of management accounts/drafting report to investors/status of litigation matters/work to be done
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	18/09/2018	0.20 \$	72.00	phone call with Arthur Taylor re storage of LM emails
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	18/09/2018	0.10 \$	36.00	call from our solicitors requesting information on mcgrathnical appointment, forwarded information
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	18/09/2018	0.20 \$	72.00	phone call with Arthur Taylor re storage of LM emails
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	18/09/2018	0.80 \$	288.00	prepared 23rd report to investors,
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	18/09/2018	0.80 \$	288.00	updated journals to enter into AX as at 30 June
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	18/09/2018	1.40 \$	504.00	investigations into LM servers, and further security required to protect them and the Im data
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	18/09/2018	1.00 \$	360.00	updated journals to enter into AX as at 30 June
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	19/09/2018	1.50 \$	540.00	prepared 23rd report to investors and estimated return to investors
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	19/09/2018	0.20 \$	72.00	followed up payment of invoices
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	19/09/2018	0.30 \$	108.00	liaised with IT re obtaining emails off a hard drive, and completing undertakings
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	20/09/2018	0.90 \$	324.00	prepared AX journals to close off 30 June 18 FY in accounts
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	20/09/2018	0.80 \$	288.00	prepared AX journals to close off 30 June 18 FY in accounts

BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	21/09/2018	1.40 \$	504.00	prepared 23rd update to investors and prepared estimated return to investors
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	21/09/2018	1.60 \$	576.00	prepared 23rd update to investors and prepared estimated return to investors
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	25/09/2018	0.90 \$	324.00	prepared 30 June financial statements and notes to the statement, reviewed ax ledgers to confirm accuracy
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	25/09/2018	1.50 \$	540.00	prepared 30 June financial statements and notes to the statement, reviewed ax ledgers to confirm accuracy
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	25/09/2018	1.10 \$	396.00	prepared 30 June financial statements and notes to the statement, reviewed ax ledgers to confirm accuracy
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	25/09/2018	1.30 \$	468.00	collated information from borrower loan statements in AX to assist Arthur Taylor with EY claim
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	25/09/2018	1.20 \$	432.00	collated information from borrower loan statements in AX to assist Arthur Taylor with EY claim
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	25/09/2018	0.90 \$	324.00	prepared 30 June trial balance and adjusting entries
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	26/09/2018	1.20 \$	432.00	prepared report to investors for end of sept, updated for asset positions
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	26/09/2018	1.60 \$	576.00	prepared report to investors for end of sept, updated for asset positions
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	26/09/2018	0.70 \$	252.00	prepared report to investors for end of sept, updated for asset positions
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	27/09/2018	1.40 \$	504.00	prepared 30 June financial statements and notes to the statement, reviewed ax ledgers to confirm accuracy
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	27/09/2018	0.90 \$	324.00	prepared 30 June financial statements and notes to the statement, reviewed ax ledgers to confirm accuracy
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	27/09/2018	1.20 \$	432.00	prepared 30 June financial statements and notes to the statement, reviewed ax ledgers to confirm accuracy

BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	27/09/2018	1.50 \$	540.00	prepared 30 June trial balance and final adjusting entries to impairments
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	27/09/2018	1.00 \$	360.00	prepared 30 June trial balance and adjusting entries
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	2/10/2018	1 \$	360.00	discussion with David Whyte re actions against guarantor, mph litigation, proof of debt process
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	2/10/2018	0.2 \$	72.00	instructions to Sarah Cunningham re payments to be made once McGrath Nicol retire
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	3/10/2018	0.8 \$	288.00	investigated AX and lm data files regarding process for returning capital to investors and calculating FX currency investor returns
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	3/10/2018	1.1 \$	396.00	investigated AX and lm data files regarding process for returning capital to investors and calculating FX currency investor returns
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	3/10/2018	1.7 \$	612.00	investigated AX and lm data files regarding process for returning capital to investors and calculating FX currency investor returns
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	4/10/2018	0.3 \$	108.00	reviewed draft orders in respect of directions application and reviewed requirements for mail out
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	4/10/2018	0.1 \$	36.00	reviewed and approved payments
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	4/10/2018	0.2 \$	72.00	investigated AX and lm data files regarding process for returning capital to investors and calculating FX currency investor returns
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	5/10/2018	0.2 \$	72.00	reviewed open accounts, prepared instructions to close unnecessary bank accounts
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	12/10/2018	0.3 \$	108.00	liaised with team and SuretyIT re server issues
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	15/10/2018	0.2 \$	72.00	instructions re TD reinvestment, checked bank account and accounts payables to funding requirements, emailed McGrath Nicol re same
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	16/10/2018	0.9 \$	324.00	prepared accounting entries into AX data based and rolled over end of year transactions

BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	16/10/2018	0.6 \$	216.00	reviewed and approved payments for month of September
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	16/10/2018	0.4 \$	144.00	email to McGrathNicol regarding payments required, scanned and saved documents
BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	16/10/2018	1.1 \$	396.00	prepared accounting entries into AX data based and rolled over end of year transactions
Tax	Reuben Tham	Senior Consultant	Trade On	3/08/2018	0.80 \$	236.00	Review of terms of agreement and discussion with Leisa Rafter regarding invoices to be issued by the Fund and the GST amount.
Tax	Reuben Tham	Senior Consultant	Trade On	7/08/2018	0.80 \$	236.00	Discussion with John Garrard regarding the imposition of GST on invoice and the terms of agreement.
Tax	Reuben Tham	Senior Consultant	Trade On	7/08/2018	0.60 \$	177.00	Final review and send of GST on invoice for payment pursuant to terms of agreement to Ainsley.
BR	Antoinette Fielding	Graduate Accountant	Trade On	24/09/2018	1.20 \$	264.00	Analysing Loan statements extracted from AX and Composer and imputing loan reductions into excel spreadsheet to assist Arthur Taylor in calculating EY claim.
BR	Antoinette Fielding	Graduate Accountant	Trade On	24/09/2018	3.00 \$	660.00	Analysing Loan statements extracted from AX and Composer and imputing loan reductions into excel spreadsheet to assist Arthur Taylor in calculating EY claim.
BR	Antoinette Fielding	Graduate Accountant	Trade On	24/09/2018	2.80 \$	616.00	Analysing Loan statements extracted from AX and Composer and imputing loan reductions into excel spreadsheet to assist Arthur Taylor in calculating EY claim.
BR	Antoinette Fielding	Graduate Accountant	Trade On	25/09/2018	1.00 \$	220.00	Analysing Loan statements extracted from AX and Composer and imputing loan reductions into excel spreadsheet to assist Arthur Taylor in calculating EY claim.
BR	Antoinette Fielding	Graduate Accountant	Trade On	25/09/2018	0.70 \$	154.00	Analysing Loan statements extracted from AX and Composer and imputing loan reductions into excel spreadsheet to assist Arthur Taylor in calculating EY claim.
BR	Antoinette Fielding	Graduate Accountant	Trade On	25/09/2018	1.70 \$	374.00	Analysing Loan statements extracted from AX and Composer and imputing loan reductions into excel spreadsheet to assist Arthur Taylor in calculating EY claim.
BR	Antoinette Fielding	Graduate Accountant	Trade On	25/09/2018	1.00 \$	220.00	Analysing Loan statements extracted from AX and Composer and imputing loan reductions into excel spreadsheet to assist Arthur Taylor in calculating EY claim.
BR	George Lethbridg	Graduate Accountant	Trade On	29/10/2018	0.4 \$	88.00	Calculating the total proceeds from the LM controllerships for the remuneration application
BR	George Lethbridg	Graduate Accountant	Trade On	29/10/2018	0.3 \$	66.00	Calculating the total proceeds from the LM controllerships for the remuneration application
BR	Ryan Whyte	Undergraduate	Trade On	15/05/2018	1.30 \$	227.50	meeting with Ainsley Watt and David Whyte regarding foreign currency investors/issues in relation to restatement of units and distributions/working examples to be prepared for our solicitors consideration
BR	Ryan Whyte	Undergraduate	Trade On	13/09/2018	0.30 \$	54.00	Prepare a summary of the expenses incurred by the FMIF for the period 30 June 2017 to 30 June 2018 for the management accounts.
BR	Eloise Carroll	Graduate Accountant	Trade On	1/08/2018	0.10 \$	22.00	Prepared the letter to Controller regarding the notice of termination of controllership appointment.

BR	Eloise Carroll	Graduate Accountant	Trade On	2/08/2018	0.50 \$	110.00	Prepared the letter for controller regarding the notice of termination of controllership appointment. Liaised with Ainsley Watt on the requirements of PTAL.
BR	Eloise Carroll	Graduate Accountant	Trade On	23/08/2018	0.70 \$	154.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	Eloise Carroll	Graduate Accountant	Trade On	28/08/2018	0.30 \$	66.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	Eloise Carroll	Graduate Accountant	Trade On	28/08/2018	0.60 \$	132.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	Eloise Carroll	Graduate Accountant	Trade On	28/08/2018	0.20 \$	44.00	Phone call with the server provider regarding the security of the server and investor details
BR	Eloise Carroll	Graduate Accountant	Trade On	30/08/2018	0.60 \$	132.00	Prepared the Privacy Impact Assessment (PIA) for SuretyIT.
BR	Eloise Carroll	Graduate Accountant	Trade On	31/08/2018	0.30 \$	66.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	Eloise Carroll	Graduate Accountant	Trade On	31/08/2018	0.30 \$	66.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	Eloise Carroll	Graduate Accountant	Trade On	3/09/2018	0.30 \$	66.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	Eloise Carroll	Graduate Accountant	Trade On	3/09/2018	0.80 \$	176.00	collating information regarding outstanding accounts management for December 2017 management accounts.
BR	Eloise Carroll	Graduate Accountant	Trade On	10/09/2018	0.60 \$	132.00	Collating information regarding management accounts for December 2017 management accounts
BR	Eloise Carroll	Graduate Accountant	Trade On	10/09/2018	0.40 \$	88.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	Eloise Carroll	Graduate Accountant	Trade On	10/09/2018	0.40 \$	88.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	Eloise Carroll	Graduate Accountant	Trade On	10/09/2018	0.50 \$	110.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	Eloise Carroll	Graduate Accountant	Trade On	10/09/2018	0.50 \$	110.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice.

BR	Eloise Carroll	Graduate Accountant	Trade On	10/09/2018	0.50 \$	110.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	Eloise Carroll	Graduate Accountant	Trade On	10/09/2018	0.80 \$	176.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	Eloise Carroll	Graduate Accountant	Trade On	25/09/2018	0.30 \$	66.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	Eloise Carroll	Graduate Accountant	Trade On	27/09/2018	0.30 \$	66.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	Eloise Carroll	Graduate Accountant	Trade On	25/10/2018	0.2 \$	44.00	Updated the Payment Listing spreadsheet.
BR	Michael Dharmaratne	Manager	Trade On	12/09/2018	1.00 \$	445.00	Discussion with A Taylor regarding updating schedules, review of valuations and MIP appointments, review of appointments relating to Carrington Management, searches regarding Carrington, planning matters to attend to.
BR	Michael Dharmaratne	Manager	Trade On	13/09/2018	0.30 \$	133.50	Telephone discussion with Arthur Taylor regarding matters to attend to regarding valuations conducted for borrowers' properties re claim against the auditors.
BR	Michael Dharmaratne	Manager	Trade On	17/09/2018	0.40 \$	178.00	Liaising with IT regarding copying PST files for claim against the auditors.
BR	Michael Dharmaratne	Manager	Trade On	17/09/2018	0.60 \$	267.00	Discussion with Arthur Taylor regarding information required off hard drive, review of hard drive re information required re claim against the auditors.
BR	Michael Dharmaratne	Manager	Trade On	24/09/2018	0.40 \$	178.00	Telephone call to Arthur Taylor regarding updating schedule re bad debts written off re claim against auditors.
BR	Michael Dharmaratne	Manager	Trade On	24/09/2018	0.50 \$	222.50	Discussion with Arthur Taylor regarding bad debts written off for two borrowers re claim against auditors.
BR	David Whyte	Partner	Creditors	8/05/2018	0.30 \$	174.00	reviewed correspondence from our solicitors regarding proceedings brought by the MPF and reviewed application under section 96 of the Trusts Act about discontinuance of proceedings and application for substituted service on members
BR	David Whyte	Partner	Creditors	10/05/2018	0.40 \$	232.00	reviewed correspondence from our solicitors and affidavits supporting KordaMentha's application to discontinue two proceedings/reviewed court order regarding service requirements for the application
BR	David Whyte	Partner	Creditors	10/05/2018	0.40 \$	232.00	reviewed correspondence from thirty seven investors/representatives of investors regarding change in details/transfer of units/value of units/approved same/reviewed letters in response
BR	David Whyte	Partner	Creditors	15/05/2018	0.40 \$	232.00	reviewed correspondence regarding court application in respect of discontinuing proceedings brought by the MPF/draft email to Receivers and Managers updating them on the position
BR	David Whyte	Partner	Creditors	17/05/2018	0.20 \$	116.00	reviewed correspondence with our solicitors, PTAL and responsible entity of feeder fund regarding current custodian of the fund

BR	David Whyte	Partner	Creditors	17/05/2018	0.10 \$	58.00	reviewed correspondence from investor's representative regarding payment of hardship payment returned to Western Union/drafted response
BR	David Whyte	Partner	Creditors	17/05/2018	0.20 \$	116.00	reviewed correspondence from investor regarding status of winding up of the fund and timing of distributions to investors/reviewed and amended draft response
BR	David Whyte	Partner	Creditors	21/05/2018	0.70 \$	406.00	reviewed statement of facts prepared by KordaMentha's solicitors regarding discontinuance of two proceedings against the fund/email our solicitors regarding same
BR	David Whyte	Partner	Creditors	21/05/2018	0.20 \$	116.00	reviewed correspondence from nine investors/representatives of investors regarding change in details/transfer of units/units held/approved same/reviewed letters in response
BR	David Whyte	Partner	Creditors	21/05/2018	0.10 \$	58.00	reviewed correspondence from investors/representatives of investors regarding change in details/transfer of units/approved same/reviewed letters in response
BR	David Whyte	Partner	Creditors	22/05/2018	0.10 \$	58.00	reviewed correspondence from trustee in bankruptcy of guarantor regarding access to legal file and payment requested/sent response
BR	David Whyte	Partner	Creditors	22/05/2018	0.20 \$	116.00	reviewed correspondence from nine investors/representatives of investors regarding change in details/winding up of the fund/estimated return to investors/reviewed letters in response
BR	David Whyte	Partner	Creditors	22/05/2018	0.10 \$	58.00	reviewed correspondence from investor regarding potential class action/legal proceedings against the directors of LMJM/drafted response
BR	David Whyte	Partner	Creditors	22/05/2018	0.10 \$	58.00	reviewed correspondence from five investors/representatives of investors regarding change in details/transfer of units/approved same
BR	David Whyte	Partner	Creditors	22/05/2018	0.20 \$	116.00	reviewed correspondence from nine investors/representatives of investors regarding change in details/transfer of units/approved same
BR	David Whyte	Partner	Creditors	28/05/2018	0.30 \$	174.00	reviewed correspondence from our solicitors regarding two feeder funds position on tomorrow's hearing/reviewed proposed response and draft court order relating to proceedings against the feeder funds/confirmed instructions regarding same
BR	David Whyte	Partner	Creditors	28/05/2018	0.20 \$	116.00	reviewed correspondence from our solicitors regarding proceedings brought by the MPF that has been lodged and not served/options available to progress proceedings/sent response
BR	David Whyte	Partner	Creditors	28/05/2018	0.10 \$	58.00	reviewed correspondence from our solicitors and FTI's solicitors regarding discontinuance of two proceedings brought by the MPF/costs claimed by FTI from the MPF
BR	David Whyte	Partner	Creditors	28/05/2018	0.50 \$	290.00	reviewed correspondence from our solicitors regarding three proceedings brought by the MPF/discontinuance of two proceedings/status of third/clear accounts rule implications and previous correspondence/email our solicitors regarding same
BR	David Whyte	Partner	Creditors	28/05/2018	0.20 \$	116.00	reviewed correspondence from our solicitors and KordaMentha's solicitors regarding prosecution of AHS proceedings/responded to our solicitors
BR	David Whyte	Partner	Creditors	28/05/2018	0.30 \$	174.00	reviewed correspondence from our solicitors regarding statement of facts prepared by KordaMentha's solicitors supporting the discontinuance of two proceedings/reviewed draft letter to KordaMentha's solicitors/provided instructions in respect of same

BR	David Whyte	Partner	Creditors	28/05/2018	0.10 \$	58.00	reviewed correspondence from three investors/representatives of investors regarding winding up of the fund/estimated return to investors/change in details/reviewed letters in response
BR	David Whyte	Partner	Creditors	28/05/2018	0.10 \$	58.00	reviewed draft letter to KordaMentha's solicitors regarding court application to discontinue two proceedings and queries in relation to their statement of facts/confirmed instructions to send letter
BR	David Whyte	Partner	Creditors	29/05/2018	0.10 \$	58.00	reviewed correspondence from four investors/representatives of investors regarding change in details/approved same
BR	David Whyte	Partner	Creditors	31/05/2018	0.30 \$	174.00	reviewed correspondence from our solicitors and including short form assessment in relation to costs of defending two proceedings brought by the MPF
BR	David Whyte	Partner	Creditors	31/05/2018	1.90 \$	1,102.00	meeting with our solicitors regarding proceedings brought by the MPF/discontinuance of two proceedings/costs to be awarded/status of third proceeding and strategy in relation to same, including asking them to defend LMJM proceedings
BR	David Whyte	Partner	Creditors	31/05/2018	0.20 \$	116.00	reviewed correspondence from seven investors/representatives of investors regarding change in details/transfer of units/approved same/reviewed letters in response
BR	David Whyte	Partner	Creditors	4/06/2018	0.10 \$	58.00	reviewed correspondence from our solicitors regarding draft response to KordaMentha's solicitors in respect of costs of defending two proceedings brought by the MPF/confirmed instructions regarding same
BR	David Whyte	Partner	Creditors	4/06/2018	0.20 \$	116.00	reviewed correspondence from our solicitors regarding draft letter to KordaMentha's solicitors regarding proceedings brought by them in respect of AIIIS/progression of same/confirmed instructions in respect of draft letter/forward to our other solicitors
BR	David Whyte	Partner	Creditors	4/06/2018	0.20 \$	116.00	reviewed correspondence from our solicitors and KordaMentha's solicitors regarding proceedings brought by the MPF and tax refund received/forward correspondence to our tax partner to comment on claim funds held on trust
BR	David Whyte	Partner	Creditors	5/06/2018	0.10 \$	58.00	reviewed correspondence from our solicitors regarding draft email to KordaMentha's solicitors in respect of costs of defending two proceedings/status of cost assessment/provided instructions to send the email
BR	David Whyte	Partner	Creditors	5/06/2018	0.20 \$	116.00	reviewed correspondence from our solicitors regarding short form assessment of costs relating to defence of two proceedings brought by the MPF/reviewed assessment/provided instructions regarding provision of assessment to KordaMentha's solicitors
BR	David Whyte	Partner	Creditors	5/06/2018	0.20 \$	116.00	reviewed correspondence from four investors/representatives of investors regarding change in details/transfer of units/winding up of the fund/timeframe for distributions to investors/reviewed documentation and letters in response
BR	David Whyte	Partner	Creditors	6/06/2018	0.10 \$	58.00	reviewed correspondence from our solicitors and KordaMentha's solicitors including draft orders for discontinuance of two proceedings brought by the MPF
BR	David Whyte	Partner	Creditors	6/06/2018	0.60 \$	348.00	reviewed correspondence from our solicitors and KordaMentha's solicitors including two affidavits regarding discontinuance of two proceedings brought by the MPF

BR	David Whyte	Partner	Creditors	7/06/2018	0.10 \$	58.00	reviewed correspondence from our solicitors and draft letter to KordaMentha's solicitors regarding AIIS proceedings and queries relating to statement of facts discontinuing two proceedings brought by the MPF
BR	David Whyte	Partner	Creditors	7/06/2018	0.10 \$	58.00	reviewed correspondence from our solicitors regarding court hearing today in relation to discontinuance of two proceedings brought by the MPF and correspondence received yesterday from KordaMentha's solicitors in respect of same
BR	David Whyte	Partner	Creditors	7/06/2018	0.10 \$	58.00	reviewed correspondence from four investors/representatives of investors regarding change in details/transfer of units/approves same
BR	David Whyte	Partner	Creditors	12/06/2018	0.40 \$	232.00	reviewed correspondence from seven investors regarding winding up of the fund/estimated return to investors/timing of distributions to investors/reviewed and amended letters in response
BR	David Whyte	Partner	Creditors	12/06/2018	0.20 \$	116.00	reviewed correspondence from representative of investor regarding hardship payments and return of funds from Western Union/reviewed draft response
BR	David Whyte	Partner	Creditors	12/06/2018	0.70 \$	406.00	telephone call with our solicitors regarding status of certain creditors including hardship claimants/status of proceedings brought by the MPF and strategy regarding same
BR	David Whyte	Partner	Creditors	14/06/2018	0.10 \$	58.00	reviewed correspondence from our solicitors and KordaMentha's solicitors regarding offer to settle costs of three proceedings/replied to same
BR	David Whyte	Partner	Creditors	14/06/2018	0.30 \$	174.00	reviewed correspondence from investors regarding status of winding up and remuneration application/reviewed affidavit/drafted response
BR	David Whyte	Partner	Creditors	14/06/2018	0.10 \$	58.00	reviewed notices of discontinuance in relation to two proceedings brought by the MPF against the fund
BR	David Whyte	Partner	Creditors	14/06/2018	0.30 \$	174.00	reviewed correspondence from investor regarding hardship payments/reviewed prior correspondence and reasons why hardship payments can't be made/email investor's representative regarding outstanding hardship payment and funds held by third party
BR	David Whyte	Partner	Creditors	18/06/2018	0.10 \$	58.00	reviewed correspondence from our solicitors regarding proceedings brought by the MPF/reviewed sealed court orders regarding discontinuance of proceedings and details of awaited response from KordaMentha's solicitors/their position on that
BR	David Whyte	Partner	Creditors	18/06/2018	0.10 \$	58.00	reviewed correspondence from investor's representative regarding hardship payment rejected by the investor's bank and amount to be paid in the future/sent response
BR	David Whyte	Partner	Creditors	18/06/2018	0.10 \$	58.00	reviewed correspondence from investor's representative regarding payment and timing of distributions/discussed with Ainsley Watt
BR	David Whyte	Partner	Creditors	18/06/2018	0.10 \$	58.00	reviewed correspondence from three investors/representatives of investors regarding change in details/transfer of units/approved same/reviewed letters in response
BR	David Whyte	Partner	Creditors	19/06/2018	0.10 \$	58.00	reviewed correspondence from two investors regarding change in details/transfer of units/approved same/reviewed letters in response
BR	David Whyte	Partner	Creditors	21/06/2018	0.20 \$	116.00	reviewed correspondence from investors regarding change in details/transfer of units/approved same/reviewed letters in response

BR	David Whyte	Partner	Creditors	16/07/2018	0.10 \$	59.50	reviewed correspondence from our solicitors and court order made today regarding substituted service of application on the members of the MPF to discontinue the AIIS proceedings
BR	David Whyte	Partner	Creditors	17/07/2018	0.60 \$	357.00	reviewed correspondence with our solicitors regarding creditor position of the fund/reviewed accounts including creditors
BR	David Whyte	Partner	Creditors	17/07/2018	0.90 \$	535.50	reviewed applications filed and supporting affidavits (including exhibits) in relation to proposed discontinuance of AIIS proceedings brought by the MPF
BR	David Whyte	Partner	Creditors	17/07/2018	0.10 \$	59.50	reviewed correspondence from our solicitors regarding unpaid distributions and further investigations to be undertaken relating to same
BR	David Whyte	Partner	Creditors	19/07/2018	0.30 \$	178.50	reviewed letters to sixteen investors/representatives of investors regarding units held/value of units/distributions/change in details/transfer of units
BR	David Whyte	Partner	Creditors	19/07/2018	0.60 \$	357.00	reviewed statement of facts in relation to proposed discontinuance of the MPF proceedings regarding the AIIS loan
BR	David Whyte	Partner	Creditors	19/07/2018	0.10 \$	59.50	reviewed correspondence from three investors/representatives of investors regarding change in details/approved same
BR	David Whyte	Partner	Creditors	23/07/2018	0.20 \$	119.00	reviewed correspondence from an investor regarding status of the winding up, estimated return to investors and timing of likely distributions/reviewed and amended response to letter
BR	David Whyte	Partner	Creditors	23/07/2018	0.30 \$	178.50	reviewed correspondence from twenty five investors/representatives of investors regarding change in details/transfer of units/value of units/progress of winding up/reviewed letters in response
BR	David Whyte	Partner	Creditors	26/07/2018	1.10 \$	654.50	reviewed correspondence from our solicitors and KordaMentha's solicitors regarding KM's costs claimed in respect of strike out application regarding proceedings brought by the MPF/reviewed material provided to support claim (61 pages)
BR	David Whyte	Partner	Creditors	30/07/2018	1.10 \$	654.50	reviewed note relating to foreign currency investments and how recorded in the fund's records both initially and as distributions are made/reinvested
BR	David Whyte	Partner	Creditors	31/07/2018	0.20 \$	119.00	reviewed letter from our solicitors regarding KordaMentha's application to discontinue the AIIS proceedings against the fund/the statement of facts relied on/confirmed instructions in respect of application and no need for an appearance at the hearing
BR	David Whyte	Partner	Creditors	31/07/2018	0.10 \$	59.50	reviewed draft email to investors regarding notification of FTI's court application for remuneration approval
BR	David Whyte	Partner	Creditors	31/07/2018	1.20 \$	714.00	reviewed PDS, Constitution and correspondence to and from our solicitors regarding foreign currency members and correcting the register of members in respect of same
BR	David Whyte	Partner	Creditors	2/08/2018	0.10 \$	59.50	reviewed correspondence from our solicitors and KordaMentha's solicitors regarding application to discontinue the AIIS proceedings and requested agreement to not pay a distribution without court agreement
BR	David Whyte	Partner	Creditors	6/08/2018	0.10 \$	59.50	reviewed correspondence from our solicitors and including affidavit sworn by KordaMentha's solicitor regarding upcoming hearing in respect of discontinuance of the MPF AIIS proceedings against the fund

BR	David Whyte	Partner	Creditors	6/08/2018	0.10 \$	59.50	reviewed correspondence from investor regarding status of winding up of the fund and estimated timing for an interim distribution to members/sent response
BR	David Whyte	Partner	Creditors	7/08/2018	0.20 \$	119.00	reviewed correspondence from seven investors regarding value of units/estimated return to investors/change in details/reviewed letters in response
BR	David Whyte	Partner	Creditors	9/08/2018	0.20 \$	119.00	reviewed correspondence from our solicitors and our cost assessor in respect of amounts claimed from the MPF and claimed by them relating to the discontinuance of two proceedings/provided instructions in respect of same
BR	David Whyte	Partner	Creditors	13/08/2018	0.10 \$	59.50	reviewed correspondence from investor regarding proceedings against the feeder funds and potential outcome of same/sent response
BR	David Whyte	Partner	Creditors	14/08/2018	0.10 \$	59.50	reviewed correspondence from our solicitors and to the Receivers and Managers solicitors regarding the discontinuance of the A1IS proceedings by the MPF and requesting an update on the Receivers and Managers retirement
BR	David Whyte	Partner	Creditors	14/08/2018	0.30 \$	178.50	reviewed correspondence from twenty two investors/representatives of investors regarding change in details/transfer of units/approved same/reviewed letters in response
BR	David Whyte	Partner	Creditors	21/08/2018	0.20 \$	119.00	reviewed correspondence from fourteen investors/representatives of investors regarding change in details/transfer of units/approved same/reviewed letters in response
BR	David Whyte	Partner	Creditors	30/08/2018	0.30 \$	178.50	reviewed correspondence from nine investors regarding change in details/status of winding up/estimated return to investors and timeframe to commence distributions/reviewed letters in response
BR	David Whyte	Partner	Creditors	30/08/2018	0.20 \$	119.00	reviewed correspondence from eleven investors/representatives of investors regarding change in details/transfer of units/estimated value of units/reviewed letters in response
BR	David Whyte	Partner	Creditors	4/09/2018	0.10 \$	59.50	email investor to respond to query about investors introduced by bond holders
BR	David Whyte	Partner	Creditors	4/09/2018	0.30 \$	178.50	reviewed correspondence from twenty investors/representatives of investors regarding change in details/transfer of units/value of units/approved same/reviewed letters in response
BR	David Whyte	Partner	Creditors	10/09/2018	0.20 \$	119.00	reviewed documentation relating to two deceased estates and replacement of trustee of SMSF/approved change in details/transfer of units
BR	David Whyte	Partner	Creditors	10/09/2018	0.10 \$	59.50	reviewed correspondence from five investors/representatives of investors regarding change in details/transfer of units/approved same
BR	David Whyte	Partner	Creditors	10/09/2018	0.10 \$	59.50	reviewed correspondence from three investors/representatives of investors regarding change in details/transfer of units/approved same/reviewed letters in response
BR	David Whyte	Partner	Creditors	11/09/2018	0.30 \$	178.50	reviewed correspondence from twenty investors/representatives of investors regarding change in details/transfer of units/approved same/reviewed letters in response
BR	David Whyte	Partner	Creditors	13/09/2018	0.20 \$	119.00	reviewed correspondence from seven investors/representatives of investors regarding change in details/transfer of units/approved same/reviewed letters in response

BR	David Whyte	Partner	Creditors	17/09/2018	0.20 \$	119.00	reviewed correspondence from an advisor regarding unit values over a number of reporting periods/reviewed and amended response
BR	David Whyte	Partner	Creditors	17/09/2018	0.20 \$	119.00	reviewed correspondence from investor's representative regarding proposed transfer of units and documentation required in respect of same/reviewed two wills and other documentation supplied
BR	David Whyte	Partner	Creditors	17/09/2018	0.10 \$	59.50	telephone conversation with investor regarding change in details and correspondence received from BDO
BR	David Whyte	Partner	Creditors	20/09/2018	2.40 \$	1,428.00	reviewed investor database/transaction statements for several foreign currency investors/calculations for exchange rates/reviewed analysis of transactions and recalculations for Australian dollar units/discussed with Ainsley Watt/reviewed accounts
BR	David Whyte	Partner	Creditors	27/09/2018	0.10 \$	59.50	reviewed timeline in relation to Bellpac liquidator proceedings against Wollongong Coal
BR	David Whyte	Partner	Creditors	27/09/2018	1.00 \$	595.00	reviewed draft report to investors
BR	David Whyte	Partner	Creditors	2/10/2018	0.1 \$	59.50	reviewed correspondence from four investors/representatives of investors regarding change in details/transfer of units/approved same
BR	David Whyte	Partner	Creditors	11/10/2018	0.3 \$	178.50	reviewed correspondence from eighteen investors/representatives of investors in relation to change in details/transfer of units/value of units/approved same/reviewed letters in response
BR	David Whyte	Partner	Creditors	15/10/2018	0.4 \$	238.00	reviewed correspondence from twenty four investors/representatives of investors regarding change in details/transfer of units/value of units/distributions/reviewed letters in response
BR	David Whyte	Partner	Creditors	16/10/2018	2.3 \$	1,368.50	reviewed proofs of debt and supporting documentation lodged by the MPF against LMIM and disclosed in the proceedings against the MPF and others
BR	David Whyte	Partner	Creditors	16/10/2018	0.1 \$	59.50	reviewed correspondence from investor regarding status of winding up/distributions to investors/sent response
BR	David Whyte	Partner	Creditors	16/10/2018	0.1 \$	59.50	reviewed statement for foreign currency investor
BR	David Whyte	Partner	Creditors	17/10/2018	0.3 \$	178.50	telephone conversation with investors representative regarding status of winding up and distributions to investors
BR	David Whyte	Partner	Creditors	18/10/2018	0.2 \$	119.00	reviewed correspondence from six investors/representatives of investors regarding change in details/value of units/reviewed letters in response
BR	David Whyte	Partner	Creditors	29/10/2018	1.3 \$	773.50	meeting with Alastair Raphael regarding treatment of foreign currency investors/calculations relating to number of units held in the fund at various reporting dates/reviewed transaction statements for investors and exchange rates used
BR	David Whyte	Partner	Creditors	29/10/2018	0.1 \$	59.50	reviewed correspondence from six investors/representatives of investors regarding change in details/transfer of units/value of units/approved same/reviewed letters in response
BR	David Whyte	Partner	Creditors	30/10/2018	0.1 \$	59.50	reviewed correspondence from six investors/representatives of investors regarding change in details/value of units/reviewed letters in response

BR	Arthur Taylor	Senior Manager	Creditors	1/05/2018	0.10 \$	47.00	Review instructions from David and prepare instructions to our solicitors to proceed as proposed as regards a proposed timetable for advancing the assigned loans claim
BR	Arthur Taylor	Senior Manager	Creditors	1/05/2018	0.20 \$	94.00	Assigned loans claim against FMIF: consider email from our solicitors advising the plaintiff intends discontinuing. Instruct Ryan to stop working on suspense account pivot table, update progress report.
BR	Arthur Taylor	Senior Manager	Creditors	1/05/2018	0.10 \$	47.00	Assigned loans claims against FMIF: consider email our solicitors and confirm their proposal to hold off on sending letters to the plaintiffs solicitor regarding a proposed timetable for advancing the matter
BR	Arthur Taylor	Senior Manager	Creditors	1/05/2018	0.30 \$	141.00	Assigned loans claim against FMIF: consider email from our solicitors seeking instruction to put a on hold with our draft defence and provided confirmation
BR	Arthur Taylor	Senior Manager	Creditors	1/05/2018	0.20 \$	94.00	Assigned loans claims against FMIF: receive instruction from David to advise our solicitors to maintain pressure on the plaintiff to get discontinuance before a judge asap, advised our solicitors accordingly
BR	Arthur Taylor	Senior Manager	Creditors	3/05/2018	0.20 \$	94.00	Assigned loans: review and consider emails received from our solicitors proposing letter to plaintiff's solicitor re prompt discontinuance of the proceeding, seek instructions from David to query their intention re AIIIS matter, given go ahead
BR	Arthur Taylor	Senior Manager	Creditors	9/05/2018	0.10 \$	47.00	Assigned loans claim: review email our solicitors re s96 application by the plaintiff for directions to discontinue the litigation and provide response
BR	Arthur Taylor	Senior Manager	Creditors	14/05/2018	0.10 \$	47.00	AIIIS MPF claim: review email from T&C and send recommendation to David
BR	Arthur Taylor	Senior Manager	Creditors	25/05/2018	0.40 \$	188.00	Assigned loans and AIIIS claims: review email from our solicitors re advice on discount of assigned loans, clear accs rule, preconditioned tax refund to MPF
BR	Arthur Taylor	Senior Manager	Creditors	25/05/2018	0.20 \$	94.00	Assigned loans claim: review email from our solicitors re FTI costs claimed in regard to s96 appl
BR	Arthur Taylor	Senior Manager	Creditors	25/05/2018	0.20 \$	94.00	AIIIS claim: review email from our solicitors seeking instructions re either joining proceeding or continue writing to MPF, sent email to David recommending joining to keep pressure on MPF
BR	Arthur Taylor	Senior Manager	Creditors	25/05/2018	0.30 \$	141.00	Assigned loans claim: review email from our solicitors re Statement of Facts relied on by MPF in s96 appl to discontinue proceedings, and a proposed letter to MPF re it will not seek any orders other than it would be justified in discontinuing
BR	Arthur Taylor	Senior Manager	Creditors	20/06/2018	1.80 \$	846.00	For the auditors claim consider the request for particulars received, forward to our audit team, discuss with our audit team, email mail feedback to David, call our solicitors to discuss, left message
BR	Arthur Taylor	Senior Manager	Creditors	28/06/2018	0.30 \$	141.00	Consider response from the receivers appointed by DB regarding the treatment of GST, called our solicitors to discuss and emailed David for further instructions
BR	Arthur Taylor	Senior Manager	Creditors	29/06/2018	0.30 \$	141.00	Consider GST advice received from Samuel Alexander of BDO as regards FMIF receivership and ask Ainsley to confirm RITC on counsel fees is also 55%

BR	Arthur Taylor	Senior Manager	Creditors	3/07/2018	0.90 \$	436.50	For the Assigned Loans claim review GST advice received regarding cost assessments, discuss with our solicitors and provide a formal response to our solicitors
BR	Arthur Taylor	Senior Manager	Creditors	4/07/2018	0.10 \$	48.50	Telephone Samuel Alexander of BDO to query issues regarding the correct GST RITC to apply to a cost assessment
BR	Arthur Taylor	Senior Manager	Creditors	4/07/2018	0.30 \$	145.50	Consider Samuel's response regarding GST RITC, telephone our solicitors to discuss and email thereafter our solicitors to confirm
BR	Arthur Taylor	Senior Manager	Creditors	4/07/2018	0.20 \$	97.00	For the discontinued Assigned Loans claim against the FMJF review letter proposed by our solicitors regarding the cost assessment undertaken to determine the FMJF costs, and submit recommendations to David to approve
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	1/05/2018	0.20 \$	70.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	1/05/2018	0.20 \$	70.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	1/05/2018	0.50 \$	175.00	Prepare letter to 5 investors confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	1/05/2018	0.30 \$	105.00	Prepare letter to 2 investors confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	1/05/2018	0.30 \$	105.00	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	1/05/2018	0.70 \$	245.00	Review of correspondence from 4 investors in relation to a transfer of units. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	1/05/2018	0.20 \$	70.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	1/05/2018	0.20 \$	70.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	1/05/2018	0.10 \$	35.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	1/05/2018	0.10 \$	35.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	1/05/2018	0.10 \$	35.00	Phone call from investor in response to a confirmation of their request to change details. Access investor management database to review current investor details and advise.

BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	1/05/2018	0.20 \$	70.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	1/05/2018	0.20 \$	70.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	4/05/2018	0.30 \$	105.00	Prepare 3 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	4/05/2018	0.40 \$	140.00	Prepare 2 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	4/05/2018	0.20 \$	70.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	4/05/2018	0.20 \$	70.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	4/05/2018	0.20 \$	70.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	4/05/2018	0.30 \$	105.00	Reviewed and approved 3 letters to investors in relation to a request for a change of details and as requested by investor.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	4/05/2018	0.40 \$	140.00	Reviewed and approved 4 changes to AX database to confirm changes made as appropriate and as requested by investor.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	4/05/2018	0.10 \$	35.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	4/05/2018	0.10 \$	35.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	4/05/2018	0.10 \$	35.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	8/05/2018	0.40 \$	140.00	Reviewed and approved 8 letters to investors in relation to a request for a change of details and as requested by investor.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	10/05/2018	0.10 \$	35.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.

BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	10/05/2018	0.10 \$	35.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	10/05/2018	0.10 \$	35.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	10/05/2018	0.10 \$	35.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	10/05/2018	0.50 \$	175.00	Review of correspondence from 8 investors in relation to change of details. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	11/05/2018	0.60 \$	210.00	Reviewed and approved 8 changes to AX database to confirm changes made as appropriate and as requested by investor.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	11/05/2018	0.50 \$	175.00	Reviewed and approved 5 letters to investors in relation to a request for a change of details
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	11/05/2018	0.80 \$	280.00	Reviewed and approved 8 changes to AX database to confirm changes made as appropriate and as requested by investor.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	11/05/2018	0.50 \$	175.00	Review of correspondence from 5 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	11/05/2018	0.70 \$	245.00	Review of correspondence from 4 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	11/05/2018	0.30 \$	105.00	Review of correspondence from 3 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	14/05/2018	0.30 \$	105.00	phone call with ex employee of LMA re further information on distributions payable
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	15/05/2018	1.00 \$	350.00	Reviewed and approved 10 changes to AX database to confirm changes made as appropriate and as requested by investor.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	15/05/2018	0.30 \$	105.00	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	17/05/2018	0.50 \$	175.00	Reviewed and approved 5 letters to investors in relation to a request for a change of details

BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	17/05/2018	0.50 \$	175.00	Reviewed and approved 3 letters to investors in relation to a request for a transfer of units
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	21/05/2018	0.60 \$	210.00	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	21/05/2018	0.80 \$	280.00	Review of correspondence from 4 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	22/05/2018	0.30 \$	105.00	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	22/05/2018	0.20 \$	70.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	22/05/2018	0.30 \$	105.00	Reviewed and approved 6 letters to investors in relation to a request for a change of details
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	22/05/2018	0.40 \$	140.00	Reviewed and approved 3 letters to investors in relation to a request for a transfer
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	22/05/2018	0.40 \$	140.00	Reviewed and approved 3 letters to investors in relation to a request for a transfer
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	23/05/2018	0.30 \$	105.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	24/05/2018	0.50 \$	175.00	Review of correspondence from 5 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	28/05/2018	0.20 \$	70.00	Prepare 2 letters to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	28/05/2018	0.10 \$	35.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	28/05/2018	0.30 \$	105.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	28/05/2018	0.50 \$	175.00	Review of correspondence from 3 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.

BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	28/05/2018	0.30 \$	105.00	Reviewed and approved 2 changes to AX database to confirm changes made as appropriate
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	28/05/2018	0.50 \$	175.00	Updated feeder fund investment holdings in AX database in accordance with changes to custodian. Prepared letter to PTAL and FTI re updated details
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	28/05/2018	0.50 \$	175.00	discuss with Arthur Taylor re changes to feeder fund investment accounts in AX.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	28/05/2018	0.20 \$	70.00	Reviewed and approved 2 letters to investors in relation to a request for a change of details
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	28/05/2018	0.20 \$	70.00	Reviewed and approved 2 letters to investors in relation to a request for a transfer of units
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	29/05/2018	0.20 \$	70.00	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	30/05/2018	0.60 \$	210.00	Reviewed and approved 7 changes to AX database to confirm changes made as appropriate and as requested by investor.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	30/05/2018	0.50 \$	175.00	Reviewed and approved 5 changes to AX database to confirm changes made as appropriate and as requested by investor.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	30/05/2018	0.10 \$	35.00	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	31/05/2018	0.60 \$	210.00	Reviewed and approved 6 changes to AX database to confirm changes made as appropriate and as requested by investor.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	31/05/2018	0.10 \$	35.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	31/05/2018	1.20 \$	420.00	prepared 22nd report to creditors
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	31/05/2018	1.00 \$	350.00	prepared 22nd report to creditors
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	1/06/2018	1.20 \$	420.00	Generate LM mailing list from AX database. Filter excel spreadsheet to only receive mailing addresses for the First Mortgage Income Fund. Arrange spreadsheet and separate postal addresses from email addresses.

BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	1/06/2018	0.10 \$	35.00	Phone call with solicitors regarding issuing notice of remuneration application on investors
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	1/06/2018	0.10 \$	35.00	Reviewed process for issuing notice on creditors of remuneration application
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	1/06/2018	0.80 \$	280.00	Generate LM mailing list from AX database. Filter excel spreadsheet to only receive mailing addresses for the First Mortgage Income Fund. Arrange spreadsheet and separate postal addresses from email addresses.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	1/06/2018	0.60 \$	210.00	Provided instructions to printing company and 2 IT providers regarding notice to investors
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	1/06/2018	1.40 \$	490.00	Generate LM mailing list from AX database. Filter excel spreadsheet to remove characters under 64 letters for emailing
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	1/06/2018	0.30 \$	105.00	prepared mail merge of email addresses for investors and advisors to receive notice of remuneration application
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	1/06/2018	0.30 \$	105.00	provided instructions to printing provider to post notices to members
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	1/06/2018	0.10 \$	35.00	liaised with T&C re rem application
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	1/06/2018	0.30 \$	105.00	checked draft our solicitors prepared of remuneration notice. email to DW for approval, insert electronic signature
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	1/06/2018	0.30 \$	105.00	emailed IT consultant documents regarding remuneration application to be uploaded to website
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	4/06/2018	0.10 \$	35.00	instructions to Ryan Whyte re mail out to investors for rem application
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	4/06/2018	0.10 \$	35.00	followed up IT consultant and printing company regarding mail out of remuneration application
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	4/06/2018	0.80 \$	280.00	Organised remuneration notice to be emails and posted. Liaised with consultants to organise and preparing mailing list and email templates for same.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	4/06/2018	0.90 \$	315.00	liaised with out It consultant to send out notice to investors, prepared mailings and updated information in the program

BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	4/06/2018	1.00 \$	350.00	issued email notice to advisors of investors via email
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	4/06/2018	0.70 \$	245.00	Prepare mail out to investors and check all investors have been included for the notice of the remuneration application. Send mail via post.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	4/06/2018	0.60 \$	210.00	collated confirmation of emails, post and website and sent emails to our solicitors regarding notice issued to investors
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	4/06/2018	0.10 \$	35.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	4/06/2018	0.10 \$	35.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	4/06/2018	0.60 \$	210.00	Reviewed and approved 4 changes to AX database to confirm changes made as appropriate and as requested by investor.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	5/06/2018	1.40 \$	490.00	prepared 22nd report to investors
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	5/06/2018	1.50 \$	525.00	prepared 22nd report to investors
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	5/06/2018	0.60 \$	210.00	Prepare 4 letters to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	5/06/2018	0.80 \$	280.00	Prepare 4 letters to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	5/06/2018	0.60 \$	210.00	Prepare 3 letters to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	6/06/2018	1.00 \$	350.00	Reviewed and approved 6 changes to AX database to confirm changes made as appropriate and as requested by investor.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	7/06/2018	1.00 \$	350.00	Reviewed and approved 8 changes to AX database to confirm changes made as appropriate and as requested by investor.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	7/06/2018	0.40 \$	140.00	Review of correspondence from 2 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.

BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	7/06/2018	0.20 \$	70.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	7/06/2018	0.50 \$	175.00	Reviewed and approved 3 letters to investors in relation to a request for a change of details
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	7/06/2018	0.50 \$	175.00	Reviewed and approved 3 letters to investors in relation to a request for a change of details
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	7/06/2018	0.40 \$	140.00	Prepare 2 letters to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	8/06/2018	2.00 \$	700.00	prepared estimated return to investors and updated report to investors
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	8/06/2018	0.60 \$	210.00	Reviewed and approved 5 changes to AX database to confirm changes made as appropriate and as requested by investor.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	8/06/2018	0.50 \$	175.00	Prepare 3 letters to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	8/06/2018	0.20 \$	70.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	8/06/2018	0.60 \$	210.00	Prepare 3 letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	11/06/2018	1.10 \$	385.00	Investigations into correct restatement of foreign currency investors into AX database and drafted letter requesting advice from our solicitors
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	11/06/2018	0.30 \$	105.00	Prepare 2 letters to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	11/06/2018	0.70 \$	245.00	Review of correspondence from 3 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	11/06/2018	0.70 \$	245.00	Reviewed and approved 5 letters to investors in relation to a request for a change of details
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	12/06/2018	1.00 \$	350.00	prepared report to investors

BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	12/06/2018	1.40 \$	490.00	Investigations into correct restatement of foreign currency investors into AX database and drafted letter requesting advice from our solicitors
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	12/06/2018	0.60 \$	210.00	Investigations into correct restatement of foreign currency investors into AX database and drafted letter requesting advice from our solicitors
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	12/06/2018	1.00 \$	350.00	Investigations into correct restatement of foreign currency investors into AX database and drafted letter requesting advice from our solicitors
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	12/06/2018	0.40 \$	140.00	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	12/06/2018	0.60 \$	210.00	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	12/06/2018	0.40 \$	140.00	Review of correspondence from 2 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	14/06/2018	0.30 \$	105.00	discussion with Eloise Carroll regarding responses to 6 investor queries
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	15/06/2018	0.80 \$	280.00	Reviewed and approved 8 changes to AX database to confirm changes made as appropriate and as requested by investor.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	18/06/2018	0.30 \$	105.00	Checked investor account details re notice to appear and previous correspondence issued
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	18/06/2018	1.00 \$	350.00	prepared report to investors and estimated return to investors
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	18/06/2018	0.40 \$	140.00	Prepare letter to 2 investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	18/06/2018	0.40 \$	140.00	Prepare a letter to 2 investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	18/06/2018	0.30 \$	105.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	18/06/2018	0.50 \$	175.00	Prepare a 3 letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.

BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	18/06/2018	0.40 \$	140.00	Prepare a letter to 2 investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	18/06/2018	0.40 \$	140.00	Reviewed and approved 4 changes to AX database to confirm changes made as appropriate and as requested by investor.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	21/06/2018	0.20 \$	70.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	21/06/2018	0.30 \$	105.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	21/06/2018	0.70 \$	245.00	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	21/06/2018	0.80 \$	280.00	Reviewed and approved 5 changes to AX database to confirm changes made as appropriate and as requested by investor.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	25/06/2018	0.70 \$	245.00	Reviewed and approved 4 letters to investors in relation to a request for a change of details
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	25/06/2018	0.30 \$	105.00	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	28/06/2018	1.00 \$	350.00	updated report to investors
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	28/06/2018	0.60 \$	210.00	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	28/06/2018	0.60 \$	210.00	Review of correspondence from 2 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	28/06/2018	0.50 \$	175.00	Prepare 3 letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	28/06/2018	0.30 \$	105.00	Prepare 2 letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	29/06/2018	0.80 \$	280.00	updated report to investors and finalised, instructions to Antoinette fielding to issue to investors reviewed investors on mailing list

BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	29/06/2018	0.60 \$	210.00	mail out of report to investors, reviewing listing from AX database and liaised with Antoinette fielding regarding emails and postal processes
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	29/06/2018	0.60 \$	210.00	Review of correspondence from 2 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	29/06/2018	0.60 \$	210.00	Review of correspondence from 2 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	29/06/2018	0.60 \$	210.00	Reviewed and approved 4 changes to AX database to confirm changes made as appropriate and as requested by investor.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	2/07/2018	0.10 \$	36.00	approved mail out emails to investors and advisors
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	2/07/2018	0.10 \$	36.00	reviewed emails from our solicitors regarding correspondence sent to FTI solicitors
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	2/07/2018	0.30 \$	108.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	2/07/2018	0.10 \$	36.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	2/07/2018	0.20 \$	72.00	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	2/07/2018	0.20 \$	72.00	Reviewed and approved 3 letters to investors in relation to a request for a change of details
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	3/07/2018	0.60 \$	216.00	Investigations into correct restatement of foreign currency investors into AX database and drafted letter requesting advice from our solicitors
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	3/07/2018	0.10 \$	36.00	instructions to Antoinette Fielding re response to investor
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	3/07/2018	0.30 \$	108.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	4/07/2018	0.30 \$	108.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.

BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	4/07/2018	0.20 \$	72.00	Reviewed and approved letter to investor in relation to a request for a transfer of units
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	4/07/2018	0.20 \$	72.00	Reviewed and approved 2 letters to investors in relation to a request for a unit holding balance
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	4/07/2018	0.20 \$	72.00	Reviewed and approved 4 letters to investors in relation to a request for a change of details
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	5/07/2018	0.20 \$	72.00	instructions to IT consultant to upload details to lm website
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	5/07/2018	0.20 \$	72.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	5/07/2018	0.40 \$	144.00	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	5/07/2018	0.20 \$	72.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	5/07/2018	0.20 \$	72.00	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	5/07/2018	0.30 \$	108.00	Reviewed and approved 5 changes to AX database to confirm changes made as appropriate and as requested by investor.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	5/07/2018	0.20 \$	72.00	Reviewed and approved 5 letters to investors in relation to a request for a change of details
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	5/07/2018	0.10 \$	36.00	Reviewed and approved 2 letters to investors in relation to a request for a transfer of units
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	5/07/2018	0.10 \$	36.00	Reviewed and approved 2 letters to investors in relation to a request for a transfer of units for deceased estate
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	5/07/2018	0.10 \$	36.00	Prepare a letter to 2 investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	5/07/2018	0.10 \$	36.00	Reviewed and approved 3 letters to investors in relation to a request for a change of details

BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	5/07/2018	0.20 \$	72.00	prepare letter to 2 investor on update of the winding up of the Fund. Access investor management database to review current details.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	5/07/2018	0.20 \$	72.00	Reviewed and approved 4 letters to investors in relation to a request for a change of details
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	6/07/2018	0.30 \$	108.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	6/07/2018	0.30 \$	108.00	Prepare 2 letters to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	6/07/2018	0.30 \$	108.00	Prepare 2 letters to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	6/07/2018	0.50 \$	180.00	Review of correspondence from 3 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	6/07/2018	0.30 \$	108.00	Reviewed and approved 4 letters to investors in relation to a request for a change of details
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	9/07/2018	0.90 \$	324.00	Reviewed and approved 14 changes to investor accounts in AX database to ensure complete and accurate.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	9/07/2018	0.40 \$	144.00	Review of correspondence from 2 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	9/07/2018	0.60 \$	216.00	Review of correspondence from 3 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	9/07/2018	0.80 \$	288.00	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	9/07/2018	0.40 \$	144.00	Prepare a letter to 2 investors in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	9/07/2018	0.90 \$	324.00	Review of correspondence from 5 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	10/07/2018	0.70 \$	252.00	Prepare a letter to 4 investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request

BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	10/07/2018	0.40 \$	144.00	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	10/07/2018	0.60 \$	216.00	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	10/07/2018	0.60 \$	216.00	Prepare 3 letters to investors on update of the winding up of the Fund. Access investor management database to review current details..
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	10/07/2018	0.20 \$	72.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	10/07/2018	0.10 \$	36.00	Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	10/07/2018	0.40 \$	144.00	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	10/07/2018	0.60 \$	216.00	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	11/07/2018	0.60 \$	216.00	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	11/07/2018	0.40 \$	144.00	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	11/07/2018	0.40 \$	144.00	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	12/07/2018	0.90 \$	324.00	Reviewed and approved 5 changes to investor accounts in AX database to ensure complete and accurate.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	13/07/2018	0.50 \$	180.00	Instructions to Antoinette fielding re fx investors and recalculation of their investment accounts
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	13/07/2018	0.50 \$	180.00	prepared updates to lm website for transfers, updated declaration form
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	13/07/2018	1.00 \$	360.00	Review of correspondence from 5 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.

BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	13/07/2018	0.80 \$	288.00	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	13/07/2018	0.20 \$	72.00	Reviewed and approved 3 letters to investors in relation to a request for a change of details
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	16/07/2018	0.70 \$	252.00	investigations into quantum of hardship redemptions and western union investor payments outstanding to support section 59 trust act application, disc same with Arthur Taylor
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	17/07/2018	0.70 \$	252.00	investigations into quantum of creditors outstanding upon FTI's appointment as at March 2013, reviewed AX ledgers and previous LM work papers, liaised with David Whyte re same.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	17/07/2018	1.00 \$	360.00	investigations into quantum of creditors outstanding upon FTI's appointment as at March 2013, reviewed AX ledgers and previous LM work papers, liaised with David Whyte re same.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	18/07/2018	0.80 \$	288.00	Investigations into correct restatement of foreign currency investors into AX database and drafted letter requesting advice from our solicitors
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	18/07/2018	0.40 \$	144.00	Prepare a letter to 2 investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	18/07/2018	0.20 \$	72.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	18/07/2018	0.20 \$	72.00	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	18/07/2018	0.50 \$	180.00	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	20/07/2018	1.00 \$	360.00	Reviewed and approved 7 changes to investor accounts in AX database to ensure complete and accurate.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	20/07/2018	0.50 \$	180.00	Prepare a 4 letters to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	20/07/2018	0.50 \$	180.00	Review of correspondence from 2 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	23/07/2018	0.50 \$	180.00	reviewed and collated documents to be provided to guarantor's bankruptcy trustee

BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	23/07/2018	0.90 \$	324.00	Investigations into correct restatement of foreign currency investors into AX database and drafted letter requesting advice from our solicitors
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	23/07/2018	0.40 \$	144.00	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	23/07/2018	0.30 \$	108.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	24/07/2018	0.30 \$	108.00	prepared email requesting information in from LMIM's previous solicitors to comply with bankruptcy trustee's request for information
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	26/07/2018	0.40 \$	144.00	reviewed correspondence from our solicitors regarding mail out to investors pursuant to Jackson J orders dated 18 July 2018 re FTI remuneration
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	26/07/2018	0.50 \$	180.00	prepared documents for mail out to investors pursuant to Jackson J orders dated 18 July 2018 re FTI remuneration
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	26/07/2018	0.80 \$	288.00	prepared mail out to investors pursuant to Jackson J orders dated 18 July 2018 re FTI remuneration
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	26/07/2018	0.20 \$	72.00	Prepare 2 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	27/07/2018	0.50 \$	180.00	prepared mail out to investors pursuant to Jackson J orders dated 18 July 2018 re FTI remuneration
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	27/07/2018	0.50 \$	180.00	prepared mail out to investors pursuant to Jackson J orders dated 18 July 2018 re FTI remuneration
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	30/07/2018	1.60 \$	576.00	investigations into AX database to generate mailing listing in accordance with Jackson J orders dated 18 July 2018 re FTI remuneration
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	30/07/2018	1.10 \$	396.00	Meeting with IT regarding AX database to generate mailing listing in accordance with Jackson J orders dated 18 July 2018 re FTI remuneration
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	30/07/2018	1.10 \$	396.00	Meeting with IT regarding AX database to generate mailing listing in accordance with Jackson J orders dated 18 July 2018 re FTI remuneration
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	30/07/2018	1.10 \$	396.00	Meeting with IT regarding AX database to generate mailing listing in accordance with Jackson J orders dated 18 July 2018 re FTI remuneration

BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	30/07/2018	0.30 \$	108.00	Reviewed AX data base for number of units on issue, generated investor register
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	30/07/2018	0.60 \$	216.00	Investigations into correct restatement of foreign currency investors into AX database
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	31/07/2018	1.30 \$	468.00	prepared mail out to investors in accordance with Jackson j orders17 July 2018, discussions with IT and David Whyte re same
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	31/07/2018	1.00 \$	360.00	prepared mail out to investors in accordance with Jackson j orders17 July 2018, discussions with IT and David Whyte re same
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	31/07/2018	1.10 \$	396.00	prepared mail out to investors in accordance with Jackson j orders17 July 2018, discussions with IT and David Whyte re same
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	31/07/2018	1.10 \$	396.00	prepared mail out to investors in accordance with Jackson j orders17 July 2018, discussions with IT and David Whyte re same
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	1/08/2018	0.70 \$	252.00	issued notice to investors in accordance with Jackson j orders 17 July 2017
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	1/08/2018	0.90 \$	324.00	prepared mailing list of investors and updated investor accounts for mailing methods
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	1/08/2018	0.80 \$	288.00	issued notice to investors in accordance with Jackson j orders 17 July 2017
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	2/08/2018	0.30 \$	108.00	reviewed email and approved wording in draft affidavit and notice to FTI regarding notice issued to investors
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	2/08/2018	0.50 \$	180.00	Review of unread emails sent to the LM enquiries mailbox. File bounced emails to FTI rem, drafted responses
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	2/08/2018	0.60 \$	216.00	Prepare 4 letters to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	2/08/2018	0.60 \$	216.00	Review of correspondence from 3 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	2/08/2018	0.40 \$	144.00	Reviewed and approved 4 changes to AX database to confirm changes made as appropriate and as requested by investor.

BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	2/08/2018	0.40 \$	144.00	Review of correspondence from 2 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	3/08/2018	0.40 \$	144.00	Prepare 2 letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	3/08/2018	0.40 \$	144.00	Review of correspondence from 2 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	3/08/2018	0.60 \$	216.00	Reviewed and approved 6 changes to AX database to confirm changes made as appropriate and as requested by investor.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	3/08/2018	0.40 \$	144.00	Prepare 4 letters to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	3/08/2018	0.40 \$	144.00	Prepare 2 letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	3/08/2018	0.40 \$	144.00	Reviewed and approved 5 letters to investors in relation to a request for a change of details
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	3/08/2018	1.10 \$	396.00	Review of correspondence from 6 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	6/08/2018	0.60 \$	216.00	Review of correspondence from 3 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	6/08/2018	0.40 \$	144.00	Prepare 4 letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	7/08/2018	0.60 \$	216.00	Prepare a 3 letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	7/08/2018	0.20 \$	72.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	7/08/2018	0.20 \$	72.00	Reviewed and approved 3 changes to AX database to confirm changes made as appropriate and as requested by investor.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	7/08/2018	0.50 \$	180.00	Reviewed and approved 6 changes to AX database to confirm changes made as appropriate and as requested by investor.

BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	9/08/2018	0.80 \$	288.00	Prepare 4 letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	9/08/2018	0.90 \$	324.00	Review of correspondence from 5 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	9/08/2018	0.30 \$	108.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	14/08/2018	0.20 \$	72.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	14/08/2018	0.40 \$	144.00	Prepare 2 letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	14/08/2018	0.90 \$	324.00	Prepare 5 letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	20/08/2018	0.20 \$	72.00	liaised with T&C re responding to FTI remuneration application
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	20/08/2018	0.20 \$	72.00	liaised with T&C re responding to FTI remuneration application
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	20/08/2018	0.80 \$	288.00	Reviewed and approved 8 changes to AX database to confirm changes made as appropriate and as requested by investor.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	20/08/2018	0.80 \$	288.00	Prepare a letter to 5 investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	21/08/2018	0.80 \$	288.00	Prepare 4 letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	21/08/2018	0.80 \$	288.00	Review of correspondence from 4 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	22/08/2018	0.80 \$	288.00	prepared reconciliation of FTI remuneration claimed so that D Whyte can appropriately respond
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	22/08/2018	0.80 \$	288.00	prepared reconciliation of FTI remuneration claimed so that D Whyte can appropriately respond

BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	23/08/2018	0.20 \$	72.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	23/08/2018	0.50 \$	180.00	Prepare a letter to 3 investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	23/08/2018	0.20 \$	72.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	23/08/2018	0.40 \$	144.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	23/08/2018	0.20 \$	72.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	29/08/2018	0.40 \$	144.00	Review of correspondence from 2 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	29/08/2018	0.20 \$	72.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	29/08/2018	0.20 \$	72.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	29/08/2018	0.60 \$	216.00	Prepare 3letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	29/08/2018	0.20 \$	72.00	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	31/08/2018	0.20 \$	72.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	31/08/2018	0.20 \$	72.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	3/09/2018	0.50 \$	180.00	Investigations into platform investment holdings and reviewed numerous investments in AX to determine if investment held
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	4/09/2018	0.60 \$	216.00	Prepare 3 letters to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.

BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	4/09/2018	0.80 \$	288.00	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	4/09/2018	0.80 \$	288.00	Review of correspondence from 5 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	4/09/2018	0.50 \$	180.00	Prepare 2 letters to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	5/09/2018	0.20 \$	72.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	5/09/2018	0.20 \$	72.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	5/09/2018	0.10 \$	36.00	Instructions to Antoinette fielding regarding investor correspondence to be completed
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	6/09/2018	0.50 \$	180.00	meeting with surety IT and internal BDO IT team regarding further protection required on the servers
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	6/09/2018	0.20 \$	72.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	6/09/2018	0.50 \$	180.00	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	7/09/2018	0.20 \$	72.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	7/09/2018	0.50 \$	180.00	Reviewed and approved 3 letters to investors in relation to a request for a change of details
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	7/09/2018	0.50 \$	180.00	Review of correspondence from 3 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	7/09/2018	0.40 \$	144.00	Prepare a letter to 2 investors in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	10/09/2018	0.60 \$	216.00	Review of correspondence from 3 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.

BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	10/09/2018	0.40 \$	144.00	Reviewed and approved 3 letters to investors in relation to a request for a unit holding balance
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	10/09/2018	0.50 \$	180.00	Review of correspondence from 7 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	10/09/2018	0.40 \$	144.00	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	10/09/2018	0.60 \$	216.00	Reviewed and approved 4 letters to investors in relation to a request for a change of details
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	10/09/2018	0.30 \$	108.00	Prepare letter to 2 investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	10/09/2018	0.30 \$	108.00	Prepare letter to 2 investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	10/09/2018	0.20 \$	72.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	10/09/2018	0.10 \$	36.00	Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	10/09/2018	0.10 \$	36.00	Prepare letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	11/09/2018	0.30 \$	108.00	reviewed in tray of change of details and transfers required to be actioned, sorted correspondence and prepared instructions to Antoinette fielding and Eloise Carroll to action in a timely manner.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	11/09/2018	0.30 \$	108.00	Prepare letter to 4 investor seeking to update the details for their investment with the Fund.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	11/09/2018	0.50 \$	180.00	Reviewed and approved 3 letters to investors in relation to a request for a change of details
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	12/09/2018	0.30 \$	108.00	investigations into historical pre-appointment unit price for investor query, reviewed AX database
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	13/09/2018	0.10 \$	36.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.

BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	13/09/2018	0.10 \$	36.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	13/09/2018	0.10 \$	36.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	13/09/2018	0.20 \$	72.00	Reviewed and approved 3 letters to investors in relation to a request for a change of details
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	14/09/2018	0.70 \$	252.00	Reviewed and approved 4 changes to AX database to confirm changes made as appropriate and as requested by investor.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	14/09/2018	0.80 \$	288.00	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	18/09/2018	0.80 \$	288.00	prepared 23rd report to investors,
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	18/09/2018	0.20 \$	72.00	prepared 23rd report to investors, emailed instructions to Arthur Taylor
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	18/09/2018	0.20 \$	72.00	prepared 23rd report to investors, emailed instructions to Arthur Taylor
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	28/09/2018	0.40 \$	144.00	mail out of report to investors, confirmed emails, post, and website upload
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	28/09/2018	0.40 \$	144.00	mail out of report to investors, confirmed emails, post, and website upload
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	28/09/2018	0.60 \$	216.00	Reviewed and approved 8 changes to AX database to confirm changes made as appropriate and as requested by investor.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	28/09/2018	0.60 \$	216.00	Reviewed and approved 6 changes to AX database to confirm changes made as appropriate and as requested by investor.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	2/10/2018	0.6 \$	216.00	Prepare 4 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	2/10/2018	0.4 \$	144.00	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.

BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	10/10/2018	0.8 \$	288.00	Prepare 4 letters to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	10/10/2018	0.7 \$	252.00	Prepare 5 letters to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	10/10/2018	0.5 \$	180.00	Reviewed and approved 5 changes to AX database to confirm changes made as appropriate and as requested by investor.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	11/10/2018	0.8 \$	288.00	Prepare 6 letters to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	12/10/2018	0.4 \$	144.00	Review of correspondence from 2 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	12/10/2018	0.4 \$	144.00	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	12/10/2018	0.9 \$	324.00	Reviewed and approved 7 letters to investors in relation to a request for a change of details
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	15/10/2018	0.6 \$	216.00	Reviewed and approved 5 letters to investors in relation to a request for a change of details
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	16/10/2018	0.6 \$	216.00	Review of correspondence from 3 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	16/10/2018	0.4 \$	144.00	Reviewed and approved 3 letters to investors in relation to a request for a transfer of units
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	17/10/2018	0.5 \$	180.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	17/10/2018	0.2 \$	72.00	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	19/10/2018	0.4 \$	144.00	Reviewed and approved 3 letters to investors in relation to a request for a transfer of units
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	19/10/2018	0.4 \$	144.00	Reviewed and approved 3 letters to investors in relation to a request for a transfer of units

BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	19/10/2018	1.2 \$	432.00	Review of correspondence from 6 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	22/10/2018	0.9 \$	324.00	updated AX database and management accounts for 30 June adjusting journal entries
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	22/10/2018	1.2 \$	432.00	updated AX database and management accounts for 30 June adjusting journal entries
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	22/10/2018	0.2 \$	72.00	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	22/10/2018	0.4 \$	144.00	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	22/10/2018	0.6 \$	216.00	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	22/10/2018	0.8 \$	288.00	investigations into LM FX investors and obtained data off lm servers
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	23/10/2018	1.3 \$	468.00	updated AX database and management accounts for 30 June adjusting journal entries
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	23/10/2018	0.2 \$	72.00	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	23/10/2018	0.4 \$	144.00	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	23/10/2018	0.8 \$	288.00	investigations into LM FX investors and obtained data off lm servers
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	23/10/2018	0.7 \$	252.00	Reviewed and approved 7 changes to investor accounts in AX database to ensure complete and accurate.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	23/10/2018	0.8 \$	288.00	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	24/10/2018	0.8 \$	288.00	investigations into LM FX investors and obtained data off lm servers

BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	24/10/2018	1.1 \$	396.00	updated AX database and management accounts for 30 June adjusting journal entries
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	24/10/2018	0.2 \$	72.00	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	24/10/2018	0.2 \$	72.00	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	24/10/2018	0.5 \$	180.00	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	24/10/2018	0.8 \$	288.00	Investigations into LM FX investors and obtained data off lm servers
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	24/10/2018	0.9 \$	324.00	Reviewed and approved 9 changes to investor accounts in AX database to ensure complete and accurate.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	26/10/2018	0.2 \$	72.00	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	26/10/2018	0.4 \$	144.00	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	26/10/2018	0.5 \$	180.00	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	29/10/2018	0.6 \$	216.00	reviewed and updated remuneration application prepared by solicitors
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	29/10/2018	0.6 \$	216.00	Reviewed and approved 3 letters to investors in relation to a request for a change of details
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	29/10/2018	0.4 \$	144.00	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds' policy.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	30/10/2018	0.7 \$	252.00	reviewed and updated remuneration application prepared by solicitors
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	30/10/2018	1.2 \$	432.00	obtained additional evidence for counsel in relation to feeder fund claims, including ledgers from AX and reviewed flow of funds in accounts

BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	30/10/2018	1.3 \$	468.00	Tracing Fund transactions in bank statements and ledgers to redemptions in the feeder funds transaction statement for supporting evidence in the feeder fund claim. Used redemption authorisation documents to clarify if cash or book entry.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	30/10/2018	0.6 \$	216.00	obtained additional evidence for counsel in relation to feeder fund claims, including ledgers from AX and reviewed flow of funds in accounts
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	30/10/2018	0.9 \$	324.00	Tracing Fund transactions in bank statements and ledgers to redemptions in the feeder funds transaction statement for supporting evidence in the feeder fund claim. Used redemption authorisation documents to clarify if cash or book entry.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	30/10/2018	0.7 \$	252.00	reviewed and updated remuneration application prepared by solicitors
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	31/10/2018	1.3 \$	468.00	Tracing Fund transactions in bank statements and ledgers to redemptions in the feeder funds transaction statement for supporting evidence in the feeder fund claim. Used redemption authorisation documents to clarify if cash or book entry.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	31/10/2018	1.3 \$	468.00	Tracing Fund transactions in bank statements and ledgers to redemptions in the feeder funds transaction statement for supporting evidence in the feeder fund claim. Used redemption authorisation documents to clarify if cash or book entry.
BR	Ainsley Watt	Senior Accountant - Experienced	Creditors	31/10/2018	1.2 \$	432.00	obtained additional evidence for counsel in relation to feeder fund claims, including ledgers from AX and reviewed flow of funds in accounts
BR	Antoinette Fielding	Graduate Accountant	Creditors	22/05/2018	0.30 \$	64.50	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	22/05/2018	1.20 \$	258.00	Prepare letters to 5 x investors in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	Antoinette Fielding	Graduate Accountant	Creditors	22/05/2018	1.60 \$	344.00	Scanning, saving to file and sending x12 investor letters.
BR	Antoinette Fielding	Graduate Accountant	Creditors	22/05/2018	0.30 \$	64.50	Setting up the LM inbox and accessing the database
BR	Antoinette Fielding	Graduate Accountant	Creditors	22/05/2018	0.60 \$	129.00	Scanning changes and transfers documents for saving x 10
BR	Antoinette Fielding	Graduate Accountant	Creditors	22/05/2018	0.70 \$	150.50	Scanning, saving to file and sending 6 x investor correspondence
BR	Antoinette Fielding	Graduate Accountant	Creditors	22/05/2018	0.40 \$	86.00	Prepare letters to 2 x investors in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	Antoinette Fielding	Graduate Accountant	Creditors	23/05/2018	1.10 \$	236.50	Scanned documents and saved to files and database, screenshot evidence of saving for review

BR	Antoinette Fielding	Graduate Accountant	Creditors	23/05/2018	0.40 \$	86.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly. Drafted two emails re. enquiries for approval.
BR	Antoinette Fielding	Graduate Accountant	Creditors	24/05/2018	0.20 \$	43.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly
BR	Antoinette Fielding	Graduate Accountant	Creditors	24/05/2018	0.60 \$	129.00	Prepare 3 x letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	24/05/2018	0.60 \$	129.00	Prepare 3 x letters to investors regarding an update of the winding up of the Fund. Access investor management database to review current details.
BR	Antoinette Fielding	Graduate Accountant	Creditors	24/05/2018	1.40 \$	301.00	Review of correspondence from 8 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	24/05/2018	0.40 \$	86.00	Prepare 2 x letters to investors regarding an update of the winding up of the Fund. Access investor management database to review current details.
BR	Antoinette Fielding	Graduate Accountant	Creditors	24/05/2018	0.70 \$	150.50	Review of correspondence from 8 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	24/05/2018	0.30 \$	64.50	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	24/05/2018	0.30 \$	64.50	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	24/05/2018	0.20 \$	43.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	24/05/2018	0.60 \$	129.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Antoinette Fielding	Graduate Accountant	Creditors	25/05/2018	0.30 \$	64.50	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	25/05/2018	0.30 \$	64.50	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	25/05/2018	0.30 \$	64.50	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	25/05/2018	0.10 \$	21.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.

BR	Antoinette Fielding	Graduate Accountant	Creditors	25/05/2018	0.20 \$	43.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	25/05/2018	0.10 \$	21.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	25/05/2018	0.10 \$	21.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	25/05/2018	0.40 \$	86.00	Scanned documents and saved to files and database.
BR	Antoinette Fielding	Graduate Accountant	Creditors	25/05/2018	0.30 \$	64.50	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	25/05/2018	0.20 \$	43.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	25/05/2018	0.70 \$	150.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Antoinette Fielding	Graduate Accountant	Creditors	25/05/2018	0.20 \$	43.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	28/05/2018	0.20 \$	43.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	28/05/2018	0.20 \$	43.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	28/05/2018	0.20 \$	43.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	28/05/2018	0.80 \$	172.00	Prepare letters to 2 x executors of estates in response to their requests to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise
BR	Antoinette Fielding	Graduate Accountant	Creditors	28/05/2018	1.30 \$	279.50	Prepare letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	28/05/2018	0.30 \$	64.50	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	28/05/2018	0.20 \$	43.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.

BR	Antoinette Fielding	Graduate Accountant	Creditors	28/05/2018	0.30 \$	64.50	Review of correspondence from investors in relation to a transfer of unit's request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	28/05/2018	0.20 \$	43.00	Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Antoinette Fielding	Graduate Accountant	Creditors	28/05/2018	0.30 \$	64.50	Review of correspondence from investors in relation to a transfer of unit's request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	28/05/2018	0.70 \$	150.50	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	28/05/2018	0.90 \$	193.50	Prepare letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	28/05/2018	0.10 \$	21.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	28/05/2018	0.70 \$	150.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Antoinette Fielding	Graduate Accountant	Creditors	29/05/2018	0.10 \$	21.50	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	29/05/2018	0.30 \$	64.50	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	29/05/2018	0.30 \$	64.50	Review of correspondence from investors in relation to a transfer of unit's request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	31/05/2018	0.40 \$	86.00	Review of unread email enquiries in response to the Remuneration notice. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	31/05/2018	0.30 \$	64.50	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	31/05/2018	0.40 \$	86.00	Review of correspondence from investors in relation to a transfer of unit's request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	31/05/2018	0.50 \$	107.50	Review of correspondence from investors in relation to a transfer of unit's request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy. misc.
BR	Antoinette Fielding	Graduate Accountant	Creditors	31/05/2018	0.20 \$	43.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.

BR	Antoinette Fielding	Graduate Accountant	Creditors	31/05/2018	0.20 \$	43.00	Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Antoinette Fielding	Graduate Accountant	Creditors	31/05/2018	0.40 \$	86.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	31/05/2018	0.40 \$	86.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	31/05/2018	0.30 \$	64.50	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	31/05/2018	0.30 \$	64.50	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	31/05/2018	0.40 \$	86.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Antoinette Fielding	Graduate Accountant	Creditors	1/06/2018	0.30 \$	64.50	Scanned documents and saved to files and database, sent off 5 x documents to required investors via email or post.
BR	Antoinette Fielding	Graduate Accountant	Creditors	1/06/2018	0.20 \$	43.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	1/06/2018	0.20 \$	43.00	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	1/06/2018	0.10 \$	21.50	Updating the correspondence register with the past two days phone call logs
BR	Antoinette Fielding	Graduate Accountant	Creditors	6/06/2018	0.20 \$	43.00	Phone call from investor seeking an update on the timing of distributions from the Fund. Access investor management database to review current details.
BR	Antoinette Fielding	Graduate Accountant	Creditors	6/06/2018	0.20 \$	43.00	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	6/06/2018	0.20 \$	43.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	7/06/2018	0.20 \$	43.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise. Updating Investor correspondence

BR	Antoinette Fielding	Graduate Accountant	Creditors	7/06/2018	0.30 \$	64.50	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	7/06/2018	0.20 \$	43.00	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details.
BR	Antoinette Fielding	Graduate Accountant	Creditors	7/06/2018	0.20 \$	43.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	7/06/2018	0.20 \$	43.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	7/06/2018	0.20 \$	43.00	Review of correspondence from investors in relation to a transfer of unit's request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	7/06/2018	0.40 \$	86.00	Prepared 2 x letters to investors seeking to update the details for their investments with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	7/06/2018	0.20 \$	43.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Antoinette Fielding	Graduate Accountant	Creditors	7/06/2018	0.20 \$	43.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Antoinette Fielding	Graduate Accountant	Creditors	7/06/2018	0.20 \$	43.00	Scanned documents and saved to files and database, sent off documents to required investors via email or post.
BR	Antoinette Fielding	Graduate Accountant	Creditors	7/06/2018	0.20 \$	43.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	7/06/2018	0.20 \$	43.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	7/06/2018	0.30 \$	64.50	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	7/06/2018	0.20 \$	43.00	Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.
BR	Antoinette Fielding	Graduate Accountant	Creditors	7/06/2018	0.20 \$	43.00	Scanned documents and saved to files and database, sent off documents to required investors via email or post.
BR	Antoinette Fielding	Graduate Accountant	Creditors	7/06/2018	0.20 \$	43.00	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details.
BR	Antoinette Fielding	Graduate Accountant	Creditors	7/06/2018	0.20 \$	43.00	Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.

BR	Antoinette Fielding	Graduate Accountant	Creditors	7/06/2018	0.20 \$	43.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	7/06/2018	0.20 \$	43.00	Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.
BR	Antoinette Fielding	Graduate Accountant	Creditors	7/06/2018	0.20 \$	43.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	7/06/2018	0.10 \$	21.50	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	7/06/2018	0.20 \$	43.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	7/06/2018	0.20 \$	43.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update. Updating Investor correspondence register.
BR	Antoinette Fielding	Graduate Accountant	Creditors	8/06/2018	0.20 \$	43.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update. Updating Investor correspondence register.
BR	Antoinette Fielding	Graduate Accountant	Creditors	8/06/2018	0.20 \$	43.00	Call from an investor seeking an update on the winding up of the fund. Updating Investor correspondence register.
BR	Antoinette Fielding	Graduate Accountant	Creditors	8/06/2018	0.20 \$	43.00	Call from an investor seeking an update on the winding up of the fund. Updating Investor correspondence register.
BR	Antoinette Fielding	Graduate Accountant	Creditors	8/06/2018	0.20 \$	43.00	Call from an investor seeking an update on the winding up of the fund. Updating Investor correspondence register.
BR	Antoinette Fielding	Graduate Accountant	Creditors	8/06/2018	0.30 \$	64.50	Call from an investor seeking an update on the winding up of the fund. Updating Investor correspondence register.
BR	Antoinette Fielding	Graduate Accountant	Creditors	8/06/2018	0.20 \$	43.00	Call from an investor seeking an update on the winding up of the fund. Updating Investor correspondence register.
BR	Antoinette Fielding	Graduate Accountant	Creditors	8/06/2018	0.20 \$	43.00	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise. Updating Investor correspondence register.
BR	Antoinette Fielding	Graduate Accountant	Creditors	8/06/2018	0.20 \$	43.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	8/06/2018	0.20 \$	43.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.

BR	Antoinette Fielding	Graduate Accountant	Creditors	8/06/2018	0.20 \$	43.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	8/06/2018	0.20 \$	43.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Antoinette Fielding	Graduate Accountant	Creditors	8/06/2018	0.40 \$	86.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	8/06/2018	0.20 \$	43.00	Call from an investor seeking an update on the winding up of the fund. Updating Investor correspondence register.
BR	Antoinette Fielding	Graduate Accountant	Creditors	8/06/2018	0.20 \$	43.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	8/06/2018	0.20 \$	43.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Antoinette Fielding	Graduate Accountant	Creditors	11/06/2018	0.20 \$	43.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	11/06/2018	0.60 \$	129.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly. Misc. Requests re. remuneration/
BR	Antoinette Fielding	Graduate Accountant	Creditors	11/06/2018	0.60 \$	129.00	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details. Misc. request re. remuneration. Printing affidavit and supporting docs and collating per investor request
BR	Antoinette Fielding	Graduate Accountant	Creditors	11/06/2018	0.50 \$	107.50	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details. Misc. request re. remuneration. Finding and printing all previous correspondence for DW
BR	Antoinette Fielding	Graduate Accountant	Creditors	11/06/2018	0.90 \$	193.50	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details. Misc. request re. hardship. Finding and printing all previous correspondence for DW
BR	Antoinette Fielding	Graduate Accountant	Creditors	11/06/2018	0.20 \$	43.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly. Updated correspondence register.
BR	Antoinette Fielding	Graduate Accountant	Creditors	11/06/2018	0.30 \$	64.50	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details.
BR	Antoinette Fielding	Graduate Accountant	Creditors	11/06/2018	1.10 \$	236.50	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice. invoices x 12
BR	Antoinette Fielding	Graduate Accountant	Creditors	11/06/2018	0.30 \$	64.50	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice. invoices x 12. printing and collating.

BR	Antoinette Fielding	Graduate Accountant	Creditors	11/06/2018	0.20 \$	43.00	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details. Misc. request re. remuneration.
BR	Antoinette Fielding	Graduate Accountant	Creditors	11/06/2018	0.20 \$	43.00	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details. Misc. request re. remuneration.
BR	Antoinette Fielding	Graduate Accountant	Creditors	11/06/2018	0.20 \$	43.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to SunCorp online banking. Prepared a file note for the payment. Printed previous invoice. Invoices x 12. printing and collating.
BR	Antoinette Fielding	Graduate Accountant	Creditors	11/06/2018	0.30 \$	64.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Antoinette Fielding	Graduate Accountant	Creditors	15/06/2018	0.20 \$	43.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	15/06/2018	0.20 \$	43.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update. Updating the investor correspondence register.
BR	Antoinette Fielding	Graduate Accountant	Creditors	15/06/2018	0.20 \$	43.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	20/06/2018	0.20 \$	43.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update. Updating the correspondence register
BR	Antoinette Fielding	Graduate Accountant	Creditors	20/06/2018	0.20 \$	43.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise. Updating the correspondence register
BR	Antoinette Fielding	Graduate Accountant	Creditors	20/06/2018	0.20 \$	43.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	25/06/2018	0.20 \$	43.00	Phone call from investor in response to a confirmation of their request to transfer units. Access investor management database to review current details. Update the investor correspondence register accordingly
BR	Antoinette Fielding	Graduate Accountant	Creditors	25/06/2018	0.20 \$	43.00	Phone call from investor in response to their request to transfer units from a company to their personal name. Access investor management database to review current investor details and advise. Update the investor correspondence register accordingly
BR	Antoinette Fielding	Graduate Accountant	Creditors	25/06/2018	0.20 \$	43.00	Updating template for email send out of notice. Brief discussions with Ainsley Watt re. lawyer feedback.
BR	Antoinette Fielding	Graduate Accountant	Creditors	25/06/2018	0.90 \$	193.50	Scanned documents and saved to files and database, sent off documents to required investors x12 via email or post.

BR	Antoinette Fielding	Graduate Accountant	Creditors	25/06/2018	0.70 \$	150.50	phone call with Bing re. set up of the template. Setting up mail merge for release of mail. Confirming with relevant parties, notice for the feeder fund claim has been sent.
BR	Antoinette Fielding	Graduate Accountant	Creditors	26/06/2018	0.30 \$	64.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Antoinette Fielding	Graduate Accountant	Creditors	26/06/2018	0.30 \$	64.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update. Updating the investor correspondence register. Investor called back x2
BR	Antoinette Fielding	Graduate Accountant	Creditors	26/06/2018	0.40 \$	86.00	Review of correspondence from investors in relation to a transfer of unit's request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy. Misc. due to investors not aware of existing acc.
BR	Antoinette Fielding	Graduate Accountant	Creditors	26/06/2018	0.40 \$	86.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise. x2
BR	Antoinette Fielding	Graduate Accountant	Creditors	26/06/2018	0.70 \$	150.50	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy. x 3
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/06/2018	0.20 \$	43.00	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise. Updating the investor correspondence register
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/06/2018	0.10 \$	21.50	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise. Updating the investor correspondence register
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/06/2018	0.20 \$	43.00	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise. Updating the investor correspondence register
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/06/2018	0.10 \$	21.50	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise. Updating the investor correspondence register
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/06/2018	0.10 \$	21.50	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/06/2018	0.10 \$	21.50	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise. Updating the investor correspondence register
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/06/2018	0.20 \$	43.00	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise. Updating the investor correspondence register

BR	Antoinette Fielding	Graduate Accountant	Creditors	27/06/2018	0.10 \$	21.50	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise. Updating the investor correspondence register
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/06/2018	0.20 \$	43.00	Reviewed a voicemail from investor. Phone call to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/06/2018	0.10 \$	21.50	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise. Updating the investor correspondence register
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/06/2018	0.20 \$	43.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/06/2018	0.20 \$	43.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/06/2018	0.20 \$	43.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/06/2018	0.20 \$	43.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/06/2018	0.20 \$	43.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/06/2018	0.20 \$	43.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/06/2018	0.10 \$	21.50	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/06/2018	0.70 \$	150.50	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update x 4.
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/06/2018	0.20 \$	43.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/06/2018	0.40 \$	86.00	Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details x 2
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/06/2018	0.40 \$	86.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy x 2

BR	Antoinette Fielding	Graduate Accountant	Creditors	28/06/2018	0.10 \$	21.50	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	28/06/2018	0.10 \$	21.50	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	28/06/2018	0.20 \$	43.00	Prepare letter to investor in response to their request to transfer units from a Company to the Directors personal name. Access investor management database to review current investor details and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	28/06/2018	0.50 \$	107.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Antoinette Fielding	Graduate Accountant	Creditors	28/06/2018	0.40 \$	86.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Antoinette Fielding	Graduate Accountant	Creditors	28/06/2018	0.20 \$	43.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	28/06/2018	0.20 \$	43.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	28/06/2018	0.30 \$	64.50	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly. Updating correspondence register.
BR	Antoinette Fielding	Graduate Accountant	Creditors	28/06/2018	0.20 \$	43.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	28/06/2018	0.20 \$	43.00	Review of correspondence from investors in relation to a transfer of unit's request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	28/06/2018	0.10 \$	21.50	Phone call to World Wide printing for quote and enquiry re. capacity for report send out.
BR	Antoinette Fielding	Graduate Accountant	Creditors	28/06/2018	0.20 \$	43.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	28/06/2018	0.20 \$	43.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	29/06/2018	1.90 \$	408.50	Generate LM mailing list from AX database. Filter excel spreadsheet to only receive mailing address' for the First Mortgage Income Fund. Arrange spreadsheet and separate postal address' from email address'.
BR	Antoinette Fielding	Graduate Accountant	Creditors	29/06/2018	2.20 \$	473.00	Generate LM mailing list from AX database. Filter excel spreadsheet to only receive mailing address' for the First Mortgage Income Fund. Arrange spreadsheet and separate postal address' from email address'. Sorting investment names to be under 64 characters.

BR	Antoinette Fielding	Graduate Accountant	Creditors	2/07/2018	0.90 \$	198.00	Preparing Email listing and sending Bing test emails for Format approval. Phone calls to BING re. template not updated and fixing.
BR	Antoinette Fielding	Graduate Accountant	Creditors	2/07/2018	0.10 \$	22.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	2/07/2018	0.30 \$	66.00	Phone calls to BING re. release of emails to investors & following up due to delay in receiving both types of emails (advisor & investor)
BR	Antoinette Fielding	Graduate Accountant	Creditors	2/07/2018	0.30 \$	66.00	Reviewing forms and past company transfers and drafting up instructions for the website
BR	Antoinette Fielding	Graduate Accountant	Creditors	2/07/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	2/07/2018	0.40 \$	88.00	Reviewing Court order correspondence re. FTI payment. Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	Antoinette Fielding	Graduate Accountant	Creditors	2/07/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	2/07/2018	0.30 \$	66.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	2/07/2018	0.20 \$	44.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	2/07/2018	0.20 \$	44.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	2/07/2018	0.30 \$	66.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	2/07/2018	0.20 \$	44.00	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	3/07/2018	0.30 \$	66.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly. Disc. With George Lethbridge re. corro from advisor
BR	Antoinette Fielding	Graduate Accountant	Creditors	3/07/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	3/07/2018	0.20 \$	44.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.

BR	Antoinette Fielding	Graduate Accountant	Creditors	3/07/2018	0.20 \$	44.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly. Updating investor correspondence register
BR	Antoinette Fielding	Graduate Accountant	Creditors	4/07/2018	0.30 \$	66.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	4/07/2018	1.00 \$	220.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy. X 5
BR	Antoinette Fielding	Graduate Accountant	Creditors	4/07/2018	1.20 \$	264.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance. X 5
BR	Antoinette Fielding	Graduate Accountant	Creditors	4/07/2018	0.40 \$	88.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy. X 2
BR	Antoinette Fielding	Graduate Accountant	Creditors	4/07/2018	0.40 \$	88.00	Preparing listing of client accounts and holdings per advisor request. Accessing AX and extracting listing from advisor account. Over 90 accounts
BR	Antoinette Fielding	Graduate Accountant	Creditors	4/07/2018	0.50 \$	110.00	Prepare letter to executor of estate in response to request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise. X 2. Reviewing past corro on AX
BR	Antoinette Fielding	Graduate Accountant	Creditors	4/07/2018	0.80 \$	176.00	Review of correspondence from investors in relation to a transfer of unit's request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy. . X 4
BR	Antoinette Fielding	Graduate Accountant	Creditors	4/07/2018	0.30 \$	66.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	4/07/2018	0.30 \$	66.00	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details. - MISC.
BR	Antoinette Fielding	Graduate Accountant	Creditors	4/07/2018	0.50 \$	110.00	Review of correspondence from investors in relation to a transfer of unit's request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy. X 2. Accessing composer and searching for signature
BR	Antoinette Fielding	Graduate Accountant	Creditors	4/07/2018	0.30 \$	66.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly. Printing incomplete emails and updating status of completion
BR	Antoinette Fielding	Graduate Accountant	Creditors	4/07/2018	0.70 \$	154.00	Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details. X 3
BR	Antoinette Fielding	Graduate Accountant	Creditors	5/07/2018	0.90 \$	198.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy. X 6

BR	Antoinette Fielding	Graduate Accountant	Creditors	5/07/2018	0.40 \$	88.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update. x 2
BR	Antoinette Fielding	Graduate Accountant	Creditors	10/07/2018	0.20 \$	44.00	Reviewed a voicemail from investor. Phone call to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update
BR	Antoinette Fielding	Graduate Accountant	Creditors	11/07/2018	0.20 \$	44.00	Call from an investor seeking an update on the winding up of the fund.
BR	Antoinette Fielding	Graduate Accountant	Creditors	11/07/2018	0.20 \$	44.00	Call from an investor seeking an update on the winding up of the fund.
BR	Antoinette Fielding	Graduate Accountant	Creditors	12/07/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	12/07/2018	0.10 \$	22.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	13/07/2018	0.20 \$	44.00	Reviewing AX database for payment of FX customers. Exporting to excel and filling in formulas. Searching AX database for foreign currency to AUD %. Brief disc. with Ainsley Watt.
BR	Antoinette Fielding	Graduate Accountant	Creditors	13/07/2018	0.80 \$	176.00	meeting with AW re. FX calculations. Reviewing AX database for payment of FX customers.
BR	Antoinette Fielding	Graduate Accountant	Creditors	13/07/2018	1.20 \$	264.00	Reviewing AX database for payment of FX customers. Exporting to excel and filling in formulas. Searching AX database for foreign currency to AUD %.
BR	Antoinette Fielding	Graduate Accountant	Creditors	13/07/2018	0.30 \$	66.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Antoinette Fielding	Graduate Accountant	Creditors	13/07/2018	0.10 \$	22.00	Change JM password on AX.
BR	Antoinette Fielding	Graduate Accountant	Creditors	16/07/2018	0.20 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Antoinette Fielding	Graduate Accountant	Creditors	16/07/2018	0.30 \$	66.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Antoinette Fielding	Graduate Accountant	Creditors	16/07/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	16/07/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	16/07/2018	0.30 \$	66.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.

BR	Antoinette Fielding	Graduate Accountant	Creditors	17/07/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	17/07/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	17/07/2018	1.20 \$	264.00	Review of correspondence from investors in relation to a change of details request x 6. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	17/07/2018	0.40 \$	88.00	Prepare letter to investors x 2 confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Antoinette Fielding	Graduate Accountant	Creditors	17/07/2018	1.10 \$	242.00	FX translations
BR	Antoinette Fielding	Graduate Accountant	Creditors	17/07/2018	0.20 \$	44.00	Prepare letter to investors confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Antoinette Fielding	Graduate Accountant	Creditors	17/07/2018	0.30 \$	66.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	17/07/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	18/07/2018	0.20 \$	44.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly. Disc with RW re. work to be completed
BR	Antoinette Fielding	Graduate Accountant	Creditors	19/07/2018	0.20 \$	44.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	19/07/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	19/07/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	19/07/2018	0.20 \$	44.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	20/07/2018	0.20 \$	44.00	Reviewed a voicemail from investor. Phone call to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update
BR	Antoinette Fielding	Graduate Accountant	Creditors	20/07/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.

BR	Antoinette Fielding	Graduate Accountant	Creditors	20/07/2018	0.40 \$	88.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly. Entering phone call log in to register
BR	Antoinette Fielding	Graduate Accountant	Creditors	23/07/2018	0.20 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Antoinette Fielding	Graduate Accountant	Creditors	24/07/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	24/07/2018	0.20 \$	44.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	26/07/2018	0.40 \$	88.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly. Updating the status of drafted correspondence in the register
BR	Antoinette Fielding	Graduate Accountant	Creditors	26/07/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	26/07/2018	0.20 \$	44.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	26/07/2018	0.60 \$	132.00	Review of correspondence from 3 x investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	26/07/2018	0.20 \$	44.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Antoinette Fielding	Graduate Accountant	Creditors	26/07/2018	0.50 \$	110.00	Review of correspondence from investors in relation to a transfer of unit's request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy. x 2. Reviewing past correspondence.
BR	Antoinette Fielding	Graduate Accountant	Creditors	26/07/2018	0.10 \$	22.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	26/07/2018	0.20 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Antoinette Fielding	Graduate Accountant	Creditors	26/07/2018	0.20 \$	44.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Antoinette Fielding	Graduate Accountant	Creditors	26/07/2018	0.20 \$	44.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.

BR	Antoinette Fielding	Graduate Accountant	Creditors	26/07/2018	0.60 \$	132.00	Prepare letter to 3 x investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/07/2018	0.60 \$	132.00	Reviewing AX database for function to export master investor listing including emails for FTI remuneration notice send out
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/07/2018	0.20 \$	44.00	Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/07/2018	0.20 \$	44.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/07/2018	0.30 \$	66.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/07/2018	0.40 \$	88.00	Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details. Searching AX database for investor accounts & reviewing any past correspondence for reference in BDO & AX files.
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/07/2018	0.50 \$	110.00	Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details. Searching AX database for investor accounts x2 and confirming details. reviewing past correspondence
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/07/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/07/2018	0.30 \$	66.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/07/2018	0.20 \$	44.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/07/2018	0.40 \$	88.00	Prepare letter to 2 x investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/07/2018	0.20 \$	44.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/07/2018	0.20 \$	44.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	30/07/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.

BR	Antoinette Fielding	Graduate Accountant	Creditors	30/07/2018	0.20 \$	44.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	30/07/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	31/07/2018	3.70 \$	814.00	Prepared mailing list for notice to members in accordance with Jackson J's order dated 17 July 2018.
BR	Antoinette Fielding	Graduate Accountant	Creditors	31/07/2018	0.20 \$	44.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	31/07/2018	0.30 \$	66.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	31/07/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	1/08/2018	1.00 \$	220.00	Assisting Ainsley Watt with contacting the mail & printing company for the report send out. Accessing files and confirming investor listing is correct
BR	Antoinette Fielding	Graduate Accountant	Creditors	1/08/2018	1.50 \$	330.00	continuing to filter for relevant parties. Confirming numbers and sending correspondence to Email platform provider for send out. Preparing mail merge file.
BR	Antoinette Fielding	Graduate Accountant	Creditors	1/08/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	1/08/2018	0.20 \$	44.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	1/08/2018	0.10 \$	22.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	1/08/2018	0.40 \$	88.00	Exporting email listing from AX and filtering for relevant parties. Confirming numbers and sending correspondence to Email platform provider for send out. Preparing mail merge file.
BR	Antoinette Fielding	Graduate Accountant	Creditors	1/08/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	2/08/2018	0.20 \$	44.00	Call from an investor seeking an update on the winding up of the fund.
BR	Antoinette Fielding	Graduate Accountant	Creditors	2/08/2018	0.30 \$	66.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly. Deleting spam emails.
BR	Antoinette Fielding	Graduate Accountant	Creditors	3/08/2018	0.40 \$	88.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise. misc request.

BR	Antoinette Fielding	Graduate Accountant	Creditors	3/08/2018	0.30 \$	66.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	3/08/2018	0.20 \$	44.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	6/08/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	6/08/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	6/08/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	6/08/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	6/08/2018	0.40 \$	88.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	6/08/2018	0.20 \$	44.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	6/08/2018	0.20 \$	44.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	7/08/2018	0.30 \$	66.00	Review of unread email enquiries in response to the Remuneration notice. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	7/08/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	7/08/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	7/08/2018	0.60 \$	132.00	Review of correspondence from 3x investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	7/08/2018	0.40 \$	88.00	Prepare letter to 2x investor on update of the winding up of the Fund. Access investor management database to review current details.

BR	Antoinette Fielding	Graduate Accountant	Creditors	8/08/2018	0.20 \$	44.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	8/08/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	8/08/2018	1.00 \$	220.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy x 5.
BR	Antoinette Fielding	Graduate Accountant	Creditors	8/08/2018	0.40 \$	88.00	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details. Reviewing AX for contact details and if listed on mail out list as advised of no correspondence recently
BR	Antoinette Fielding	Graduate Accountant	Creditors	8/08/2018	0.30 \$	66.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	8/08/2018	0.20 \$	44.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	9/08/2018	0.30 \$	66.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	9/08/2018	0.20 \$	44.00	Reviewed a voicemail from investor. Phone call to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update
BR	Antoinette Fielding	Graduate Accountant	Creditors	9/08/2018	0.30 \$	66.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	9/08/2018	0.40 \$	88.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy. x 2
BR	Antoinette Fielding	Graduate Accountant	Creditors	10/08/2018	0.30 \$	66.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	10/08/2018	0.10 \$	22.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	10/08/2018	0.10 \$	22.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	13/08/2018	0.20 \$	44.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly. Discussion with Eloise Carroll regarding status of correspondence.

BR	Antoinette Fielding	Graduate Accountant	Creditors	14/08/2018	0.10 \$	22.00	Call from an investor seeking an update on the winding up of the fund
BR	Antoinette Fielding	Graduate Accountant	Creditors	14/08/2018	0.20 \$	44.00	Call from an investor seeking an update on the winding up of the fund
BR	Antoinette Fielding	Graduate Accountant	Creditors	14/08/2018	0.10 \$	22.00	Call from an investor seeking an update on the winding up of the fund
BR	Antoinette Fielding	Graduate Accountant	Creditors	14/08/2018	0.10 \$	22.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update
BR	Antoinette Fielding	Graduate Accountant	Creditors	16/08/2018	0.20 \$	44.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	16/08/2018	0.40 \$	88.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	16/08/2018	0.30 \$	66.00	Review of correspondence from investors in relation to a transfer of unit's request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy. Following up correspondence status.
BR	Antoinette Fielding	Graduate Accountant	Creditors	16/08/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	17/08/2018	0.30 \$	66.00	Reviewed a voicemail from investor. Phone call to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update. Reviewing investor listing for notice.
BR	Antoinette Fielding	Graduate Accountant	Creditors	17/08/2018	0.30 \$	66.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	17/08/2018	0.20 \$	44.00	Reviewed a voicemail from investor. Phone call to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update
BR	Antoinette Fielding	Graduate Accountant	Creditors	21/08/2018	0.20 \$	44.00	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	21/08/2018	0.20 \$	44.00	Reviewed a voicemail from investor. Phone call to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update
BR	Antoinette Fielding	Graduate Accountant	Creditors	21/08/2018	0.20 \$	44.00	Reviewed a voicemail from investor. Phone call to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update

BR	Antoinette Fielding	Graduate Accountant	Creditors	21/08/2018	0.40 \$	88.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly. Reviewing correspondence register for status of correspondence.
BR	Antoinette Fielding	Graduate Accountant	Creditors	21/08/2018	0.20 \$	44.00	Reviewed a voicemail from investor. Phone call to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update
BR	Antoinette Fielding	Graduate Accountant	Creditors	21/08/2018	0.20 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Antoinette Fielding	Graduate Accountant	Creditors	22/08/2018	0.20 \$	44.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	22/08/2018	0.10 \$	22.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	22/08/2018	0.30 \$	66.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	22/08/2018	0.50 \$	110.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy. Reviewing superfund deed for section re. trustees
BR	Antoinette Fielding	Graduate Accountant	Creditors	22/08/2018	0.50 \$	110.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance. Reviewing AX for historical unit estimates per investor request.
BR	Antoinette Fielding	Graduate Accountant	Creditors	22/08/2018	0.20 \$	44.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	23/08/2018	0.40 \$	88.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly. Reviewing and updating register per Ainsley Watts request
BR	Antoinette Fielding	Graduate Accountant	Creditors	23/08/2018	1.00 \$	220.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy. Accessing Composer to find signatures not on AX. x4
BR	Antoinette Fielding	Graduate Accountant	Creditors	23/08/2018	0.30 \$	66.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	23/08/2018	0.60 \$	132.00	Prepare a letter to investors x2 in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Antoinette Fielding	Graduate Accountant	Creditors	23/08/2018	0.20 \$	44.00	Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.

BR	Antoinette Fielding	Graduate Accountant	Creditors	23/08/2018	0.50 \$	110.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy. Creating file note for clarity.
BR	Antoinette Fielding	Graduate Accountant	Creditors	23/08/2018	0.40 \$	88.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	23/08/2018	0.10 \$	22.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	23/08/2018	0.30 \$	66.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Antoinette Fielding	Graduate Accountant	Creditors	23/08/2018	0.40 \$	88.00	Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details x 2.
BR	Antoinette Fielding	Graduate Accountant	Creditors	23/08/2018	0.10 \$	22.00	Reviewed a voicemail from investor. Phone call to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update
BR	Antoinette Fielding	Graduate Accountant	Creditors	23/08/2018	0.20 \$	44.00	Review of correspondence from investors in relation to a transfer of unit's request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	24/08/2018	0.40 \$	88.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy. Flagging relevant documentation.
BR	Antoinette Fielding	Graduate Accountant	Creditors	24/08/2018	0.50 \$	110.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly. Going through in-tray for most urgent
BR	Antoinette Fielding	Graduate Accountant	Creditors	24/08/2018	1.10 \$	242.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update x 5
BR	Antoinette Fielding	Graduate Accountant	Creditors	24/08/2018	0.70 \$	154.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy. x 3
BR	Antoinette Fielding	Graduate Accountant	Creditors	24/08/2018	0.60 \$	132.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy x 2
BR	Antoinette Fielding	Graduate Accountant	Creditors	24/08/2018	1.00 \$	220.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy. x 5
BR	Antoinette Fielding	Graduate Accountant	Creditors	5/09/2018	0.20 \$	44.00	Preparing email for approval to an investor seeking an update on the winding up of the fund.

BR	Antoinette Fielding	Graduate Accountant	Creditors	5/09/2018	0.30 \$	66.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly
BR	Antoinette Fielding	Graduate Accountant	Creditors	5/09/2018	0.40 \$	88.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy. x2
BR	Antoinette Fielding	Graduate Accountant	Creditors	5/09/2018	0.20 \$	44.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	5/09/2018	0.20 \$	44.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	6/09/2018	0.10 \$	22.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly. Brief discussion with Ryan Whyte.
BR	Antoinette Fielding	Graduate Accountant	Creditors	7/09/2018	0.20 \$	44.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	7/09/2018	0.80 \$	176.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise X 3
BR	Antoinette Fielding	Graduate Accountant	Creditors	7/09/2018	0.20 \$	44.00	Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.
BR	Antoinette Fielding	Graduate Accountant	Creditors	7/09/2018	0.20 \$	44.00	Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.
BR	Antoinette Fielding	Graduate Accountant	Creditors	7/09/2018	0.30 \$	66.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	10/09/2018	0.20 \$	44.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	10/09/2018	0.40 \$	88.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update x 2
BR	Antoinette Fielding	Graduate Accountant	Creditors	10/09/2018	0.30 \$	66.00	Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details. Reviewing database files to confirm power of attorney as advised.
BR	Antoinette Fielding	Graduate Accountant	Creditors	10/09/2018	0.40 \$	88.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy x2.
BR	Antoinette Fielding	Graduate Accountant	Creditors	10/09/2018	0.60 \$	132.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance x 3.

BR	Antoinette Fielding	Graduate Accountant	Creditors	10/09/2018	0.20 \$	44.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	10/09/2018	0.40 \$	88.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance x 2.
BR	Antoinette Fielding	Graduate Accountant	Creditors	10/09/2018	0.20 \$	44.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Antoinette Fielding	Graduate Accountant	Creditors	10/09/2018	0.40 \$	88.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy x 2
BR	Antoinette Fielding	Graduate Accountant	Creditors	10/09/2018	0.50 \$	110.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance x 2.
BR	Antoinette Fielding	Graduate Accountant	Creditors	10/09/2018	0.40 \$	88.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy x 2
BR	Antoinette Fielding	Graduate Accountant	Creditors	10/09/2018	0.30 \$	66.00	Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details. Reviewing database files to confirm power of attorney as advised.
BR	Antoinette Fielding	Graduate Accountant	Creditors	10/09/2018	0.40 \$	88.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy x 2
BR	Antoinette Fielding	Graduate Accountant	Creditors	10/09/2018	0.50 \$	110.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy. x 2
BR	Antoinette Fielding	Graduate Accountant	Creditors	10/09/2018	0.20 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Antoinette Fielding	Graduate Accountant	Creditors	10/09/2018	0.40 \$	88.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise. x 2
BR	Antoinette Fielding	Graduate Accountant	Creditors	10/09/2018	0.40 \$	88.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly and sending 3 x emails approved by Ainsley Watt.
BR	Antoinette Fielding	Graduate Accountant	Creditors	10/09/2018	0.50 \$	110.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy x 2
BR	Antoinette Fielding	Graduate Accountant	Creditors	11/09/2018	0.20 \$	44.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.

BR	Antoinette Fielding	Graduate Accountant	Creditors	11/09/2018	0.20 \$	44.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	11/09/2018	0.20 \$	44.00	Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.
BR	Antoinette Fielding	Graduate Accountant	Creditors	11/09/2018	0.40 \$	88.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance x 2.
BR	Antoinette Fielding	Graduate Accountant	Creditors	11/09/2018	0.20 \$	44.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	11/09/2018	0.30 \$	66.00	Review of correspondence from investors in relation to a transfer of unit's request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	11/09/2018	0.20 \$	44.00	Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Antoinette Fielding	Graduate Accountant	Creditors	11/09/2018	0.50 \$	110.00	Scanned documents and saved to files and database, sent off documents to required seven investors via email or post
BR	Antoinette Fielding	Graduate Accountant	Creditors	11/09/2018	0.20 \$	44.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	11/09/2018	0.30 \$	66.00	Review of correspondence from investors in relation to a transfer of unit's request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	11/09/2018	0.10 \$	22.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	11/09/2018	0.20 \$	44.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	11/09/2018	0.20 \$	44.00	Reviewed a voicemail from investor. Phone call to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update
BR	Antoinette Fielding	Graduate Accountant	Creditors	11/09/2018	0.10 \$	22.00	Phone call from investor in response to a confirmation of their request to change details. Access investor management database to review current details.
BR	Antoinette Fielding	Graduate Accountant	Creditors	11/09/2018	0.20 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Antoinette Fielding	Graduate Accountant	Creditors	12/09/2018	0.20 \$	44.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	12/09/2018	0.20 \$	44.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.

BR	Antoinette Fielding	Graduate Accountant	Creditors	12/09/2018	1.00 \$	220.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy. x 6
BR	Antoinette Fielding	Graduate Accountant	Creditors	12/09/2018	0.80 \$	176.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy. x 5
BR	Antoinette Fielding	Graduate Accountant	Creditors	12/09/2018	0.20 \$	44.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Antoinette Fielding	Graduate Accountant	Creditors	12/09/2018	0.80 \$	176.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy. x 5
BR	Antoinette Fielding	Graduate Accountant	Creditors	12/09/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Antoinette Fielding	Graduate Accountant	Creditors	12/09/2018	0.20 \$	44.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	12/09/2018	0.20 \$	44.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	12/09/2018	0.30 \$	66.00	Review of correspondence from investors in relation to a transfer of unit's request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	12/09/2018	0.20 \$	44.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	12/09/2018	0.10 \$	22.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	13/09/2018	0.20 \$	44.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	13/09/2018	0.30 \$	66.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	13/09/2018	0.10 \$	22.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	13/09/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	13/09/2018	0.30 \$	66.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.

BR	Antoinette Fielding	Graduate Accountant	Creditors	13/09/2018	0.20 \$	44.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	13/09/2018	0.10 \$	22.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	13/09/2018	0.20 \$	44.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	13/09/2018	0.20 \$	44.00	Review of correspondence from investors in relation to a transfer of unit's request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Antoinette Fielding	Graduate Accountant	Creditors	14/09/2018	0.40 \$	88.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Antoinette Fielding	Graduate Accountant	Creditors	17/09/2018	0.30 \$	66.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	17/09/2018	0.10 \$	22.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	17/09/2018	0.20 \$	44.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Antoinette Fielding	Graduate Accountant	Creditors	17/09/2018	0.20 \$	44.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Antoinette Fielding	Graduate Accountant	Creditors	17/09/2018	0.20 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Antoinette Fielding	Graduate Accountant	Creditors	18/09/2018	0.20 \$	44.00	Call from an investor seeking an update on the winding up of the fund.
BR	Antoinette Fielding	Graduate Accountant	Creditors	18/09/2018	0.20 \$	44.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	18/09/2018	0.10 \$	22.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	18/09/2018	0.10 \$	22.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fielding	Graduate Accountant	Creditors	19/09/2018	0.30 \$	66.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.

BR	Antoinette Fielding	Graduate Accountant	Creditors	19/09/2018	0.20 \$	44.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	25/09/2018	0.20 \$	44.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	26/09/2018	0.20 \$	44.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	26/09/2018	0.20 \$	44.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly. Discussion with Ryan Whyte re. status of investors request.
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/09/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update
BR	Antoinette Fielding	Graduate Accountant	Creditors	27/09/2018	0.20 \$	44.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Antoinette Fielding	Graduate Accountant	Creditors	28/09/2018	0.20 \$	44.00	Reviewing report in preparation for Investor Phone calls re. update on the winding up of the fund.
BR	Antoinette Fielding	Graduate Accountant	Creditors	28/09/2018	0.60 \$	132.00	Reviewing report with Ainsley Watt in preparation for Investor Phone calls re. update on the winding up of the fund.
BR	Antoinette Fielding	Graduate Accountant	Creditors	28/09/2018	0.20 \$	44.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	2/10/2018	0.2 \$	44.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise. Three Accounts
BR	Antoinette Fielding	Graduate Accountant	Creditors	2/10/2018	0.1 \$	22.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	2/10/2018	0.2 \$	44.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise. Three Accounts
BR	Antoinette Fielding	Graduate Accountant	Creditors	2/10/2018	0.2 \$	44.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise. Three Accounts
BR	Antoinette Fielding	Graduate Accountant	Creditors	2/10/2018	0.4 \$	88.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	3/10/2018	0.2 \$	44.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fielding	Graduate Accountant	Creditors	3/10/2018	0.2 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.

BR	Antoinette Fieldin Graduate Accountant	Creditors	3/10/2018	0.2 \$	44.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Antoinette Fieldin Graduate Accountant	Creditors	3/10/2018	0.3 \$	66.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fieldin Graduate Accountant	Creditors	3/10/2018	0.2 \$	44.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fieldin Graduate Accountant	Creditors	4/10/2018	0.1 \$	22.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fieldin Graduate Accountant	Creditors	5/10/2018	0.2 \$	44.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fieldin Graduate Accountant	Creditors	5/10/2018	0.1 \$	22.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Antoinette Fieldin Graduate Accountant	Creditors	8/10/2018	0.2 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fieldin Graduate Accountant	Creditors	8/10/2018	0.5 \$	110.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly. Categorising bounced emails from report send out. Updating register
BR	Antoinette Fieldin Graduate Accountant	Creditors	8/10/2018	0.2 \$	44.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Antoinette Fieldin Graduate Accountant	Creditors	8/10/2018	0.2 \$	44.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Antoinette Fieldin Graduate Accountant	Creditors	8/10/2018	0.2 \$	44.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly. Updating register
BR	Antoinette Fieldin Graduate Accountant	Creditors	8/10/2018	0.2 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fieldin Graduate Accountant	Creditors	9/10/2018	0.2 \$	44.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fieldin Graduate Accountant	Creditors	9/10/2018	0.2 \$	44.00	Call from an investor seeking an update on the winding up of the fund.
BR	Antoinette Fieldin Graduate Accountant	Creditors	9/10/2018	0.2 \$	44.00	Call from an investor seeking an update on the winding up of the fund.
BR	Antoinette Fieldin Graduate Accountant	Creditors	9/10/2018	0.2 \$	44.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.

BR	Antoinette Fieldin Graduate Accountant	Creditors	9/10/2018	0.1 \$	22.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fieldin Graduate Accountant	Creditors	10/10/2018	0.3 \$	66.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fieldin Graduate Accountant	Creditors	10/10/2018	0.5 \$	110.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance x2.
BR	Antoinette Fieldin Graduate Accountant	Creditors	10/10/2018	1 \$	220.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance x4.
BR	Antoinette Fieldin Graduate Accountant	Creditors	10/10/2018	0.5 \$	110.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance x2.
BR	Antoinette Fieldin Graduate Accountant	Creditors	10/10/2018	0.3 \$	66.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fieldin Graduate Accountant	Creditors	10/10/2018	0.2 \$	44.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fieldin Graduate Accountant	Creditors	11/10/2018	0.2 \$	44.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Antoinette Fieldin Graduate Accountant	Creditors	11/10/2018	0.1 \$	22.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fieldin Graduate Accountant	Creditors	11/10/2018	0.1 \$	22.00	Review of unread email enquiries. Print email for letter response to be updated in the FinPower database. Review and update investor correspondence register accordingly. Brief discussion with Eloise Carroll re. status of correspondence.
BR	Antoinette Fieldin Graduate Accountant	Creditors	12/10/2018	0.1 \$	22.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Antoinette Fieldin Graduate Accountant	Creditors	15/10/2018	0.2 \$	44.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fieldin Graduate Accountant	Creditors	15/10/2018	0.2 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fieldin Graduate Accountant	Creditors	15/10/2018	0.1 \$	22.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.

BR	Antoinette Fieldin Graduate Accountant	Creditors	16/10/2018	0.2 \$	44.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fieldin Graduate Accountant	Creditors	16/10/2018	0.2 \$	44.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Antoinette Fieldin Graduate Accountant	Creditors	17/10/2018	0.1 \$	22.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fieldin Graduate Accountant	Creditors	17/10/2018	0.3 \$	66.00	Assisting George Lethbridge with reviewing the database for information re. an advisor with multiple accounts for David Whyte.
BR	Antoinette Fieldin Graduate Accountant	Creditors	17/10/2018	0.4 \$	88.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update. Reviewing files to confirm receipt of documents.
BR	Antoinette Fieldin Graduate Accountant	Creditors	17/10/2018	0.5 \$	110.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the . Access investor management database to review current details and advise process to update. Reviewing files to confirm receipt of documents.
BR	Antoinette Fieldin Graduate Accountant	Creditors	17/10/2018	0.3 \$	66.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fieldin Graduate Accountant	Creditors	19/10/2018	0.2 \$	44.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Antoinette Fieldin Graduate Accountant	Creditors	19/10/2018	0.7 \$	154.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly. Updating status of correspondence in register
BR	Antoinette Fieldin Graduate Accountant	Creditors	19/10/2018	0.5 \$	110.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly. Updating status of correspondence in register
BR	Antoinette Fieldin Graduate Accountant	Creditors	19/10/2018	1.1 \$	242.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance. x4
BR	Antoinette Fieldin Graduate Accountant	Creditors	19/10/2018	0.7 \$	154.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise. x 3
BR	Antoinette Fieldin Graduate Accountant	Creditors	19/10/2018	0.6 \$	132.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update. x 3
BR	Antoinette Fieldin Graduate Accountant	Creditors	19/10/2018	0.2 \$	44.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Antoinette Fieldin Graduate Accountant	Creditors	22/10/2018	0.2 \$	44.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.

BR	Antoinette Fieldin Graduate Accountant	Creditors	22/10/2018	0.1 \$	22.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fieldin Graduate Accountant	Creditors	22/10/2018	0.2 \$	44.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Antoinette Fieldin Graduate Accountant	Creditors	22/10/2018	0.2 \$	44.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Antoinette Fieldin Graduate Accountant	Creditors	22/10/2018	0.4 \$	88.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance. Accessing advisor database to export listing of 99 accounts and creating summary.
BR	Antoinette Fieldin Graduate Accountant	Creditors	22/10/2018	0.2 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fieldin Graduate Accountant	Creditors	22/10/2018	0.6 \$	132.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy. x 4
BR	Antoinette Fieldin Graduate Accountant	Creditors	22/10/2018	0.4 \$	88.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update. x 2
BR	Antoinette Fieldin Graduate Accountant	Creditors	22/10/2018	0.2 \$	44.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Antoinette Fieldin Graduate Accountant	Creditors	22/10/2018	0.2 \$	44.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Antoinette Fieldin Graduate Accountant	Creditors	22/10/2018	0.5 \$	110.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise. x 2
BR	Antoinette Fieldin Graduate Accountant	Creditors	23/10/2018	1 \$	220.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post. x 9 letters
BR	Antoinette Fieldin Graduate Accountant	Creditors	23/10/2018	1 \$	220.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post. x 10 letters
BR	Antoinette Fieldin Graduate Accountant	Creditors	23/10/2018	0.4 \$	88.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fieldin Graduate Accountant	Creditors	23/10/2018	0.2 \$	44.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.

BR	Antoinette Fieldin Graduate Accountant	Creditors	24/10/2018	0.1 \$	22.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fieldin Graduate Accountant	Creditors	24/10/2018	0.2 \$	44.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly. Ensuring all phone calls from week are entered for action.
BR	Antoinette Fieldin Graduate Accountant	Creditors	29/10/2018	0.4 \$	88.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly. Ensuring all phone calls from previous week are entered for action.
BR	Antoinette Fieldin Graduate Accountant	Creditors	29/10/2018	0.1 \$	22.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fieldin Graduate Accountant	Creditors	29/10/2018	0.2 \$	44.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise. .
BR	Antoinette Fieldin Graduate Accountant	Creditors	29/10/2018	0.2 \$	44.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise. .
BR	Antoinette Fieldin Graduate Accountant	Creditors	29/10/2018	0.2 \$	44.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Antoinette Fieldin Graduate Accountant	Creditors	29/10/2018	0.1 \$	22.00	Reviewed a voicemail from investor. Phone call to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update
BR	Antoinette Fieldin Graduate Accountant	Creditors	30/10/2018	0.1 \$	22.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Antoinette Fieldin Graduate Accountant	Creditors	30/10/2018	0.2 \$	44.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Antoinette Fieldin Graduate Accountant	Creditors	30/10/2018	0.1 \$	22.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Antoinette Fieldin Graduate Accountant	Creditors	30/10/2018	0.1 \$	22.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Antoinette Fieldin Graduate Accountant	Creditors	30/10/2018	0.4 \$	88.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly. Ensuring all phone calls from week are entered for action.
BR	Antoinette Fieldin Graduate Accountant	Creditors	30/10/2018	0.1 \$	22.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Antoinette Fieldin Graduate Accountant	Creditors	31/10/2018	0.2 \$	44.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.

BR	Antoinette Fieldin Graduate Accountant	Creditors	31/10/2018	0.1 \$	22.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Antoinette Fieldin Graduate Accountant	Creditors	31/10/2018	0.2 \$	44.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Antoinette Fieldin Graduate Accountant	Creditors	31/10/2018	0.2 \$	44.00	Review of unread emails sent to the enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly. Ensuring all phone calls from week are entered for action.
BR	George Lethbridge Graduate Accountant	Creditors	2/05/2018	0.20 \$	35.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	George Lethbridge Graduate Accountant	Creditors	2/05/2018	0.40 \$	70.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridge Graduate Accountant	Creditors	2/05/2018	0.40 \$	70.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge Graduate Accountant	Creditors	2/05/2018	0.20 \$	35.00	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbridge Graduate Accountant	Creditors	3/05/2018	0.20 \$	35.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	George Lethbridge Graduate Accountant	Creditors	3/05/2018	0.70 \$	122.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge Graduate Accountant	Creditors	3/05/2018	0.20 \$	35.00	Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.
BR	George Lethbridge Graduate Accountant	Creditors	3/05/2018	0.20 \$	35.00	Phone call from investor in response to a confirmation of their request to transfer units. Access investor management database to review current investor details and advise.
BR	George Lethbridge Graduate Accountant	Creditors	3/05/2018	0.60 \$	105.00	Prepare two letters to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridge Graduate Accountant	Creditors	3/05/2018	0.30 \$	52.50	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge Graduate Accountant	Creditors	3/05/2018	0.70 \$	122.50	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	George Lethbridge Graduate Accountant	Creditors	3/05/2018	0.50 \$	87.50	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request

BR	George Lethbridge	Graduate Accountant	Creditors	3/05/2018	0.30 \$	52.50	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	George Lethbridge	Graduate Accountant	Creditors	3/05/2018	0.30 \$	52.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridge	Graduate Accountant	Creditors	9/05/2018	0.20 \$	35.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	George Lethbridge	Graduate Accountant	Creditors	9/05/2018	0.20 \$	35.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	9/05/2018	0.20 \$	35.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridge	Graduate Accountant	Creditors	9/05/2018	0.20 \$	35.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridge	Graduate Accountant	Creditors	9/05/2018	0.30 \$	52.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridge	Graduate Accountant	Creditors	9/05/2018	0.30 \$	52.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Graduate Accountant	Creditors	9/05/2018	0.10 \$	17.50	Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.
BR	George Lethbridge	Graduate Accountant	Creditors	9/05/2018	0.10 \$	17.50	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	George Lethbridge	Graduate Accountant	Creditors	9/05/2018	0.40 \$	70.00	Prepare two letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridge	Graduate Accountant	Creditors	9/05/2018	0.20 \$	35.00	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	9/05/2018	0.20 \$	35.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridge	Graduate Accountant	Creditors	9/05/2018	0.30 \$	52.50	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	10/05/2018	0.90 \$	157.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridge	Graduate Accountant	Creditors	10/05/2018	0.20 \$	35.00	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.

BR	George Lethbridge	Graduate Accountant	Creditors	10/05/2018	0.20 \$	35.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Graduate Accountant	Creditors	10/05/2018	0.60 \$	105.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridge	Graduate Accountant	Creditors	10/05/2018	0.20 \$	35.00	Phone call from investor in response to a confirmation of their request to transfer units. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	10/05/2018	0.90 \$	157.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridge	Graduate Accountant	Creditors	10/05/2018	0.30 \$	52.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Graduate Accountant	Creditors	10/05/2018	0.50 \$	87.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridge	Graduate Accountant	Creditors	10/05/2018	0.40 \$	70.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridge	Graduate Accountant	Creditors	10/05/2018	0.20 \$	35.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	George Lethbridge	Graduate Accountant	Creditors	11/05/2018	0.10 \$	17.50	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	George Lethbridge	Graduate Accountant	Creditors	11/05/2018	0.40 \$	70.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	11/05/2018	0.40 \$	70.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Graduate Accountant	Creditors	11/05/2018	0.30 \$	52.50	Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	George Lethbridge	Graduate Accountant	Creditors	11/05/2018	0.20 \$	35.00	Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.
BR	George Lethbridge	Graduate Accountant	Creditors	11/05/2018	0.30 \$	52.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Graduate Accountant	Creditors	11/05/2018	0.20 \$	35.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	11/05/2018	0.80 \$	140.00	Review of correspondence from 3 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.

BR	George Lethbridge	Graduate Accountant	Creditors	11/05/2018	0.40 \$	70.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Graduate Accountant	Creditors	11/05/2018	0.20 \$	35.00	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbridge	Graduate Accountant	Creditors	11/05/2018	0.30 \$	52.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridge	Graduate Accountant	Creditors	11/05/2018	0.20 \$	35.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	11/05/2018	0.20 \$	35.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Graduate Accountant	Creditors	16/05/2018	0.60 \$	105.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Graduate Accountant	Creditors	16/05/2018	0.30 \$	52.50	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	George Lethbridge	Graduate Accountant	Creditors	16/05/2018	0.20 \$	35.00	Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	George Lethbridge	Graduate Accountant	Creditors	16/05/2018	0.20 \$	35.00	Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.
BR	George Lethbridge	Graduate Accountant	Creditors	16/05/2018	0.20 \$	35.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	George Lethbridge	Graduate Accountant	Creditors	16/05/2018	0.50 \$	87.50	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Graduate Accountant	Creditors	16/05/2018	0.30 \$	52.50	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	16/05/2018	0.30 \$	52.50	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridge	Graduate Accountant	Creditors	16/05/2018	0.20 \$	35.00	Phone call from investor in response to a confirmation of their request to transfer units. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	16/05/2018	0.10 \$	17.50	Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	George Lethbridge	Graduate Accountant	Creditors	16/05/2018	0.40 \$	70.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.

BR	George Lethbridge	Graduate Accountant	Creditors	16/05/2018	0.10 \$	17.50	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	George Lethbridge	Graduate Accountant	Creditors	17/05/2018	0.20 \$	35.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	George Lethbridge	Graduate Accountant	Creditors	17/05/2018	0.20 \$	35.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Graduate Accountant	Creditors	17/05/2018	0.20 \$	35.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	George Lethbridge	Graduate Accountant	Creditors	17/05/2018	0.40 \$	70.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to SunCorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	George Lethbridge	Graduate Accountant	Creditors	17/05/2018	0.30 \$	52.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridge	Graduate Accountant	Creditors	17/05/2018	0.40 \$	70.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Graduate Accountant	Creditors	17/05/2018	0.30 \$	52.50	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	17/05/2018	0.20 \$	35.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	George Lethbridge	Graduate Accountant	Creditors	17/05/2018	0.30 \$	52.50	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	George Lethbridge	Graduate Accountant	Creditors	18/05/2018	0.20 \$	35.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	George Lethbridge	Graduate Accountant	Creditors	18/05/2018	0.20 \$	35.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Graduate Accountant	Creditors	18/05/2018	0.30 \$	52.50	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	18/05/2018	0.10 \$	17.50	Phone call from investor in response to a confirmation of their request to change details. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	18/05/2018	0.20 \$	35.00	Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.

BR	George Lethbridge	Graduate Accountant	Creditors	18/05/2018	0.30 \$	52.50	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	18/05/2018	0.20 \$	35.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridge	Graduate Accountant	Creditors	18/05/2018	0.50 \$	87.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Graduate Accountant	Creditors	18/05/2018	0.60 \$	105.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Graduate Accountant	Creditors	18/05/2018	0.30 \$	52.50	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Graduate Accountant	Creditors	18/05/2018	0.10 \$	17.50	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridge	Graduate Accountant	Creditors	13/06/2018	0.20 \$	35.00	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbridge	Graduate Accountant	Creditors	13/06/2018	0.70 \$	122.50	Review of correspondence from 6 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Graduate Accountant	Creditors	13/06/2018	0.40 \$	70.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	George Lethbridge	Graduate Accountant	Creditors	13/06/2018	0.40 \$	70.00	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Graduate Accountant	Creditors	13/06/2018	0.20 \$	35.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	George Lethbridge	Graduate Accountant	Creditors	13/06/2018	0.40 \$	70.00	Scanned 4 documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridge	Graduate Accountant	Creditors	13/06/2018	0.30 \$	52.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	13/06/2018	0.20 \$	35.00	Scanned 4 documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridge	Graduate Accountant	Creditors	14/06/2018	0.40 \$	70.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.

BR	George Lethbridge	Graduate Accountant	Creditors	14/06/2018	0.20 \$	35.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	14/06/2018	0.50 \$	87.50	Scanned 4 documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridge	Graduate Accountant	Creditors	14/06/2018	0.50 \$	87.50	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	George Lethbridge	Graduate Accountant	Creditors	14/06/2018	0.30 \$	52.50	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbridge	Graduate Accountant	Creditors	14/06/2018	0.20 \$	35.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	George Lethbridge	Graduate Accountant	Creditors	15/06/2018	0.50 \$	87.50	Scanned documents and saved to files and database for change of details and transfers of units.
BR	George Lethbridge	Graduate Accountant	Creditors	15/06/2018	0.30 \$	52.50	Phone call from investor in response to a confirmation of their request to transfer units. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	15/06/2018	0.30 \$	52.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Graduate Accountant	Creditors	15/06/2018	0.20 \$	35.00	Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.
BR	George Lethbridge	Graduate Accountant	Creditors	15/06/2018	0.40 \$	70.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	George Lethbridge	Graduate Accountant	Creditors	15/06/2018	0.30 \$	52.50	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Graduate Accountant	Creditors	15/06/2018	0.40 \$	70.00	Scanned 5 documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridge	Graduate Accountant	Creditors	18/06/2018	0.20 \$	35.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	George Lethbridge	Graduate Accountant	Creditors	18/06/2018	0.20 \$	35.00	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	18/06/2018	0.30 \$	52.50	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	18/06/2018	0.20 \$	35.00	Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.

BR	George Lethbridge	Graduate Accountant	Creditors	18/06/2018	0.30 \$	52.50	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	George Lethbridge	Graduate Accountant	Creditors	18/06/2018	0.10 \$	17.50	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	George Lethbridge	Graduate Accountant	Creditors	18/06/2018	0.30 \$	52.50	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Graduate Accountant	Creditors	18/06/2018	0.20 \$	35.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Graduate Accountant	Creditors	18/06/2018	0.50 \$	87.50	Scanned 2 documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridge	Graduate Accountant	Creditors	19/06/2018	0.30 \$	52.50	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridge	Graduate Accountant	Creditors	19/06/2018	0.60 \$	105.00	Scanned 4 documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridge	Graduate Accountant	Creditors	19/06/2018	0.30 \$	52.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Graduate Accountant	Creditors	19/06/2018	0.20 \$	35.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	George Lethbridge	Graduate Accountant	Creditors	19/06/2018	0.30 \$	52.50	Access investor management database, search for investor and print investor balance for specific investor request and accounts
BR	George Lethbridge	Graduate Accountant	Creditors	20/06/2018	0.20 \$	35.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridge	Graduate Accountant	Creditors	20/06/2018	0.10 \$	17.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridge	Graduate Accountant	Creditors	20/06/2018	0.10 \$	17.50	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridge	Graduate Accountant	Creditors	20/06/2018	0.30 \$	52.50	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Graduate Accountant	Creditors	20/06/2018	0.30 \$	52.50	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request

BR	George Lethbridge	Graduate Accountant	Creditors	20/06/2018	0.30 \$	52.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	20/06/2018	0.20 \$	35.00	Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.
BR	George Lethbridge	Graduate Accountant	Creditors	20/06/2018	0.40 \$	70.00	Prepare 2 letters to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	George Lethbridge	Graduate Accountant	Creditors	20/06/2018	0.20 \$	35.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	George Lethbridge	Graduate Accountant	Creditors	20/06/2018	0.30 \$	52.50	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	20/06/2018	0.60 \$	105.00	Prepare letter to 4 investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridge	Graduate Accountant	Creditors	20/06/2018	0.20 \$	35.00	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbridge	Graduate Accountant	Creditors	20/06/2018	0.40 \$	70.00	Corresponding with our solicitors and providing them with the correspondence with investors regarding the remuneration application affidavit.
BR	George Lethbridge	Graduate Accountant	Creditors	21/06/2018	0.60 \$	105.00	Review of LM server G drive for general ledgers/transaction statements/bank statements prepared by LM to assist with responding to the document request pursuant to the court order date 13 June 2018 re the claim against the feeder funds.
BR	George Lethbridge	Graduate Accountant	Creditors	21/06/2018	0.20 \$	35.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	George Lethbridge	Graduate Accountant	Creditors	21/06/2018	0.30 \$	52.50	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbridge	Graduate Accountant	Creditors	21/06/2018	0.30 \$	52.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Graduate Accountant	Creditors	21/06/2018	0.20 \$	35.00	Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.
BR	George Lethbridge	Graduate Accountant	Creditors	21/06/2018	0.30 \$	52.50	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	21/06/2018	0.50 \$	87.50	Corresponding with our solicitors and confirming the amount of investors who responded to the remuneration application affidavit.
BR	George Lethbridge	Graduate Accountant	Creditors	21/06/2018	0.50 \$	87.50	Prepare a letter to 2 investors in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request

BR	George Lethbridge	Graduate Accountant	Creditors	22/06/2018	0.30 \$	52.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	22/06/2018	1.10 \$	192.50	Meeting with an executor of an investor who unexpectedly showed up to reception and requested an update of the fund. Also took him through the required forms to facilitate a transfer of units as he is a beneficiary.
BR	George Lethbridge	Graduate Accountant	Creditors	22/06/2018	0.10 \$	17.50	Review of unread emails sent to the LM enquires mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	George Lethbridge	Graduate Accountant	Creditors	22/06/2018	0.20 \$	35.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridge	Graduate Accountant	Creditors	22/06/2018	0.30 \$	52.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridge	Graduate Accountant	Creditors	26/06/2018	0.80 \$	140.00	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	George Lethbridge	Graduate Accountant	Creditors	26/06/2018	0.30 \$	52.50	Scanned 2 documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridge	Graduate Accountant	Creditors	26/06/2018	0.10 \$	17.50	Review of unread emails sent to the LM enquires mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	George Lethbridge	Graduate Accountant	Creditors	26/06/2018	0.20 \$	35.00	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbridge	Graduate Accountant	Creditors	26/06/2018	0.30 \$	52.50	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	George Lethbridge	Graduate Accountant	Creditors	26/06/2018	0.40 \$	70.00	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	26/06/2018	0.30 \$	52.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Graduate Accountant	Creditors	26/06/2018	0.20 \$	35.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	27/06/2018	0.30 \$	52.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Graduate Accountant	Creditors	27/06/2018	0.30 \$	52.50	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.

BR	George Lethbridge	Graduate Accountant	Creditors	27/06/2018	0.60 \$	105.00	Review of correspondence from 5 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Graduate Accountant	Creditors	27/06/2018	0.30 \$	52.50	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	George Lethbridge	Graduate Accountant	Creditors	27/06/2018	0.10 \$	17.50	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	George Lethbridge	Graduate Accountant	Creditors	27/06/2018	0.30 \$	52.50	Phone call from investor in response to a confirmation of their request to transfer units. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	27/06/2018	0.20 \$	35.00	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbridge	Graduate Accountant	Creditors	27/06/2018	0.40 \$	70.00	Prepare 2 letters to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	George Lethbridge	Graduate Accountant	Creditors	28/06/2018	0.20 \$	35.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Graduate Accountant	Creditors	28/06/2018	0.30 \$	52.50	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridge	Graduate Accountant	Creditors	28/06/2018	0.30 \$	52.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	28/06/2018	0.40 \$	70.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Graduate Accountant	Creditors	28/06/2018	0.30 \$	52.50	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridge	Graduate Accountant	Creditors	29/06/2018	0.20 \$	35.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridge	Graduate Accountant	Creditors	29/06/2018	0.20 \$	35.00	Prepare 2 letters to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridge	Graduate Accountant	Creditors	29/06/2018	0.30 \$	52.50	Phone call from investor in response to a confirmation of their request to transfer units. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	29/06/2018	0.50 \$	87.50	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.

BR	George Lethbridge	Graduate Accountant	Creditors	29/06/2018	0.90 \$	157.50	Scanned 6 documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridge	Graduate Accountant	Creditors	2/07/2018	0.10 \$	22.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	George Lethbridge	Graduate Accountant	Creditors	2/07/2018	0.50 \$	110.00	Review of correspondence from investors in relation to a change of detail request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy
BR	George Lethbridge	Graduate Accountant	Creditors	2/07/2018	0.30 \$	66.00	Phone call from advisor in response to a confirmation of their request to transfer units.
BR	George Lethbridge	Graduate Accountant	Creditors	2/07/2018	0.20 \$	44.00	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor managements database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	3/07/2018	0.10 \$	22.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be undated in the AX database. Review and update investor correspondence register accordingly.
BR	George Lethbridge	Graduate Accountant	Creditors	3/07/2018	0.40 \$	88.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	3/07/2018	0.40 \$	88.00	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridge	Graduate Accountant	Creditors	3/07/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridge	Graduate Accountant	Creditors	3/07/2018	0.30 \$	66.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Graduate Accountant	Creditors	3/07/2018	0.20 \$	44.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	3/07/2018	0.30 \$	66.00	Review of voicemails from investors. Access investor management database to confirm details and prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Graduate Accountant	Creditors	3/07/2018	0.40 \$	88.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	George Lethbridge	Graduate Accountant	Creditors	4/07/2018	0.20 \$	44.00	Call form an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	4/07/2018	0.50 \$	110.00	Scanned 6 documents and saved to files and database.

BR	George Lethbridge	Graduate Accountant	Creditors	4/07/2018	0.30 \$	66.00	Prepare 2 letters to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	George Lethbridge	Graduate Accountant	Creditors	4/07/2018	0.30 \$	66.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridge	Graduate Accountant	Creditors	4/07/2018	0.20 \$	44.00	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	5/07/2018	0.20 \$	44.00	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbridge	Graduate Accountant	Creditors	5/07/2018	0.50 \$	110.00	Scanned 3 documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridge	Graduate Accountant	Creditors	6/07/2018	0.20 \$	44.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	6/07/2018	0.20 \$	44.00	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	6/07/2018	0.30 \$	66.00	Review of voicemails from investors. Access investor management database to confirm details and prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Graduate Accountant	Creditors	9/07/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridge	Graduate Accountant	Creditors	9/07/2018	0.40 \$	88.00	Review returned emails after corro sent to investors, record in returned email register, access database & confirm investor details & if signature specimen held, ph calls with investors for new email details & prepare corro to investors to update register
BR	George Lethbridge	Graduate Accountant	Creditors	9/07/2018	0.30 \$	66.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	9/07/2018	0.20 \$	44.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridge	Graduate Accountant	Creditors	9/07/2018	0.20 \$	44.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	9/07/2018	0.20 \$	44.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Graduate Accountant	Creditors	9/07/2018	0.40 \$	88.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.

BR	George Lethbridge	Graduate Accountant	Creditors	9/07/2018	0.30 \$	66.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Graduate Accountant	Creditors	9/07/2018	0.20 \$	44.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Graduate Accountant	Creditors	9/07/2018	0.40 \$	88.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	9/07/2018	0.20 \$	44.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridge	Graduate Accountant	Creditors	9/07/2018	0.40 \$	88.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridge	Graduate Accountant	Creditors	9/07/2018	0.20 \$	44.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	George Lethbridge	Graduate Accountant	Creditors	10/07/2018	0.20 \$	44.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridge	Graduate Accountant	Creditors	10/07/2018	0.30 \$	66.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	10/07/2018	0.20 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridge	Graduate Accountant	Creditors	10/07/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridge	Graduate Accountant	Creditors	10/07/2018	0.20 \$	44.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	10/07/2018	0.30 \$	66.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	10/07/2018	0.40 \$	88.00	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridge	Graduate Accountant	Creditors	10/07/2018	0.20 \$	44.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridge	Graduate Accountant	Creditors	11/07/2018	0.10 \$	22.00	Call from an investor seeking an update on the winding up of the fund.

BR	George Lethbridge	Graduate Accountant	Creditors	11/07/2018	0.30 \$	66.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Graduate Accountant	Creditors	11/07/2018	0.40 \$	88.00	Review of correspondence from 2 investors in relation to a change of details.request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Graduate Accountant	Creditors	11/07/2018	1.10 \$	242.00	Scanned 11 documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridge	Graduate Accountant	Creditors	11/07/2018	0.20 \$	44.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	11/07/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridge	Graduate Accountant	Creditors	11/07/2018	0.20 \$	44.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	George Lethbridge	Graduate Accountant	Creditors	11/07/2018	0.30 \$	66.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	11/07/2018	0.30 \$	66.00	Prepare letter to investor in response to their request to transfer units from a Company to their personal name. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	11/07/2018	0.20 \$	44.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	11/07/2018	0.30 \$	66.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	11/07/2018	0.10 \$	22.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridge	Graduate Accountant	Creditors	11/07/2018	0.40 \$	88.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	11/07/2018	0.30 \$	66.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridge	Graduate Accountant	Creditors	12/07/2018	0.20 \$	44.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	12/07/2018	0.20 \$	44.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.

BR	George Lethbridge	Graduate Accountant	Creditors	12/07/2018	0.30 \$	66.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	12/07/2018	0.30 \$	66.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	George Lethbridge	Graduate Accountant	Creditors	12/07/2018	0.30 \$	66.00	Phone call from investor in response to a confirmation of their request to transfer units. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	12/07/2018	0.20 \$	44.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Graduate Accountant	Creditors	12/07/2018	0.20 \$	44.00	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	George Lethbridge	Graduate Accountant	Creditors	12/07/2018	0.40 \$	88.00	Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.
BR	George Lethbridge	Graduate Accountant	Creditors	16/07/2018	0.40 \$	88.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	George Lethbridge	Graduate Accountant	Creditors	17/07/2018	0.20 \$	44.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	17/07/2018	0.20 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridge	Graduate Accountant	Creditors	17/07/2018	0.30 \$	66.00	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	17/07/2018	0.30 \$	66.00	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbridge	Graduate Accountant	Creditors	18/07/2018	0.30 \$	66.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridge	Graduate Accountant	Creditors	18/07/2018	0.20 \$	44.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	George Lethbridge	Graduate Accountant	Creditors	18/07/2018	0.40 \$	88.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Graduate Accountant	Creditors	18/07/2018	0.30 \$	66.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.

BR	George Lethbridge	Graduate Accountant	Creditors	18/07/2018	0.90 \$	198.00	Prepare 4 letters to investors and advisors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridge	Graduate Accountant	Creditors	18/07/2018	0.20 \$	44.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	George Lethbridge	Graduate Accountant	Creditors	18/07/2018	0.40 \$	88.00	Prepare 2 letters to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	19/07/2018	0.30 \$	66.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	19/07/2018	0.30 \$	66.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridge	Graduate Accountant	Creditors	19/07/2018	0.40 \$	88.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	19/07/2018	0.40 \$	88.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Graduate Accountant	Creditors	19/07/2018	0.80 \$	176.00	Scanned 9 documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridge	Graduate Accountant	Creditors	23/07/2018	1.10 \$	242.00	Scanned 16 documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridge	Graduate Accountant	Creditors	23/07/2018	0.60 \$	132.00	Review of 2 voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Graduate Accountant	Creditors	23/07/2018	0.30 \$	66.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	George Lethbridge	Graduate Accountant	Creditors	24/07/2018	0.30 \$	66.00	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbridge	Graduate Accountant	Creditors	24/07/2018	0.30 \$	66.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Graduate Accountant	Creditors	24/07/2018	0.30 \$	66.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridge	Graduate Accountant	Creditors	25/07/2018	0.30 \$	66.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.

BR	George Lethbridge	Graduate Accountant	Creditors	25/07/2018	0.40 \$	88.00	Prepare 2 letters to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridge	Graduate Accountant	Creditors	26/07/2018	0.20 \$	44.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	George Lethbridge	Graduate Accountant	Creditors	26/07/2018	0.40 \$	88.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridg	Graduate Accountant	Creditors	3/10/2018	0.3 \$	66.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridg	Graduate Accountant	Creditors	3/10/2018	0.2 \$	44.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	George Lethbridg	Graduate Accountant	Creditors	3/10/2018	0.3 \$	66.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	George Lethbridg	Graduate Accountant	Creditors	4/10/2018	0.3 \$	66.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridg	Graduate Accountant	Creditors	4/10/2018	0.5 \$	110.00	Prepared 2 letters to executor of estates in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridg	Graduate Accountant	Creditors	4/10/2018	0.3 \$	66.00	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	George Lethbridg	Graduate Accountant	Creditors	4/10/2018	0.2 \$	44.00	Prepared letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridg	Graduate Accountant	Creditors	4/10/2018	0.3 \$	66.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridg	Graduate Accountant	Creditors	4/10/2018	0.7 \$	154.00	Prepared 3 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridg	Graduate Accountant	Creditors	4/10/2018	0.2 \$	44.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridg	Graduate Accountant	Creditors	4/10/2018	0.2 \$	44.00	Prepared letters to executor of estates in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridg	Graduate Accountant	Creditors	5/10/2018	0.3 \$	66.00	Prepare 2 letters to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.

BR	George Lethbridg Graduate Accountant	Creditors	5/10/2018	0.5 \$	110.00	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridg Graduate Accountant	Creditors	5/10/2018	0.3 \$	66.00	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbridg Graduate Accountant	Creditors	5/10/2018	0.3 \$	66.00	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbridg Graduate Accountant	Creditors	5/10/2018	0.3 \$	66.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridg Graduate Accountant	Creditors	5/10/2018	0.3 \$	66.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridg Graduate Accountant	Creditors	5/10/2018	0.7 \$	154.00	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridg Graduate Accountant	Creditors	5/10/2018	0.3 \$	66.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	George Lethbridg Graduate Accountant	Creditors	5/10/2018	0.3 \$	66.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	George Lethbridg Graduate Accountant	Creditors	5/10/2018	0.2 \$	44.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridg Graduate Accountant	Creditors	5/10/2018	0.7 \$	154.00	Prepared 5 letters to investors seeking to update their advisors details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridg Graduate Accountant	Creditors	8/10/2018	0.3 \$	66.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridg Graduate Accountant	Creditors	8/10/2018	0.2 \$	44.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridg Graduate Accountant	Creditors	8/10/2018	0.2 \$	44.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	George Lethbridg Graduate Accountant	Creditors	9/10/2018	0.2 \$	44.00	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbridg Graduate Accountant	Creditors	9/10/2018	0.2 \$	44.00	Call from an investor seeking an update on the winding up of the fund.

BR	George Lethbridg Graduate Accountant	Creditors	10/10/2018	0.2 \$	44.00	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbridg Graduate Accountant	Creditors	10/10/2018	0.2 \$	44.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	George Lethbridg Graduate Accountant	Creditors	10/10/2018	0.4 \$	88.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridg Graduate Accountant	Creditors	11/10/2018	0.2 \$	44.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridg Graduate Accountant	Creditors	11/10/2018	0.2 \$	44.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	George Lethbridg Graduate Accountant	Creditors	11/10/2018	0.2 \$	44.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	George Lethbridg Graduate Accountant	Creditors	12/10/2018	0.2 \$	44.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridg Graduate Accountant	Creditors	12/10/2018	0.8 \$	176.00	Prepared 4 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridg Graduate Accountant	Creditors	12/10/2018	0.5 \$	110.00	Prepared 2 letter to executors of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridg Graduate Accountant	Creditors	12/10/2018	0.2 \$	44.00	Phone call to an executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridg Graduate Accountant	Creditors	12/10/2018	0.3 \$	66.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	George Lethbridg Graduate Accountant	Creditors	12/10/2018	0.4 \$	88.00	Prepared 3 letters to investors in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	George Lethbridg Graduate Accountant	Creditors	12/10/2018	0.2 \$	44.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	George Lethbridg Graduate Accountant	Creditors	12/10/2018	0.3 \$	66.00	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridg Graduate Accountant	Creditors	12/10/2018	0.3 \$	66.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridg Graduate Accountant	Creditors	15/10/2018	0.2 \$	44.00	Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.

BR	George Lethbridg Graduate Accountant	Creditors	15/10/2018	0.2 \$	44.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	George Lethbridg Graduate Accountant	Creditors	15/10/2018	0.2 \$	44.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridg Graduate Accountant	Creditors	15/10/2018	0.3 \$	66.00	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	George Lethbridg Graduate Accountant	Creditors	15/10/2018	0.3 \$	66.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridg Graduate Accountant	Creditors	15/10/2018	0.4 \$	88.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridg Graduate Accountant	Creditors	15/10/2018	0.2 \$	44.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	George Lethbridg Graduate Accountant	Creditors	15/10/2018	0.3 \$	66.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridg Graduate Accountant	Creditors	15/10/2018	0.4 \$	88.00	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbridg Graduate Accountant	Creditors	16/10/2018	0.4 \$	88.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridg Graduate Accountant	Creditors	16/10/2018	1 \$	220.00	Scanned 17 documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridg Graduate Accountant	Creditors	16/10/2018	0.9 \$	198.00	Scanned 17 documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridg Graduate Accountant	Creditors	17/10/2018	0.7 \$	154.00	Discussion with Arthur Taylor regarding the loan book schedule and how the relevant EY documents should be provided as evidence
BR	George Lethbridg Graduate Accountant	Creditors	17/10/2018	0.3 \$	66.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridg Graduate Accountant	Creditors	17/10/2018	0.2 \$	44.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridg Graduate Accountant	Creditors	17/10/2018	0.3 \$	66.00	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbridg Graduate Accountant	Creditors	17/10/2018	0.2 \$	44.00	Call from an investor seeking an update on the winding up of the fund.

BR	George Lethbridg Graduate Accountant	Creditors	17/10/2018	0.2 \$	44.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	George Lethbridg Graduate Accountant	Creditors	18/10/2018	0.4 \$	88.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridg Graduate Accountant	Creditors	18/10/2018	0.2 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridg Graduate Accountant	Creditors	18/10/2018	0.4 \$	88.00	Prepare 2 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridg Graduate Accountant	Creditors	18/10/2018	0.5 \$	110.00	Prepared 2 letters to investors in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	George Lethbridg Graduate Accountant	Creditors	18/10/2018	0.3 \$	66.00	Prepared 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridg Graduate Accountant	Creditors	18/10/2018	0.3 \$	66.00	Scanned 3 documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridg Graduate Accountant	Creditors	18/10/2018	0.2 \$	44.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridg Graduate Accountant	Creditors	18/10/2018	0.2 \$	44.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	George Lethbridg Graduate Accountant	Creditors	19/10/2018	0.3 \$	66.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	George Lethbridg Graduate Accountant	Creditors	19/10/2018	0.5 \$	110.00	Prepare letter to 2 executors of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridg Graduate Accountant	Creditors	19/10/2018	0.4 \$	88.00	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridg Graduate Accountant	Creditors	19/10/2018	0.3 \$	66.00	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbridg Graduate Accountant	Creditors	22/10/2018	0.1 \$	22.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	George Lethbridg Graduate Accountant	Creditors	22/10/2018	0.3 \$	66.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.

BR	George Lethbridg Graduate Accountant	Creditors	23/10/2018	0.2 \$	44.00	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbridg Graduate Accountant	Creditors	23/10/2018	0.2 \$	44.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridg Graduate Accountant	Creditors	23/10/2018	0.4 \$	88.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise. Also provided an update of the Fund.
BR	George Lethbridg Graduate Accountant	Creditors	24/10/2018	0.2 \$	44.00	Obtaining investor statements for Alastair Raphael to assist in the foreign exchange unit holdings questions
BR	George Lethbridg Graduate Accountant	Creditors	24/10/2018	0.2 \$	44.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridg Graduate Accountant	Creditors	24/10/2018	0.8 \$	176.00	Scanned 7 documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridg Graduate Accountant	Creditors	24/10/2018	1.4 \$	308.00	Review returned emails after correspondence sent to investors, record in returned email register, access database & confirm investor details & if signature specimen held, phone calls with investors for new email details & prepare correspondence to investors to update register
BR	George Lethbridg Graduate Accountant	Creditors	24/10/2018	0.2 \$	44.00	Review of unread emails sent to the LM enquires mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	George Lethbridg Graduate Accountant	Creditors	24/10/2018	0.3 \$	66.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridg Graduate Accountant	Creditors	25/10/2018	0.2 \$	44.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridg Graduate Accountant	Creditors	25/10/2018	0.2 \$	44.00	Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	George Lethbridg Graduate Accountant	Creditors	25/10/2018	0.2 \$	44.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridg Graduate Accountant	Creditors	25/10/2018	0.2 \$	44.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridg Graduate Accountant	Creditors	25/10/2018	0.3 \$	66.00	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	George Lethbridg Graduate Accountant	Creditors	25/10/2018	0.3 \$	66.00	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request

BR	George Lethbridg Graduate Accountant	Creditors	25/10/2018	0.3 \$	66.00	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbridg Graduate Accountant	Creditors	25/10/2018	0.2 \$	44.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridg Graduate Accountant	Creditors	25/10/2018	0.4 \$	88.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridg Graduate Accountant	Creditors	26/10/2018	0.8 \$	176.00	Scanned 8 documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridg Graduate Accountant	Creditors	26/10/2018	0.3 \$	66.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridg Graduate Accountant	Creditors	26/10/2018	0.2 \$	44.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridg Graduate Accountant	Creditors	26/10/2018	0.4 \$	88.00	Prepare letter to 3 investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridg Graduate Accountant	Creditors	26/10/2018	0.2 \$	44.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	George Lethbridg Graduate Accountant	Creditors	26/10/2018	0.3 \$	66.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	George Lethbridg Graduate Accountant	Creditors	26/10/2018	0.9 \$	198.00	Prepare 4 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridg Graduate Accountant	Creditors	26/10/2018	0.4 \$	88.00	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridg Graduate Accountant	Creditors	26/10/2018	0.2 \$	44.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridg Graduate Accountant	Creditors	26/10/2018	0.2 \$	44.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	George Lethbridg Graduate Accountant	Creditors	26/10/2018	0.4 \$	88.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	George Lethbridg Graduate Accountant	Creditors	29/10/2018	0.2 \$	44.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.

BR	George Lethbrigg Graduate Accountant	Creditors	29/10/2018	0.2 \$	44.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbrigg Graduate Accountant	Creditors	29/10/2018	0.3 \$	66.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbrigg Graduate Accountant	Creditors	29/10/2018	0.2 \$	44.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbrigg Graduate Accountant	Creditors	29/10/2018	0.3 \$	66.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbrigg Graduate Accountant	Creditors	29/10/2018	0.3 \$	66.00	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbrigg Graduate Accountant	Creditors	30/10/2018	0.3 \$	66.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbrigg Graduate Accountant	Creditors	31/10/2018	0.3 \$	66.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Ryan Whyte	Undergraduate Creditors	1/05/2018	0.10 \$	17.50	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	1/05/2018	0.20 \$	35.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Undergraduate Creditors	1/05/2018	0.60 \$	105.00	Prepare 3 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ryan Whyte	Undergraduate Creditors	1/05/2018	0.30 \$	52.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Ryan Whyte	Undergraduate Creditors	1/05/2018	0.10 \$	17.50	Call from an investor seeking an update on the winding up of the fund.
BR	Ryan Whyte	Undergraduate Creditors	1/05/2018	0.10 \$	17.50	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Ryan Whyte	Undergraduate Creditors	1/05/2018	0.80 \$	140.00	Prepare 4 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ryan Whyte	Undergraduate Creditors	1/05/2018	0.40 \$	70.00	Prepare 2 letters to investors in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request

BR	Ryan Whyte	Undergraduate Creditors	1/05/2018	0.80 \$	140.00	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Undergraduate Creditors	1/05/2018	0.30 \$	52.50	Reviewed returned mail and record investor details in returned mail register. Prepare letter to request new address details.
BR	Ryan Whyte	Undergraduate Creditors	8/05/2018	0.10 \$	17.50	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	8/05/2018	0.60 \$	105.00	Prepare 3 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Undergraduate Creditors	8/05/2018	0.80 \$	140.00	Prepare 4 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ryan Whyte	Undergraduate Creditors	8/05/2018	0.60 \$	105.00	Prepare 3 letters to investors confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Ryan Whyte	Undergraduate Creditors	8/05/2018	0.10 \$	17.50	Phone call from investor in response to a confirmation of their request to transfer units. Access investor management database to review current investor details and advise.
BR	Ryan Whyte	Undergraduate Creditors	14/05/2018	0.10 \$	17.50	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	14/05/2018	0.40 \$	70.00	Prepare 2 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ryan Whyte	Undergraduate Creditors	14/05/2018	1.40 \$	245.00	Review of correspondence from 7 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Undergraduate Creditors	14/05/2018	0.20 \$	35.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ryan Whyte	Undergraduate Creditors	14/05/2018	0.20 \$	35.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Ryan Whyte	Undergraduate Creditors	14/05/2018	0.60 \$	105.00	Prepare 3 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Undergraduate Creditors	14/05/2018	0.80 \$	140.00	Searched LM records for information related to the disbs payable accounts for 2013 and earlier periods. Review ledgers, converted to excel and filtered data for relevant information to commence investigation of the ageing and categories of disb transctns.

BR	Ryan Whyte	Undergraduate Creditors	14/05/2018	0.90 \$	157.50	Searched LM records for information related to the disbs payable accounts for 2013 and earlier periods. Review ledgers, converted to excel and filtered data for relevant information to commence investigation of the ageing and categories of dish transtcns.
BR	Ryan Whyte	Undergraduate Creditors	15/05/2018	0.10 \$	17.50	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	15/05/2018	0.30 \$	52.50	Call from 3 investors seeking an update on the winding up of the fund.
BR	Ryan Whyte	Undergraduate Creditors	21/05/2018	0.60 \$	105.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Ryan Whyte	Undergraduate Creditors	21/05/2018	0.40 \$	70.00	Prepare 2 letters to executors of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Ryan Whyte	Undergraduate Creditors	21/05/2018	0.60 \$	105.00	Prepare 3 letters to investors confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Ryan Whyte	Undergraduate Creditors	21/05/2018	0.10 \$	17.50	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	21/05/2018	0.80 \$	140.00	Prepare 4 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Undergraduate Creditors	21/05/2018	0.60 \$	105.00	Prepare 3 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ryan Whyte	Undergraduate Creditors	21/05/2018	0.20 \$	35.00	Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Ryan Whyte	Undergraduate Creditors	21/05/2018	1.00 \$	175.00	Review of correspondence from 5 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Undergraduate Creditors	22/05/2018	1.40 \$	245.00	Review PDS, Constitution, correspondence with our solicitors and transaction statements for foreign currency investors in relation to restating foreign currency investor units incorrectly migrated to the AX investor management database. Prepare re-run of distributions.
BR	Ryan Whyte	Undergraduate Creditors	22/05/2018	1.50 \$	262.50	Review PDS, Constitution, correspondence with our solicitors and transaction statements for foreign currency investors in relation to restating foreign currency investor units incorrectly migrated to the AX investor management database. Prepare re-run of distributions.
BR	Ryan Whyte	Undergraduate Creditors	22/05/2018	0.80 \$	140.00	Review PDS, Constitution, correspondence with our solicitors and transaction statements for foreign currency investors in relation to restating foreign currency investor units incorrectly migrated to the AX investor management database. Prepare re-run of distributions.

BR	Ryan Whyte	Undergraduate Creditors	22/05/2018	0.10 \$	17.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Undergraduate Creditors	22/05/2018	0.10 \$	17.50	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Ryan Whyte	Undergraduate Creditors	22/05/2018	0.30 \$	52.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Ryan Whyte	Undergraduate Creditors	22/05/2018	1.70 \$	297.50	Review PDS, Constitution, correspondence with our solicitors and transaction statements for foreign currency investors in relation to restating foreign currency investor units incorrectly migrated to the AX investor management database. Prepare re-run of distributions.
BR	Ryan Whyte	Undergraduate Creditors	22/05/2018	0.10 \$	17.50	Review of unread emails sent to LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	22/05/2018	0.60 \$	105.00	Prepare 3 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Undergraduate Creditors	28/05/2018	0.40 \$	70.00	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ryan Whyte	Undergraduate Creditors	28/05/2018	0.80 \$	140.00	Review PDS, Constitution, correspondence with our solicitors and transaction statements for foreign currency investors in relation to restating foreign currency investor units incorrectly migrated to the AX investor management database. Prepare re-run of distributions.
BR	Ryan Whyte	Undergraduate Creditors	28/05/2018	0.60 \$	105.00	Prepare transfer forms for the feeder funds of LMFMIF to transfer from PTAL acf into LMIM as RE for the feeder funds. Email Arthur Taylor and Ainsley Watt transfer forms.
BR	Ryan Whyte	Undergraduate Creditors	29/05/2018	1.50 \$	262.50	Review and amend annexures to affidavit supporting court application for remuneration approval for the period ended 30 April 2018. Prepare remuneration summaries and locate and update charge out rates for staff.
BR	Ryan Whyte	Undergraduate Creditors	29/05/2018	1.40 \$	245.00	Cont. Review and amend annexures to affidavit supporting court application for remuneration approval for the period ended 30 April 2018. Update affidavit with updated information.
BR	Ryan Whyte	Undergraduate Creditors	4/06/2018	0.30 \$	52.50	Phone call from 2 investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Undergraduate Creditors	4/06/2018	1.00 \$	175.00	Prepare 5 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Undergraduate Creditors	4/06/2018	0.40 \$	70.00	Prepare 2 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.

BR	Ryan Whyte	Undergraduate Creditors	4/06/2018	0.10 \$	17.50	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Ryan Whyte	Undergraduate Creditors	4/06/2018	0.60 \$	105.00	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Undergraduate Creditors	4/06/2018	0.60 \$	105.00	Prepare 3 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Undergraduate Creditors	4/06/2018	0.10 \$	17.50	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	5/06/2018	1.00 \$	175.00	Review of correspondence from 5 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Undergraduate Creditors	5/06/2018	0.80 \$	140.00	Prepare 4 letters to investors in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Undergraduate Creditors	5/06/2018	0.10 \$	17.50	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	5/06/2018	1.20 \$	210.00	Prepare 6 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Undergraduate Creditors	5/06/2018	0.80 \$	140.00	Prepare 4 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ryan Whyte	Undergraduate Creditors	5/06/2018	0.80 \$	140.00	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Undergraduate Creditors	12/06/2018	0.30 \$	52.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Ryan Whyte	Undergraduate Creditors	12/06/2018	0.50 \$	87.50	Searched LM records for information related to the disbs payable accounts for 2013 and earlier periods. Review ledgers, converted to excel and filtered data for relevant information to commence investigation of the ageing and categories of disb transctns.
BR	Ryan Whyte	Undergraduate Creditors	12/06/2018	1.40 \$	245.00	Prepare 7 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Undergraduate Creditors	12/06/2018	0.10 \$	17.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Undergraduate Creditors	12/06/2018	0.10 \$	17.50	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.

BR	Ryan Whyte	Undergraduate Creditors	12/06/2018	0.60 \$	105.00	Prepare 3 letters to executors of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Ryan Whyte	Undergraduate Creditors	12/06/2018	0.20 \$	35.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Ryan Whyte	Undergraduate Creditors	12/06/2018	0.10 \$	17.50	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	18/07/2018	0.20 \$	36.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	18/07/2018	0.60 \$	108.00	Prepare 3 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Undergraduate Creditors	18/07/2018	0.50 \$	90.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Ryan Whyte	Undergraduate Creditors	18/07/2018	0.60 \$	108.00	Prepare 3 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ryan Whyte	Undergraduate Creditors	18/07/2018	1.00 \$	180.00	Review of correspondence from 5 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Undergraduate Creditors	18/07/2018	0.40 \$	72.00	meeting with Antoinette Fielding regarding the approach to restating foreign currency investor units incorrectly migrated to the AX investor management database. Review investor transaction statements.
BR	Ryan Whyte	Undergraduate Creditors	18/07/2018	0.60 \$	108.00	Prepare 3 letters to investors on update of the winding up of the Fund. Access investor management database to review current details.
BR	Ryan Whyte	Undergraduate Creditors	18/07/2018	0.80 \$	144.00	Review of correspondence from 4 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ryan Whyte	Undergraduate Creditors	18/07/2018	0.60 \$	108.00	Review of correspondence from 3 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ryan Whyte	Undergraduate Creditors	18/07/2018	0.40 \$	72.00	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Undergraduate Creditors	19/07/2018	0.10 \$	18.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	19/07/2018	0.80 \$	144.00	Prepare 4 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.

BR	Ryan Whyte	Undergraduate Creditors	19/07/2018	0.80 \$	144.00	Prepare 4 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ryan Whyte	Undergraduate Creditors	19/07/2018	1.60 \$	288.00	Prepare 8 letters to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Undergraduate Creditors	19/07/2018	0.60 \$	108.00	Prepare 3 letters to executors of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Ryan Whyte	Undergraduate Creditors	19/07/2018	0.80 \$	144.00	Prepare 4 letters to investors confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Ryan Whyte	Undergraduate Creditors	19/07/2018	0.60 \$	108.00	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Undergraduate Creditors	20/07/2018	1.20 \$	216.00	Review of correspondence from 6 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Undergraduate Creditors	20/07/2018	0.10 \$	18.00	Review of unread emails sent to the LM enquires mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	20/07/2018	0.30 \$	54.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Ryan Whyte	Undergraduate Creditors	20/07/2018	0.40 \$	72.00	Prepare letter to 2 investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Undergraduate Creditors	25/07/2018	0.10 \$	18.00	Review of unread emails sent to the LM enquires mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	25/07/2018	0.20 \$	36.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Undergraduate Creditors	26/07/2018	0.30 \$	54.00	reviewed correspondence from our solicitors regarding mail out to investors pursuant to Jackson J orders dated 18 July 2018 re FTI remuneration. Prepare mailing list to post to investors.
BR	Ryan Whyte	Undergraduate Creditors	26/07/2018	0.80 \$	144.00	Review of correspondence from 4 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ryan Whyte	Undergraduate Creditors	26/07/2018	0.30 \$	54.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Ryan Whyte	Undergraduate Creditors	26/07/2018	0.10 \$	18.00	Review of unread emails sent to the LM enquires mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.

BR	Ryan Whyte	Undergraduate Creditors	27/07/2018	0.10 \$	18.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	2/08/2018	1.30 \$	234.00	Cont. Review and sort bounced emails in the LM enquiries mailbox from the notice sent to investors in relation to the remuneration of the liquidators of the Fund. Retrieve another mailing address for investors to re-send the notice.
BR	Ryan Whyte	Undergraduate Creditors	2/08/2018	1.00 \$	180.00	Cont. Review and sort bounced emails in the LM enquiries mailbox from the notice sent to investors in relation to the remuneration of the liquidators of the Fund. Retrieve another mailing address for investors to re-send the notice.
BR	Ryan Whyte	Undergraduate Creditors	2/08/2018	1.90 \$	342.00	Cont. Review and sort bounced emails in the LM enquiries mailbox from the notice sent to investors in relation to the remuneration of the liquidators of the Fund. Retrieve another mailing address for investors to re-send the notice.
BR	Ryan Whyte	Undergraduate Creditors	2/08/2018	0.10 \$	18.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	2/08/2018	0.60 \$	108.00	Prepare 3 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Undergraduate Creditors	2/08/2018	0.40 \$	72.00	Prepare 2 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ryan Whyte	Undergraduate Creditors	2/08/2018	1.50 \$	270.00	Review and sort bounced emails in the LM enquiries mailbox from the notice sent to investors in relation to the remuneration of the liquidators of the Fund. Retrieve another mailing address for investors to re-send the notice.
BR	Ryan Whyte	Undergraduate Creditors	3/08/2018	1.60 \$	288.00	Cont. Review and sort bounced emails in the LM enquiries mailbox from the notice sent to investors in relation to the remuneration of the liquidators of the Fund. Retrieve another mailing address for investors to re-send the notice.
BR	Ryan Whyte	Undergraduate Creditors	3/08/2018	0.10 \$	18.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	9/08/2018	0.10 \$	18.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	9/08/2018	0.60 \$	108.00	Prepare 3 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Undergraduate Creditors	9/08/2018	1.20 \$	216.00	Review mailing list and bounced email list and provide totals of members in the fund and how many members received the FTI remuneration notice via email and post. Email Ainsley findings.
BR	Ryan Whyte	Undergraduate Creditors	9/08/2018	1.00 \$	180.00	Reviewed returned mail and record investor details in returned mail register. Prepare letter to request new address details.

BR	Ryan Whyte	Undergraduate Creditors	9/08/2018	0.40 \$	72.00	Prepare 2 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ryan Whyte	Undergraduate Creditors	10/08/2018	0.90 \$	162.00	Review of correspondence from 5 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Undergraduate Creditors	10/08/2018	0.60 \$	108.00	Prepare 3 letters to executors of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Ryan Whyte	Undergraduate Creditors	10/08/2018	0.40 \$	72.00	Prepare 2 letters to investors in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Ryan Whyte	Undergraduate Creditors	10/08/2018	0.10 \$	18.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	10/08/2018	1.20 \$	216.00	Prepare 6 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Undergraduate Creditors	10/08/2018	0.60 \$	108.00	Prepare 3 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ryan Whyte	Undergraduate Creditors	16/08/2018	0.10 \$	18.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	16/08/2018	1.20 \$	216.00	Prepare 6 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Undergraduate Creditors	16/08/2018	1.00 \$	180.00	Prepare 5 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ryan Whyte	Undergraduate Creditors	16/08/2018	0.40 \$	72.00	Prepare 2 letters to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Ryan Whyte	Undergraduate Creditors	17/08/2018	0.10 \$	18.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	17/08/2018	0.80 \$	144.00	Prepare 4 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Undergraduate Creditors	17/08/2018	0.60 \$	108.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Ryan Whyte	Undergraduate Creditors	17/08/2018	0.20 \$	36.00	Reviewed returned mail and record investor details in returned mail register. Prepare letter to request new address details.

BR	Ryan Whyte	Undergraduate Creditors	17/08/2018	0.80 \$	144.00	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Undergraduate Creditors	17/08/2018	0.70 \$	126.00	Review of correspondence from 3 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ryan Whyte	Undergraduate Creditors	23/08/2018	0.70 \$	126.00	Reviewed returned mail and record investor details in returned mail register. Prepare letter to request new address details.
BR	Ryan Whyte	Undergraduate Creditors	23/08/2018	0.30 \$	54.00	Reviewed returned mail and record investor details in returned mail register. Prepare letter to request new address details.
BR	Ryan Whyte	Undergraduate Creditors	23/08/2018	0.20 \$	36.00	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Undergraduate Creditors	23/08/2018	0.10 \$	18.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	23/08/2018	0.60 \$	108.00	Prepare 3 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Undergraduate Creditors	23/08/2018	0.40 \$	72.00	Prepare 2 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ryan Whyte	Undergraduate Creditors	24/08/2018	0.10 \$	18.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	24/08/2018	0.80 \$	144.00	Reviewed returned mail and record investor details in returned mail register. Prepare letter to request new address details.
BR	Ryan Whyte	Undergraduate Creditors	24/08/2018	0.60 \$	108.00	Prepare 3 letters to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Undergraduate Creditors	30/08/2018	1.00 \$	180.00	Prepare 5 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Undergraduate Creditors	30/08/2018	0.30 \$	54.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Ryan Whyte	Undergraduate Creditors	30/08/2018	0.10 \$	18.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	30/08/2018	0.60 \$	108.00	Prepare 3 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.

BR	Ryan Whyte	Undergraduate Creditors	31/08/2018	0.30 \$	54.00	Reviewed returned mail and record investor details in returned mail register. Prepare letter to request new address details.
BR	Ryan Whyte	Undergraduate Creditors	31/08/2018	0.10 \$	18.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	6/09/2018	0.10 \$	18.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	6/09/2018	0.80 \$	144.00	Prepare 4 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Undergraduate Creditors	7/09/2018	0.20 \$	36.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ryan Whyte	Undergraduate Creditors	7/09/2018	0.10 \$	18.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	13/09/2018	0.10 \$	18.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	13/09/2018	1.20 \$	216.00	Review of correspondence from 6 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Undergraduate Creditors	13/09/2018	0.20 \$	36.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ryan Whyte	Undergraduate Creditors	13/09/2018	1.00 \$	180.00	Review of correspondence from 5 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Undergraduate Creditors	13/09/2018	0.60 \$	108.00	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Undergraduate Creditors	14/09/2018	0.60 \$	108.00	Reviewed returned mail and record investor details in returned mail register. Prepare letter to request new address details.
BR	Ryan Whyte	Undergraduate Creditors	14/09/2018	0.10 \$	18.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	20/09/2018	0.10 \$	18.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	20/09/2018	0.20 \$	36.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.

BR	Ryan Whyte	Undergraduate Creditors	21/09/2018	1.00 \$	180.00	Prepare letter to 5 investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Undergraduate Creditors	21/09/2018	0.20 \$	36.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Ryan Whyte	Undergraduate Creditors	21/09/2018	0.60 \$	108.00	Prepare 3 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ryan Whyte	Undergraduate Creditors	21/09/2018	0.90 \$	162.00	Reviewed returned mail and record investor details in returned mail register. Prepare letter to request new address details.
BR	Ryan Whyte	Undergraduate Creditors	21/09/2018	0.10 \$	18.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	24/09/2018	0.40 \$	72.00	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Undergraduate Creditors	24/09/2018	0.10 \$	18.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	26/09/2018	0.10 \$	18.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	26/09/2018	0.40 \$	72.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Ryan Whyte	Undergraduate Creditors	27/09/2018	0.50 \$	90.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Ryan Whyte	Undergraduate Creditors	27/09/2018	0.10 \$	18.00	Phone call from investor in response to a confirmation of their request to change details. Access investor management database to review current investor details and advise.
BR	Ryan Whyte	Undergraduate Creditors	27/09/2018	0.20 \$	36.00	Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Ryan Whyte	Undergraduate Creditors	27/09/2018	0.10 \$	18.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	27/09/2018	0.40 \$	72.00	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Undergraduate Creditors	28/09/2018	0.10 \$	18.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.

BR	Ryan Whyte	Undergraduate Creditors	2/10/2018	0.1 \$	18.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	4/10/2018	0.9 \$	162.00	Searched LM records for information related to the distributions payable accounts for 2013 and earlier periods. Review documentation in relation to the distributions to investors in 2010.
BR	Ryan Whyte	Undergraduate Creditors	4/10/2018	0.2 \$	36.00	Searched LM records for information related to the distributions payable accounts for 2013 and earlier periods. Review documentation in relation to the distributions to investors in 2010.
BR	Ryan Whyte	Undergraduate Creditors	4/10/2018	0.6 \$	108.00	Prepare 3 letters to investors in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Ryan Whyte	Undergraduate Creditors	4/10/2018	1.3 \$	234.00	Prepare 6 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ryan Whyte	Undergraduate Creditors	4/10/2018	0.6 \$	108.00	Prepare 3 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Undergraduate Creditors	4/10/2018	0.3 \$	54.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Ryan Whyte	Undergraduate Creditors	5/10/2018	0.4 \$	72.00	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Undergraduate Creditors	11/10/2018	0.8 \$	144.00	Locate and collate working papers from the LM server in relation to the restatement of foreign currency investors units. Review work papers and email David Whyte findings. Export the investor master register for Alastair Raphael.
BR	Ryan Whyte	Undergraduate Creditors	11/10/2018	0.2 \$	36.00	Locate and collate working papers from the LM server in relation to the restatement of foreign currency investors units. Review work papers and email David Whyte findings.
BR	Ryan Whyte	Undergraduate Creditors	12/10/2018	0.1 \$	18.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	12/10/2018	1 \$	180.00	Prepare letter to 5 investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Undergraduate Creditors	18/10/2018	0.1 \$	18.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Undergraduate Creditors	18/10/2018	0.2 \$	36.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.

BR	Ryan Whyte	Undergraduate	Creditors	19/10/2018	0.8 \$	144.00	Prepare 4 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Undergraduate	Creditors	19/10/2018	0.8 \$	144.00	Prepare 4 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ryan Whyte	Undergraduate	Creditors	19/10/2018	0.3 \$	54.00	Prepare 2 letters to investors in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Ryan Whyte	Undergraduate	Creditors	19/10/2018	0.6 \$	108.00	Prepare 3 letters to investors confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Ryan Whyte	Undergraduate	Creditors	19/10/2018	1 \$	180.00	Review of correspondence from 5 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Alastair Raphael	Senior Manager	Creditors	30/07/2018	0.90 \$	436.50	Worked through investor database reporting options to find solution for export of details that meet requirements of Court Order, referred to IT as new report required to extract all emails.
BR	Alastair Raphael	Senior Manager	Creditors	30/07/2018	0.20 \$	97.00	Working with IT on how to extract Investor emails for Court Order.
BR	Alastair Raphael	Senior Manager	Creditors	30/07/2018	0.20 \$	97.00	Further work on extraction of emails from Investor database.
BR	Alastair Raphael	Senior Manager	Creditors	8/10/2018	0.2 \$	97.00	Overview of foreign Investor shareholdings and information for review of same.
BR	Alastair Raphael	Senior Manager	Creditors	8/10/2018	0.8 \$	388.00	Considered advice and supporting documentation on Foreign Currency Members.
BR	Alastair Raphael	Senior Manager	Creditors	8/10/2018	0.8 \$	388.00	Continued review of documentation on Foreign Currency Members and maintenance of members register.
BR	Alastair Raphael	Senior Manager	Creditors	9/10/2018	0.2 \$	97.00	Consideration of how Foreign Currency Member units are calculated and reported in system.
BR	Alastair Raphael	Senior Manager	Creditors	11/10/2018	0.8 \$	388.00	Review of historical schedules detailing units held in AUD and foreign currency to determine method used.
BR	Alastair Raphael	Senior Manager	Creditors	12/10/2018	0.9 \$	436.50	Further review of foreign currency investor units at year ends, compared results from various sources, requested further reports from RW.
BR	Alastair Raphael	Senior Manager	Creditors	12/10/2018	0.8 \$	388.00	Reviewed member list reports, identified potential issues, requested updated reports and reviewed for foreign investor details and holding balances.
BR	Alastair Raphael	Senior Manager	Creditors	23/10/2018	2.9 \$	1,406.50	Continued analysis of foreign investor shares, focused on tracing historical balances and movements for transactions.
BR	Alastair Raphael	Senior Manager	Creditors	23/10/2018	5.1 \$	2,473.50	Continued analysis of foreign currency investors and examination of different transactions at points in time for AUD and foreign currency equivalents. Drew conclusions, prepared schedule to test and ran scenarios.

BR	Alastair Raphael	Senior Manager	Creditors	24/10/2018	0.5 \$	242.50	Considered treatment of foreign currency movements recorded in system for impact on foreign currency investors.
BR	Alastair Raphael	Senior Manager	Creditors	25/10/2018	0.9 \$	436.50	Continued review of foreign currency investments, in particular December 2011 and June 2012 work papers.
BR	Alastair Raphael	Senior Manager	Creditors	29/10/2018	1.3 \$	630.50	Meeting with David Whyte regarding treatment of foreign currency investor calculations for number of units held at various reporting dates and how that is reflected in the accounts and work papers.
BR	Alastair Raphael	Senior Manager	Creditors	29/10/2018	1.4 \$	679.00	Reviewed file for further information in support of historical calculation of foreign currency unit balances and conversions in order to match to reported values. Updated working papers.
BR	Alastair Raphael	Senior Manager	Creditors	30/10/2018	0.6 \$	291.00	Continued review of source documentation on historical recording and treatment of foreign currency investors, delegate further search for specific documents to George Lethbridge to verify likely treatment for carrying values.
BR	Eloise Carroll	Graduate Accountant	Creditors	14/06/2018	0.40 \$	86.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	14/06/2018	0.30 \$	64.50	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy
BR	Eloise Carroll	Graduate Accountant	Creditors	14/06/2018	0.30 \$	64.50	Discussion with Ainsley Watt on responses to 6 investor queries and responses
BR	Eloise Carroll	Graduate Accountant	Creditors	14/06/2018	0.30 \$	64.50	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	14/06/2018	0.30 \$	64.50	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy
BR	Eloise Carroll	Graduate Accountant	Creditors	14/06/2018	0.30 \$	64.50	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	14/06/2018	0.40 \$	86.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	14/06/2018	0.40 \$	86.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	14/06/2018	0.40 \$	86.00	Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.

BR	Eloise Carroll	Graduate Accountant	Creditors	15/06/2018	0.30 \$	64.50	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Eloise Carroll	Graduate Accountant	Creditors	15/06/2018	0.30 \$	64.50	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Eloise Carroll	Graduate Accountant	Creditors	15/06/2018	0.40 \$	86.00	Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Eloise Carroll	Graduate Accountant	Creditors	15/06/2018	0.40 \$	86.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	15/06/2018	0.30 \$	64.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	15/06/2018	0.30 \$	64.50	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	15/06/2018	0.40 \$	86.00	Review of correspondence from investors in relation to a change of details. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy
BR	Eloise Carroll	Graduate Accountant	Creditors	15/06/2018	0.30 \$	64.50	Review of correspondence from investors change of details Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy
BR	Eloise Carroll	Graduate Accountant	Creditors	18/06/2018	0.20 \$	43.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Eloise Carroll	Graduate Accountant	Creditors	18/06/2018	0.30 \$	64.50	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	18/06/2018	0.30 \$	64.50	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	18/06/2018	0.30 \$	64.50	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	18/06/2018	0.40 \$	86.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	18/06/2018	0.40 \$	86.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Eloise Carroll	Graduate Accountant	Creditors	18/06/2018	0.40 \$	86.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.

BR	Eloise Carroll	Graduate Accountant	Creditors	18/06/2018	0.40 \$	86.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	18/06/2018	0.40 \$	86.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Eloise Carroll	Graduate Accountant	Creditors	19/06/2018	0.30 \$	64.50	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	19/06/2018	0.30 \$	64.50	Review of correspondence from investors. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy
BR	Eloise Carroll	Graduate Accountant	Creditors	19/06/2018	0.30 \$	64.50	Review of correspondence from investors. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy
BR	Eloise Carroll	Graduate Accountant	Creditors	19/06/2018	0.60 \$	129.00	Review of correspondence from investors Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	19/06/2018	0.30 \$	64.50	Phone call from investor in response to a confirmation of their request to transfer units. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	19/06/2018	0.60 \$	129.00	Review of correspondence from investors Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	19/06/2018	0.40 \$	86.00	Review of correspondence from investors Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	19/06/2018	0.30 \$	64.50	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	19/06/2018	0.30 \$	64.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	19/06/2018	0.80 \$	172.00	Review of correspondence from investors in relation to a change of transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund policy
BR	Eloise Carroll	Graduate Accountant	Creditors	19/06/2018	0.40 \$	86.00	Review of correspondence from investors in relation to a change of transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund policy
BR	Eloise Carroll	Graduate Accountant	Creditors	19/06/2018	0.40 \$	86.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	19/06/2018	0.20 \$	43.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	20/06/2018	0.30 \$	64.50	Review of correspondence from investors. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.

BR	Eloise Carroll	Graduate Accountant	Creditors	20/06/2018	0.30 \$	64.50	Review of correspondence from investors. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	20/06/2018	0.20 \$	43.00	Review of correspondence from investors. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	20/06/2018	0.20 \$	43.00	Review of correspondence from investors. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	20/06/2018	0.30 \$	64.50	Review of correspondence from investors. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	20/06/2018	0.70 \$	150.50	Review of correspondence from advisors in relation to a transfer of units. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy
BR	Eloise Carroll	Graduate Accountant	Creditors	20/06/2018	0.30 \$	64.50	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Eloise Carroll	Graduate Accountant	Creditors	20/06/2018	1.10 \$	236.50	Review of correspondence from advisors in relation to a transfer of units. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy
BR	Eloise Carroll	Graduate Accountant	Creditors	20/06/2018	0.40 \$	86.00	Review of correspondence from advisors in relation to a transfer of units. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy
BR	Eloise Carroll	Graduate Accountant	Creditors	20/06/2018	0.50 \$	107.50	Review of correspondence from advisors in relation to a transfer of units. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy
BR	Eloise Carroll	Graduate Accountant	Creditors	21/06/2018	0.50 \$	107.50	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	21/06/2018	0.20 \$	43.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	21/06/2018	0.30 \$	64.50	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	21/06/2018	0.30 \$	64.50	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	21/06/2018	0.40 \$	86.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	21/06/2018	0.40 \$	86.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.

BR	Eloise Carroll	Graduate Accountant	Creditors	21/06/2018	0.40 \$	86.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	21/06/2018	0.40 \$	86.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	21/06/2018	0.20 \$	43.00	Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Eloise Carroll	Graduate Accountant	Creditors	21/06/2018	0.30 \$	64.50	Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Eloise Carroll	Graduate Accountant	Creditors	21/06/2018	0.30 \$	64.50	Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Eloise Carroll	Graduate Accountant	Creditors	21/06/2018	0.40 \$	86.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy. .
BR	Eloise Carroll	Graduate Accountant	Creditors	21/06/2018	0.60 \$	129.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy. .
BR	Eloise Carroll	Graduate Accountant	Creditors	21/06/2018	0.30 \$	64.50	Review of correspondence from advisors in relation to a transfer of units. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy
BR	Eloise Carroll	Graduate Accountant	Creditors	21/06/2018	0.40 \$	86.00	Review of correspondence from advisors in relation to a transfer of units. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy
BR	Eloise Carroll	Graduate Accountant	Creditors	21/06/2018	0.40 \$	86.00	Review of correspondence from advisors in relation to a transfer of units. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy
BR	Eloise Carroll	Graduate Accountant	Creditors	22/06/2018	0.20 \$	43.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	22/06/2018	0.30 \$	64.50	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	22/06/2018	0.30 \$	64.50	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy. .
BR	Eloise Carroll	Graduate Accountant	Creditors	22/06/2018	0.30 \$	64.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	22/06/2018	0.40 \$	86.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.

BR	Eloise Carroll	Graduate Accountant	Creditors	22/06/2018	0.30 \$	64.50	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	22/06/2018	0.20 \$	43.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	22/06/2018	0.40 \$	86.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	22/06/2018	0.40 \$	86.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	22/06/2018	0.50 \$	107.50	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	22/06/2018	0.40 \$	86.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	22/06/2018	0.50 \$	107.50	Generate LM mailing list from AX database. Filter excel spreadsheet to only receive mailing addresses for the First Mortgage Income Fund. Arrange spreadsheet and separate postal addresses from email addresses.
BR	Eloise Carroll	Graduate Accountant	Creditors	22/06/2018	0.40 \$	86.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	22/06/2018	0.40 \$	86.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	22/06/2018	0.90 \$	193.50	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	3/08/2018	0.20 \$	44.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	3/08/2018	0.20 \$	44.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	3/08/2018	0.20 \$	44.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	6/08/2018	0.20 \$	44.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.

BR	Eloise Carroll	Graduate Accountant	Creditors	6/08/2018	0.20 \$	44.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	6/08/2018	0.20 \$	44.00	Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.
BR	Eloise Carroll	Graduate Accountant	Creditors	6/08/2018	0.20 \$	44.00	Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.
BR	Eloise Carroll	Graduate Accountant	Creditors	6/08/2018	0.30 \$	66.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	7/08/2018	0.30 \$	66.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	7/08/2018	0.40 \$	88.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund
BR	Eloise Carroll	Graduate Accountant	Creditors	7/08/2018	0.40 \$	88.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund
BR	Eloise Carroll	Graduate Accountant	Creditors	7/08/2018	0.40 \$	88.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund
BR	Eloise Carroll	Graduate Accountant	Creditors	7/08/2018	0.40 \$	88.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to SunCorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	Eloise Carroll	Graduate Accountant	Creditors	8/08/2018	0.30 \$	66.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Eloise Carroll	Graduate Accountant	Creditors	8/08/2018	0.30 \$	66.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Eloise Carroll	Graduate Accountant	Creditors	8/08/2018	0.30 \$	66.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Eloise Carroll	Graduate Accountant	Creditors	8/08/2018	0.20 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post
BR	Eloise Carroll	Graduate Accountant	Creditors	8/08/2018	0.20 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post
BR	Eloise Carroll	Graduate Accountant	Creditors	8/08/2018	0.20 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post
BR	Eloise Carroll	Graduate Accountant	Creditors	8/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post

BR	Eloise Carroll	Graduate Accountant	Creditors	8/08/2018	0.30 \$	66.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to SunCorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	Eloise Carroll	Graduate Accountant	Creditors	8/08/2018	0.30 \$	66.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to SunCorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	Eloise Carroll	Graduate Accountant	Creditors	8/08/2018	0.40 \$	88.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to SunCorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	Eloise Carroll	Graduate Accountant	Creditors	8/08/2018	0.40 \$	88.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to SunCorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	Eloise Carroll	Graduate Accountant	Creditors	9/08/2018	0.40 \$	88.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to SunCorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	Eloise Carroll	Graduate Accountant	Creditors	9/08/2018	0.40 \$	88.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to SunCorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	Eloise Carroll	Graduate Accountant	Creditors	9/08/2018	0.40 \$	88.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to SunCorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	Eloise Carroll	Graduate Accountant	Creditors	9/08/2018	0.40 \$	88.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to SunCorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	Eloise Carroll	Graduate Accountant	Creditors	9/08/2018	0.30 \$	66.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	13/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Eloise Carroll	Graduate Accountant	Creditors	13/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Eloise Carroll	Graduate Accountant	Creditors	13/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Eloise Carroll	Graduate Accountant	Creditors	13/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Eloise Carroll	Graduate Accountant	Creditors	13/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Eloise Carroll	Graduate Accountant	Creditors	13/08/2018	0.30 \$	66.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to SunCorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	Eloise Carroll	Graduate Accountant	Creditors	13/08/2018	0.30 \$	66.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.

BR	Eloise Carroll	Graduate Accountant	Creditors	13/08/2018	0.30 \$	66.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Eloise Carroll	Graduate Accountant	Creditors	13/08/2018	0.40 \$	88.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Eloise Carroll	Graduate Accountant	Creditors	13/08/2018	0.50 \$	110.00	Review of correspondence from investors in relation to a change of details/transfer of units. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy
BR	Eloise Carroll	Graduate Accountant	Creditors	13/08/2018	0.30 \$	66.00	Review of correspondence from investors in relation to a change of details/transfer of units. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy
BR	Eloise Carroll	Graduate Accountant	Creditors	13/08/2018	0.50 \$	110.00	Review of correspondence from investors in relation to a change of details/transfer of units. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy
BR	Eloise Carroll	Graduate Accountant	Creditors	13/08/2018	0.50 \$	110.00	Review of correspondence from investors in relation to a change of details/transfer of units. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy
BR	Eloise Carroll	Graduate Accountant	Creditors	13/08/2018	0.50 \$	110.00	Review of correspondence from investors in relation to a change of details/transfer of units. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy
BR	Eloise Carroll	Graduate Accountant	Creditors	13/08/2018	0.40 \$	88.00	Review of correspondence from investors in relation to a change of details/transfer of units. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy
BR	Eloise Carroll	Graduate Accountant	Creditors	14/08/2018	0.30 \$	66.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	14/08/2018	0.30 \$	66.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy
BR	Eloise Carroll	Graduate Accountant	Creditors	14/08/2018	0.30 \$	66.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	14/08/2018	0.50 \$	110.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	14/08/2018	0.30 \$	66.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	14/08/2018	0.30 \$	66.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	14/08/2018	0.40 \$	88.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.

BR	Eloise Carroll	Graduate Accountant	Creditors	14/08/2018	0.40 \$	88.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	14/08/2018	0.40 \$	88.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	14/08/2018	0.40 \$	88.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	14/08/2018	0.40 \$	88.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	14/08/2018	0.20 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Eloise Carroll	Graduate Accountant	Creditors	16/08/2018	0.30 \$	66.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	16/08/2018	0.30 \$	66.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	16/08/2018	0.50 \$	110.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	16/08/2018	0.50 \$	110.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	16/08/2018	0.40 \$	88.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	16/08/2018	0.40 \$	88.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	17/08/2018	0.20 \$	44.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	17/08/2018	0.40 \$	88.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	17/08/2018	0.40 \$	88.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.

BR	Eloise Carroll	Graduate Accountant	Creditors	17/08/2018	0.40 \$	88.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy. .
BR	Eloise Carroll	Graduate Accountant	Creditors	17/08/2018	0.40 \$	88.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy..
BR	Eloise Carroll	Graduate Accountant	Creditors	17/08/2018	0.40 \$	88.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance. .
BR	Eloise Carroll	Graduate Accountant	Creditors	20/08/2018	0.30 \$	66.00	Review of correspondence from investors/advisors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund
BR	Eloise Carroll	Graduate Accountant	Creditors	20/08/2018	0.20 \$	44.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Eloise Carroll	Graduate Accountant	Creditors	20/08/2018	0.20 \$	44.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Eloise Carroll	Graduate Accountant	Creditors	20/08/2018	0.30 \$	66.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	20/08/2018	0.20 \$	44.00	Review of correspondence from investors/advisors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund
BR	Eloise Carroll	Graduate Accountant	Creditors	20/08/2018	0.30 \$	66.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	20/08/2018	0.30 \$	66.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	20/08/2018	0.30 \$	66.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	20/08/2018	0.30 \$	66.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	20/08/2018	0.30 \$	66.00	.Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	20/08/2018	0.30 \$	66.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	20/08/2018	0.40 \$	88.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.

BR	Eloise Carroll	Graduate Accountant	Creditors	20/08/2018	0.20 \$	44.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	20/08/2018	0.30 \$	66.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	20/08/2018	0.30 \$	66.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Eloise Carroll	Graduate Accountant	Creditors	20/08/2018	0.40 \$	88.00	Review of correspondence from investors in relation to a change of details. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund
BR	Eloise Carroll	Graduate Accountant	Creditors	21/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email.
BR	Eloise Carroll	Graduate Accountant	Creditors	21/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email.
BR	Eloise Carroll	Graduate Accountant	Creditors	21/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email.
BR	Eloise Carroll	Graduate Accountant	Creditors	21/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email.
BR	Eloise Carroll	Graduate Accountant	Creditors	21/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email.
BR	Eloise Carroll	Graduate Accountant	Creditors	21/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email.
BR	Eloise Carroll	Graduate Accountant	Creditors	21/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email.
BR	Eloise Carroll	Graduate Accountant	Creditors	21/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email.
BR	Eloise Carroll	Graduate Accountant	Creditors	21/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email.
BR	Eloise Carroll	Graduate Accountant	Creditors	21/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email.
BR	Eloise Carroll	Graduate Accountant	Creditors	21/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email.
BR	Eloise Carroll	Graduate Accountant	Creditors	21/08/2018	0.30 \$	66.00	Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Eloise Carroll	Graduate Accountant	Creditors	22/08/2018	0.60 \$	132.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	23/08/2018	0.40 \$	88.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	23/08/2018	0.10 \$	22.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.

BR	Eloise Carroll	Graduate Accountant	Creditors	23/08/2018	0.30 \$	66.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	23/08/2018	0.20 \$	44.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	23/08/2018	0.20 \$	44.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	23/08/2018	0.20 \$	44.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	23/08/2018	0.20 \$	44.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	23/08/2018	0.30 \$	66.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	23/08/2018	0.20 \$	44.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	24/08/2018	0.30 \$	66.00	Review of correspondence from investors/advisors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	24/08/2018	0.30 \$	66.00	Review of correspondence from investors/advisors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	24/08/2018	0.30 \$	66.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	27/08/2018	0.40 \$	88.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	27/08/2018	0.20 \$	44.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Eloise Carroll	Graduate Accountant	Creditors	27/08/2018	0.20 \$	44.00	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	27/08/2018	0.30 \$	66.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.

BR	Eloise Carroll	Graduate Accountant	Creditors	28/08/2018	0.10 \$	22.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	28/08/2018	0.30 \$	66.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	29/08/2018	0.20 \$	44.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	29/08/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	29/08/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	29/08/2018	0.40 \$	88.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	29/08/2018	0.20 \$	44.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	29/08/2018	0.10 \$	22.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Eloise Carroll	Graduate Accountant	Creditors	29/08/2018	0.30 \$	66.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	29/08/2018	0.30 \$	66.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	29/08/2018	0.30 \$	66.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	29/08/2018	0.30 \$	66.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	29/08/2018	0.40 \$	88.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	29/08/2018	0.40 \$	88.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	29/08/2018	0.30 \$	66.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.

BR	Eloise Carroll	Graduate Accountant	Creditors	30/08/2018	0.10 \$	22.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	30/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email.
BR	Eloise Carroll	Graduate Accountant	Creditors	30/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email.
BR	Eloise Carroll	Graduate Accountant	Creditors	30/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email.
BR	Eloise Carroll	Graduate Accountant	Creditors	30/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email.
BR	Eloise Carroll	Graduate Accountant	Creditors	30/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email.
BR	Eloise Carroll	Graduate Accountant	Creditors	30/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email.
BR	Eloise Carroll	Graduate Accountant	Creditors	30/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email.
BR	Eloise Carroll	Graduate Accountant	Creditors	30/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email.
BR	Eloise Carroll	Graduate Accountant	Creditors	30/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email.
BR	Eloise Carroll	Graduate Accountant	Creditors	30/08/2018	0.20 \$	44.00	Phone call from investor in response to a confirmation of their request to change details. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	31/08/2018	0.20 \$	44.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Eloise Carroll	Graduate Accountant	Creditors	31/08/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	31/08/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	31/08/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	31/08/2018	0.40 \$	88.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	31/08/2018	0.20 \$	44.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.

BR	Eloise Carroll	Graduate Accountant	Creditors	31/08/2018	0.30 \$	66.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	31/08/2018	0.30 \$	66.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Eloise Carroll	Graduate Accountant	Creditors	31/08/2018	0.30 \$	66.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	31/08/2018	0.40 \$	88.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	31/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email.
BR	Eloise Carroll	Graduate Accountant	Creditors	31/08/2018	0.30 \$	66.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	31/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email.
BR	Eloise Carroll	Graduate Accountant	Creditors	31/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email.
BR	Eloise Carroll	Graduate Accountant	Creditors	31/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email.
BR	Eloise Carroll	Graduate Accountant	Creditors	31/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email.
BR	Eloise Carroll	Graduate Accountant	Creditors	31/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email.
BR	Eloise Carroll	Graduate Accountant	Creditors	31/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email.
BR	Eloise Carroll	Graduate Accountant	Creditors	31/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email.
BR	Eloise Carroll	Graduate Accountant	Creditors	31/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email.
BR	Eloise Carroll	Graduate Accountant	Creditors	31/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email.
BR	Eloise Carroll	Graduate Accountant	Creditors	31/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email.
BR	Eloise Carroll	Graduate Accountant	Creditors	31/08/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email.
BR	Eloise Carroll	Graduate Accountant	Creditors	3/09/2018	0.20 \$	44.00	Call from an investor seeking an update on the winding up of the fund.
BR	Eloise Carroll	Graduate Accountant	Creditors	3/09/2018	0.50 \$	110.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.

BR	Eloise Carroll	Graduate Accountant	Creditors	3/09/2018	0.40 \$	88.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	3/09/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Eloise Carroll	Graduate Accountant	Creditors	3/09/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Eloise Carroll	Graduate Accountant	Creditors	3/09/2018	0.40 \$	88.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	3/09/2018	0.20 \$	44.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	3/09/2018	0.40 \$	88.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	4/09/2018	0.20 \$	44.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	4/09/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	4/09/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	4/09/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	4/09/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	4/09/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via post.
BR	Eloise Carroll	Graduate Accountant	Creditors	5/09/2018	0.10 \$	22.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	5/09/2018	0.30 \$	66.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	5/09/2018	0.30 \$	66.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	5/09/2018	0.30 \$	66.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.

BR	Eloise Carroll	Graduate Accountant	Creditors	5/09/2018	0.40 \$	88.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	6/09/2018	1.20 \$	264.00	Review and sort emails from LM employees to the auditors in relation to the FMIF loans RE claim against the auditors.
BR	Eloise Carroll	Graduate Accountant	Creditors	6/09/2018	1.00 \$	220.00	Review and sort emails from LM employees to the auditors in relation to the FMIF loans RE claim against the auditors.
BR	Eloise Carroll	Graduate Accountant	Creditors	6/09/2018	1.30 \$	286.00	Review and sort emails from LM employees to the auditors in relation to the FMIF loans RE claim against the auditors.
BR	Eloise Carroll	Graduate Accountant	Creditors	6/09/2018	0.70 \$	154.00	Review and sort emails from LM employees to the auditors in relation to the FMIF loans RE claim against the auditors.
BR	Eloise Carroll	Graduate Accountant	Creditors	6/09/2018	0.30 \$	66.00	Review and sort emails from LM employees to the auditors in relation to the FMIF loans RE claim against the auditors.
BR	Eloise Carroll	Graduate Accountant	Creditors	7/09/2018	0.20 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	7/09/2018	0.20 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	7/09/2018	0.20 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	7/09/2018	0.30 \$	66.00	Phone Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	7/09/2018	0.40 \$	88.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	7/09/2018	0.30 \$	66.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	10/09/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	10/09/2018	0.20 \$	44.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	10/09/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	10/09/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	10/09/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	10/09/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email

BR	Eloise Carroll	Graduate Accountant	Creditors	10/09/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	10/09/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	10/09/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	10/09/2018	0.10 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	11/09/2018	0.30 \$	66.00	Prepared the FMIF management accounts for the Financial year ending 30 June 2018
BR	Eloise Carroll	Graduate Accountant	Creditors	11/09/2018	1.20 \$	264.00	Prepared the FMIF management accounts for the Financial year ending 30 June 2018
BR	Eloise Carroll	Graduate Accountant	Creditors	11/09/2018	0.40 \$	88.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	11/09/2018	0.40 \$	88.00	Prepare a table in a letter to investor in relation to the unit balance from the financial years ending 2008 to 2018
BR	Eloise Carroll	Graduate Accountant	Creditors	11/09/2018	0.40 \$	88.00	Prepare a table in a letter to investor in relation to the unit balance from the financial years ending 2008 to 2018
BR	Eloise Carroll	Graduate Accountant	Creditors	12/09/2018	2.20 \$	484.00	Collating and reviewing documents for the further investigation to assist Arthur Taylor with EY request for particulars
BR	Eloise Carroll	Graduate Accountant	Creditors	12/09/2018	0.90 \$	198.00	Collating and reviewing documents for the further investigation to assist Arthur Taylor with EY request for particulars
BR	Eloise Carroll	Graduate Accountant	Creditors	12/09/2018	0.70 \$	154.00	Collating and reviewing documents for the further investigation to assist Arthur Taylor with EY request for particulars
BR	Eloise Carroll	Graduate Accountant	Creditors	12/09/2018	0.20 \$	44.00	EY - LFMIF
BR	Eloise Carroll	Graduate Accountant	Creditors	12/09/2018	0.20 \$	44.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	12/09/2018	0.20 \$	44.00	Prepared an email to the website provider seeking to updated transfer of units form to upload on the website.
BR	Eloise Carroll	Graduate Accountant	Creditors	12/09/2018	0.20 \$	44.00	Prepared an email to the website provider seeking to the receipts and payments be updated to the website
BR	Eloise Carroll	Graduate Accountant	Creditors	12/09/2018	0.60 \$	132.00	Review of correspondence from investors in relation to a change of transfer of units Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	13/09/2018	0.30 \$	66.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.

BR	Eloise Carroll	Graduate Accountant	Creditors	13/09/2018	0.30 \$	66.00	Review of correspondence from investors in relation to a change of details Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	13/09/2018	0.20 \$	44.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	17/09/2018	0.60 \$	132.00	Review of correspondence from transfer of units Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	18/09/2018	0.60 \$	132.00	Locate and review support documents and updated information re claim against the auditors to assist Arthur Taylor
BR	Eloise Carroll	Graduate Accountant	Creditors	18/09/2018	0.50 \$	110.00	Review of correspondence from investors Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	18/09/2018	0.40 \$	88.00	Review of correspondence from investors Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	18/09/2018	0.50 \$	110.00	Review of correspondence from investors Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	18/09/2018	0.40 \$	88.00	Review of correspondence from investors Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	18/09/2018	0.40 \$	88.00	Review of correspondence from investors Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	20/09/2018	0.10 \$	22.00	EY sorting emails
BR	Eloise Carroll	Graduate Accountant	Creditors	20/09/2018	0.40 \$	88.00	Review of correspondence from investor transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	20/09/2018	0.40 \$	88.00	Review of correspondence from investor transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	20/09/2018	0.30 \$	66.00	Review of correspondence from investors in relation to a change of details. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	20/09/2018	0.30 \$	66.00	Review of correspondence from investors in relation to a change of details. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	20/09/2018	0.30 \$	66.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	20/09/2018	0.20 \$	44.00	Phone call from investor in response to a confirmation of their request to change details. Access investor management database to review current investor details and advise.

BR	Eloise Carroll	Graduate Accountant	Creditors	20/09/2018	0.20 \$	44.00	Phone call from investor in response to a confirmation of their request to change details. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	20/09/2018	0.40 \$	88.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	20/09/2018	0.20 \$	44.00	Phone call from investor in response to a confirmation of their request to change details. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	20/09/2018	0.30 \$	66.00	Phone call from investor in response to a confirmation of their request to change details. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	20/09/2018	0.30 \$	66.00	Review of correspondence from investors in relation to a change of details. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy
BR	Eloise Carroll	Graduate Accountant	Creditors	20/09/2018	0.40 \$	88.00	Review of correspondence from investors in relation to a change of details. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy
BR	Eloise Carroll	Graduate Accountant	Creditors	21/09/2018	0.40 \$	88.00	Review of correspondence from investors to transfer of units. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds
BR	Eloise Carroll	Graduate Accountant	Creditors	21/09/2018	0.20 \$	44.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy
BR	Eloise Carroll	Graduate Accountant	Creditors	21/09/2018	0.30 \$	66.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy
BR	Eloise Carroll	Graduate Accountant	Creditors	21/09/2018	0.30 \$	66.00	Review of correspondence from investors to transfer of units. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds
BR	Eloise Carroll	Graduate Accountant	Creditors	21/09/2018	0.30 \$	66.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy
BR	Eloise Carroll	Graduate Accountant	Creditors	21/09/2018	0.30 \$	66.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy
BR	Eloise Carroll	Graduate Accountant	Creditors	21/09/2018	0.40 \$	88.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy
BR	Eloise Carroll	Graduate Accountant	Creditors	21/09/2018	1.10 \$	242.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy

BR	Eloise Carroll	Graduate Accountant	Creditors	21/09/2018	2.00 \$	440.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy
BR	Eloise Carroll	Graduate Accountant	Creditors	24/09/2018	0.20 \$	44.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	11/10/2018	0.3 \$	66.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	11/10/2018	0.2 \$	44.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	11/10/2018	0.4 \$	88.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	11/10/2018	0.3 \$	66.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	11/10/2018	0.3 \$	66.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	11/10/2018	0.4 \$	88.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	11/10/2018	0.3 \$	66.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	11/10/2018	0.3 \$	66.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	11/10/2018	0.2 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	11/10/2018	0.2 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	11/10/2018	0.2 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	12/10/2018	0.2 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	12/10/2018	0.2 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	12/10/2018	0.2 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email

BR	Eloise Carroll	Graduate Accountant	Creditors	12/10/2018	0.1 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	12/10/2018	0.2 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	12/10/2018	0.3 \$	66.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	12/10/2018	0.2 \$	44.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	12/10/2018	0.3 \$	66.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	12/10/2018	0.4 \$	88.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	12/10/2018	0.3 \$	66.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	12/10/2018	0.5 \$	110.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	12/10/2018	0.3 \$	66.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	12/10/2018	0.5 \$	110.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	12/10/2018	0.4 \$	88.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	12/10/2018	0.5 \$	110.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	16/10/2018	0.1 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	16/10/2018	0.1 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	16/10/2018	0.1 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	16/10/2018	0.2 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email

BR	Eloise Carroll	Graduate Accountant	Creditors	16/10/2018	0.1 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	16/10/2018	0.1 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	16/10/2018	0.2 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	16/10/2018	0.2 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	16/10/2018	0.2 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	16/10/2018	0.4 \$	88.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	16/10/2018	0.1 \$	22.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	16/10/2018	0.2 \$	44.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	Eloise Carroll	Graduate Accountant	Creditors	16/10/2018	0.3 \$	66.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	Eloise Carroll	Graduate Accountant	Creditors	17/10/2018	0.5 \$	110.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Eloise Carroll	Graduate Accountant	Creditors	17/10/2018	0.2 \$	44.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Eloise Carroll	Graduate Accountant	Creditors	17/10/2018	0.3 \$	66.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	17/10/2018	0.3 \$	66.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	17/10/2018	0.3 \$	66.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	17/10/2018	0.4 \$	88.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.

BR	Eloise Carroll	Graduate Accountant	Creditors	17/10/2018	0.4 \$	88.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	17/10/2018	0.5 \$	110.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	17/10/2018	0.8 \$	176.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	17/10/2018	0.1 \$	22.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Eloise Carroll	Graduate Accountant	Creditors	18/10/2018	0.3 \$	66.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	18/10/2018	0.3 \$	66.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	18/10/2018	0.2 \$	44.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	18/10/2018	0.4 \$	88.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	18/10/2018	0.3 \$	66.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	18/10/2018	0.3 \$	66.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	18/10/2018	0.4 \$	88.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	18/10/2018	0.3 \$	66.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	18/10/2018	0.4 \$	88.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	19/10/2018	0.1 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email

BR	Eloise Carroll	Graduate Accountant	Creditors	19/10/2018	0.1 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	19/10/2018	0.3 \$	66.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	19/10/2018	0.2 \$	44.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	19/10/2018	0.3 \$	66.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	19/10/2018	0.2 \$	44.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	22/10/2018	0.3 \$	66.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	22/10/2018	0.1 \$	22.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	22/10/2018	0.4 \$	88.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
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BR	Eloise Carroll	Graduate Accountant	Creditors	22/10/2018	0.4 \$	88.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	22/10/2018	0.3 \$	66.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	23/10/2018	0.2 \$	44.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	Eloise Carroll	Graduate Accountant	Creditors	23/10/2018	0.3 \$	66.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	23/10/2018	0.3 \$	66.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	23/10/2018	0.3 \$	66.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.

BR	Eloise Carroll	Graduate Accountant	Creditors	23/10/2018	0.3 \$	66.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	23/10/2018	0.3 \$	66.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	23/10/2018	0.3 \$	66.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	23/10/2018	0.3 \$	66.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	24/10/2018	0.2 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	24/10/2018	0.2 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	24/10/2018	0.2 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	24/10/2018	0.2 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	24/10/2018	0.2 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	24/10/2018	0.3 \$	66.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	25/10/2018	0.3 \$	66.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	25/10/2018	0.2 \$	44.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Eloise Carroll	Graduate Accountant	Creditors	25/10/2018	0.3 \$	66.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Creditors	26/10/2018	0.2 \$	44.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	26/10/2018	0.2 \$	44.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Creditors	30/10/2018	0.2 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email

BR	Eloise Carroll	Graduate Accountant	Creditors	30/10/2018	0.3 \$	66.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	30/10/2018	0.3 \$	66.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	30/10/2018	0.3 \$	66.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	30/10/2018	0.2 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	30/10/2018	0.2 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Eloise Carroll	Graduate Accountant	Creditors	30/10/2018	0.2 \$	44.00	Scanned documents and saved to files and database, sent off documents to required investor via email
BR	Roger Postle	Associate Director	Creditors	23/10/2018	3.2 \$	1,632.00	Meeting AR regarding investor distribution analysis. Reviewing investors spreadsheets and investment transaction and the treatment of foreign exchange transaction. Reviewed discussion and comments in relation to PDS and the investor profiles.
BR	David Whyte	Partner	Administration	14/05/2018	1.50 \$	870.00	travel from Sydney to Brisbane
BR	David Whyte	Partner	Administration	22/05/2018	1.80 \$	1,044.00	reviewed annexures to affidavit supporting application to court in respect of remuneration for the six months ended 30 April 2018
BR	David Whyte	Partner	Administration	24/05/2018	3.70 \$	2,146.00	reviewed annexures to affidavit in support of court application for remuneration approval for the six months ended 30 April 2018
BR	David Whyte	Partner	Administration	24/05/2018	3.10 \$	1,798.00	reviewed annexures to affidavit in support of court application for remuneration approval for the six months ended 30 April 2018
BR	David Whyte	Partner	Administration	28/05/2018	2.10 \$	1,218.00	reviewed annexures to affidavit in support of court application for remuneration approval for the six months ended 30 April 2018
BR	David Whyte	Partner	Administration	28/05/2018	1.10 \$	638.00	reviewed annexures to affidavit in support of court application for remuneration approval for the six months ended 30 April 2018
BR	David Whyte	Partner	Administration	28/05/2018	1.50 \$	870.00	reviewed/updated affidavit in support of court application for remuneration approval for the six months ended 30 April 2018
BR	David Whyte	Partner	Administration	29/05/2018	1.20 \$	696.00	reviewed/updated affidavit in support of court application for remuneration approval for the six months ended 30 April 2018
BR	David Whyte	Partner	Administration	31/05/2018	3.10 \$	1,798.00	reviewed final draft of affidavit (65 pages) and annexures (489 pages) in support of court application for remuneration approval for the six months ended 30 April 2018/provided instructions to finalise same
BR	David Whyte	Partner	Administration	31/05/2018	0.10 \$	58.00	reviewed final amendments to affidavit in support of court application for remuneration approval for the six months ended 30 April 2018
BR	David Whyte	Partner	Administration	31/05/2018	0.70 \$	406.00	attended our solicitors offices, reviewed and swore affidavit in support of court application for remuneration approval for the six months ended 30 April 2018

BR	David Whyte	Partner	Administration	14/06/2018	0.10 \$	58.00	reviewed correspondence from our solicitors and draft affidavit of Ainsley Watt confirming compliance with serving requirements of court application for remuneration approval for the six months ended 30 April 2018
BR	David Whyte	Partner	Administration	18/06/2018	0.20 \$	116.00	reviewed correspondence from our solicitors, FTI's solicitors and notice of appearance from investor regarding court application for remuneration approval for the six months ended 30 April 2018/forward to Ainsley Watt
BR	David Whyte	Partner	Administration	21/06/2018	0.20 \$	116.00	reviewed draft affidavit in relation to court hearing today in respect of remuneration application/reviewed investor correspondence received in respect of same
BR	David Whyte	Partner	Administration	21/06/2018	1.50 \$	870.00	attend to our solicitors office, review and swear affidavit/reviewed submissions and prepared for court hearing in respect of remuneration application
BR	David Whyte	Partner	Administration	21/06/2018	2.60 \$	1,508.00	attendance at court for remuneration application
BR	David Whyte	Partner	Administration	23/07/2018	0.20 \$	119.00	reviewed correspondence from our solicitors regarding recent court decision on remuneration application and further information to be included in next affidavit/reviewed transcript of hearing/forward to Arthur Taylor and Ainsley Watt with instructions
BR	David Whyte	Partner	Administration	21/08/2018	0.10 \$	59.50	reviewed ASIC form 524
BR	David Whyte	Partner	Administration	27/08/2018	0.30 \$	178.50	reviewed five ASIC forms 5603 end of administration returns in respect of controllerships
BR	David Whyte	Partner	Administration	9/10/2018	0.1 \$	59.50	reviewed correspondence from our solicitors regarding costs disclosure and upcoming application for remuneration approval
BR	David Whyte	Partner	Administration	11/10/2018	0.1 \$	59.50	reviewed correspondence from our solicitors regarding remuneration application/timing of same and availability of counsel/sent response
BR	David Whyte	Partner	Administration	16/10/2018	0.1 \$	59.50	reviewed correspondence from our solicitors regarding remuneration application and proposed timetable in respect of same for hearing on 29 November 2018
BR	David Whyte	Partner	Administration	22/10/2018	5.2 \$	3,094.00	reviewed annexures to affidavit in relation to court application for remuneration approval and covering timesheet narrations for the five months ended 30 September 2018
BR	David Whyte	Partner	Administration	22/10/2018	4.5 \$	2,677.50	reviewed annexures to affidavit in relation to court application for remuneration approval and covering timesheet narrations for the five months ended 30 September 2018
BR	David Whyte	Partner	Administration	29/10/2018	0.4 \$	238.00	meeting with Ainsley Watt regarding remuneration application/information to be including in draft affidavit/summary prepared in relation to remuneration and expenses for all insolvency appointments
BR	David Whyte	Partner	Administration	30/10/2018	1.3 \$	773.50	reviewed draft affidavit in relation to remuneration application for the six months ended 31 October 2018
BR	Arthur Taylor	Senior Manager	Administration	1/05/2018	1.20 \$	564.00	Bellpac/MPF claim: review status of proceedings, update planning report, and note matters to follow up our solicitors tomorrow regarding milestones and progress of the claim.
BR	Arthur Taylor	Senior Manager	Administration	2/05/2018	1.10 \$	517.00	Remuneration Application: review history of litigation matters and update relevant sections of the application accordingly

BR	Arthur Taylor	Senior Manager	Administration	3/05/2018	4.20 \$	1,974.00	Remuneration Application: review history of litigation matters and update relevant sections of the application accordingly
BR	Arthur Taylor	Senior Manager	Administration	3/05/2018	3.40 \$	1,598.00	Remuneration Application: review history of litigation matters and update relevant sections of the application accordingly
BR	Arthur Taylor	Senior Manager	Administration	4/05/2018	1.40 \$	658.00	Remuneration Application: review history of litigation matters and update relevant sections of the application accordingly
BR	Arthur Taylor	Senior Manager	Administration	4/05/2018	2.20 \$	1,034.00	Remuneration Application: review history of litigation matters and update relevant sections of the application accordingly
BR	Arthur Taylor	Senior Manager	Administration	4/05/2018	1.20 \$	564.00	Remuneration Application: review history of litigation matters and update relevant sections of the application accordingly
BR	Arthur Taylor	Senior Manager	Administration	8/05/2018	2.60 \$	1,222.00	Remuneration Application: review history of litigation matters and update relevant sections of the application accordingly
BR	Arthur Taylor	Senior Manager	Administration	8/05/2018	2.40 \$	1,128.00	Remuneration Application: review history of litigation matters and update relevant sections of the application accordingly
BR	Arthur Taylor	Senior Manager	Administration	9/05/2018	0.90 \$	423.00	Remuneration application: Meet with Clark to discuss status of loan reviews and work plan, discuss and review work performed over period Nov to April and prepn of documents for Court fee approval
BR	Arthur Taylor	Senior Manager	Administration	9/05/2018	1.80 \$	846.00	Remuneration Application: review history of litigation matters and update relevant sections of the application accordingly
BR	Arthur Taylor	Senior Manager	Administration	9/05/2018	1.90 \$	893.00	Remuneration Application: review history of litigation matters and update relevant sections of the application accordingly
BR	Arthur Taylor	Senior Manager	Administration	9/05/2018	1.30 \$	611.00	Remuneration Application: review history of litigation matters and update relevant sections of the application accordingly
BR	Arthur Taylor	Senior Manager	Administration	10/05/2018	2.50 \$	1,175.00	Remuneration Application: review history of litigation matters and update relevant sections of the application accordingly
BR	Arthur Taylor	Senior Manager	Administration	10/05/2018	2.30 \$	1,081.00	Remuneration Application: review history of litigation matters and update relevant sections of the application accordingly
BR	Arthur Taylor	Senior Manager	Administration	10/05/2018	2.20 \$	1,034.00	Remuneration Application: review history of litigation matters and update relevant sections of the application accordingly

BR	Arthur Taylor	Senior Manager	Administration	11/05/2018	1.80 \$	846.00	Remuneration Application: review history of litigation matters and update relevant sections of the application accordingly
BR	Arthur Taylor	Senior Manager	Administration	11/05/2018	2.30 \$	1,081.00	Remuneration Application: review history of litigation matters and update relevant sections of the application accordingly
BR	Arthur Taylor	Senior Manager	Administration	11/05/2018	2.10 \$	987.00	Remuneration Application: review history of litigation matters and update relevant sections of the application accordingly
BR	Arthur Taylor	Senior Manager	Administration	18/05/2018	1.30 \$	611.00	Remuneration application: final review and email to T&C for review and supplementing
BR	Arthur Taylor	Senior Manager	Administration	21/05/2018	0.30 \$	141.00	Remuneration application: T&C called re their review of my input to appl, their input iro FTI matters, other matters that BDO staff still need to complete and advice from counsel we should aim for submission in week of 18/6. confirmed with David
BR	Arthur Taylor	Senior Manager	Administration	24/05/2018	0.10 \$	47.00	Remuneration application: called T&C to query status of their input to application, advised David is on leave after 31-May so needs to be ready for swearing next Thurs. T&C advised I will get draft later today.
BR	Arthur Taylor	Senior Manager	Administration	24/05/2018	0.90 \$	423.00	Remuneration application: draft received from T&C, forward to Ainsley to merge with her input, review amendments made by T&C and add further comments and amendments
BR	Arthur Taylor	Senior Manager	Administration	28/05/2018	0.60 \$	282.00	Meeting with David Whyte to review status of remuneration application with our solicitors.
BR	Arthur Taylor	Senior Manager	Administration	30/05/2018	0.50 \$	235.00	Considering and attending to several queries raised by our solicitors regarding proposed wording in the Remuneration Application, providing instructions and advising David accordingly
BR	Arthur Taylor	Senior Manager	Administration	11/06/2018	0.70 \$	329.00	For the upcoming report to investors, consider and provide updates to summaries of litigation matters in the Executive Summary
BR	Arthur Taylor	Senior Manager	Administration	11/06/2018	0.80 \$	376.00	For the report to investors, consider and provide input for 2 further litigation matters for reporting on in the Executive Summary
BR	Arthur Taylor	Senior Manager	Administration	11/06/2018	0.90 \$	423.00	For the upcoming report to investors, continue with providing updates to litigation matter summaries in the Executive Summary
BR	Arthur Taylor	Senior Manager	Administration	11/06/2018	0.30 \$	141.00	For the upcoming report to investors, under item 2, consider and update the report on the Assigned Loans Claim
BR	Arthur Taylor	Senior Manager	Administration	11/06/2018	0.50 \$	235.00	For the upcoming investors report, under item 2, consider and update the report on the AIIS claim.
BR	Arthur Taylor	Senior Manager	Administration	11/06/2018	0.20 \$	94.00	For the upcoming investors report, consider and update the report under item 2.2 , the position of the Secured Creditor (Deutsche Bank)
BR	Arthur Taylor	Senior Manager	Administration	11/06/2018	0.40 \$	188.00	For the upcoming investors report, consider and update the report under item 2.3, the proceedings against the MPF, LMIM and Directors of LMIM

BR	Arthur Taylor	Senior Manager	Administration	11/06/2018	0.50 \$	235.00	For the upcoming investors report, continue with considering and updating the report under item 2.3, the proceedings against the MPF, LMIM and Directors of LMIM
BR	Arthur Taylor	Senior Manager	Administration	11/06/2018	0.50 \$	235.00	For the upcoming investors report, consider and update the report under item 2.4, the proceedings against the former auditors
BR	Arthur Taylor	Senior Manager	Administration	11/06/2018	0.30 \$	141.00	For the upcoming investors report, consider and update the report under item 2.5, Wollongong Coal Ltd - Convertible Bonds
BR	Arthur Taylor	Senior Manager	Administration	11/06/2018	0.80 \$	376.00	For the upcoming investors report, consider and update the report under item 2.6, the redemptions and distribution paid to class B unitholders
BR	Arthur Taylor	Senior Manager	Administration	12/06/2018	0.30 \$	141.00	For investors report: complete considering and updating the report under item 2.6, the redemptions and distribution paid to class B unitholders
BR	Arthur Taylor	Senior Manager	Administration	12/06/2018	0.50 \$	235.00	For investors report, continue considering and updating the report under item 2.6, the redemptions and distribution paid to class B unitholders incl. agreement to draft order for 29-May-18 hearing by all parties and scheduled hearing on 13-Jun-18
BR	Arthur Taylor	Senior Manager	Administration	12/06/2018	0.40 \$	188.00	For investors report, continue considering and updating the report under item 2.6, the redemptions and distribution paid to class B unitholders incl. agreement to draft order for 29-May-18 hearing by all parties and scheduled hearing on 13-Jun-18
BR	Arthur Taylor	Senior Manager	Administration	12/06/2018	0.30 \$	141.00	For investors report, continue considering and updating the report under item 2.6, the redemptions and distribution paid to class B unitholders incl. agreement to draft order for 29-May-18 hearing by all parties and scheduled hearing on 13-Jun-18
BR	Arthur Taylor	Senior Manager	Administration	12/06/2018	0.80 \$	376.00	For investors report, complete considering and updating the report under item 2.6, the redemptions and distribution paid to class B unitholders incl. agreement to draft order for 29-May-18 hearing by all parties and scheduled hearing on 13-Jun-18
BR	Arthur Taylor	Senior Manager	Administration	12/06/2018	0.70 \$	329.00	For investors report: consider and update item 4.3 Distribution to Investors, matters to be resolved prior to distributions to investors
BR	Arthur Taylor	Senior Manager	Administration	12/06/2018	1.60 \$	752.00	Detailed overview of draft investors report, discuss ASIC Exemption requirements, consider the period to be reported on under item 5 Receiver Remuneration and Expenses and the extent of key matters to be noted
BR	Arthur Taylor	Senior Manager	Administration	12/06/2018	0.30 \$	141.00	For the investors report considering and completing the works undertaken by BDO since the end of the previous remuneration period, 1 to 31 May-18
BR	Arthur Taylor	Senior Manager	Administration	13/06/2018	0.60 \$	282.00	For report to investors consider and update item 5, Receivers Remuneration and Expenses based on discussion with David yesterday
BR	Arthur Taylor	Senior Manager	Administration	13/06/2018	0.80 \$	376.00	For investors report: overview of my draft and amend where necessary
BR	Arthur Taylor	Senior Manager	Administration	13/06/2018	0.70 \$	329.00	For investors report: complete overview of my draft and amend where necessary
BR	Arthur Taylor	Senior Manager	Administration	13/06/2018	0.40 \$	188.00	For investors report: consider updates for 3 sections provided by our solicitors, cut and incorporate in my draft
BR	Arthur Taylor	Senior Manager	Administration	13/06/2018	0.60 \$	282.00	To facilitate completion of the investors report prepare instructions for our solicitors to review the draft report in relation to matters they have been assisting David

BR	Arthur Taylor	Senior Manager	Administration	18/06/2018	1.40 \$	658.00	Consider comments and amendments to the report to investor received from our solicitors dealing with the auditors, Feeder Funds, Directors Proceedings and Bellpac Proceeding claims, update and review report prior to forwarding to David and Ainsley
BR	Arthur Taylor	Senior Manager	Administration	18/06/2018	0.80 \$	376.00	Complete review of updated report to investors and forward to David and Ainsley
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	1/05/2018	0.20 \$	70.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	25/05/2018	0.90 \$	315.00	Prepared remuneration application
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	25/05/2018	1.10 \$	385.00	Prepared remuneration application
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	28/05/2018	1.00 \$	350.00	prepared remuneration application
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	28/05/2018	0.50 \$	175.00	prepared remuneration application
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	28/05/2018	0.50 \$	175.00	Review and amend annexures to affidavit supporting court application for remuneration approval for the period ended 30 April 2018.
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	28/05/2018	0.50 \$	175.00	Review and amend annexures to affidavit supporting court application for remuneration approval for the period ended 30 April 2018.
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	28/05/2018	0.90 \$	315.00	Review and amend annexures to affidavit supporting court application for remuneration approval for the period ended 30 April 2018.
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	28/05/2018	0.50 \$	175.00	Review and amend annexures to affidavit supporting court application for remuneration approval for the period ended 30 April 2018.
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	28/05/2018	1.20 \$	420.00	Review and amend annexures to affidavit supporting court application for remuneration approval for the period ended 30 April 2018.
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	28/05/2018	0.40 \$	140.00	Downloaded ASIC reports on the 3 Feeder Funds and custodian appointments
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	29/05/2018	0.50 \$	175.00	prepared remuneration application and DW affidavit

BR	Ainsley Watt	Senior Accountant - Experienced	Administration	29/05/2018	0.40 \$	140.00	prepared remuneration application and DW affidavit
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	29/05/2018	0.80 \$	280.00	prepared remuneration application and affidavit
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	29/05/2018	0.80 \$	280.00	prepared remuneration application and DW affidavit
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	29/05/2018	0.70 \$	245.00	prepared remuneration application and affidavit
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	29/05/2018	0.50 \$	175.00	prepared remuneration application and affidavit
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	29/05/2018	1.20 \$	420.00	prepared remuneration application and affidavit
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	29/05/2018	1.20 \$	420.00	prepared remuneration application and affidavit
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	30/05/2018	1.10 \$	385.00	prepared remuneration application and DW affidavit
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	1/06/2018	0.60 \$	210.00	prepared email mail out for remuneration notice to investors
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	7/06/2018	1.00 \$	350.00	organised for external IT provider's access to server
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	15/06/2018	0.40 \$	140.00	liaised with out solicitors regarding my affidavit, printed and review in final and sent back to solicitors
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	18/06/2018	0.20 \$	70.00	review email from our solicitors re remuneration application letters received
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	18/06/2018	0.20 \$	70.00	phone call from our solicitors re remuneration application letters received
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	25/06/2018	0.30 \$	105.00	Liaised with LMA regarding access to server

BR	Ainsley Watt	Senior Accountant - Experienced	Administration	25/06/2018	0.20 \$	70.00	liaised with McGrath regarding cash in bank account
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	25/06/2018	0.50 \$	175.00	liaised with Arthur and ash re documents in storage, obtained information off lm records re boxes
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	26/06/2018	0.10 \$	35.00	email to mcgrathnical regarding gst treatment
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	26/06/2018	0.40 \$	140.00	disc with Arthur Taylor re extracting emails from lm server, follow up research on having surety export emails, liaised with George re same
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	26/06/2018	0.10 \$	35.00	Issued correspondence to liquidator regarding upcoming meeting
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	5/07/2018	0.10 \$	36.00	reviewed and filed mail received
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	12/07/2018	0.40 \$	144.00	liaised with Arthur Taylor regarding method of searching in AX and composer, drafted email re same to assist with disclosure for assigned loans claim
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	12/07/2018	0.40 \$	144.00	liaised with Arthur Taylor regarding method of searching in AX and composer, drafted email re same to assist with disclosure for assigned loans claim
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	13/07/2018	0.10 \$	36.00	liaised with LMA liquidator staff regarding use of server
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	26/07/2018	0.90 \$	324.00	Investigations into correct restatement of foreign currency investors into AX database and drafted letter to our solicitors
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	26/07/2018	0.70 \$	252.00	Investigations into correct restatement of foreign currency investors into AX database and drafted letter to our solicitors
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	1/08/2018	0.80 \$	288.00	assist Arthur Taylor with investigations into EY claim and borrower loan accounts. Reviewed transactions allocated to loan accounts
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	1/08/2018	1.20 \$	432.00	assist Arthur Taylor with investigations into EY claim and borrower loan accounts. Reviewed transactions allocated to loan accounts
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	13/08/2018	0.60 \$	216.00	Prepare 6 letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.

BR	Ainsley Watt	Senior Accountant - Experienced	Administration	28/08/2018	0.30 \$	108.00	approved payments
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	31/08/2018	1.40 \$	504.00	Reviewed AX trial balance figures for accounts and prepared management accounts by updating ledger balances and creating journals to adjust account ending balances
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	31/08/2018	1.30 \$	468.00	prepared the notes to the financial statements, compared to prior year statements issued
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	31/08/2018	1.20 \$	432.00	updated adjusted trial balance for non cash entries required for management accounts
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	31/08/2018	1.20 \$	432.00	updated adjusted trial balance for non cash entries required for management accounts
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	10/09/2018	0.20 \$	72.00	updated David Whyte on ASIC lodgements completed, instructions to Eloise Carroll re further ASIC lodgements required
BR	Ainsley Watt	Senior Accountant - Experienced	Administration	29/10/2018	0.4 \$	144.00	meeting with David Whyte regarding remuneration application/information to be including in draft affidavit/summary prepared in relation to remuneration and expenses for all insolvency appointments
BR	Antoinette Fielding	Graduate Accountant	Administration	2/07/2018	0.20 \$	44.00	Reviewing DW approval and sending Invoice to McGrath re. FTI rem.
BR	Antoinette Fieldin	Graduate Accountant	Administration	11/10/2018	0.1 \$	22.00	Phone call to SuretyIT - Server errors.
BR	Antoinette Fieldin	Graduate Accountant	Administration	11/10/2018	0.2 \$	44.00	Phone call to SuretyIT - Server errors.
BR	Antoinette Fieldin	Graduate Accountant	Administration	11/10/2018	0.1 \$	22.00	Phone call to SuretyIT - Server errors.
BR	Antoinette Fieldin	Graduate Accountant	Administration	12/10/2018	0.2 \$	44.00	Phone call to SuretyIT re. database access error. Drafting email to AW with issues to send to SuretyIT management
BR	Antoinette Fieldin	Graduate Accountant	Administration	12/10/2018	0.1 \$	22.00	Phone call to SuretyIT re. database access error. Drafting email to AW with issues to send to SuretyIT management
BR	Antoinette Fieldin	Graduate Accountant	Administration	12/10/2018	0.2 \$	44.00	Phone call to SuretyIT re. database access error. Drafting email to AW with issues to send to SuretyIT management
BR	George Lethbridge	Graduate Accountant	Administration	10/05/2018	0.50 \$	87.50	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	George Lethbridge	Graduate Accountant	Administration	10/05/2018	0.60 \$	105.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice.

BR	George Lethbridge	Graduate Accountant	Administration	10/05/2018	0.40 \$	70.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	George Lethbridge	Graduate Accountant	Administration	10/05/2018	0.50 \$	87.50	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	George Lethbridge	Graduate Accountant	Administration	18/05/2018	0.20 \$	35.00	Updating investor correspondence register
BR	George Lethbridge	Graduate Accountant	Administration	19/06/2018	0.70 \$	122.50	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	George Lethbridge	Graduate Accountant	Administration	20/06/2018	0.20 \$	35.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	George Lethbridge	Graduate Accountant	Administration	21/06/2018	0.20 \$	35.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response to be updated in the AX database. Review and update investor correspondence register accordingly.
BR	George Lethbridge	Graduate Accountant	Administration	21/06/2018	0.90 \$	157.50	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	George Lethbridge	Graduate Accountant	Administration	21/06/2018	0.40 \$	70.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	George Lethbridge	Graduate Accountant	Administration	22/06/2018	0.40 \$	70.00	Preparing documents and corresponding with Thomas Sinclair at Cyber Thread in order to upload the documents to www.LMFMIF.com.au in accordance with the court order dated 13 June 2018
BR	George Lethbridge	Graduate Accountant	Administration	22/06/2018	0.20 \$	35.00	Corresponding with Grace Records to determine the method of acquiring records.
BR	George Lethbridge	Graduate Accountant	Administration	26/06/2018	0.40 \$	70.00	Drafting letter to PTAL to request them to sign the deed of indemnity for the appointment of David clout as the trustee of Ross Lamb (guarantor of a loan owed to LMFMIF)
BR	George Lethbridge	Graduate Accountant	Administration	26/06/2018	0.40 \$	70.00	Talking with SuretyIT in regards to exporting emails from the LM server
BR	George Lethbridge	Graduate Accountant	Administration	26/06/2018	0.50 \$	87.50	Investigating the total data (GB) of email files on the LM server to provide a value to SuretyIT to get a quote for them to export these emails
BR	George Lethbridge	Graduate Accountant	Administration	27/06/2018	0.30 \$	52.50	Investigating the total data (GB) of email files on the LM server to provide a value to SuretyIT to get a quote for them to export these emails
BR	George Lethbridge	Graduate Accountant	Administration	28/06/2018	0.70 \$	122.50	Investigating the email files on the LM server to provide instructions to SuretyIT to export certain employee emails to an external hard drive
BR	George Lethbridge	Graduate Accountant	Administration	28/06/2018	0.50 \$	87.50	Corresponding with at SuretyIT to engage them to export the required emails from the LM server.

BR	George Lethbridge	Graduate Accountant	Administration	2/07/2018	0.40 \$	88.00	Corresponding with Grace records to obtain boxes stored with them regarding the Assigned loan claim.
BR	George Lethbridge	Graduate Accountant	Administration	9/07/2018	0.40 \$	88.00	Discussion with Arthur Taylor regarding the plaintiff disclosure statement and what is required when interrogating the LM boxes to be provided to our solicitors.
BR	George Lethbridge	Graduate Accountant	Administration	9/07/2018	0.20 \$	44.00	Scanning and supplying the 4th amended statement of claim re the auditor claim to Arthur Taylor
BR	George Lethbridge	Graduate Accountant	Administration	16/07/2018	1.10 \$	242.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	George Lethbridge	Graduate Accountant	Administration	16/07/2018	0.50 \$	110.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	George Lethbridge	Graduate Accountant	Administration	19/07/2018	0.50 \$	110.00	Preparing letter to PTAL to close controllership bank account and preparing form 5603 for lodgement.
BR	George Lethbridge	Graduate Accountant	Administration	19/07/2018	0.50 \$	110.00	Preparing letter to PTAL to close controllership bank account and preparing form 5603 for lodgement.
BR	George Lethbridge	Graduate Accountant	Administration	24/07/2018	0.30 \$	66.00	Discussion with Arthur Taylor regarding the EY claim and what documents would help support this claim, i.e. audit engagement letters, LM constitution, investor updates and edited reports.
BR	George Lethbridge	Graduate Accountant	Administration	25/07/2018	0.20 \$	44.00	Discussions with Arthur Taylor regarding Guarantor investigations and files he would like me to review
BR	George Lethbridge	Graduate Accountant	Administration	15/10/2018	0.7 \$	154.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	George Lethbridge	Graduate Accountant	Administration	15/10/2018	0.8 \$	176.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	George Lethbridge	Graduate Accountant	Administration	16/10/2018	0.4 \$	88.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	George Lethbridge	Graduate Accountant	Administration	22/10/2018	0.3 \$	66.00	Discussion with our solicitors regarding the documents provided in response to the request for particulars.
BR	George Lethbridge	Graduate Accountant	Administration	23/10/2018	0.3 \$	66.00	Discussion with service provider regarding errors on the investor database and requested maintenance
BR	George Lethbridge	Graduate Accountant	Administration	29/10/2018	0.3 \$	66.00	Discussions with SuretyIT staff member regarding errors with Composer software.
BR	George Lethbridge	Graduate Accountant	Administration	29/10/2018	0.4 \$	88.00	Phone call from SuretyIT informing us that the Composer software no longer has any service providers for software help and it is unlikely that they will be able to resolve the IT issue.

BR	George Lethbrigg Graduate Accountant	Administration	29/10/2018	0.2 \$	44.00	Discussion with Ainsley Watt regarding Composer software issue and received instructions to follow up SuretyIT with email requesting further information on the issue.
BR	Ryan Whyte	Undergraduate Administration	1/05/2018	1.00 \$	175.00	Review and amend annexures to affidavit supporting court application for remuneration approval for the period ended 30 April 2018.
BR	Ryan Whyte	Undergraduate Administration	1/05/2018	1.60 \$	280.00	Review and amend annexures to affidavit supporting court application for remuneration approval for the period ended 30 April 2018.
BR	Ryan Whyte	Undergraduate Administration	21/05/2018	0.10 \$	17.50	Export investor master register from the Fund's database for our solicitors.
BR	Ryan Whyte	Undergraduate Administration	28/05/2018	2.90 \$	507.50	Review and amend annexures to affidavit supporting court application for remuneration approval for the period ended 30 April 2018.
BR	Ryan Whyte	Undergraduate Administration	28/05/2018	1.10 \$	192.50	Cont. Review and amend annexures to affidavit supporting court application for remuneration approval for the period ended 30 April 2018.
BR	Ryan Whyte	Undergraduate Administration	28/05/2018	1.20 \$	210.00	Cont. Review and amend annexures to affidavit supporting court application for remuneration approval for the period ended 30 April 2018.
BR	Ryan Whyte	Undergraduate Administration	28/05/2018	1.40 \$	245.00	Review and update affidavit in relation to the court application for remuneration approval for the period ended 30 April 2018. Continue review and amend annexures to affidavit supporting same.
BR	Ryan Whyte	Undergraduate Administration	4/06/2018	0.80 \$	140.00	Prepare mail out to investors and check all investors have been included for the notice of the remuneration application. Send mail via post.
BR	Ryan Whyte	Undergraduate Administration	5/06/2018	0.60 \$	105.00	Generate Fee WJP for the period 1 May 2018 to 31 May 2018. Filter and adjust spreadsheet to complete the fee review. Create billing summary for the 22nd update report to investors.
BR	Ryan Whyte	Undergraduate Administration	5/06/2018	0.50 \$	87.50	Cont. Generate Fee WJP for the period 1 May 2018 to 31 May 2018. Filter and adjust spreadsheet to complete the fee review. Create billing summary for the 22nd update report to investors. Prepare 22nd update report to investors.
BR	Ryan Whyte	Undergraduate Administration	12/06/2018	0.80 \$	140.00	Updated the Payment Listing spreadsheet for 7 invoices. Prepared file notes for the payment. Scanned and Emailed payments for Authorisation.
BR	Ryan Whyte	Undergraduate Administration	2/08/2018	0.10 \$	18.00	Prepare letter to PTAL in relation to closure of the controllership Kingopen.
BR	Ryan Whyte	Undergraduate Administration	30/08/2018	0.20 \$	36.00	Updated the Payment Listing spreadsheet. Created an ABA file. Uploaded The ABA file to Suncorp online banking. Prepared a file note for the payment. Printed previous invoice.
BR	Ryan Whyte	Undergraduate Administration	30/08/2018	1.30 \$	234.00	Locate and review documentation in relation to the Loans of FMIF re the claim against the auditors. Email Arthur Taylor with findings.
BR	Ryan Whyte	Undergraduate Administration	20/09/2018	1.40 \$	252.00	Generate Fee WJP for the period 1 May 2018 to 31 August 2018. Filter and adjust spreadsheet to complete the fee review. Create billing summary for the report to investors as at 30 September 2018.
BR	Ryan Whyte	Undergraduate Administration	20/09/2018	0.60 \$	108.00	Generate Fee WJP for the period 1 May 2018 to 31 August 2018. Filter and adjust spreadsheet to complete the fee review. Create billing summary for the report to investors as at 30 September 2018.

BR	Ryan Whyte	Undergraduate Administration	24/09/2018	0.80 \$	144.00	Review receipts and payments provided by the Receivers and Managers. Use information to complete section 3 in the 23rd updated report to investors.
BR	Ryan Whyte	Undergraduate Administration	26/09/2018	0.40 \$	72.00	Review and update 4 sections of the FMIF 23rd update report to investors. Obtain information from the management accounts as at 30 June 2018 and complete the report.
BR	Ryan Whyte	Undergraduate Administration	26/09/2018	0.70 \$	126.00	Review and update sections of the FMIF 23rd update report to investors. Obtain updates from our solicitors and update accordingly..
BR	Ryan Whyte	Undergraduate Administration	27/09/2018	0.50 \$	90.00	Review and update sections of the FMIF 23rd update report to investors. Obtain updates from our solicitors and update accordingly..
BR	Ryan Whyte	Undergraduate Administration	27/09/2018	0.40 \$	72.00	Review and update sections of the FMIF 23rd update report to investors. Obtain updates from our solicitors and update accordingly..
BR	Ryan Whyte	Undergraduate Administration	27/09/2018	0.20 \$	36.00	Telephone conversation with printing company to organise the mail out of the 23rd update report to investors. Prepare email with details of mail out.
BR	Ryan Whyte	Undergraduate Administration	27/09/2018	0.40 \$	72.00	Review and update sections of the FMIF 23rd update report to investors. Obtain updates from our solicitors and update accordingly..
BR	Ryan Whyte	Undergraduate Administration	27/09/2018	0.90 \$	162.00	Generate investor mailing list from the Fund's database. Filter excel spreadsheet to only receive mailing addresses for the First Mortgage Income Fund. Arrange spreadsheet and separate postal addresses from email addresses.
BR	Ryan Whyte	Undergraduate Administration	27/09/2018	0.60 \$	108.00	Generate investor mailing list from the Fund's database. Filter excel spreadsheet to only receive mailing addresses for the First Mortgage Income Fund. Arrange spreadsheet and separate postal addresses from email addresses.
BR	Ryan Whyte	Undergraduate Administration	28/09/2018	1.60 \$	288.00	Prepare mail out for the 23rd update report to investors. Email and call printing company to send out the report via mail to investors. Email IT consultant to upload the report to the website. Email and call IT consultant for sending the report via email
BR	Ryan Whyte	Undergraduate Administration	28/09/2018	0.80 \$	144.00	Prepare mail merge to send investors the 23rd update report to investors via email. Generate the email list and prepare emails for final release by an external IT consultant.
BR	Ryan Whyte	Undergraduate Administration	28/09/2018	0.60 \$	108.00	Update unit price as at 30 June 2018 in the AX database as per the managements accounts dated 30 September 2018.
BR	Ryan Whyte	Undergraduate Administration	28/09/2018	0.40 \$	72.00	Update unit price as at 30 June 2018 in the AX database as per the managements accounts dated 30 September 2018.
BR	Ryan Whyte	Undergraduate Administration	2/10/2018	0.3 \$	54.00	Export WIP listing for LM First Mortgage Income Fund. Filter and adjust spreadsheet to complete the fee review for the 10th Remuneration application from 1 May to 31 October 2018.
BR	Ryan Whyte	Undergraduate Administration	2/10/2018	0.6 \$	108.00	Export WIP listing for LM First Mortgage Income Fund. Filter and adjust spreadsheet to complete the fee review for the 10th Remuneration application from 1 May to 31 October 2018.
BR	Ryan Whyte	Undergraduate Administration	2/10/2018	0.5 \$	90.00	Export WIP listing for LM First Mortgage Income Fund. Filter and adjust spreadsheet to complete the fee review for the 10th Remuneration application from 1 May to 31 October 2018.

BR	Ryan Whyte	Undergraduate	Administration	2/10/2018	1.7 \$	306.00	Update Fee WIP spreadsheet for the remuneration application for the period 1 May 2018 to 31 October 2018. Filter and adjust spreadsheet to complete the fee review. Create summary tables and calculations for the affidavit.
BR	Ryan Whyte	Undergraduate	Administration	3/10/2018	1.1 \$	198.00	Update Fee WIP spreadsheet for the remuneration application for the period 1 May 2018 to 31 October 2018. Filter and adjust spreadsheet to complete the fee review. Create summary tables and calculations for the affidavit.
BR	Eloise Carroll	Graduate Accountant	Administration	6/08/2018	0.30 \$	66.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Administration	20/08/2018	0.90 \$	198.00	Prepared summary of FTI work performed as detailed in John Park's affidavit dated 7 August 2018 for our solicitors.
BR	Eloise Carroll	Graduate Accountant	Administration	20/08/2018	1.20 \$	264.00	Prepared summary of FTI work performed as detailed in John Park's affidavit dated 7 August 2018 for our solicitors.
BR	Eloise Carroll	Graduate Accountant	Administration	22/08/2018	0.50 \$	110.00	Prepared a letter to the liquidator of controllership regarding the cessation of controllership
BR	Eloise Carroll	Graduate Accountant	Administration	22/08/2018	0.40 \$	88.00	Prepared a letter to the liquidator of controllership regarding the cessation of controllership
BR	Eloise Carroll	Graduate Accountant	Administration	22/08/2018	0.40 \$	88.00	Prepared a letter to the liquidator of controllership regarding the cessation of controllership
BR	Eloise Carroll	Graduate Accountant	Administration	27/08/2018	0.30 \$	66.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Eloise Carroll	Graduate Accountant	Administration	27/08/2018	0.20 \$	44.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Administration	27/08/2018	0.20 \$	44.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Administration	27/08/2018	0.30 \$	66.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Eloise Carroll	Graduate Accountant	Administration	27/08/2018	0.20 \$	44.00	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Administration	30/08/2018	0.20 \$	44.00	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Eloise Carroll	Graduate Accountant	Administration	30/08/2018	0.10 \$	22.00	Call from an investor seeking an update on the winding up of the fund.
BR	Eloise Carroll	Graduate Accountant	Administration	5/09/2018	1.40 \$	308.00	Review and sort emails from LM employees to the auditors in relation to the FMIF loans RE claim against the auditors.

BR	Eloise Carroll	Graduate Accountant	Administration	7/09/2018	1.70 \$	374.00	Review and sort emails from LM employees to the auditors in relation to the FMIF loans RE claim against the auditors.
BR	Eloise Carroll	Graduate Accountant	Administration	7/09/2018	3.30 \$	726.00	Review and sort emails from LM employees to the auditors in relation to the FMIF loans RE claim against the auditors.
BR	Eloise Carroll	Graduate Accountant	Administration	12/09/2018	0.50 \$	110.00	Prepared the table for the FMIF. Reviewed the financial statements
BR	Eloise Carroll	Graduate Accountant	Administration	12/09/2018	0.50 \$	110.00	Prepared the table for the FMIF. Reviewed the financial statements
BR	Eloise Carroll	Graduate Accountant	Administration	14/09/2018	1.00 \$	220.00	Collating and reviewing documents for the further investigation to assist Arthur Taylor with EY request for particulars
BR	Eloise Carroll	Graduate Accountant	Administration	24/09/2018	2.30 \$	506.00	Locate and review loan documents and amend the loan schedule with updated information re claim against the auditors.
BR	Maira Hattingh	Practice Assistant	Administration	1/05/2018	0.20 \$	19.00	Filing
BR	Maira Hattingh	Practice Assistant	Administration	4/05/2018	2.60 \$	247.00	Filing
BR	Maira Hattingh	Practice Assistant	Administration	8/05/2018	0.30 \$	28.50	Filing
BR	Maira Hattingh	Practice Assistant	Administration	11/05/2018	2.60 \$	247.00	Filing
BR	Maira Hattingh	Practice Assistant	Administration	16/05/2018	0.20 \$	19.00	Filing
BR	Maira Hattingh	Practice Assistant	Administration	18/05/2018	1.50 \$	142.50	Filing
BR	Maira Hattingh	Practice Assistant	Administration	22/05/2018	0.10 \$	9.50	Filing
BR	Maira Hattingh	Practice Assistant	Administration	25/05/2018	2.30 \$	218.50	Filing
BR	Maira Hattingh	Practice Assistant	Administration	29/05/2018	2.00 \$	190.00	Filing
BR	Maira Hattingh	Practice Assistant	Administration	5/06/2018	0.20 \$	19.00	Filing
BR	Maira Hattingh	Practice Assistant	Administration	8/06/2018	0.30 \$	28.50	Filing
BR	Maira Hattingh	Practice Assistant	Administration	20/06/2018	2.40 \$	228.00	Filing
BR	Maira Hattingh	Practice Assistant	Administration	22/06/2018	0.20 \$	19.00	Filing

BR	Moira Hattingh	Practice Assistant	Administration	29/06/2018	2.70 \$	256.50	Filing
BR	Moira Hattingh	Practice Assistant	Administration	29/06/2018	0.60 \$	57.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	6/07/2018	1.60 \$	160.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	6/07/2018	1.30 \$	130.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	12/07/2018	1.20 \$	120.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	12/07/2018	1.00 \$	100.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	20/07/2018	2.80 \$	280.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	25/07/2018	0.20 \$	20.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	26/07/2018	0.10 \$	10.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	27/07/2018	1.70 \$	170.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	2/08/2018	2.70 \$	270.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	3/08/2018	1.30 \$	130.00	Mailout to 158 investors
BR	Moira Hattingh	Practice Assistant	Administration	10/08/2018	1.90 \$	190.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	21/08/2018	0.50 \$	50.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	22/08/2018	0.10 \$	10.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	23/08/2018	0.20 \$	20.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	29/08/2018	2.90 \$	290.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	31/08/2018	0.20 \$	20.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	5/09/2018	0.10 \$	10.00	Filing

BR	Moira Hattingh	Practice Assistant	Administration	6/09/2018	2.80 \$	280.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	14/09/2018	2.50 \$	250.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	18/09/2018	0.10 \$	10.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	20/09/2018	1.90 \$	190.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	27/09/2018	1.10 \$	110.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	27/09/2018	1.20 \$	120.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	2/10/2018	0.2 \$	20.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	4/10/2018	1.6 \$	160.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	9/10/2018	0.3 \$	30.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	11/10/2018	1.4 \$	140.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	12/10/2018	0.1 \$	10.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	17/10/2018	0.1 \$	10.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	19/10/2018	0.1 \$	10.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	31/10/2018	0.1 \$	10.00	Filing
BR	Sarah Cunningham	Accounting Assistant	Administration	8/08/2018	0.10 \$	22.00	Requesting information for 524.
BR	Sarah Cunningham	Accounting Assistant	Administration	14/08/2018	0.40 \$	88.00	Drafting ASIC form 524. Reviewing Suncorp account for restricted balance. Calculating Remuneration and expenses received for current period.
BR	Sarah Cunningham	Accounting Assistant	Administration	23/08/2018	0.80 \$	176.00	Reviewing position on GST BAS for entire period of FTI appointment and BDO. Email to Ainsley agreeing on payment due to ATO.
BR	Sarah Cunningham	Accounting Assistant	Administration	25/09/2018	0.20 \$	44.00	Drafting letter regarding appointing David Whyte as sole signatory on LM accounts.
BR	Sarah Cunningham	Accounting Assistant	Administration	26/09/2018	0.10 \$	22.00	Saving signatory amendment correspondence to fil.

BR	Sarah Cunningham	Accounting Assistant	Administration	28/09/2018	0.10 \$	22.00	Entering invoices regarding legal fees into MYOB accounts payable.
BR	Sarah Cunningham	Accounting Assistant	Administration	2/10/2018	0.1 \$	22.00	Entering accounts payable invoice regarding computer service.
BR	Sarah Cunningham	Accounting Assistant	Administration	2/10/2018	0.1 \$	22.00	Entering accounts payable regarding printing costs.
BR	Sarah Cunningham	Accounting Assistant	Administration	4/10/2018	0.1 \$	22.00	Entering invoice into accounts payable regarding computer storage.
BR	Sarah Cunningham	Accounting Assistant	Administration	4/10/2018	0.2 \$	44.00	Entering accounts payable regarding Legal Fees x 3 Invoices.
BR	Sarah Cunningham	Accounting Assistant	Administration	11/10/2018	0.3 \$	66.00	Entering legal invoices into MYOB accounts payable. x 3 invoices
BR	Sarah Cunningham	Accounting Assistant	Administration	24/10/2018	1.3 \$	286.00	Collation of information using 524s for periods from appointment to current regarding FTI, McGrath Nicol, BDO Remuneration, Disbursements, total receipts and total payments for each period. to assist with dual app.
BR	Sarah Cunningham	Accounting Assistant	Administration	24/10/2018	0.9 \$	198.00	Collation of information using 524s for periods from appointment to current regarding FTI, McGrath Nicol, BDO Remuneration, Disbursements, total receipts and total payments for each period. to assist with dual app. Review ASIC online to request FTI 524's.
BR	Sarah Cunningham	Accounting Assistant	Administration	24/10/2018	1.2 \$	264.00	Collation of information using 524s for periods from appointment to current regarding FTI, McGrath Nicol, BDO Remuneration, Disbursements, total receipts and total payments for each period. to assist with dual app.

Duplicate

SUPREME COURT OF QUEENSLAND

REGISTRY: BRISBANE
NUMBER: 2166/15

Plaintiff: **LM INVESTMENT MANAGEMENT LIMITED (IN LIQUIDATION) IN ITS CAPACITY AS RESPONSIBLE ENTITY FOR THE LM FIRST MORTGAGE INCOME FUND (RECEIVERS AND MANAGERS APPOINTED) (RECEIVER APPOINTED) ARSN 089 343 288**

AND

First Defendant: **EY (ALSO KNOWN AS ERNST & YOUNG) (A FIRM)**

AND

Second Defendant: **PAULA MCLUSKIE**

AND

Third Defendant: **MICHAEL JAMES REID**

ORDER

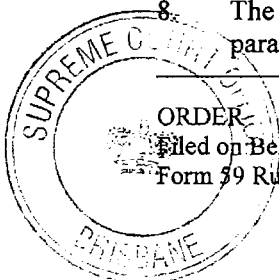
Before: Justice Jackson

Date: 8 October 2018

Initiating document: Application filed 10 August 2018

THE ORDER OF THE COURT IS THAT:

1. The plaintiff has leave to amend the claim in accordance with the application filed on 10 August 2018.
2. Paragraph 121 of the fifth further amended statement of claim is struck out with leave to replead paragraphs 118 to 121A as the plaintiff may be advised.
3. On or before 9 November 2018, the plaintiff file a sixth further amended statement of claim.
4. On or before 14 December 2018, the defendants file and serve a defence to the sixth further amended statement of claim.
5. On or before 21 January 2019, the plaintiff file and serve any reply.
6. The costs of the application are the defendants' costs in the proceeding.
7. The proceeding be reviewed on 4 February 2019.
8. The following references in the order of Justice Jackson dated 8 May 2017 ("Order") to paragraphs in the second further amended statement of claim be corrected as follows:



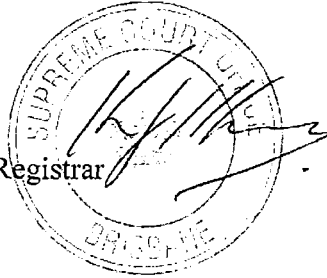
ORDER
Filed on Behalf of the Plaintiff
Form 59 Rule 661

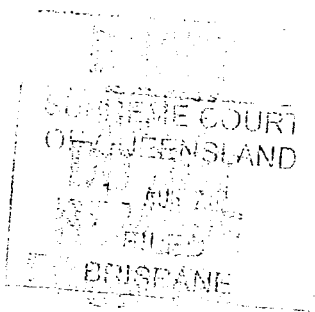
GADENS LAWYERS
Level 11, 111 Eagle Street
BRISBANE QLD 4000
Tel No.: 07 3231 1666
Fax No: 07 3229 5850
SZC/CRM: 201413563

- a. the reference in paragraph (1)(b) of the Order to paragraph “85(a)(xx)” of the second further amended statement of claim be corrected to read “85(a)(xxi)”; and
- b. the reference in paragraph (1)(b) of the Order to paragraph “95(m)” of the second further amended statement of claim be corrected to read “98(m)”.

Signed:

Deputy Registrar





SUPREME COURT OF QUEENSLAND

REGISTRY: BRISBANE
NUMBER: 12317/14

Plaintiff: **LM INVESTMENT MANAGEMENT LIMITED
(RECEIVERS & MANAGERS APPOINTED) (IN
LIQUIDATION) ACN 077 208 461 AS RESPONSIBLE
ENTITY OF THE LM FIRST MORTGAGE INCOME
FUND ARSN 089 343 288**

AND

First Defendant: **PETER CHARLES DRAKE**

AND

Second Defendant: **LISA MAREE DARCY**

AND

Third Defendant: **EGHARD VAN DER HOVEN**

AND

Fourth Defendant: **FRANCENE MAREE MULDER**

AND

Fifth Defendant: **JOHN FRANCIS O'SULLIVAN**

AND

Sixth Defendant: **SIMON JEREMY TICKNER**

AND

Seventh Defendant: **LM INVESTMENT MANAGEMENT LIMITED
(RECEIVERS & MANAGERS APPOINTED) (IN
LIQUIDATION) ACN 077 208 461**

AND

Eighth Defendant: **KORDA MENTHA PTY LTD ACN 100 169 391 IN ITS
CAPACITY AS TRUSTEE OF THE LM MANAGED
PERFORMANCE FUND**

ORDER

Before: Justice Jackson

Date: 16 August 2018

Order
Filed on behalf of the Plaintiff
Form 59 R.661, 666

GADENS LAWYERS
Level 11, 111 Eagle Street
BRISBANE QLD 4000
Tel No.: 07 3231 1666
Fax No: 07 3229 5850
SZC/JSO:201401822

Initiating document: Order dated 14 March 2018

THE COURT DIRECTS THAT:

1. By 31 August 2018, the plaintiff make any further disclosure, including any further disclosure in response to:
 - (a) Bartley Cohen's letter dated 21 May 2018;
 - (b) Minter Ellison's letter dated 25 July 2018;
 - (c) James Conomos Lawyers' letter dated 25 June 2018; and
 - (d) The "Assigned Loans" allegation
2. The plaintiff serve any amended draft chronological index of documents by 14 September 2018.
3. The third and fourth defendants serve any expert reports on which they intend to rely by 31 August 2018.
4. The parties may serve any expert reports in reply to those referred to at order 3 by 19 October 2018.
5. The date in order 13 of the order of 14 March 2018 be amended to ~~28 September~~ ^{5 October} 2018.
6. The date in order 14 of the order of 14 March 2018 be amended to 26 October 2018.

Exchange of Evidence

7. Subject to further order, the evidence in chief of the ~~parties~~ ^{witnesses} may be by affidavit.
8. The plaintiff file and serve any affidavits of witnesses whose evidence in chief it proposes be by affidavit by 23 November 2018.
9. If the plaintiff proposes that any witness's evidence in chief be given orally, the plaintiff serve a ~~statement of substance~~ ^{summary} of the evidence which the plaintiff expects that witness to give, by 23 November 2018.
10. The defendants file and serve affidavits of witnesses whose evidence in chief they propose be by affidavit by 21 December 2018
11. If the defendants propose that any witness' evidence in chief be given orally, the defendants serve a ~~statement of the substance~~ ^{summary} of the evidence which that defendant expects that witness to give by 21 December 2018.
12. The plaintiff file and serve any affidavits of evidence in reply by 23 February 2019.

13. If the plaintiff proposes that any further evidence in reply be given orally, the plaintiff serve a ~~summary~~ statement of the substance of that further evidence which the plaintiff expects that witness to give by 23 February 2019.

Trial Plan and pre-trial steps

14. The trial of the proceeding is to be conducted as an electronic trial (E-Trial) using documents in an electronic format.
15. The plaintiff deliver to the defendants a draft trial plan identifying the witnesses to be called by each party and the times that those parties are likely to be required to give evidence by 23 November 2018.
16. The defendants deliver to the plaintiff any comments or suggested amendments to the draft trial plan by 21 December 2018.

~~17. The matter be set down for trial for [] weeks commencing []~~

Ancillary orders

18. The second defendant have leave *nunc pro tunc* pursuant to r 188 of the *Uniform Civil Procedure Rules* 1999 to withdraw the admission made in subparagraph 35(b)(i) of the second defendant's defence filed 24 April 2017.
19. The sixth defendant have leave *nunc pro tunc* pursuant to r 188 of the *Uniform Civil Procedure Rules* 1999 to withdraw the admission made in subparagraph 34(b)(i) of the sixth defendant's defence filed 1 March 2017.
- ~~20. The proceeding be listed for further review before Justice Jackson on [] at 9.30am.~~
21. The parties' costs of and incidental to this review be costs in the proceeding.

Signed:

Duplicate

SUPREME COURT OF QUEENSLAND

REGISTRY: BRISBANE
NUMBER: 13534/16

Plaintiff: **LM INVESTMENT MANAGEMENT LIMITED (RECEIVERS AND MANAGERS APPOINTED) (IN LIQUIDATION) ACN 077 208 461 AS RESPONSIBLE ENTITY OF THE LM FIRST MORTGAGE INCOME FUND ARSN 089 343 288 (RECEIVER APPOINTED)**

AND

First Defendant: **LM INVESTMENT MANAGEMENT LIMITED (RECEIVERS AND MANAGERS APPOINTED) (IN LIQUIDATION) ACN 077 208 461 AS RESPONSIBLE ENTITY OF THE LM CURRENCY PROTECTED AUSTRALIAN INCOME FUND ARSN 110 247 875 (RECEIVER APPOINTED)**

AND

Second Defendant: **TRILOGY FUNDS MANAGEMENT LIMITED ACN 080 383 679 AS RESPONSIBLE ENTITY OF THE LM WHOLESALE FIRST MORTGAGE INCOME FUND ARSN 099 857 511**

AND

Third Defendant: **LM INVESTMENT MANAGEMENT LIMITED (RECEIVERS AND MANAGERS APPOINTED) (IN LIQUIDATION) ACN 077 208 461 AS RESPONSIBLE ENTITY OF THE LM INSTITUTIONAL CURRENCY PROTECTED AUSTRALIAN INCOME FUND ARSN 122 052 868 (RECEIVER APPOINTED)**

AND

Fourth Defendant: **LM INVESTMENT MANAGEMENT LIMITED (RECEIVERS AND MANAGERS APPOINTED) (IN LIQUIDATION) ACN 077 208 461**

AND

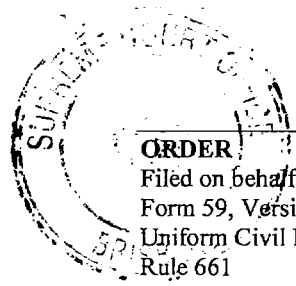
Fifth Defendant: **THE TRUST COMPANY LIMITED ACN 004 027 749 AS CUSTODIAN OF THE PROPERTY OF THE LM WHOLESALE FIRST MORTGAGE INCOME FUND ARSN 099 857 511**

ORDER

Before: Justice Jackson

Date: 13 June 2018

Initiating document: Amended Application filed 18 May 2018 and Commercial List Application filed by email dated 24 April 2018



ORDER
Filed on behalf of the Plaintiff
Form 59, Version 1
Uniform Civil Procedure Rules 1999
Rule 661

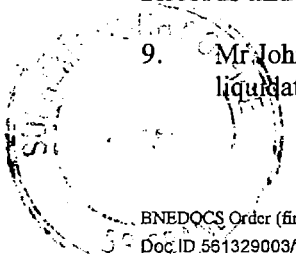
GADENS LAWYERS
Level 11, 111 Eagle Street
BRISBANE QLD 4000
Tel No.: 07 3231 1666
Fax No: 07 3229 5850
JSO/SZC:201619858

THE ORDER OF THE COURT IS THAT:

1. The proceeding be placed on the Commercial List.
2. Pursuant to section 500(2) of the *Corporations Act* 2001 (Cth), the plaintiff has leave *nunc pro tunc* to commence and proceed with Supreme Court Proceeding numbered 13534 of 2016 against the first defendant, the third defendant and the fourth defendant, being LM Investment Management Limited (Receivers & Managers Appointed) (In Liquidation) ACN 077 208 461 (LMIM) in its capacity as responsible entity of the LM Currency Protected Australian Income Fund ARSN 110 247 875 (CPAIF), as responsible entity of the LM Institutional Currency Protected Australian Income Fund ARSN 122 052 868 (ICPAIF) and in its own right.
3. Pursuant to section 59 of the *Trusts Act* 1973 (Qld), directions that:
 - a. the interests of LMIM in its capacity as responsible entity of the LM First Mortgage Income Fund ARSN 089 343 288 (FMIF) as plaintiff have been and continue to be represented in these proceedings by Mr David Whyte, in his capacity as the court appointed receiver of the property of the FMIF and as the person appointed to be responsible for ensuring that the FMIF is wound up pursuant to its constitution by the order of Dalton J made in proceedings numbered 3383/2013 on 21 August 2013;
 - b. the interests of LMIM in its capacity as responsible entity of the CPAIF as first defendant be represented in these proceedings by Mr Said Jahani of Grant Thornton in his capacity as receiver and manager of LMIM in its capacity as responsible entity of the CPAIF;
 - c. the interests of LMIM in its capacity as responsible entity of the ICPAIF as third defendant be represented in these proceedings by Mr Said Jahani of Grant Thornton in his capacity as receiver and manager of LMIM in its capacity as responsible entity of the ICPAIF;
 - d. the interests of LMIM in its own capacity as fourth defendant be represented in these proceedings by the liquidator of LMIM, Mr John Park.
4. The Trust Company Limited ACN 004 027 749 as custodian of the property of the LM Wholesale First Mortgage Income Fund ARSN 099 857 511 (WFMIF) is joined to the proceeding, as the fifth defendant.
5. The Plaintiff has leave to file and serve the Further Amended Claim, in the form exhibited to the affidavit of Jamie O'Regan sworn 28 May 2018, the amendments to take effect from the date of this order.
6. The Amended Application filed 18 May 2018 is otherwise dismissed.
7. The parties' costs of the Application filed 30 October 2017 and of the Amended Application filed 18 May 2018 are each party's costs in the proceeding.
8. The parties' costs of the plaintiff's Commercial List Application are each party's costs in the proceeding.

Records and documents relating to the CPAIF and the ICPAIF

9. Mr John Park, as the representative of the Fourth Defendant in these proceedings and the liquidator of LMIM, provide to Mr Said Jahani, as the representative of the First and Third



Defendants, and to Mr David Whyte, as the representative of the Plaintiff, the following documents and records by Friday, 22 June 2018:

- a. a complete and up to date copy of the registers of members maintained for the CPAIF, including all contact and other details for every current member recorded therein;
- b. a complete and up to date copy of the registers of members maintained for the ICPAIF, including all contact and other details for every current member recorded therein,

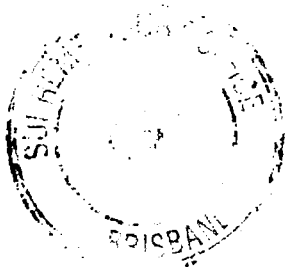
and the Plaintiff will pay Mr Park's reasonable costs of providing the documents and records referred to above.

10. The Plaintiff will provide to Mr Said Jahani, as the representative of the First and Third Defendants, the following further documents and records by Friday, 29 June 2018:

- a. a statement listing all transactions on the register of members maintained for the CPAIF between 11 May 2009 and 31 January 2013, including any redemptions;
- b. copies of all available bank account statements of the CPAIF for the period 11 May 2009 to 31 January 2013;
- c. copies of the ledger or ledgers of the CPAIF recording the payment of any redemptions to the members of the CPAIF for the period 11 May 2009 to 31 January 2013;
- d. copies of the ledger or ledgers of the CPAIF recording the accounting treatment of redemptions from the FMIF to the CPAIF for the period 11 May 2009 to 31 January 2013;
- e. copies of any audited accounts of the CPAIF relating to the period 11 May 2009 to 31 January 2013 and the last available management accounts for the financial year ended 30 June 2013;
- f. a statement listing all transactions on the register of members maintained for the ICPAIF between 11 May 2009 and 31 January 2013, including any redemptions;
- g. copies of all available bank account statements of the ICPAIF for the period 11 May 2009 to 31 January 2013;
- h. copies of the ledger or ledgers of the ICPAIF recording the payment of any redemptions to the members of the ICPAIF for the period 11 May 2009 to 31 January 2013;
- i. copies of the ledger or ledgers of the ICPAIF recording the accounting treatment of redemptions from the FMIF to the ICPAIF for the period 11 May 2009 to 31 January 2013; and
- j. copies of any audited accounts of the ICPAIF relating to the period 11 May 2009 to 31 January 2013 and the last available management accounts for the financial year ended 30 June 2013.

11. The Plaintiff will provide to the Second Defendant the following further documents and records by Friday, 29 June 2018:

- a. a statement listing all transactions on the register of members maintained for the WFMIF between 11 May 2009 and 31 January 2013, including any redemptions;
- b. copies of all available bank account statements of the WFMIF for the period 11 May 2009 to 31 January 2013;



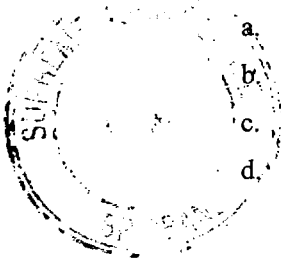
- c. copies of the ledger or ledgers of the WFMIF recording the payment of any redemptions to the members of the WFMIF for the period 11 May 2009 to 31 January 2013;
- d. copies of the ledger or ledgers of the WFMIF recording the accounting treatment of redemptions from the FMIF to the WFMIF for the period 11 May 2009 to 31 January 2013;
- e. copies of any audited accounts of the WFMIF relating to the period 11 May 2009 to 31 January 2013 and the last available management accounts for the financial year ended 30 June 2013.

Notification of the members of the CPAIF and the ICPAIF

- 12. The Plaintiff is to give notice to the members of the CPAIF and ICPAIF of this proceeding, the ordered mediation, the Further Amended Claim, the Second Further Amended Statement of Claim and this order, by the Plaintiff:-
 - a. causing, on or before Monday, 25 June 2018, each of the documents mentioned above and a copy of the notice in the form of Annexure A to this order (“the Notice”) to be posted in a prominent place on the website www.lmfimf.com; and
 - b. sending, on or before 29 June 2018, a copy of the Notice to all members of the CPAIF and the ICPAIF by each member’s preferred method of receipt or distribution of notices as recorded in the CPAIF and the ICPAIF register of members.
- 13. Mr John Park, as the representative of the Fourth Defendant in these proceedings and the liquidator of LMIM, give notice to the members of the CPAIF and the ICPAIF of this proceeding by causing, on or before 25 June 2018, the Notice and a link to the place on the website referred to in paragraph 12(a) above (to be advised by Mr Whyte on or before Monday, 25 June 2018) to be posted in a prominent place on the website www.lminvestmentadministration.com/cpaif__icpaif, and the Plaintiff will pay Mr Park’s reasonable costs of giving notice in accordance with this paragraph.
- 14. Notice will be deemed to have been given to the members of the CPAIF and the ICPAIF of the documents mentioned in paragraph 12 above, ten days after the posting of those documents to the website in accordance with paragraph 12 above.
- 15. Notice is to be given to members of the CPAIF and the ICPAIF of further documents filed in these proceedings by the Plaintiff causing such documents to be posted to the website www.lmfimf.com.

Mediation

- 16. The parties, except for the fourth and fifth defendants, are directed to attend, participate in, and act reasonably and genuinely in, a mediation on a date to be agreed by the participating parties and the mediator, to be completed by 28 September 2018.
- 17. The mediator is to be selected by the parties by Friday, 22 June 2018.
- 18. Copies of the following documents are to be provided to the mediator:
 - a. The most recent originating process and pleadings filed by the plaintiff;
 - b. The affidavits of David Whyte sworn 31 October 2017 and 21 May 2018;
 - c. The affidavit of Jamie O’Regan sworn 28 May 2018;
 - d. The affidavit of Said Jahani sworn 24 November 2017;

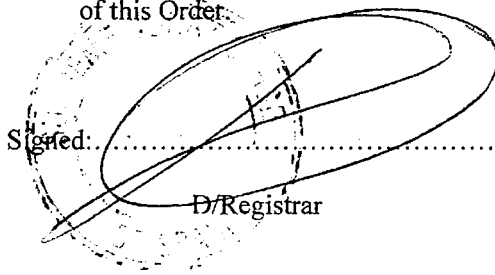


- e. The position papers prepared by the parties, to be provided as follows:
 - i. The Plaintiff, on or before 21 days before the commencement of the mediation;
 - ii. The first, second and third defendants, on or before 7 days before the commencement of the mediation.
 - f. Any further document that any party to the mediation desires to provide to the mediator.
19. The period of the mediation is fixed at a maximum of two days and may extend beyond the period only with the authorisation of the parties.
20. The parties are to negotiate a fee with the mediator.
21. The parties are to pay the following percentages of costs of the mediator:
 - a. The Plaintiff – 50%
 - b. The First Defendant– 16.6%
 - c. The Third Defendant– 16.6%
 - d. The Second Defendant – 16.6%
22. The parties must pay their respective percentages of the fee negotiated by the parties with the mediator to the mediator in accordance with the mediator’s terms.
23. The mediator is to be informed of the appointment by the plaintiff.
24. The parties each have liberty to apply.

AND THE FURTHER ORDER OF THE COURT, NOTING THE CONSENT OF MR DAVID CLOUT, LIQUIDATOR OF LM ADMINISTRATION PTY LTD (IN LIQUIDATION) AND MR JARROD VILLANI, OF KORDA MENTHA PTY LTD IN ITS CAPACITY AS TRUSTEE OF THE LM MANAGED PERFORMANCE FUND, IS THAT:

25. For the purposes of the undertaking provided by David Whyte in the Supreme Court Proceedings No. 3383 of 2013 and the undertaking of any servant or agent of BDO signed in accordance with paragraph 3 of the undertaking of Mr Whyte, the Court hereby approves the interrogation, use and disclosure, solely for the purposes of this proceeding, of any Non-Fund information about or concerning the affairs of the CPAIF, the ICPAIF and the WFMIF (save for any privileged Non-Fund information) stored on the server provided to the Plaintiff so as to enable the Plaintiff to provide the information and documents to Mr Said Jahani pursuant to paragraph 10 of this Order and to the Second Defendant pursuant to paragraph 11 of this Order.

Signed:



D/Registrar

Annexure A - Form of Notice

TO THE MEMBERS OF THE LM CURRENCY PROTECTED AUSTRALIAN INCOME FUND ARSN 110 247 875 (RECEIVER APPOINTED) (“CPAIF”) AND THE MEMEBERS OF THE LM INSTITUTIONAL CURRENCY PROTECTED AUSTRALIAN INCOME FUND ARSN 122 052 868 (RECEIVER APPOINTED) (“ICPAIF”)

TAKE NOTICE that David Whyte, the person appointed pursuant to section 601NF(1) of the *Corporations Act* 2001 (Cth) to take responsibility for ensuring that THE LM FIRST MORTGAGE INCOME FUND ARSN 089 343 288 (Receivers and Managers Appointed) (Receiver Appointed) (“FMIF”) is wound up in accordance with its constitution, has applied to the Supreme Court of Queensland including for declarations that:

- (a) would, depending on the amount ultimately available for distribution in the winding up of the FMIF, have the effect of reducing or eliminating any distribution to be paid to the CPAIF and the ICPAIF, to the extent of the value of redemptions that were allowed in favour of the Class B unitholders between 11 May 2009 and 31 January 2013 without power and in breach of trust, as adjusted for any overpayment or underpayment of capital distributions made in February and June 2013;
- (b) would adjust the number of units held by the CPAIF and the ICPAIF in the FMIF to reinstate those units, but also to cancel further units in the FMIF issued to the CPAIF and the ICPAIF between 1 July 2011 and 1 November 2012 without power and in breach of trust.

Following the hearing of an application in the above proceedings on 29 May 2018, certain orders were made including that, pursuant to section 59 of the *Trusts Act 1973 (Qld)*, the interests of LMIM in its capacity as responsible entity of the CPAIF as first defendant and of LMIM in its capacity as responsible entity of the ICPAIF as third defendant be represented in these proceedings by Mr Said Jahani of Grant Thornton in his capacity as receiver and manager of the property of the CPAIF and of the ICPAIF.

In addition, orders were made for the parties to the proceedings to engage in a mediation on a date to be agreed to be completed by 28 September 2018.

Copies of the Further Amended Claim and the Second Further Amended Statement of Claim and the Orders dated 13 June 2018 in respect of this proceeding are available on the website www.lmfimf.com and the website www.lminvestmentadministration.com.

Any member has a right to apply to the Court if they wish to be heard in the proceeding or to be represented in the mediation.

Any member who wishes to know more about the proceedings and the proposed mediation in the proceedings, including if the member wishes to request any material relating to the mediation, should contact the solicitors for the receiver of the CPAIF and the ICPAIF, Messrs. David O'Farrell of HWL Ebsworth, on +61 7 3169 4844.

Duplicate

SUPREME COURT OF QUEENSLAND

REGISTRY: BRISBANE
NUMBER: 13534/16

Plaintiff: **LM INVESTMENT MANAGEMENT LIMITED (RECEIVERS AND MANAGERS APPOINTED) (IN LIQUIDATION) ACN 077 208 461 AS RESPONSIBLE ENTITY OF THE LM FIRST MORTGAGE INCOME FUND ARSN 089 343 288 (RECEIVER APPOINTED)**
AND

First Defendant: **LM INVESTMENT MANAGEMENT LIMITED (RECEIVERS AND MANAGERS APPOINTED) (IN LIQUIDATION) ACN 077 208 461 AS RESPONSIBLE ENTITY OF THE LM CURRENCY PROTECTED AUSTRALIAN INCOME FUND ARSN 110 247 875 (RECEIVER APPOINTED)**
AND

Second Defendant: **TRILOGY FUNDS MANAGEMENT LIMITED ACN 080 383 679 AS RESPONSIBLE ENTITY OF THE LM WHOLESALE FIRST MORTGAGE INCOME FUND ARSN 099 857 511**
AND

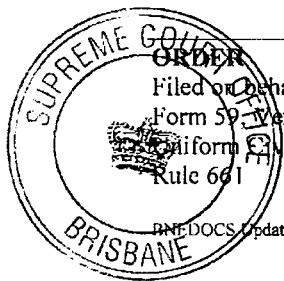
Third Defendant: **LM INVESTMENT MANAGEMENT LIMITED (RECEIVERS AND MANAGERS APPOINTED) (IN LIQUIDATION) ACN 077 208 461 AS RESPONSIBLE ENTITY OF THE LM INSTITUTIONAL CURRENCY PROTECTED AUSTRALIAN INCOME FUND ARSN 122 052 868 (RECEIVER APPOINTED)**
AND

Fourth Defendant: **LM INVESTMENT MANAGEMENT LIMITED (RECEIVERS AND MANAGERS APPOINTED) (IN LIQUIDATION) ACN 077 208 461**
AND

Fifth Defendant: **THE TRUST COMPANY LIMITED ACN 004 027 749 AS CUSTODIAN OF THE PROPERTY OF THE LM WHOLESALE FIRST MORTGAGE INCOME FUND ARSN 099 857 511**

ORDER

Before: Justice Jackson
Date: 4 September 2018
Initiating document: Amended Application filed 18 May 2018 and Commercial List Application filed by email dated 24 April 2018



BNEDOCSS Updated Orders September 2018 (regarding new mediation date)

GADENS LAWYERS
Level 11, 111 Eagle Street
BRISBANE QLD 4000
Tel No.: 07 3231 1666
Fax No: 07 3229 5850
JSO/SZC:201619858

THE ORDER OF THE COURT IS THAT:

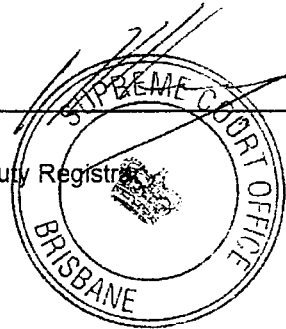
1. Order 16 of his Honour Justice Jackson's Orders dated 13 June 2018 (**13 June 2018 Orders**) be amended to read:

"The parties, except for the fourth and fifth defendants, are directed to attend, participate in, and act reasonably and genuinely in, a mediation on 5 and 6 November 2018."

2. Notice of this Order be given to members of the CPAIF and the ICPAIF in accordance with Order 15 of the 13 June 2018 Orders.
3. That there be no order as to costs.

Signed: _____

Deputy Registrar



Australian Securities and Investments Commission
Corporations Act 2001 — Subsections 111AT(1) and 601QA(1) — Exemption

Enabling legislation

1. The Australian Securities and Investments Commission makes this instrument under subsections 111AT(1) and 601QA(1) of the Corporations Act 2001 (*Act*).

Title

2. This instrument is ASIC Instrument 18-0166.

Commencement

3. This instrument commences on the day it is signed.

Exemption

4. LM Investment Management Limited (in liquidation) (receivers appointed) ACN 077 208 461 in its capacity as the responsible entity (*Responsible Entity*) of LM First Mortgage Income Fund ARSN 089 343 288 (*Scheme*) does not have to comply with:
 - (a) the disclosing entity provisions in Part 2M.3 of the Act in relation to a financial year or half-year of the Scheme; and
 - (b) section 601HG of the Act in relation to a financial year of the Scheme.

Conditions

5. The Responsible Entity must comply with any obligation to which the exemption applies by no later than the last day of the deferral period.

Where exemption applies

6. The exemption applies where the Responsible Person does, or causes to be done (or, where the Responsible Person fails to do so, the Responsible Entity although not being required to do, within 28 days of becoming aware that the Responsible Person has failed to do so, does, or causes to be done), the following:
 - (a) publishes in a prominent place on the website maintained by the Responsible Person for the Scheme (or, in the case of the Responsible Entity, the Responsible Entity publishes on a website maintained by it for the purpose of providing information to members of the Scheme), a copy of this instrument accompanied by a notice explaining the relief granted by this instrument;
 - (b) prepares and makes available to members of the Scheme within 3 months after the end of each relevant period, a report for the relevant period which includes the following information unless disclosure of that information would be prejudicial to the winding up:

- (i) information about the progress and status of the winding up of the Scheme, including details (as applicable) of:
 - A. the actions taken during the period;
 - B. the actions required to complete the winding up;
 - C. the actions proposed to be taken in the next 12 months;
 - D. the expected time to complete the winding up; and
- (ii) the financial position of the Scheme as at the last day of the relevant period (based on available information);
- (iii) financial information about receipts for the scheme during the period; and
- (iv) the following information at the end of the period:
 - A. the value of scheme property; and
 - B. any potential return to members of the Scheme; and
- (c) maintains adequate arrangements to answer, within a reasonable period of time and without charge to the member, any reasonable questions asked by members of the Scheme about the winding up of the Scheme.

7. The exemption ceases to apply on 16 March 2020.

Interpretation

8. In this instrument:

deferral period means the period starting on the date this instrument is signed and ending on 16 March 2020.

disclosing entity provisions has the meaning given by section 111AR of the Act.

relevant period, in relation to a report, means each period of 6 months starting on 1 January 2018.

Responsible Person means the person appointed under subsection 601NF(1) of the Act to take responsibility for ensuring that the Scheme is wound up in accordance with its constitution.

Dated this 15th day of March 2018.

A. Duffy

Signed by Andrew Duffy

as a delegate of the Australian Securities and Investments Commission

SUPREME COURT OF QUEENSLAND

REGISTRY: BRISBANE

NUMBER: BS3508 of 2015

IN THE MATTER OF LM INVESTMENT MANAGEMENT LIMITED (IN LIQUIDATION) (RECEIVERS APPOINTED) ACN 077 208 461

First Applicant: **JOHN RICHARD PARK AS LIQUIDATOR OF LM INVESTMENT MANAGEMENT LIMITED (IN LIQUIDATION) (RECEIVERS AND MANAGERS APPOINTED) ACN 077 208 461 THE RESPONSIBLE ENTITY OF THE LM FIRST MORTGAGE INCOME FUND ARSN 089 343 288**

AND

Second Applicant: **LM INVESTMENT MANAGEMENT LIMITED (IN LIQUIDATION) (RECEIVERS AND MANAGERS APPOINTED) ACN 077 208 461 THE RESPONSIBLE ENTITY OF THE LM FIRST MORTGAGE INCOME FUND ARSN 089 343 288**

AND

Respondent: **DAVID WHYTE AS THE PERSON APPOINTED TO SUPERVISE THE WINDING UP OF THE LM FIRST MORTGAGE INCOME FUND ARSN 089 343 288 PURSUANT TO SECTION 601NF OF THE CORPORATIONS ACT 2001**

APPLICATION

Definitions

Where the following terms appear in this Application, they have the following meaning:

Act means *Corporations Act 2001* (Cth)

Conclusion means the date not before the conclusion of all Proceedings and after the Receiver and the Liquidator file an affidavit in these proceedings stating that there is no impediment to the distribution of funds to members of all Funds, with such affidavit to include an estimate of the

APPLICATION
Filed on behalf of the Applicants
Form 9, Version 1
Uniform Civil Procedure Rules 1999
Rule 31

Russells
Level 18, 300 Queen Street
Brisbane, Qld, 4000
Tel: 07 3004 8888
Fax: 07 3004 8899
Ref: JTW:20180543

amount to be distributed pending the making of orders in the Final remuneration and expenses determination.

Budget(s) means the estimates of the Liquidator and the Receiver respectively for their remuneration and expenses up to the Conclusion.

Feeder funds means CPAIF and ICPAIF.

Final Distribution means making a final distribution to members of FMIF at the Conclusion in the event that they were responsible for winding up the affairs of the FMIF

Final remuneration and expenses determination means any application for remuneration and expenses to be brought by either the Receiver or the Liquidator at the Conclusion

Funds means, together:

1. LM First Mortgage Income Fund ARSN 089 343 288 ("**FMIF**");
2. LM Cash Performance Fund ARSN 087 304 032 ("**CPF**");
3. LM Currency Protected Australian Income Fund ARSN 110 247 875 ("**CPAIF**");
4. LM Institutional Currency Protected Australian Income Fund ARSN 122 052 868 ("**ICPAIF**");
5. LM Australian Income Fund ARSN 133 497 917 ("**AIF**"); and
6. LM Australian Structured Products Fund ARSN 149 875 669 ("**ASPF**").

Insolvency Schedule means schedule 2 to the *Corporations Act 2001* (Cth).

Interim Distribution means an interim distribution to members of the FMIF, in the event that they were responsible for winding up the affairs of the FMIF

Liquidator means the First Applicant, Mr John Park

LMIM means LM Investment Management Limited (in liquidation) (receivers and managers appointed) ACN 077 208 461

Old Act of the *Corporations Act 2001* (Cth) as in force immediately before 1 March 2017.

Proceedings means, together:

1. Supreme Court of Queensland Proceeding number 11560 of 2016 ("**the Clear Accounts Proceeding**");
2. Supreme Court Proceedings BS 2166/2015 ("**Ernst & Young Proceedings**");
3. Supreme Court of Queensland Proceeding number 13534 of 2016 ("**the Feeder Fund Proceedings**")

Receiver means the Respondent, Mr David Whyte

21 August 2013 Order means the Order of Dalton J dated 21 August 2013 in Supreme Court Proceedings BS3383/13

TAKE NOTICE that the Applicants are applying to the Court for the following orders:

At the directions hearing on 19 November 2018:

1. Directions pursuant to section 511(1) of the Old Act and section 601NF (2) of the Act or, alternatively section 90-15(1) of the Insolvency Schedule and section 601NF(2) of the Act:
 - (a) that subject to the payment pursuant to paragraphs 2(i) and (j) of this application being made, the Liquidator be directed to act as contradictor in respect of:
 - (i) the Clear Accounts Proceeding; and
 - (ii) the Feeder Fund Proceeding;
 - (b) That by no later than 27 November 2018 the Liquidator and the Receiver file affidavits setting out a Budget up to and including the payment of the final distribution to the creditors of LMIM and final distribution to the members of each of the Funds;
 - (c) The Budget set out in the affidavits to be filed in accordance with paragraph 1(b) are to include:
 - (i) estimates of the monthly remuneration of the Liquidator and the Receiver respectively up to and including the Conclusion;
 - (ii) an estimate of the monthly expenses of the Liquidator and the Receiver up to the Conclusion;
 - (iii) an estimate by each of the Liquidator and the Receiver of the remuneration and expenses they would charge for making the Interim Distribution;
 - (iv) an estimate by each of the Liquidators and the Receivers of the remuneration and expenses they would charge for making the Final Distribution;
 - (v) an estimate of the total remuneration and expenses up to the Conclusion in the event that they were responsible for winding up the affairs of the FMIF (other than conduct of the Proceedings);
 - (vi) a description of the work to be carried out by the Liquidator and the Receiver in respect of their estimated remuneration (other than conduct of

the Proceedings) in the event that they were responsible for winding up the affairs of the FMIF;

- (vii) an estimate as to the expenses to be incurred by the Liquidator and the Receiver up to the Conclusion in the event that they were responsible for winding up the affairs of the FMIF (other than conduct of the Proceedings);
- (viii) a description of the expenses to be incurred by the Liquidator and the Receiver up to the Conclusion (other than conduct of the Proceedings) in the event that they were responsible for winding up the affairs of the FMIF;
- (ix) for any Proceeding of which either the Liquidator or Receiver has conduct of, a breakdown by each proceeding of the estimated costs of solicitors, experts and counsel to the conclusion of each proceeding (including any appeal to an intermediate Court of Appeal);
- (x) for any Proceeding of which either the Liquidator or Receiver has conduct of, an estimate of any costs exposure to each counterparty to such proceeding in the event of the proceeding being unsuccessful.

On the further return of the Application, set down provisionally for 10 December 2018

2. Directions pursuant to section 511(1) of the Old Act and section 601NF(2) of the Act or, alternatively section 90-15(1) of the Insolvency Schedule and section 601NF(2) of the Act that:

- (a) The Receiver's appointment pursuant to the 21 August 2013 Order to act as the person appointed to supervise the winding up of the FMIF is to continue only in respect of the conduct on behalf of the FMIF of:
 - (i) the Clear Accounts Proceeding;
 - (ii) the Feeder Fund Proceeding; and
 - (iii) the EY Proceeding;
- (b) From the date of this Order, the Liquidator is appointed to take responsibility for ensuring that the FMIF is wound up in accordance with its constitution, together with such ancillary Orders as may be appropriate to give effect to this appointment;
- (c) the Liquidator, or the Receiver in the event of Order in paragraph 2(b) of this application is not made, will:

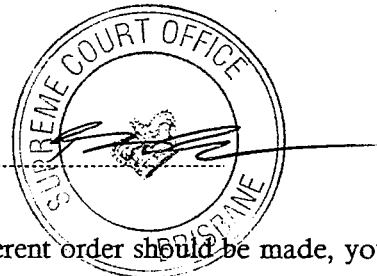
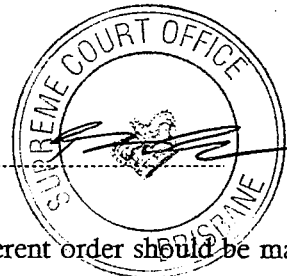
- (i) within three months of this order, file an affidavit describing any impediment that might exist to his knowledge as to why an interim distribution cannot be forthwith made to members of the FMIF; and
 - (ii) in the event of that the affidavit does not describe an impediment, make the Interim Distribution within a further three months;
- (d) approving the Budgets, in the amounts sought or as varied by the Court, as being reasonable estimates of the remuneration and expenses that may be incurred in the winding up of LMIM and the Funds;
- (e) the remuneration of the Liquidator for the period from the date of this order to the Conclusion:
- (i) be fixed or determined in the amount of 50% of the amount stated in the Budget for the Liquidator for that period, with the Liquidator reserving the right to seek a fixing or determination of the other 50% of the Budget and all other additional remuneration at the Final remuneration and expenses determination; or alternatively
 - (ii) be fixed or determined in the amount of 50% of the amount stated in the Budget for the Liquidator for that period with such amount being on account of an amount to be fixed determined at the Final remuneration and expenses determination at which the initial fixing or determination of 50% of the amount stated in the Budget for the Liquidator can be reduced, increased or stay the same;
- (f) the remuneration of the Receiver for the period from the date of this order to the Conclusion:
- (i) be fixed or determined in the amount of 50% of the amount stated in the Budget for the Receiver for that period, with the Receiver reserving the right to seek a fixing or determination of the other 50% of the Budget and all other additional remuneration at the Final remuneration and expenses determination; or alternatively
 - (ii) be fixed or determined in the amount of 50% of the amount stated in the Budget for the Liquidator for that period with such amount being on account of an amount to be fixed or determined at the Final remuneration and expenses determination at which the initial fixing or determination of 50% of the amount stated in the Budget for the Liquidator can be reduced, increased or stay the same

- (g) All of the remuneration of the Liquidator as fixed, or alternatively determined, pursuant to paragraph 2(e) be paid within 30 days from the date of this order from the respective scheme property of FMIF, AIF and ASPF in such proportions as may be just;
- (h) All of the remuneration of the Receiver fixed, or alternatively determined, pursuant to 2(f) be paid within 7 days after the payments in paragraph 2(g) above from the scheme property of FMIF.
- (i) The expenses of the Liquidator to the Conclusion be paid on an indemnity basis from the scheme property of the FMIF, AIF and ASPF in such proportions as may be just on the following basis:
 - (i) in an amount equal to 50% of the expenses stated in the Budget of the Liquidator be paid within 7 days after the end of each calendar month as set out in the Budget with the Liquidator reserving the right to seek an order for payment of the other 50% of the Budget and all other additional expenses as ordered to be paid at the Final remuneration and expenses determination; or alternatively
 - (ii) in an amount equal to 50% of the expenses stated in the Budget of the Liquidator be paid within 7 days after the end of each calendar month as set out in the Budget with such amount being on account of an amount to be paid at the Final remuneration and expenses determination at which the initial payment of 50% of the amount stated in the Budget for the Liquidator can be reduced, increased or stay the same;
- (j) The expenses of the Receiver to the Conclusion be paid on an indemnity basis from the scheme property of the FMIF on the following basis:
 - (i) in an amount equal to 50% of the expenses stated in the Budget of the Receiver be paid within 7 days after the payments in paragraph 2(i)(i) above with the Receiver reserving the right to seek an order for payment of the other 50% of the Budget and all other additional expenses at the Final remuneration and expenses determination; or alternatively
 - (ii) in an amount equal to 50% of the expenses stated in the Budget of the Receiver be paid within 7 days after the payments in paragraph 2(i)(ii) above with such amount being on account of an amount to be order to be paid at the Final remuneration and expenses determination at which time the initial payment of 50% of the amount stated in the Budget for the Receiver can be reduced, increased or stay the same

3. Costs of this Application be payable, and paid, on the indemnity basis from the respective scheme property of the FMIF, AIF and ASPF in such proportions as may be just.
4. Such further or other Order as the Court deems meet.

This application will be heard by the Court at QEII Courts of Law Complex, 415 George Street, Brisbane, Qld, 4000 on 19 November 2018 and provisionally for 10 December 2018.

Filed in the Brisbane Registry on 10 October 2018:

Registrar:  

If you wish to oppose this application or to argue that any different order should be made, you must appear before the Court in person or by your lawyer and you shall be heard. If you do not appear at the hearing the orders sought may be made without further notice to you.

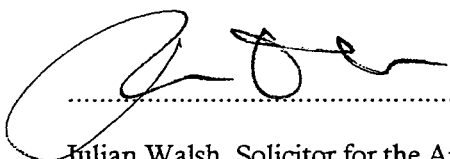
On the review hearing of the Application the Applicants intend to rely on the following affidavits:

1. Affidavit of Kelly-Anne Lavina Trenfield to be sworn;
2. Affidavit of Renee Lobb to be sworn;

On the further hearing of the Application the Applicants intend to rely on the following affidavits:

3. Affidavit of John Richard Park to be sworn; and
4. Affidavit of Kelly-Anne Lavina Trenfield to be sworn.

THE APPLICANTS ESTIMATE THE FIRST HEARING SHOULD BE ALLOCATED TWO HOURS

Signed: 

Description: Julian Walsh, Solicitor for the Applicants

Dated: 10 October 2018

This application is to be served on:

Respondent Name:

**DAVID WHYTE AS THE PERSON APPOINTED TO
SUPERVISE THE WINDING UP OF THE LM FIRST
MORTGAGE INCOME FUND ARSN 089 343 288
PURSUANT TO SECTION 601NF OF THE
CORPORATIONS ACT 2001**

Address:

of BDO, Level 10, 12 Creek Street, Brisbane,
Queensland, 4000, C/- Tucker & Cowen, Level 15, 15
Adelaide Street, Brisbane, Queensland, 4000

Notice fo this application is to be given in accordance with the 3 October 2018 Order of the
Honourable Justice Jackson on:

Third Party Name:

**AUSTRALIAN SECURITIES AND INVESTMENTS
COMMISSION**

Address:

Level 20, 240 Queen Street, Brisbane
Queensland, 4000

TO THE INVESTOR AS ADDRESSED

29 June 2018

**LM FIRST MORTGAGE INCOME FUND (RECEIVERS AND MANAGERS APPOINTED) (RECEIVER APPOINTED)
ARSN 089 343 288 ('the Fund' or 'FMIF')**

1. Executive Summary

I refer to my appointment as the Receiver of the Fund's assets and the person responsible for ensuring the winding up of the Fund in accordance with the terms of its constitution by Order of the Supreme Court of Queensland on 8 August 2013.

I now provide my 22nd update to investors, which provides details of the progress made in the winding up of the Fund since my last report to investors dated 29 March 2018. This report should be read in conjunction with my previous reports, which are available on the website www.lmfimf.com.

There has been significant progress made since my last report dated 29 March 2018 in the following respects:

- Two of the three proceedings commenced by the MPF against the Fund's assets for total claims of \$24.1m plus interest have been discontinued and I am taking steps for the third to be either prosecuted by the MPF or discontinued (refer section 2.1);
- I am in discussions with the Receivers and Managers (McGrathNicol) regarding their retirement and they have advised that they expect to retire within one month;
- The proceedings against the Feeder Funds have been progressed with court orders being made on 13 June 2018 which included the granting of leave to proceed against LMIM (being a company in liquidation), placing the proceedings on the commercial list and directing the parties to undertake mediation by 28 September 2018 (refer section 2.6);
- Prior to the mediation of the Feeder Fund claim, I intend applying to court to seek orders to correct the member register relating to foreign currency investors where I have identified errors in the management of same (refer section 4.2);
- Should the Receivers and Managers have resigned, the Feeder Fund claims are settled at mediation and the proof of debt process has been completed by FTI as set out at section 2.7.2 of this report, I intend applying to court to allow an interim distribution to investors. An update will be provided in my next report to investors by 30 September 2018;

A summary of the other matters covered in this report is as follows:

- Cash at bank as at 31 May 2018 was \$70,209,210;
- The estimated return to investors is currently 13.0 to 14.2 cents per unit as detailed at Section 4.1 below and before taking into account future costs and recoveries from legal proceedings on foot;

- The claim against the directors, LMIM and MPF for \$15.5M plus interest, has not settled and the matter is now being progressed towards a trial which is likely to be held in the first half of 2019 (refer section 2.3);
- Orders for progressing the claim against the former auditors were made by the Court on 29 May 2018. The effect of these orders was to set a timetable for further progressing the matter. Further details are provided in Section 2.4 below;
- Settlement of the Bellpac Liquidator's \$8M Bonds litigation has progressed however, the remaining condition precedent to settlement has been further extended to 31 August 2018. This is expected to realise \$6.3M for the benefit of investors (refer section 2.5).

2. Position of the Secured Creditor, the potential claim by KordaMentha, the trustee of the LM Managed Performance Fund ('MPF') and claims filed against the Fund

2.1 Proceedings by the Trustee of the MPF against LMIM and the Fund

2.1.1 Assigned Loans Claims

I refer to my previous updates to investors in relation to these proceedings, in which the Trustee of the MPF (MPF) is the plaintiff, and the defendants are LMIM, and myself as Receiver of the property of the FMIF.

The relief claimed by the Trustee of the MPF in these proceedings included equitable compensation against LMIM and claims against the assets of the FMIF in the total sum of about \$24.1 million plus interest.

The MPF Trustee applied to the Court for directions as to whether it would be justified discontinuing the proceedings, and on 7 June 2018 the Court directed it would be. Notices of discontinuance have accordingly been filed in both proceedings.

2.1.2 AIIS Loan Claim

I refer to my previous updates to investors in relation to this proceeding in which the MPF is the plaintiff, and LMIM is the defendant.

The MPF has claimed approximately \$16.82 million as equitable compensation against LMIM and relief against the assets of the FMIF for approximately \$3.9 million (this may be increased to \$4.1 million) being alleged interest paid by the MPF to the FMIF in respect of the loan made by the FMIF to AIIS in 2005.

This claim was filed on 16 December 2015 and the Statement of Claim was served on 28 November 2016. Since then no steps have been taken in the proceeding, and the MPF has not required a defence. I therefore took steps to request that the MPF either expeditiously progress its claim or discontinue the proceeding, failing which I intend to apply to Court to be joined as a defendant, to defend the claims made against assets of the FMIF, and then actively seek to bring the matter to closure.

2.2 Position of the Secured Creditor

Following the discontinuance of the two proceedings brought by the MPF for claims totalling \$24.1m plus interest, I have been in discussions with the DB Receivers about their retirement. They have recently advised that they expect to retire within one month.

2.3 Proceedings against the MPF, LMIM and the Directors of LMIM

I refer to my previous updates to investors in relation to a statement of claim I caused to be filed in the Supreme Court of Queensland, against a number of parties, including the MPF Trustee, in respect of loss allegedly suffered by the FMIF as a result of an amount paid to the MPF in the Bellpac litigation matter. The claim is for approximately \$15.5M plus interest.

While attempts to settle the proceedings had been continuing in relation to these proceedings and those proceedings referred to in section 2.1.1 above, I continued to take steps to progress the proceedings including:

- As at 6 April 2018 all director defendants, except for John Francis O'Sullivan and LMIM in its own right have filed Amended Defences;
- I have filed Replies to the Amended Defences received and made requests for further particulars which have all been responded to;
- Obtaining orders enabling me to disclose for the purposes of these proceedings relevant transcripts obtained during the public examinations and documents produced for the public examinations by the former auditors.

As previously advised, the proceedings have not settled following settlement discussions. Accordingly, I am now progressing these proceedings to a trial. Progress on the steps set out in the timetable following the review hearing held on 14 March 2018, are as follows:

- An Amended Defence of the 1st director defendant (being Peter Drake) was filed and served by 23 March 2018. This has been completed.;
- The Replies to the further Amended Defences of the 3rd and 4th defendants were to be filed and served on 29 March 2018. This has been completed;
- The Reply to the Amended Defence of the 1st defendant was filed and served by 6 April 2018. This has been completed;
- Replies to the Amended Defences of the 2nd, 6th and 8th defendants were to be filed and served by 20 April 2018. This has been completed;
- Further disclosure was required to be undertaken by myself, the 1st, 2nd, 3rd, 4th, 6th and 8th defendants by 20 April 2018. The 1st defendant made minor further disclosure on 20 April 2018. I also made minor further disclosure on 20 April 2018. The other defendants did not make any further disclosure;
- The Draft Trial Index has been completed, bar a few minor matters and the Assigned Loans matter which has now been added to the replies to the defendants;
- The Draft Trial Index was forwarded to the defendants on 1 June 2018, with a response requested by 27 July 2018;

- The next review hearing date is set for 16 August 2018 when it is hoped a trial date can be set for the first half of 2019.

As the proceedings are ongoing, an update will be provided to investors in relation to this matter in my next report.

2.4 Claim Against the Former Auditors

I refer to my previous updates to investors and briefly summarise the background as follows:

- A public examination (PE) of the former auditors and certain directors and former directors (Directors) of LM Investment Management Limited (In Liquidation) was conducted in 2015;
- Following the PEs, a further amended statement of claim was filed by me and served on the former auditors of the Fund on 14 April 2016;
- The former auditors lodged and served on me a strike-out application and supporting affidavit on 27 April 2016 (amended on 15 December 2016) seeking orders to strike-out certain parts of the statement of claim;
- At the hearing of the former auditors' strike out application, the Court granted my application and placed the proceedings on the commercial list and reserved its decision on the auditor's strike out application;
- The reserved decision from the hearing of the strike out application was handed down on 8 May 2017. Orders were made that the statement of claim be amended to delete certain causes of action and to include details of the quantification of loss;
- In accordance with the Court's judgment, the parties were required to agree the form of orders including a timetable for the filing of a further amended statement of claim and the costs of the former auditors' strike-out application;
- The amended statement of claim was filed on 20 November 2017 and served on the former auditors. Details of the loss has been included in the amended statement of claim which has been calculated (at its highest) in excess of \$200 million. A significant amount of work has been undertaken in this regard, including quantifying the loss at 6 monthly hypothetical winding up dates between 1 July 2009 and 1 January 2013 being the estimated additional costs and expenses incurred by the Fund as a consequence of the alleged delay in winding up the Fund;
- I have received a number of requests pursuant to Rule 222 of the Court Rules (Rules) from the former auditors to provide documents referred to in the amended statement of claim which requests have been responded to.

I summarise developments since my last update to investors as follows:

- On 29 May 2018 the Court handed down the following orders:
 - The parties' costs of the defendants' application filed 27 April 2016 and of the defendants' amended application filed 15 December 2016 are reserved;
 - The defendants serve any request for further and better particulars of the Third Further Amended Statement of Claim, other than paragraphs 121 and 123, by 15 June 2018. This has been done;

- The plaintiff respond to the defendants request for further and better particulars by 10 August 2018;
- The plaintiff file and serve its application to amend its claim, and any Fourth Further Amended Statement of Claim, by 15 June 2018;
- The defendants advise the plaintiff whether they consent to or oppose the plaintiff's application to amend its claim by 29 June 2018;
- If the defendants oppose the plaintiff's application:
 - The defendants file and serve any evidence in response to the plaintiff's application by 13 July 2018;
 - The plaintiff file and serve its written submissions in support of its application by 27 July 2018;
 - The defendants file and serve their written submissions in opposition to the plaintiff's application by 10 August 2018.
- The matter is listed for a Review and for hearing of the plaintiff's application, on a date to be fixed on or after 20 August 2018;
- On 15 June 2018, in accordance with the Order dated 29 May 2018, I caused the application for leave to amend the Claim and the supporting affidavit to be filed in the Court. I will respond appropriately to the balance of the timetable handed down by the Court.

The proceedings are ongoing and an update will be provided to investors in relation to this matter in my next report.

2.5 Bellpac Proceedings

In addition to the claim filed and served against the MPF in relation to a loss suffered by the Fund from litigation pertaining to the Bellpac loan noted at item 1 above, there is another matter relating to Bellpac that has been progressed during the Period, as detailed below.

Wollongong Coal Ltd (WCL) - \$10 million Convertible Bonds

I refer to my previous updates to investors and provide a brief summary as follows:

- The liquidator of Bellpac has received the settlement amount of \$2 million from WCL in relation to the claim for redemption of the \$2 million Bonds held in WCL;
- The defendants' appeal of the decision of the Court which acknowledged that Bellpac (under the control of a liquidator) is the true owner of the \$8 million convertible bonds was unsuccessful;
- In January 2016, the Bellpac Liquidator applied for the conversion of the \$8 million Bonds to shares. As WCL did not issue all of the shares as required under the terms of the Bonds, the Bellpac Liquidator brought proceedings against WCL seeking orders requiring WCL to perform its obligation to redeem the Bonds converted to shares outside of the required time;
- The Bellpac liquidator and WCL have entered into a binding heads of agreement (HOA) which relates to the settlement of the litigation commenced against WCL. The terms of the heads of agreement include that WCL will pay to Bellpac a settlement sum of \$6.3 million in return for certain releases and Bellpac returning or cancelling the WCL shares issued to Bellpac;

- The conditions precedent to the settlement with WCL include obtaining necessary approvals to undertake the settlement transactions. In this regard:
 - The Bellpac Liquidator has obtained creditor approval to enter into the settlement with WCL;
 - The Court declined to exercise its discretion on WCL's application for approval to acquire and or cancel Bellpac's holding of WCL shares. WCL is now preparing to seek shareholder approval.
- The Trustees of the MPF (MPF) have demanded from the Liquidator circa \$680K plus interest out of the proceeds of the Bonds for repayment of funding the MPF allegedly made for the Bonds litigation from late 2010 to early 2013. The MPF has also reserved its rights in relation to claiming 35% of the funds realised from the successful Bonds proceedings.

Developments since my last update to investors are as follows:

- The sunset date of the HOA to complete the condition precedent to obtain approval from the Court or shareholders was further extended by agreement to 31 August 2018 to provide more time for WCL to obtain the required documents needed for submission to their shareholders prior to the meeting of shareholders;
- In relation to the MPF claim for reimbursement for funding as referred to above, I have written to the Liquidator and I am currently awaiting a response to my recent correspondence regarding the monies held by him. The Bellpac Liquidator has confirmed he will not take any step adverse to either the MPF or FMIF without first giving the parties 7 days' notice.

I will provide investors with an update in relation to the claim by MPF and the settlement of the \$8M bonds litigation with WCL in my next report.

2.6 Redemptions and Distributions paid to Class B Unit Holders (Feeder Funds)

I refer to my previous updates to investors and summarise the background as follows:

Investigations have been undertaken via the PE conducted in 2015 and subsequent thereto in relation to redemptions and distributions paid to the Class B unit holders (Feeder Funds) when the Fund had suspended redemptions and distributions to other classes of members;

The Feeder Funds are the LM Currency Protected Australian Income Fund (CPAIF), the LM Institutional Currency Protected Australian Income Fund (ICPAIF) and the LM Wholesale First Mortgage Income Fund (WMIF);

On 28 July 2017, I caused to be filed an amended statement of claim against LMIM and the Feeder Funds and the claim was then formally served on the parties. The relief sought in the claim includes declarations to withhold from distributions or payments otherwise payable from the Fund to:

- CPAIF in the sum of \$40,583,109.06 plus interest, as adjusted for the difference between the sum paid for capital distributions in early to mid-2013 and the amount the CPAIF would otherwise have been entitled as referred to in the amended statement of claim;

- ICPAIF in the sum of \$5,044,118.30 plus interest, as adjusted for the difference between the sum paid for capital distributions in early to mid-2013 and the amount the ICPAIF would otherwise have been entitled as referred to in the amended statement of claim;
- WMIF in the sum of \$9,432,090.76 plus interest, as adjusted for the difference between the sum paid for capital distributions in early to mid-2013 and the amount the WMIF would otherwise have been entitled as referred to in the amended statement of claim.
- In October 2017, I caused to be filed an application under Section 59 of the Trusts Act (1973) (QLD) to seek directions in relation to how the differing interests of LMIM are to be represented in the proceedings and an application under Section 500 of the Corporations Act (2001) to seek leave to proceed against LMIM (which is required because it is in liquidation) (the Applications);
- The receivers for the CPAIF and ICPAIF (Grant Thornton) advised they would not consent to my Section 59 application unless orders are made:
 - that their reasonable costs and fees be fixed by the Court and paid out of the FMIF up to them preparing and filing a defence and considering any Reply filed by me;
 - that I disclose to them certain books and records as requested by them.
- The parties consented to adjourn the hearing of the Applications (which was originally set down on 8 December 2017) to a date to be fixed.

I summarise developments since my previous update to investors as follows:

- A Commercial List Application and Statement was filed with the Court on 23 April 2018
- On 24 April 2018 the Court proposed that the Commercial List Application and the leave to proceed application be listed for hearing on 29 May 2018.
- At the hearing on 29 May 2018, the Court indicated it was content for:
 - The proceeding to be placed on the Commercial List; and
 - That the proceeding be referred to mediation.
- However, the Court noted that the final form of the orders to be issued by it would be required to take into account how the individual members of the Feeder Funds were to be notified of the proceeding and with that, given the opportunity to apply to the Court to be heard in the proceeding or represented in the mediation.
- Following the hearing on 29 May 2018, the draft orders were circulated by my solicitors and agreed to. The matter was then re-listed for a hearing on 13 June 2018 in order for the final form of the Orders to be reviewed by the Court.
- On 13 June 2018, the Court made Orders including the following:
 - The proceeding be placed on the Commercial List;
 - The plaintiff has leave to proceed pursuant to Section 500(2) of the Corporations Act 2001 to proceed against LMIM in liquidation;
 - How the differing interests of LMIM are to be represented pursuant to section 59 of the Trusts Act 1973 (QLD);

- That The Trust Company Limited ACN 004 027 749 as custodian of the property of the LM WMIF (second defendant) is joined to the proceeding, as the fifth defendant;
- The plaintiff has leave to file and serve a Further Amended Claim;
- FTI are to provide a complete and up to date copy of the registers of members of the CPAIF and ICPAIF to the Receivers for the CPAIF and ICPAIF (Grant Thornton) and to me, by 22 June 2018. This has been done;
- The plaintiff is to provide the Receivers for the CPAIF and ICPAIF (Grant Thornton) and the RE of the WMIF (Trilogy) specified categories of documentation, by 29 June 2009;
- The plaintiff and FTI are required to give notice to members of the CPAIF and the ICPAIF of this proceeding, the Further Amended Claim, the Second Further Amended Statement of Claim and the form of notice attached to the Orders issued by the Court. This has been done;
- The plaintiff is required to give notice to all members of the CPAIF and ICPAIF of further documents filed in these proceedings by posting the documents to www.lmfimif.com;
- The parties are directed to attend a mediation to be completed by 28 September 2018.

In summary if the Court grants the relief sought against the Feeder Funds and putting aside any other recoveries for the benefit of investors:

- the CPAIF and ICPAIF are not likely to receive any distribution in the winding up of the FMIF;
- the WMIF is likely to receive a smaller distribution than it otherwise would have been entitled, subject to the outcome of litigation against the FMIF and future operating costs of the FMIF;
- the FMIF can use the funds which otherwise would have been paid to the Feeder Funds for distributions to investors generally instead and, as a result, the return to other investors (Class A and Class C) is likely to increase.

I will keep investors updated as to the progress of this claim.

2.7 Liquidators of LMIM (FTI Consulting)

2.7.1 Remuneration claim

As advised in my previous reports to investors, the orders handed down in relation to FTI's ongoing role and extent of their powers and responsibilities set out, amongst other things, the process for me to adjudicate on claims made by LMIM for indemnity against the property of the FMIF in respect to any expense or liability of, or claim against, LMIM in acting as Responsible Entity of the FMIF.

The judgement regarding FTI's remuneration and orders made in relation to FTI's remuneration claim and indemnity claim are available on the websites www.lmfimif.com and www.lminvestmentadministration.com.

As the judgement had been handed down, I requested FTI to provide details of any additional remuneration and costs incurred subsequent to the remuneration claimed in the above mentioned court application.

FTI has informed me that for the period since late 2015 and up to 30 April 2018 they have incurred additional remuneration and expenses of \$363,929 plus GST. FTI have advised that they propose to make application to the court for the approval of the remuneration shortly.

FTI have provided me with these figures so that the Fund may properly record the expenses in the management accounts and provide an updated estimated return to investors. I have yet to receive details of these amounts claimed and FTI have advised these amounts are subject to change based on the formulation of its application for court approval.

Discussions with FTI have been ongoing, however no further formal steps in the proceeding have been taken since my last report to investors.

2.7.2 Proof of debt process

If a debt or claim is admitted by FTI in the winding up of LMIM and a claim for indemnity out of the FMIF with respect to such debt or claim is identified, I summarise the process as outlined in the Court Orders as follows:

- FTI must notify me within 14 days of the claim for indemnity against the assets of the Fund;
- Within 14 days I may seek further information in relation to the claim;
- Within 30 days of receipt of the claim from FTI or from receipt of further information I have requested, I am required to:
 - Accept the claim, or
 - Reject the claim, or
 - Accept part of it and reject part of the claim; and
 - To give FTI written notice of the decision;
- I am required to give FTI written reasons for rejecting any part of a claim within 7 days after giving notice of my decision including those claims identified through the proof of debt process mentioned above;
- Within 28 days of receiving a notice of rejection, FTI may apply to the Court for directions in relation to the rejection and advise the creditor of my decision and other specified matters.

Following agreement with FTI as to the proposed amendment to the court order which will be submitted to the court for approval, I am hopeful that this process can be undertaken in the near future so the quantum of any creditor claims against the Fund can be ascertained and dealt with as soon as possible. These claims may be subject to the “clear accounts rule” as described in previous reports to investors, and if so, a set off against that claim may be able to be made.

2.7.3 Claim filed against LMIM

I refer to my previous report to investors and summarise the background as follows:

- In November 2016, I caused LMIM as RE of the FMIF to commence a proceeding against LMIM in relation to certain transactions to avoid possible expiry of the statutory limitation periods for making the claims;
- This claim alleges that, *inter alia*, LMIM breached its duties to members of the FMIF by:

- causing to be paid out of assets of the FMIF management fees in advance of it becoming entitled to payment of same;
 - overpaying management fees to itself out of assets of the FMIF;
 - causing to be paid to LMA additional fees purportedly for loan management and controllership services;
 - directing payments to be made by the MPF, purportedly in satisfaction of liabilities owed by the MPF to the FMIF, to be paid to itself as RE of the feeder funds;
- Following further investigations, an amended claim and statement of claim and consolidated particulars have been filed and served on LMIM;
 - Steps have been taken to prepare an application under Section 59 of the Trusts Act (1973) (QLD) for directions of the Court in relation to how the differing interests of the parties (LMIM as RE of the FMIF, and LMIM in its personal capacity) are to be represented in the proceedings and an application under Section 500 of the Corporations Act to seek leave to proceed against LMIM (the Applications) and supporting Affidavits.

Since my last report to investors, further work has been undertaken to quantify the claim for lost interest on the pre-paid management fees, and further instructions have been provided to Counsel to enable affidavit material in support of the directions application to be settled.

Subject to any directions that may be made by the Court, if the claims made in this proceeding are successful, they may be able to be relied upon as a set-off against certain claims made by LMIM for indemnity out of assets of the FMIF, including those claims identified through the proof of debt process mentioned above or claims made by other parties seeking to subrogate to LMIM's alleged rights of indemnity.

I will keep investors updated as to the progress of this claim.

3. Management Accounts

As advised in my previous report, the management accounts for the half year ending 31 December 2017 are available on the website www.lmfimf.com.

The management accounts for the year ending 30 June 2018 will be uploaded to the website www.lmfimf.com by 30 September 2018.

4. Investor Information

4.1 Estimated Return to Investors

I provide an estimated return to Investors of between 13.0 cents and 14.2 cents per unit as at 31 May 2018, calculated as follows:

Description	\$ Low	\$ High
Cash at bank	70,209,210	70,209,201
Other assets (interest receivable, foreign currency accounts and amount for security for litigation costs)	350,848	1,389,677
Estimated Assets Position	70,560,058	71,598,888
<i>Less:</i>		
Other unsecured creditors (includes remuneration approved but not paid)	7,230,339	2,501,274
FTI Fees & legal expenses advised (subject to approval) - refer to Section 2.7 for further details - maximum amount shown	694,756	694,756
Receivers and Managers' fees (DB Receivers)	75,262	75,262
Receiver's fees & outlays (BDO) (including controllerships)	246,103	246,103
Receiver's legal fees (BDO)	274,627	274,627
Total Liabilities	8,521,088	3,792,023
Estimated net amount available to investors as at 31 May 2018	62,038,970	67,806,865
Total investor units (as at 31 December 2016)	478,100,386	478,100,386
Estimated return in the dollar	0.130	0.142

Please note that the estimate and prior estimates do not take into account future operating costs and future Receiver's fees or any legal recoveries against borrowers, valuers or other third parties. Should the claims against the Feeder Funds be successful this would materially affect the return to the Feeder Funds (negatively) and other investors (positively).

In calculating the estimated return to investors, I have also not provided any provision for the claim filed by the MPF Trustee with respect to the AIIS loan as the prospects of a successful claim against the Fund is unknown, however, as detailed earlier in this report, I am hopeful that all claims relating to the MPF matters will be brought to a conclusion shortly.

4.2 Investments made in Foreign Currencies

Investigations undertaken by BDO have identified that the number of units held by investors who invested in foreign currencies appears to be incorrectly recorded in the membership records of the FMIF.

It appears that when LMIM transferred the member records of the FMIF to a new database in 2010 the number of units of investors who invested in a foreign currency were incorrectly recorded in the new database, by allocating to the investors concerned one unit in the FMIF for each unit of foreign currency invested, rather than one unit in the FMIF for each \$1AUD invested (after the foreign currency amount invested had been converted to AUD at the applicable exchange rate) in accordance with the PDS and Constitution.

I am currently calculating the effect of these errors on each of the foreign currency investors and intend applying to court seeking orders to rectify the register of members before 30 September 2018.

4.3 Distributions to Investors

Once the DB Receivers have retired and funds released to me, I will be required to retain certain funds to meet the liabilities of the Fund, including contingent claims that may arise from the auditor claim and Bellpac litigation.

I am also required to seek the directions of the Court before proceeding with the next distribution.

Prior to making the application to court, I will require to correct the members register for the foreign currency investors and resolve the proceedings against the Feeder Funds and where a mediation is to be held by 28 September 2018.

4.4 Ongoing Reporting to Investors

Reports will be distributed to investors in accordance with the preferred method of correspondence recorded for each investor in the Fund's database. In order to assist in reducing distribution costs, it would be appreciated if investors could nominate an email address as their preferred method to receive correspondence. Investors may update their details as outlined in Section 4.5 below. For those investors that do not have an email address, correspondence will continue to be sent to you via post.

My next report to investors will be issued by 30 September 2018.

4.5 Investors Queries

For any changes to investors details, please review the Useful Forms/Procedures tab on the website www.lmfmfif.com which includes information regarding the following procedures:

- Change of Contact Address/Bank Account Details
- Change of Contact Address/Bank Accounts Details of a Deceased Estate
- Change of Trustee of Self-Managed Super Fund
- Transfer of Unit Holding from a Super Fund/ Trustee Company to Personal Name(s)
- Transfer of Unit Holding from a Deceased Estate to a Sole Survivor

- Transfer from a Deceased Estate to a Beneficiary of an Estate

It is a requirement that advisors or other third parties acting on behalf of Unit Holders are doing so pursuant to a relevant Authority/Power of Attorney. Please ensure that a relevant Authority/Power of Attorney accompanies the abovementioned documents as necessary (if an Authority/Power of Attorney has not previously been provided).

It is preferable that all questions about the winding up, or communications are sent via email to enquiries@lmfmif.com with original documents to be mailed as required to:

BDO
 GPO Box 457
 Brisbane QLD 4001
 Phone: +61 7 3237 5999
 Fax: +61 7 3221 9227

5. Receiver’s Remuneration and Expenses

There have been nine applications to Court to date to approve my remuneration from the date of my appointment on 8 August 2013 until 30 April 2018.

The ninth application for the approval of my remuneration for the period 1 November 2017 to 30 April 2018 was heard on 21 June 2018. The Court ordered that my remuneration for this period be fixed in the amount of \$1,041,907.90 (inclusive of GST). In addition, the Court approved my remuneration sought of \$22,306.90 (inclusive of GST) in respect of work undertaken on the controllerships.

A copy of all documentation in relation to my applications can be found on the website www.lmfmif.com.

In addition to the remuneration previously approved by the Court and the ninth application set out above, I calculate that, on a time basis, I have incurred further remuneration of \$227,274.50 plus outlays of \$1,203.66 plus GST from 1 May 2018 to 31 May 2018 plus work undertaken in respect of the controllerships for the retirement village assets of \$7,027.50 plus GST as detailed in the table below and attached summaries.

Remuneration incurred for May 2018	Remuneration \$ (GST excl.)	Outlays \$ (GST excl.)
LM First Mortgage Income Fund (Receivers & Managers Appointed) (Receiver Appointed)	227,274.50	1,203.66
OVST Pty Ltd (In Liquidation) (Controllers Appointed)	2,102.00	-
Pinevale Villas Morayfield Pty Ltd (In Liquidation) (Controllers Appointed)	-	-
Bridgewater Lake Estate Ltd (In Liquidation) (Controllers Appointed)	4,081.00	-
Cameo Estates Lifestyle Villages (Launceston) Pty Ltd	569.50	-
Redland Bay Leisure Life Ltd (In Liquidation) (Controllers Appointed)	133.50	-

Redland Bay Leisure Life Development Ltd (In Liquidation) (Controllers Appointed)	141.50	-
Total	234,302.00	1,203.66

The key matters addressed during the period 1 May 2018 to 31 May 2018 were:

- Work undertaken in relation to the litigation matters detailed in Sections 2, which among other things, include:
 - Progressing the claim against the former auditors regarding the financial statements and compliance plan audits.;
 - Providing assistance to the Liquidator of Bellpac regarding the \$8M bond claim including progressing the settlement with WCL;
 - Progressing the claim against the MPF and others;
 - Progressing the claim against the Feeder Funds in relation to redemptions and distributions paid to Class B unitholders;
 - Progressing claims against guarantors;
 - Negotiations with FTI to resolve various outstanding issues relating to FTI's proceedings and the winding up of the FMIF;;
 - Progressing the claim against LMIM;
 - Dealing with the proceedings by the Trustee of the MPF against LMIM in which relief is sought against assets of the Fund.
- Liaising with various parties in relation to the potential for the DB Receiver's retirement;
- Maintaining the management accounts of the Fund;
- Undertaking the investor management function for approximately 4,500 investors including answering queries on the winding up of the Fund and maintaining the investment database, including any change in details or transfer of units;
- Progressing the investigation of the AX files to determine the alternatives to resolving the incorrect conversion of foreign investors units into AX;
- Preparing affidavit and supporting material for an application to Court for approval of the receiver's remuneration for the period 1 November 2017 to 30 April 2018; and
- Finalising outstanding residual matters from the sale of five retirement villages, including tax compliance issues.

6. Queries

Should unit holders wish to advise of any changes in details or require further information, please contact BDO as follows:

BDO
GPO Box 457
Brisbane QLD 4001
Phone: +61 7 3237 5999
Fax: +61 7 3221 9227
Email: enquiries@lmfmif.com

Yours sincerely



David Whyte
Receiver



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REMUNERATION REPORT - Summary of professional fees by category of work for the period 1 May 2018 to 31 May 2018
LM First Mortgage Income Fund (Receivers & Managers Appointed)

Employee	Position	Rate	Totals		Assets		Creditors		Task Area		Investigations		Administration	
			hrs	\$	hrs	\$	hrs	\$	hrs	\$	hrs	\$	hrs	\$
David Whyte	Partner	580	60.1	34,858.00	30.0	17,400.00	8.0	4,640.00	2.2	1,276.00			19.9	11,542.00
Clark Jarrold	Partner	580	71.1	41,238.00	71.1	41,238.00								
Gerry Collins	Consultant	580	0.9	522.00	0.9	522.00								
Craig Jenkins	Partner	515	3.6	1,854.00	3.6	1,854.00								
Arthur Taylor	Senior Manager	470	153.0	71,910.00	83.2	39,104.00	2.4	1,128.00	3.8	1,786.00			63.6	29,892.00
Samuel Alexander	Manager	450	0.6	270.00					0.6	270.00				
Chris Demeyere	Manager	430	0.3	129.00	0.3	129.00								
Julie Pagcu	Senior Manager	400	79.6	31,840.00	79.6	31,840.00								
Ainsley Watt	Senior Accountant I	350	64.6	22,610.00	15.9	5,565.00	23.8	8,330.00	2.8	980.00	7.2	2,520.00	14.9	5,215.00
Antoinette Fielding	Accountant II	215	26.5	5,697.50			26.0	5,590.00			0.5	107.50		
George Lethbridge	Undergraduate	175	30.1	5,267.50			25.2	4,410.00			2.7	472.50	2.2	385.00
Ryan Whyte	Undergraduate	175	56.9	9,957.50	3.6	630.00	26.5	4,637.50	1.3	227.50	16.2	2,835.00	9.3	1,627.50
Mofra Hattingh	Team Assistant	95	11.8	1,121.00									11.8	1,121.00
TOTALS			559.1	227,274.50	288.2	138,282.00	111.9	28,735.50	10.7	4,539.50	26.6	5,935.00	121.7	49,782.50
			GST	22,727.45										
			TOTAL INC GST	250,001.95										
AVERAGE HOURLY RATE			407	480	257	424	223	409						

Note: All amounts exclude GST unless otherwise noted



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Disbursements for the period 1 May 2018 to 31 May 2018

LM First Mortgage Income Fund (Receivers & Managers Appointed)

Expense Type	Amount (\$ ex GST)
Airfares	444.66
Search Fee	751.81
Postage	7.19
TOTAL	1,203.66
GST	120.37
TOTAL INC GST	1,324.03



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REMUNERATION REPORT - Summary of professional fees by category of work for the period 1 May 2018 to 31 May 2018
Bridgewater Lake Estate Pty Limited (Controllers Appointed)

Employee	Position	Rate	Totals		Trade On		Task Area	
			hrs	\$	hrs	\$	hrs	\$
Leisa Rafter	Partner	680	0.3	204.00	0.3	204.00		
David Whyte	Partner	580	0.1	58.00	0.1	58.00		
Samuel Alexander	Manager	450	1.1	495.00	1.1	495.00		
Ainsley Watt	Senior Accountant I	350	4.1	1,435.00	1.1	385.00		1,050.00
Reuben Tham	Senior Consultant II	280	3.9	1,092.00	3.9	1,092.00		
George Lethbridge	Undergraduate	175	4.5	787.50				787.50
Maira Hattingh	Team Assistant	95	0.1	9.50				9.50
TOTALS			14.1	4,081.00	6.5	2,234.00	7.6	1,847.00
			GST	408.10				
			TOTAL INC GST	4,489.10				
			AVERAGE HOURLY RATE	289	344			

Note: All amounts exclude GST unless otherwise noted



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REMUNERATION REPORT - Summary of professional fees by category of work for the period 1 May 2018 to 31 May 2018
Cameo Estates Lifestyle Villages (Launceston) Pty Ltd (Controllers Appointed)

Employee	Position	Rate	Totals		Task Area
			hrs	\$	
Ainsley Watt	Senior Accountant I	350	0.1	35.00	Administration
George Lethbridge	Undergraduate	175	3.0	525.00	Administration
Moira Hattingh	Team Assistant	95	0.1	9.50	Administration
TOTALS			3.2	569.50	3.2
			GST	56.95	
			TOTAL INC GST	626.45	
			AVERAGE HOURLY RATE	178	178

Note: All amounts exclude GST unless otherwise noted



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REMUNERATION REPORT - Summary of professional fees by category of work for the period 1 May 2018 to 31 May 2018
OVST Pty Ltd (Controllers Appointed)

Employee	Position	Rate	Totals		Task Area	
			hrs	\$	Trade On hrs	Administration hrs
Samuel Alexander	Manager	450	0.6	270.00	0.6	270.00
Ainsley Watt	Senior Accountant I	350	1.2	420.00		420.00
Reuben Tham	Senior Consultant II	280	3.1	868.00	3.1	868.00
George Lethbridge	Undergraduate	175	3.0	525.00		525.00
Moira Hattingh	Team Assistant	95	0.2	19.00		19.00
TOTALS			8.1	2,102.00	3.7	1,138.00
			GST	210.20		
			TOTAL INC GST	2,312.20		
AVERAGE HOURLY RATE				260	308	219

Note: All amounts exclude GST unless otherwise noted



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REMUNERATION REPORT - Summary of professional fees by category of work for the period 1 May 2018 to 31 May 2018
Redland Bay Leisure Life Pty Ltd (Controllers Appointed)

Employee	Position	Totals		Task Area
		Rate	hrs	
Ainsley Watt	Senior Accountant I	350	0.2	Administration
George Lethbridge	Undergraduate	175	0.2	Administration
Maira Hattingh	Team Assistant	95	0.3	Administration
TOTALS		133.50	0.7	133.50
		GST		13.35
		TOTAL INC GST		146.85
		AVERAGE HOURLY RATE		191

Note: All amounts exclude GST unless otherwise noted



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REMUNERATION REPORT - Summary of professional fees by category of work for the period 1 May 2018 to 31 May 2018
Redland Bay Leisure Life Development Pty Ltd (Controllers Appointed)

Employee	Position	Rate	Totals		Task Area
			hrs	\$	
Ainsley Watt	Senior Accountant I	350	0.2	70.00	Administration
George Lethbridge	Undergraduate	175	0.3	52.50	
Maira Hattingh	Team Assistant	95	0.2	19.00	
TOTALS			0.7	141.50	0.7
			GST	14.15	
			TOTAL INC GST	155.65	
			AVERAGE HOURLY RATE	202	202

Note: All amounts exclude GST unless otherwise noted

TO THE INVESTOR AS ADDRESSED

29 June 2018

**LM FIRST MORTGAGE INCOME FUND (RECEIVERS AND MANAGERS APPOINTED) (RECEIVER APPOINTED)
ARSN 089 343 288 ('the Fund' or 'FMIF')**

1. Executive Summary

I refer to my appointment as the Receiver of the Fund's assets and the person responsible for ensuring the winding up of the Fund in accordance with the terms of its constitution by Order of the Supreme Court of Queensland on 8 August 2013.

I now provide my 22nd update to investors, which provides details of the progress made in the winding up of the Fund since my last report to investors dated 29 March 2018. This report should be read in conjunction with my previous reports, which are available on the website www.lmfimf.com.

There has been significant progress made since my last report dated 29 March 2018 in the following respects:

- Two of the three proceedings commenced by the MPF against the Fund's assets for total claims of \$24.1m plus interest have been discontinued and I am taking steps for the third to be either prosecuted by the MPF or discontinued (refer section 2.1);
- I am in discussions with the Receivers and Managers (McGrathNicol) regarding their retirement and they have advised that they expect to retire within one month;
- The proceedings against the Feeder Funds have been progressed with court orders being made on 13 June 2018 which included the granting of leave to proceed against LMIM (being a company in liquidation), placing the proceedings on the commercial list and directing the parties to undertake mediation by 28 September 2018 (refer section 2.6);
- Prior to the mediation of the Feeder Fund claim, I intend applying to court to seek orders to correct the member register relating to foreign currency investors where I have identified errors in the management of same (refer section 4.2);
- Should the Receivers and Managers have resigned, the Feeder Fund claims are settled at mediation and the proof of debt process has been completed by FTI as set out at section 2.7.2 of this report, I intend applying to court to allow an interim distribution to investors. An update will be provided in my next report to investors by 30 September 2018;

A summary of the other matters covered in this report is as follows:

- Cash at bank as at 31 May 2018 was \$70,209,210;
- The estimated return to investors is currently 13.0 to 14.2 cents per unit as detailed at Section 4.1 below and before taking into account future costs and recoveries from legal proceedings on foot;

- The claim against the directors, LMIM and MPF for \$15.5M plus interest, has not settled and the matter is now being progressed towards a trial which is likely to be held in the first half of 2019 (refer section 2.3);
- Orders for progressing the claim against the former auditors were made by the Court on 29 May 2018. The effect of these orders was to set a timetable for further progressing the matter. Further details are provided in Section 2.4 below;
- Settlement of the Bellpac Liquidator's \$8M Bonds litigation has progressed however, the remaining condition precedent to settlement has been further extended to 31 August 2018. This is expected to realise \$6.3M for the benefit of investors (refer section 2.5).

2. Position of the Secured Creditor, the potential claim by KordaMentha, the trustee of the LM Managed Performance Fund ('MPF') and claims filed against the Fund

2.1 Proceedings by the Trustee of the MPF against LMIM and the Fund

2.1.1 Assigned Loans Claims

I refer to my previous updates to investors in relation to these proceedings, in which the Trustee of the MPF (MPF) is the plaintiff, and the defendants are LMIM, and myself as Receiver of the property of the FMIF.

The relief claimed by the Trustee of the MPF in these proceedings included equitable compensation against LMIM and claims against the assets of the FMIF in the total sum of about \$24.1 million plus interest.

The MPF Trustee applied to the Court for directions as to whether it would be justified discontinuing the proceedings, and on 7 June 2018 the Court directed it would be. Notices of discontinuance have accordingly been filed in both proceedings.

2.1.2 AIIS Loan Claim

I refer to my previous updates to investors in relation to this proceeding in which the MPF is the plaintiff, and LMIM is the defendant.

The MPF has claimed approximately \$16.82 million as equitable compensation against LMIM and relief against the assets of the FMIF for approximately \$3.9 million (this may be increased to \$4.1 million) being alleged interest paid by the MPF to the FMIF in respect of the loan made by the FMIF to AIIS in 2005.

This claim was filed on 16 December 2015 and the Statement of Claim was served on 28 November 2016. Since then no steps have been taken in the proceeding, and the MPF has not required a defence. I therefore took steps to request that the MPF either expeditiously progress its claim or discontinue the proceeding, failing which I intend to apply to Court to be joined as a defendant, to defend the claims made against assets of the FMIF, and then actively seek to bring the matter to closure.

2.2 Position of the Secured Creditor

Following the discontinuance of the two proceedings brought by the MPF for claims totalling \$24.1m plus interest, I have been in discussions with the DB Receivers about their retirement. They have recently advised that they expect to retire within one month.

2.3 Proceedings against the MPF, LMIM and the Directors of LMIM

I refer to my previous updates to investors in relation to a statement of claim I caused to be filed in the Supreme Court of Queensland, against a number of parties, including the MPF Trustee, in respect of loss allegedly suffered by the FMIF as a result of an amount paid to the MPF in the Bellpac litigation matter. The claim is for approximately \$15.5M plus interest.

While attempts to settle the proceedings had been continuing in relation to these proceedings and those proceedings referred to in section 2.1.1 above, I continued to take steps to progress the proceedings including:

- As at 6 April 2018 all director defendants, except for John Francis O'Sullivan and LMIM in its own right have filed Amended Defences;
- I have filed Replies to the Amended Defences received and made requests for further particulars which have all been responded to;
- Obtaining orders enabling me to disclose for the purposes of these proceedings relevant transcripts obtained during the public examinations and documents produced for the public examinations by the former auditors.

As previously advised, the proceedings have not settled following settlement discussions. Accordingly, I am now progressing these proceedings to a trial. Progress on the steps set out in the timetable following the review hearing held on 14 March 2018, are as follows:

- An Amended Defence of the 1st director defendant (being Peter Drake) was filed and served by 23 March 2018. This has been completed.;
- The Replies to the further Amended Defences of the 3rd and 4th defendants were to be filed and served on 29 March 2018. This has been completed;
- The Reply to the Amended Defence of the 1st defendant was filed and served by 6 April 2018. This has been completed;
- Replies to the Amended Defences of the 2nd, 6th and 8th defendants were to be filed and served by 20 April 2018. This has been completed;
- Further disclosure was required to be undertaken by myself, the 1st, 2nd, 3rd, 4th, 6th and 8th defendants by 20 April 2018. The 1st defendant made minor further disclosure on 20 April 2018. I also made minor further disclosure on 20 April 2018. The other defendants did not make any further disclosure;
- The Draft Trial Index has been completed, bar a few minor matters and the Assigned Loans matter which has now been added to the replies to the defendants;
- The Draft Trial Index was forwarded to the defendants on 1 June 2018, with a response requested by 27 July 2018;

- The next review hearing date is set for 16 August 2018 when it is hoped a trial date can be set for the first half of 2019.

As the proceedings are ongoing, an update will be provided to investors in relation to this matter in my next report.

2.4 Claim Against the Former Auditors

I refer to my previous updates to investors and briefly summarise the background as follows:

- A public examination (PE) of the former auditors and certain directors and former directors (Directors) of LM Investment Management Limited (In Liquidation) was conducted in 2015;
- Following the PEs, a further amended statement of claim was filed by me and served on the former auditors of the Fund on 14 April 2016;
- The former auditors lodged and served on me a strike-out application and supporting affidavit on 27 April 2016 (amended on 15 December 2016) seeking orders to strike-out certain parts of the statement of claim;
- At the hearing of the former auditors' strike out application, the Court granted my application and placed the proceedings on the commercial list and reserved its decision on the auditor's strike out application;
- The reserved decision from the hearing of the strike out application was handed down on 8 May 2017. Orders were made that the statement of claim be amended to delete certain causes of action and to include details of the quantification of loss;
- In accordance with the Court's judgment, the parties were required to agree the form of orders including a timetable for the filing of a further amended statement of claim and the costs of the former auditors' strike-out application;
- The amended statement of claim was filed on 20 November 2017 and served on the former auditors. Details of the loss has been included in the amended statement of claim which has been calculated (at its highest) in excess of \$200 million. A significant amount of work has been undertaken in this regard, including quantifying the loss at 6 monthly hypothetical winding up dates between 1 July 2009 and 1 January 2013 being the estimated additional costs and expenses incurred by the Fund as a consequence of the alleged delay in winding up the Fund;
- I have received a number of requests pursuant to Rule 222 of the Court Rules (Rules) from the former auditors to provide documents referred to in the amended statement of claim which requests have been responded to.

I summarise developments since my last update to investors as follows:

- On 29 May 2018 the Court handed down the following orders:
 - The parties' costs of the defendants' application filed 27 April 2016 and of the defendants' amended application filed 15 December 2016 are reserved;
 - The defendants serve any request for further and better particulars of the Third Further Amended Statement of Claim, other than paragraphs 121 and 123, by 15 June 2018. This has been done;

- The plaintiff respond to the defendants request for further and better particulars by 10 August 2018;
- The plaintiff file and serve its application to amend its claim, and any Fourth Further Amended Statement of Claim, by 15 June 2018;
- The defendants advise the plaintiff whether they consent to or oppose the plaintiff's application to amend its claim by 29 June 2018;
- If the defendants oppose the plaintiff's application:
 - The defendants file and serve any evidence in response to the plaintiff's application by 13 July 2018;
 - The plaintiff file and serve its written submissions in support of its application by 27 July 2018;
 - The defendants file and serve their written submissions in opposition to the plaintiff's application by 10 August 2018.
- The matter is listed for a Review and for hearing of the plaintiff's application, on a date to be fixed on or after 20 August 2018;
- On 15 June 2018, in accordance with the Order dated 29 May 2018, I caused the application for leave to amend the Claim and the supporting affidavit to be filed in the Court. I will respond appropriately to the balance of the timetable handed down by the Court.

The proceedings are ongoing and an update will be provided to investors in relation to this matter in my next report.

2.5 Bellpac Proceedings

In addition to the claim filed and served against the MPF in relation to a loss suffered by the Fund from litigation pertaining to the Bellpac loan noted at item 1 above, there is another matter relating to Bellpac that has been progressed during the Period, as detailed below.

Wollongong Coal Ltd (WCL) - \$10 million Convertible Bonds

I refer to my previous updates to investors and provide a brief summary as follows:

- The liquidator of Bellpac has received the settlement amount of \$2 million from WCL in relation to the claim for redemption of the \$2 million Bonds held in WCL;
- The defendants' appeal of the decision of the Court which acknowledged that Bellpac (under the control of a liquidator) is the true owner of the \$8 million convertible bonds was unsuccessful;
- In January 2016, the Bellpac Liquidator applied for the conversion of the \$8 million Bonds to shares. As WCL did not issue all of the shares as required under the terms of the Bonds, the Bellpac Liquidator brought proceedings against WCL seeking orders requiring WCL to perform its obligation to redeem the Bonds converted to shares outside of the required time;
- The Bellpac liquidator and WCL have entered into a binding heads of agreement (HOA) which relates to the settlement of the litigation commenced against WCL. The terms of the heads of agreement include that WCL will pay to Bellpac a settlement sum of \$6.3 million in return for certain releases and Bellpac returning or cancelling the WCL shares issued to Bellpac;

- The conditions precedent to the settlement with WCL include obtaining necessary approvals to undertake the settlement transactions. In this regard:
 - The Bellpac Liquidator has obtained creditor approval to enter into the settlement with WCL;
 - The Court declined to exercise its discretion on WCL's application for approval to acquire and or cancel Bellpac's holding of WCL shares. WCL is now preparing to seek shareholder approval.
- The Trustees of the MPF (MPF) have demanded from the Liquidator circa \$680K plus interest out of the proceeds of the Bonds for repayment of funding the MPF allegedly made for the Bonds litigation from late 2010 to early 2013. The MPF has also reserved its rights in relation to claiming 35% of the funds realised from the successful Bonds proceedings.

Developments since my last update to investors are as follows:

- The sunset date of the HOA to complete the condition precedent to obtain approval from the Court or shareholders was further extended by agreement to 31 August 2018 to provide more time for WCL to obtain the required documents needed for submission to their shareholders prior to the meeting of shareholders;
- In relation to the MPF claim for reimbursement for funding as referred to above, I have written to the Liquidator and I am currently awaiting a response to my recent correspondence regarding the monies held by him. The Bellpac Liquidator has confirmed he will not take any step adverse to either the MPF or FMIF without first giving the parties 7 days' notice.

I will provide investors with an update in relation to the claim by MPF and the settlement of the \$8M bonds litigation with WCL in my next report.

2.6 Redemptions and Distributions paid to Class B Unit Holders (Feeder Funds)

I refer to my previous updates to investors and summarise the background as follows:

Investigations have been undertaken via the PE conducted in 2015 and subsequent thereto in relation to redemptions and distributions paid to the Class B unit holders (Feeder Funds) when the Fund had suspended redemptions and distributions to other classes of members;

The Feeder Funds are the LM Currency Protected Australian Income Fund (CPAIF), the LM Institutional Currency Protected Australian Income Fund (ICPAIF) and the LM Wholesale First Mortgage Income Fund (WMIF);

On 28 July 2017, I caused to be filed an amended statement of claim against LMIM and the Feeder Funds and the claim was then formally served on the parties. The relief sought in the claim includes declarations to withhold from distributions or payments otherwise payable from the Fund to:

- CPAIF in the sum of \$40,583,109.06 plus interest, as adjusted for the difference between the sum paid for capital distributions in early to mid-2013 and the amount the CPAIF would otherwise have been entitled as referred to in the amended statement of claim;

- ICPAIF in the sum of \$5,044,118.30 plus interest, as adjusted for the difference between the sum paid for capital distributions in early to mid-2013 and the amount the ICPAIF would otherwise have been entitled as referred to in the amended statement of claim;
- WMIF in the sum of \$9,432,090.76 plus interest, as adjusted for the difference between the sum paid for capital distributions in early to mid-2013 and the amount the WMIF would otherwise have been entitled as referred to in the amended statement of claim.
- In October 2017, I caused to be filed an application under Section 59 of the Trusts Act (1973) (QLD) to seek directions in relation to how the differing interests of LMIM are to be represented in the proceedings and an application under Section 500 of the Corporations Act (2001) to seek leave to proceed against LMIM (which is required because it is in liquidation) (the Applications);
- The receivers for the CPAIF and ICPAIF (Grant Thornton) advised they would not consent to my Section 59 application unless orders are made:
 - that their reasonable costs and fees be fixed by the Court and paid out of the FMIF up to them preparing and filing a defence and considering any Reply filed by me;
 - that I disclose to them certain books and records as requested by them.
- The parties consented to adjourn the hearing of the Applications (which was originally set down on 8 December 2017) to a date to be fixed.

I summarise developments since my previous update to investors as follows:

- A Commercial List Application and Statement was filed with the Court on 23 April 2018
- On 24 April 2018 the Court proposed that the Commercial List Application and the leave to proceed application be listed for hearing on 29 May 2018.
- At the hearing on 29 May 2018, the Court indicated it was content for:
 - The proceeding to be placed on the Commercial List; and
 - That the proceeding be referred to mediation.
- However, the Court noted that the final form of the orders to be issued by it would be required to take into account how the individual members of the Feeder Funds were to be notified of the proceeding and with that, given the opportunity to apply to the Court to be heard in the proceeding or represented in the mediation.
- Following the hearing on 29 May 2018, the draft orders were circulated by my solicitors and agreed to. The matter was then re-listed for a hearing on 13 June 2018 in order for the final form of the Orders to be reviewed by the Court.
- On 13 June 2018, the Court made Orders including the following:
 - The proceeding be placed on the Commercial List;
 - The plaintiff has leave to proceed pursuant to Section 500(2) of the Corporations Act 2001 to proceed against LMIM in liquidation;
 - How the differing interests of LMIM are to be represented pursuant to section 59 of the Trusts Act 1973 (QLD);

- That The Trust Company Limited ACN 004 027 749 as custodian of the property of the LM WMIF (second defendant) is joined to the proceeding, as the fifth defendant;
- The plaintiff has leave to file and serve a Further Amended Claim;
- FTI are to provide a complete and up to date copy of the registers of members of the CPAIF and ICPAIF to the Receivers for the CPAIF and ICPAIF (Grant Thornton) and to me, by 22 June 2018. This has been done;
- The plaintiff is to provide the Receivers for the CPAIF and ICPAIF (Grant Thornton) and the RE of the WMIF (Trilogy) specified categories of documentation, by 29 June 2009;
- The plaintiff and FTI are required to give notice to members of the CPAIF and the ICPAIF of this proceeding, the Further Amended Claim, the Second Further Amended Statement of Claim and the form of notice attached to the Orders issued by the Court. This has been done;
- The plaintiff is required to give notice to all members of the CPAIF and ICPAIF of further documents filed in these proceedings by posting the documents to www.lmfimf.com;
- The parties are directed to attend a mediation to be completed by 28 September 2018.

In summary if the Court grants the relief sought against the Feeder Funds and putting aside any other recoveries for the benefit of investors:

- the CPAIF and ICPAIF are not likely to receive any distribution in the winding up of the FMIF;
- the WMIF is likely to receive a smaller distribution than it otherwise would have been entitled, subject to the outcome of litigation against the FMIF and future operating costs of the FMIF;
- the FMIF can use the funds which otherwise would have been paid to the Feeder Funds for distributions to investors generally instead and, as a result, the return to other investors (Class A and Class C) is likely to increase.

I will keep investors updated as to the progress of this claim.

2.7 Liquidators of LMIM (FTI Consulting)

2.7.1 Remuneration claim

As advised in my previous reports to investors, the orders handed down in relation to FTI's ongoing role and extent of their powers and responsibilities set out, amongst other things, the process for me to adjudicate on claims made by LMIM for indemnity against the property of the FMIF in respect to any expense or liability of, or claim against, LMIM in acting as Responsible Entity of the FMIF.

The judgement regarding FTI's remuneration and orders made in relation to FTI's remuneration claim and indemnity claim are available on the websites www.lmfimf.com and www.lminvestmentadministration.com.

As the judgement had been handed down, I requested FTI to provide details of any additional remuneration and costs incurred subsequent to the remuneration claimed in the above mentioned court application.

FTI has informed me that for the period since late 2015 and up to 30 April 2018 they have incurred additional remuneration and expenses of \$363,929 plus GST. FTI have advised that they propose to make application to the court for the approval of the remuneration shortly.

FTI have provided me with these figures so that the Fund may properly record the expenses in the management accounts and provide an updated estimated return to investors. I have yet to receive details of these amounts claimed and FTI have advised these amounts are subject to change based on the formulation of its application for court approval.

Discussions with FTI have been ongoing, however no further formal steps in the proceeding have been taken since my last report to investors.

2.7.2 Proof of debt process

If a debt or claim is admitted by FTI in the winding up of LMIM and a claim for indemnity out of the FMIF with respect to such debt or claim is identified, I summarise the process as outlined in the Court Orders as follows:

- FTI must notify me within 14 days of the claim for indemnity against the assets of the Fund;
- Within 14 days I may seek further information in relation to the claim;
- Within 30 days of receipt of the claim from FTI or from receipt of further information I have requested, I am required to:
 - Accept the claim, or
 - Reject the claim, or
 - Accept part of it and reject part of the claim; and
 - To give FTI written notice of the decision;
- I am required to give FTI written reasons for rejecting any part of a claim within 7 days after giving notice of my decision including those claims identified through the proof of debt process mentioned above;
- Within 28 days of receiving a notice of rejection, FTI may apply to the Court for directions in relation to the rejection and advise the creditor of my decision and other specified matters.

Following agreement with FTI as to the proposed amendment to the court order which will be submitted to the court for approval, I am hopeful that this process can be undertaken in the near future so the quantum of any creditor claims against the Fund can be ascertained and dealt with as soon as possible. These claims may be subject to the “clear accounts rule” as described in previous reports to investors, and if so, a set off against that claim may be able to be made.

2.7.3 Claim filed against LMIM

I refer to my previous report to investors and summarise the background as follows:

- In November 2016, I caused LMIM as RE of the FMIF to commence a proceeding against LMIM in relation to certain transactions to avoid possible expiry of the statutory limitation periods for making the claims;
- This claim alleges that, *inter alia*, LMIM breached its duties to members of the FMIF by:

- causing to be paid out of assets of the FMIF management fees in advance of it becoming entitled to payment of same;
 - overpaying management fees to itself out of assets of the FMIF;
 - causing to be paid to LMA additional fees purportedly for loan management and controllership services;
 - directing payments to be made by the MPF, purportedly in satisfaction of liabilities owed by the MPF to the FMIF, to be paid to itself as RE of the feeder funds;
- Following further investigations, an amended claim and statement of claim and consolidated particulars have been filed and served on LMIM;
 - Steps have been taken to prepare an application under Section 59 of the Trusts Act (1973) (QLD) for directions of the Court in relation to how the differing interests of the parties (LMIM as RE of the FMIF, and LMIM in its personal capacity) are to be represented in the proceedings and an application under Section 500 of the Corporations Act to seek leave to proceed against LMIM (the Applications) and supporting Affidavits.

Since my last report to investors, further work has been undertaken to quantify the claim for lost interest on the pre-paid management fees, and further instructions have been provided to Counsel to enable affidavit material in support of the directions application to be settled.

Subject to any directions that may be made by the Court, if the claims made in this proceeding are successful, they may be able to be relied upon as a set-off against certain claims made by LMIM for indemnity out of assets of the FMIF, including those claims identified through the proof of debt process mentioned above or claims made by other parties seeking to subrogate to LMIM's alleged rights of indemnity.

I will keep investors updated as to the progress of this claim.

3. Management Accounts

As advised in my previous report, the management accounts for the half year ending 31 December 2017 are available on the website www.lmfimf.com.

The management accounts for the year ending 30 June 2018 will be uploaded to the website www.lmfimf.com by 30 September 2018.

4. Investor Information

4.1 Estimated Return to Investors

I provide an estimated return to Investors of between 13.0 cents and 14.2 cents per unit as at 31 May 2018, calculated as follows:

Description	\$ Low	\$ High
Cash at bank	70,209,210	70,209,201
Other assets (interest receivable, foreign currency accounts and amount for security for litigation costs)	350,848	1,389,677
Estimated Assets Position	70,560,058	71,598,888
<i>Less:</i>		
Other unsecured creditors (includes remuneration approved but not paid)	7,230,339	2,501,274
FTI Fees & legal expenses advised (subject to approval) - refer to Section 2.7 for further details - maximum amount shown	694,756	694,756
Receivers and Managers' fees (DB Receivers)	75,262	75,262
Receiver's fees & outlays (BDO) (including controllerships)	246,103	246,103
Receiver's legal fees (BDO)	274,627	274,627
Total Liabilities	8,521,088	3,792,023
Estimated net amount available to investors as at 31 May 2018	62,038,970	67,806,865
Total investor units (as at 31 December 2016)	478,100,386	478,100,386
Estimated return in the dollar	0.130	0.142

Please note that the estimate and prior estimates do not take into account future operating costs and future Receiver's fees or any legal recoveries against borrowers, valuers or other third parties. Should the claims against the Feeder Funds be successful this would materially affect the return to the Feeder Funds (negatively) and other investors (positively).

In calculating the estimated return to investors, I have also not provided any provision for the claim filed by the MPF Trustee with respect to the AIFS loan as the prospects of a successful claim against the Fund is unknown, however, as detailed earlier in this report, I am hopeful that all claims relating to the MPF matters will be brought to a conclusion shortly.

4.2 Investments made in Foreign Currencies

Investigations undertaken by BDO have identified that the number of units held by investors who invested in foreign currencies appears to be incorrectly recorded in the membership records of the FMIF.

It appears that when LMIM transferred the member records of the FMIF to a new database in 2010 the number of units of investors who invested in a foreign currency were incorrectly recorded in the new database, by allocating to the investors concerned one unit in the FMIF for each unit of foreign currency invested, rather than one unit in the FMIF for each \$1AUD invested (after the foreign currency amount invested had been converted to AUD at the applicable exchange rate) in accordance with the PDS and Constitution.

I am currently calculating the effect of these errors on each of the foreign currency investors and intend applying to court seeking orders to rectify the register of members before 30 September 2018.

4.3 Distributions to Investors

Once the DB Receivers have retired and funds released to me, I will be required to retain certain funds to meet the liabilities of the Fund, including contingent claims that may arise from the auditor claim and Bellpac litigation.

I am also required to seek the directions of the Court before proceeding with the next distribution.

Prior to making the application to court, I will require to correct the members register for the foreign currency investors and resolve the proceedings against the Feeder Funds and where a mediation is to be held by 28 September 2018.

4.4 Ongoing Reporting to Investors

Reports will be distributed to investors in accordance with the preferred method of correspondence recorded for each investor in the Fund's database. In order to assist in reducing distribution costs, it would be appreciated if investors could nominate an email address as their preferred method to receive correspondence. Investors may update their details as outlined in Section 4.5 below. For those investors that do not have an email address, correspondence will continue to be sent to you via post.

My next report to investors will be issued by 30 September 2018.

4.5 Investors Queries

For any changes to investors details, please review the Useful Forms/Procedures tab on the website www.lmfimf.com which includes information regarding the following procedures:

- Change of Contact Address/Bank Account Details
- Change of Contact Address/Bank Accounts Details of a Deceased Estate
- Change of Trustee of Self-Managed Super Fund
- Transfer of Unit Holding from a Super Fund/ Trustee Company to Personal Name(s)
- Transfer of Unit Holding from a Deceased Estate to a Sole Survivor

- Transfer from a Deceased Estate to a Beneficiary of an Estate

It is a requirement that advisors or other third parties acting on behalf of Unit Holders are doing so pursuant to a relevant Authority/Power of Attorney. Please ensure that a relevant Authority/Power of Attorney accompanies the abovementioned documents as necessary (if an Authority/Power of Attorney has not previously been provided).

It is preferable that all questions about the winding up, or communications are sent via email to enquiries@lmfmif.com with original documents to be mailed as required to:

BDO
 GPO Box 457
 Brisbane QLD 4001
 Phone: +61 7 3237 5999
 Fax: +61 7 3221 9227

5. Receiver's Remuneration and Expenses

There have been nine applications to Court to date to approve my remuneration from the date of my appointment on 8 August 2013 until 30 April 2018.

The ninth application for the approval of my remuneration for the period 1 November 2017 to 30 April 2018 was heard on 21 June 2018. The Court ordered that my remuneration for this period be fixed in the amount of \$1,041,907.90 (inclusive of GST). In addition, the Court approved my remuneration sought of \$22,306.90 (inclusive of GST) in respect of work undertaken on the controllerships.

A copy of all documentation in relation to my applications can be found on the website www.lmfmif.com.

In addition to the remuneration previously approved by the Court and the ninth application set out above, I calculate that, on a time basis, I have incurred further remuneration of \$227,274.50 plus outlays of \$1,203.66 plus GST from 1 May 2018 to 31 May 2018 plus work undertaken in respect of the controllerships for the retirement village assets of \$7,027.50 plus GST as detailed in the table below and attached summaries.

Remuneration incurred for May 2018	Remuneration \$ (GST excl.)	Outlays \$ (GST excl.)
LM First Mortgage Income Fund (Receivers & Managers Appointed) (Receiver Appointed)	227,274.50	1,203.66
OVST Pty Ltd (In Liquidation) (Controllers Appointed)	2,102.00	-
Pinevale Villas Morayfield Pty Ltd (In Liquidation) (Controllers Appointed)	-	-
Bridgewater Lake Estate Ltd (In Liquidation) (Controllers Appointed)	4,081.00	-
Cameo Estates Lifestyle Villages (Launceston) Pty Ltd	569.50	-
Redland Bay Leisure Life Ltd (In Liquidation) (Controllers Appointed)	133.50	-

Redland Bay Leisure Life Development Ltd (In Liquidation) (Controllers Appointed)	141.50	-
Total	234,302.00	1,203.66

The key matters addressed during the period 1 May 2018 to 31 May 2018 were:

- Work undertaken in relation to the litigation matters detailed in Sections 2, which among other things, include:
 - Progressing the claim against the former auditors regarding the financial statements and compliance plan audits.;
 - Providing assistance to the Liquidator of Bellpac regarding the \$8M bond claim including progressing the settlement with WCL;
 - Progressing the claim against the MPF and others;
 - Progressing the claim against the Feeder Funds in relation to redemptions and distributions paid to Class B unitholders;
 - Progressing claims against guarantors;
 - Negotiations with FTI to resolve various outstanding issues relating to FTI's proceedings and the winding up of the FMIF;;
 - Progressing the claim against LMIM;
 - Dealing with the proceedings by the Trustee of the MPF against LMIM in which relief is sought against assets of the Fund.
- Liaising with various parties in relation to the potential for the DB Receiver's retirement;
- Maintaining the management accounts of the Fund;
- Undertaking the investor management function for approximately 4,500 investors including answering queries on the winding up of the Fund and maintaining the investment database, including any change in details or transfer of units;
- Progressing the investigation of the AX files to determine the alternatives to resolving the incorrect conversion of foreign investors units into AX;
- Preparing affidavit and supporting material for an application to Court for approval of the receiver's remuneration for the period 1 November 2017 to 30 April 2018; and
- Finalising outstanding residual matters from the sale of five retirement villages, including tax compliance issues.

6. Queries

Should unit holders wish to advise of any changes in details or require further information, please contact BDO as follows:

BDO
GPO Box 457
Brisbane QLD 4001
Phone: +61 7 3237 5999
Fax: +61 7 3221 9227
Email: enquiries@lmfmif.com

Yours sincerely



David Whyte
Receiver



Tel: +61 7 3237 5999
 Fax: +61 7 3221 9227
 www.bdo.com.au

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REMUNERATION REPORT - Summary of professional fees by category of work for the period 1 May 2018 to 31 May 2018
LM First Mortgage Income Fund (Receivers & Managers Appointed)

Employee	Position	Rate	Assets		Creditors		Task Area		Administration					
			hrs	\$	hrs	\$	Trade On	Investigations						
David Whyte	Partner	580	60.1	34,858.00	30.0	17,400.00	8.0	4,640.00	2.2	1,276.00	19.9	11,542.00		
Clark Jarrold	Partner	580	71.1	41,238.00	71.1	41,238.00								
Gerry Collins	Consultant	580	0.9	522.00	0.9	522.00								
Craig Jenkins	Partner	515	3.6	1,854.00	3.6	1,854.00								
Arthur Taylor	Senior Manager	470	153.0	71,910.00	83.2	39,104.00	2.4	1,128.00	3.8	1,786.00	63.6	29,892.00		
Samuel Alexander	Manager	450	0.6	270.00					0.6	270.00				
Chris Demeyere	Manager	430	0.3	129.00	0.3	129.00								
Julie Pagcu	Senior Manager	400	79.6	31,840.00	79.6	31,840.00								
Ainsley Watt	Senior Accountant I	350	64.6	22,610.00	15.9	5,565.00	23.8	8,330.00	2.8	980.00	7.2	2,520.00		
Antoinette Fielding	Accountant II	215	26.5	5,697.50			26.0	5,590.00			0.5	107.50		
George Lethbridge	Undergraduate	175	30.1	5,267.50			25.2	4,410.00			2.7	472.50		
Ryan Whyte	Undergraduate	175	56.9	9,957.50	3.6	630.00	26.5	4,637.50	1.3	227.50	16.2	2,835.00		
Maira Hattingh	Team Assistant	95	11.8	1,121.00							11.8	1,121.00		
TOTALS			559.1	227,274.50	288.2	138,282.00	111.9	28,735.50	10.7	4,539.50	26.6	5,935.00	121.7	49,782.50
			GST	22,727.45										
			TOTAL INC GST	250,001.95										
			AVERAGE HOURLY RATE	407	480	257	474	223	409					

Note: All amounts exclude GST unless otherwise noted



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Disbursements for the period 1 May 2018 to 31 May 2018

LM First Mortgage Income Fund (Receivers & Managers Appointed)

Expense Type	Amount (\$ ex GST)
Airfares	444.66
Search Fee	751.81
Postage	7.19
TOTAL	1,203.66
GST	120.37
TOTAL INC GST	1,324.03



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REMUNERATION REPORT - Summary of professional fees by category of work for the period 1 May 2018 to 31 May 2018
Bridgewater Lake Estate Pty Limited (Controllers Appointed)

Employee	Position	Rate	Totals		Trade On		Task Area	
			hrs	\$	hrs	\$	hrs	\$
Leisa Rafter	Partner	680	0.3	204.00	0.3	204.00		
David Whyte	Partner	580	0.1	58.00	0.1	58.00		
Samuel Alexander	Manager	450	1.1	495.00	1.1	495.00		
Ainsley Watt	Senior Accountant I	350	4.1	1,435.00	1.1	385.00	3.0	1,050.00
Reuben Tham	Senior Consultant II	280	3.9	1,092.00	3.9	1,092.00		
George Lethbridge	Undergraduate	175	4.5	787.50			4.5	787.50
Moira Hattingh	Team Assistant	95	0.1	9.50			0.1	9.50
TOTALS			14.1	4,081.00	6.5	2,234.00	7.6	1,847.00
			GST	408.10				
			TOTAL INC GST	4,489.10				
			AVERAGE HOURLY RATE	289	344			

Note: All amounts exclude GST unless otherwise noted



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REMUNERATION REPORT - Summary of professional fees by category of work for the period 1 May 2018 to 31 May 2018
Cameo Estates Lifestyle Villages (Launceston) Pty Ltd (Controllers Appointed)

Employee	Position	Rate	Totals		Task Area
			hrs	\$	
Ainsley Watt	Senior Accountant I	350	0.1	35.00	Administration
George Lethbridge	Undergraduate	175	3.0	525.00	Administration
Moira Hattingh	Team Assistant	95	0.1	9.50	Administration
TOTALS			3.2	569.50	3.2
			GST	56.95	
			TOTAL INC GST	626.45	
			AVERAGE HOURLY RATE	178	178

Note: All amounts exclude GST unless otherwise noted



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REMUNERATION REPORT - Summary of professional fees by category of work for the period 1 May 2018 to 31 May 2018
OVST Pty Ltd (Controllers Appointed)

Employee	Position	Rate	Totals		Task Area	
			hrs	\$	Trade On hrs	Administration hrs
Samuel Alexander	Manager	450	0.6	270.00	0.6	270.00
Ainsley Watt	Senior Accountant I	350	1.2	420.00		420.00
Reuben Tham	Senior Consultant II	280	3.1	868.00	3.1	868.00
George Lethbridge	Undergraduate	175	3.0	525.00		525.00
Maira Hattingh	Team Assistant	95	0.2	19.00		19.00
TOTALS			8.1	2,102.00	3.7	1,138.00
			GST	210.20		
			TOTAL INC GST	2,312.20		
AVERAGE HOURLY RATE				260		308
						219

Note: All amounts exclude GST unless otherwise noted



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REMUNERATION REPORT - Summary of professional fees by category of work for the period 1 May 2018 to 31 May 2018
Redland Bay Leisure Life Pty Ltd (Controllers Appointed)

Employee	Position	Rate	Totals		Task Area
			hrs	\$	
Ainsley Watt	Senior Accountant I	350	0.2	70.00	Administration
George Lethbridge	Undergraduate	175	0.2	35.00	Administration
Moira Hattingh	Team Assistant	95	0.3	28.50	Administration
TOTALS			0.7	133.50	0.7
			GST	13.35	
			TOTAL INC GST	146.85	
			AVERAGE HOURLY RATE	191	191

Note: All amounts exclude GST unless otherwise noted



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REMUNERATION REPORT - Summary of professional fees by category of work for the period 1 May 2018 to 31 May 2018
Redland Bay Leisure Life Development Pty Ltd (Controllers Appointed)

Employee	Position	Totals		Task Area	
		Rate	hrs	hrs	\$
Ainsley Watt	Senior Accountant I	350	0.2	0.2	70.00
George Lethbridge	Undergraduate	175	0.3	0.3	52.50
Moira Hattingh	Team Assistant	95	0.2	0.2	19.00
TOTALS			0.7	0.7	141.50
			GST		14.15
			TOTAL INC GST		155.65
			AVERAGE HOURLY RATE		202

Note: All amounts exclude GST unless otherwise noted

Last Name_Regi- stered Name	Description	Name	Position	Milestone	WIP_Date	Hours	Value	Narration
Bridgewater Lake Estate Pty Limited	BR	David Whyte	Partner	Trade On	17/05/2018	0.10	\$58.00	reviewed BAS's from June 2017 to March 2018
Bridgewater Lake Estate Pty Limited	Tax	Leisa Rafter	Partner	Trade On	10/05/2018	0.30	\$204.00	BAS lodgement queries
Bridgewater Lake Estate Pty Limited	Tax	Samuel Alexander	Senior Manager	Trade On	9/05/2018	0.60	\$270.00	Review of BAS documentation and preparation of correspondence to Ainsley Watt.
Bridgewater Lake Estate Pty Limited	Tax	Samuel Alexander	Senior Manager	Trade On	10/05/2018	0.20	\$90.00	Email to Ainsley Watt regarding historical BAS calculations.
Bridgewater Lake Estate Pty Limited	Tax	Samuel Alexander	Senior Manager	Trade On	14/05/2018	0.30	\$135.00	Email to Ainsley Watt advising of BAS completion
Bridgewater Lake Estate Pty Limited	BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	2/05/2018	1.10	\$385.00	Reviewed lodged BAS' regarding the ATO's net position
Bridgewater Lake Estate Pty Limited	BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	23/07/2018	0.20	\$72.00	reviewed final asic lodgements, incl 5603
Bridgewater Lake Estate Pty Limited	Tax	Reuben Tham	Senior Consultant	Trade On	9/05/2018	1.00	\$280.00	Preparation of nil quarterly Business Activity Statements for lodgement for the periods spanning April 2016 to March 2018 including review of tax agent portal to obtain document ID.
Bridgewater Lake Estate Pty Limited	Tax	Reuben Tham	Senior Consultant	Trade On	9/05/2018	1.20	\$336.00	Review of historical working papers for BAS amendments for the period September 2014 to March 2016 to determine variances between actual lodged amendments.
Bridgewater Lake Estate Pty Limited	Tax	Reuben Tham	Senior Consultant	Trade On	14/05/2018	0.50	\$140.00	Draft email for Sam to send to Ainsley regarding outstanding BAS lodgements.
Bridgewater Lake Estate Pty Limited	BR	Eloise Carroll	Graduate Accountant	Trade On	17/08/2018	0.40	\$88.00	Updated the form 5603 with AW changes
Bridgewater Lake Estate Pty Limited	BR	Eloise Carroll	Graduate Accountant	Trade On	21/08/2018	0.10	\$22.00	Updated the form 505 with change in closure date
Bridgewater Lake Estate Pty Limited	BR	Ainsley Watt	Senior Accountant - Experienced	Administration	9/05/2018	0.60	\$210.00	reviewed file for outstanding BASs and prepared instructions for Sam Alexander to lodged BAS between 2016 and 2018

Bridgewater Lake Estate Pty Limited	BR	Ainsley Watt	Senior Accountant - Experienced	Administration	9/05/2018	1.50	\$525.00	Reviewed BAS's lodged between 2014 and 2016 and compared to file notes considered GST private ruling. Phone call and subsequent email to Sam alexander regarding discrepancies in lodgements
Bridgewater Lake Estate Pty Limited	BR	Ainsley Watt	Senior Accountant - Experienced	Administration	17/05/2018	0.10	\$35.00	approved nil bas
Bridgewater Lake Estate Pty Limited	BR	Ainsley Watt	Senior Accountant - Experienced	Administration	20/07/2018	0.20	\$72.00	reviewed asic form 5603
Bridgewater Lake Estate Pty Limited	BR	Ainsley Watt	Senior Accountant - Experienced	Administration	26/07/2018	0.50	\$180.00	prepared asic forms 5603 and 505
Bridgewater Lake Estate Pty Limited	BR	Eloise Carroll	Graduate Accountant	Administration	27/08/2018	0.10	\$22.00	Scanned documents and saved to signed letters for the controllership regarding the ceased of the Controller. sent off documents for the liquidators
Bridgewater Lake Estate Pty Limited	BR	Eloise Carroll	Graduate Accountant	Administration	27/08/2018	0.10	\$22.00	Lodged and saved the form 5603 from the ASIC portal
Bridgewater Lake Estate Pty Limited	BR	George Lethbridge	Graduate Accountant	Administration	2/05/2018	0.30	\$52.50	Calling the ATO to confirm the outstanding BAS's and what is required in order for the refund to be released.
Bridgewater Lake Estate Pty Limited	BR	George Lethbridge	Graduate Accountant	Administration	2/05/2018	0.60	\$105.00	Review documentation in relation to tax refunds and BAS's. Determine if there is any outstanding BAS's and prepare the documents for finalising the controllership.
Bridgewater Lake Estate Pty Limited	BR	George Lethbridge	Graduate Accountant	Administration	2/05/2018	0.60	\$105.00	Review documentation in relation to tax refunds and BAS's. Determine if there is any outstanding BAS's and prepare the documents for finalising the controllership.
Bridgewater Lake Estate Pty Limited	BR	George Lethbridge	Graduate Accountant	Administration	2/05/2018	0.70	\$122.50	Review documentation in relation to tax refunds and BAS's. Determine if there is any outstanding BAS's and prepare the documents for finalising the controllership. Investigation into the amendments of the quarterly BAS's
Bridgewater Lake Estate Pty Limited	BR	George Lethbridge	Graduate Accountant	Administration	2/05/2018	0.30	\$52.50	Review documentation in relation to tax refunds and BAS's. Determine if there is any outstanding BAS's and prepare the documents for finalising the controllership. Investigation into the amendments of the quarterly BAS's
Bridgewater Lake Estate Pty Limited	BR	George Lethbridge	Graduate Accountant	Administration	9/05/2018	0.80	\$140.00	Review documentation in relation to tax refunds and BAS's. Determine if there is any outstanding BAS's and prepare the documents for finalising the controllership. Investigation into the amendments of the quarterly BAS's

Bridgewater Lake Estate Pty Limited	BR	George Lethbridge	Graduate Accountant	Administration	9/05/2018	0.60	\$105.00	Review documentation in relation to tax refunds and BAS's. Determine if there is any outstanding BAS's and prepare the documents for finalising the contrrollership. Investigation into the amendments of the quarterly BAS's
Bridgewater Lake Estate Pty Limited	BR	George Lethbridge	Graduate Accountant	Administration	9/05/2018	0.60	\$105.00	Review documentation in relation to tax refunds and BAS's. Determine if there is any outstanding BAS's and prepare the documents for finalising the contrrollership. Investigation into the amendments of the quarterly BAS's
Bridgewater Lake Estate Pty Limited	BR	George Lethbridge	Graduate Accountant	Administration	17/07/2018	0.40	\$88.00	Drafting letter to PTAL to close bank account and forward balance to LM restricted working account
Bridgewater Lake Estate Pty Limited	BR	George Lethbridge	Graduate Accountant	Administration	17/07/2018	0.40	\$88.00	On the phone to the ATO to lodge nil BAS's and cancel GST registration as at 30 June 2018
Bridgewater Lake Estate Pty Limited	BR	George Lethbridge	Graduate Accountant	Administration	25/07/2018	0.80	\$176.00	Drafting ASIC form 5603 end of administration return.
Bridgewater Lake Estate Pty Limited	BR	George Lethbridge	Graduate Accountant	Administration	25/07/2018	0.50	\$110.00	Drafting ASIC form 5603 end of administration return.
Bridgewater Lake Estate Pty Limited	BR	George Lethbridge	Graduate Accountant	Administration	26/07/2018	0.20	\$44.00	Preparing file note outlining the cessation of LM contrrollerships

Last_Name_Regist	Description	Name	Position	Milestone	WIP_Date	Hours	Value	Narration
Pinevale Villas Morayfield Pty Ltd	BR	Ainsley Watt	Senior Accountant - Experienced	Trade on	4/07/2018	0.30	\$108.00	disc bas and outstanding amounts with George
Pinevale Villas Morayfield Pty Ltd	Tax	Reuben Tham	Senior Consultant	Trade on	11/07/2018	1.40	\$413.00	Pinevale - discussions with Jess in relation to the historical BAS figures (January to Sep 2014) and interest remission. Review of work papers provided by George Lethbridge and private ruling in relation to the GST status of accommodation supplies.
Pinevale Villas Morayfield Pty Ltd	Tax	Reuben Tham	Senior Consultant	Trade on	19/07/2018	0.40	\$118.00	Discussion with Leisa in relation to GST claimed prior to application of ruling and whether review of BASs were part of scoped work.
Pinevale Villas Morayfield Pty Ltd	Tax	Angie Hicks	Partner	Trade on	4/07/2018	0.80	\$568.00	overview re: Pinevale Villas GST/PAYGW GIC remission
Pinevale Villas Morayfield Pty Ltd	Tax	Angie Hicks	Partner	Trade on	11/07/2018	0.50	\$355.00	Review
Pinevale Villas Morayfield Pty Ltd	Tax	Cristen Glocking	Practice Assistant	Trade on	6/09/2018	0.50	\$77.50	Lodge BASs, VC filing
Pinevale Villas Morayfield Pty Ltd	Tax	Jessica Fuller	Graduate Consultant	Trade on	9/07/2018	0.90	\$180.00	Reviewing data sent through and PBR
Pinevale Villas Morayfield Pty Ltd	Tax	Jessica Fuller	Graduate Consultant	Trade on	11/07/2018	2.90	\$580.00	Reviewing PBR and analysing lodged BAS figures - identifying key differences
Pinevale Villas Morayfield Pty Ltd	Tax	Jessica Fuller	Graduate Consultant	Trade on	12/07/2018	0.40	\$80.00	Finalising review figures and researching provisions re reassessment limit
Pinevale Villas Morayfield Pty Ltd	Tax	Jessica Fuller	Graduate Consultant	Trade on	13/07/2018	0.20	\$40.00	Email to George and Ainsley re CAC003 and CAC005
Pinevale Villas Morayfield Pty Ltd	Tax	Jessica Fuller	Graduate Consultant	Trade on	25/07/2018	0.30	\$60.00	Call to George Lethbridge to discuss outstanding review points, printing CACs and deregistering entities for GST; drafting email to summarise
Pinevale Villas Morayfield Pty Ltd	Tax	Jessica Fuller	Graduate Consultant	Trade on	29/08/2018	0.10	\$20.00	Drafting email to Ainsley, pulling down payment details, review email to LMR
Pinevale Villas Morayfield Pty Ltd	Tax	Jessica Fuller	Graduate Consultant	Trade on	29/09/2018	0.40	\$80.00	Drafting email to Ainsley re next steps
Pinevale Villas Morayfield Pty Ltd	Tax	Jessica Fuller	Graduate Consultant	Trade on	3/09/2018	0.10	\$20.00	Checking TAP re outstanding payment
Pinevale Villas Morayfield Pty Ltd	Tax	Jessica Fuller	Graduate Consultant	Trade on	3/09/2018	0.30	\$60.00	Lodging Nil BASs
Pinevale Villas Morayfield Pty Ltd	Tax	Jessica Fuller	Graduate Consultant	Trade on	3/09/2018	0.10	\$20.00	Lodging Nil BASs
Pinevale Villas Morayfield Pty Ltd	Tax	Jessica Fuller	Graduate Consultant	Trade on	3/09/2018	0.30	\$60.00	Lodging Nil BASs

Pinevale Villas Morayfield Pty Ltd	Tax	Jessica Fuller	Graduate Consultant	Trade on	3/09/2018	0.70	\$140.00	Preparing nine NIL BASs; calling ATO to confirm payment of outstanding account
Pinevale Villas Morayfield Pty Ltd	Tax	Jessica Fuller	Graduate Consultant	Trade on	5/09/2018	0.20	\$40.00	Email update to Ainsley re refund, payment and next steps (signature of NIL BASs)
Pinevale Villas Morayfield Pty Ltd	Tax	Jessica Fuller	Graduate Consultant	Trade on	7/09/2018	0.40	\$80.00	Call to ATO re cancellation of CAC004 and CAC005
Pinevale Villas Morayfield Pty Ltd	BR	David Whyte	Partner	Administration	27/09/2018	0.10	\$59.50	reviewed ASIC final lodgements and letter to liquidator advising of cessation of controllership appointment
Pinevale Villas Morayfield Pty Ltd	BR	Ainsley Watt	Senior Accountant - Experienced	Administration	3/07/2018	0.10	\$36.00	instructions to George Lethbridge re finalisation
Pinevale Villas Morayfield Pty Ltd	BR	Ainsley Watt	Senior Accountant - Experienced	Administration	4/07/2018	0.30	\$108.00	obtained information from tax team regarding outstanding BAS and confirmed previously lodged BAS
Pinevale Villas Morayfield Pty Ltd	BR	Ainsley Watt	Senior Accountant - Experienced	Administration	6/07/2018	1.30	\$468.00	investigations into running balance account and amounts outstanding in respect of sale of property
Pinevale Villas Morayfield Pty Ltd	BR	Ainsley Watt	Senior Accountant - Experienced	Administration	6/07/2018	0.70	\$252.00	investigations into running balance account and amounts outstanding in respect of sale of property
Pinevale Villas Morayfield Pty Ltd	BR	Ainsley Watt	Senior Accountant - Experienced	Administration	30/08/2018	0.30	\$108.00	liaise with jess are ato payments on payg, organised payment,
Pinevale Villas Morayfield Pty Ltd	BR	Ainsley Watt	Senior Accountant - Experienced	Administration	3/09/2018	0.20	\$72.00	liaised with tax team to finalise appt
Pinevale Villas Morayfield Pty Ltd	BR	Eloise Carroll	Graduate Accountant	Administration	14/09/2018	0.90	\$198.00	Prepared the form 5603 and the form 505. Printed all support docs
Pinevale Villas Morayfield Pty Ltd	BR	Eloise Carroll	Graduate Accountant	Administration	14/09/2018	1.40	\$308.00	Prepared the form 5603. Prepared the form 505
Pinevale Villas Morayfield Pty Ltd	BR	Eloise Carroll	Graduate Accountant	Administration	20/09/2018	0.10	\$22.00	Scanned and saved the letter to PTAL regarding cessation of controllerships
Pinevale Villas Morayfield Pty Ltd	BR	Eloise Carroll	Graduate Accountant	Administration	20/09/2018	0.10	\$22.00	Prepared an email for PTAL with documents of the termination of controllerships
Pinevale Villas Morayfield Pty Ltd	BR	Eloise Carroll	Graduate Accountant	Administration	24/09/2018	0.20	\$44.00	Updated the form 5603 and the form 505 dates
Pinevale Villas Morayfield Pty Ltd	BR	Eloise Carroll	Graduate Accountant	Administration	27/09/2018	0.50	\$110.00	Updated the form 5603. Updated the form 505
Pinevale Villas Morayfield Pty Ltd	BR	Eloise Carroll	Graduate Accountant	Administration	27/09/2018	0.20	\$44.00	Lodged and saved the form 5603 and 505 to file. Scanned, saved and send a letter to the liquidator regarding the cessation of controllers
Pinevale Villas Morayfield Pty Ltd	BR	Sarah Cunningham	Accounting Assistant	Administration	14/09/2018	0.50	\$110.00	Discussion status of 5603. Reviewing MYOB Premier for accounts and discussing receipts.

Client Name	Register	Description	Name	Position	Milestone	WIP Date	Hours	Value	Narration
Redland Bay Leisure Life Pty Ltd	Tax	Tax	Leisa Rafter	Partner	Trade on	29/08/2018	0.40	\$284.00	discuss ICA matter with Jess and approach to ATO, review email correspondence
Redland Bay Leisure Life Pty Ltd	Tax	Tax	Leisa Rafter	Partner	Trade on	30/08/2018	0.40	\$284.00	review email correspondence to notify of closure and discussion/authority following call with ATO
Redland Bay Leisure Life Pty Ltd	Tax	Tax	John Garrard	Senior Manager	Trade on	30/08/2018	0.30	\$169.50	Discuss issue with Jess
Redland Bay Leisure Life Pty Ltd	Tax	Tax	Cristen Glockling	Practice Assistant	Trade on	31/08/2018	0.30	\$46.50	ATO request refunds, lodge nil BAS
Redland Bay Leisure Life Pty Ltd	Tax	Tax	Cristen Glockling	Practice Assistant	Trade on	6/09/2018	0.10	\$15.50	Lodge Nil BAS
Redland Bay Leisure Life Pty Ltd	BR	BR	Eloise Carroll	Graduate Accountant	Trade on	17/08/2018	0.30	\$66.00	Updated the form 5603 with AW changes
Redland Bay Leisure Life Pty Ltd	BR	BR	Eloise Carroll	Graduate Accountant	Trade on	17/08/2018	0.10	\$22.00	Updated the form 5603 with AW changes
Redland Bay Leisure Life Pty Ltd	Tax	Tax	Jessica Fuller	Graduate Consultant	Trade on	18/07/2018	0.10	\$20.00	Printing ICAs for George
Redland Bay Leisure Life Pty Ltd	Tax	Tax	Jessica Fuller	Graduate Consultant	Trade on	18/07/2018	0.10	\$20.00	Printing ICAs for George
Redland Bay Leisure Life Pty Ltd	BR	BR	Ainsley Watt	Senior Accountant - Experienced	Administration	3/05/2018	0.10	\$35.00	liaised with liquidator's office regarding cessation
Redland Bay Leisure Life Pty Ltd	BR	BR	Ainsley Watt	Senior Accountant - Experienced	Administration	8/05/2018	0.10	\$35.00	liaised with liquidator regarding status of file
Redland Bay Leisure Life Pty Ltd	BR	BR	Ainsley Watt	Senior Accountant - Experienced	Administration	25/07/2018	0.30	\$108.00	prepared basic form 5603
Redland Bay Leisure Life Pty Ltd	BR	BR	Ainsley Watt	Senior Accountant - Experienced	Administration	26/07/2018	0.50	\$180.00	prepared basic forms 5603 and 505
Redland Bay Leisure Life Pty Ltd	BR	BR	Ashley Richardson	Administration Assistant	Administration	6/07/2018	0.20	\$35.00	Bank reconciliation and drafting BAS for June 2018 quarter.
Redland Bay Leisure Life Pty Ltd	Life Pty Tax	Life Pty Tax	Cristen Glockling	Practice Assistant	Administration	12/10/2018	0.2		31. Refund processing
Redland Bay Leisure Life Pty Ltd	BR	BR	Eloise Carroll	Graduate Accountant	Administration	21/08/2018	0.10	\$22.00	Updated the form 5603 with AW changes
Redland Bay Leisure Life Pty Ltd	BR	BR	Eloise Carroll	Graduate Accountant	Administration	27/08/2018	0.10	\$22.00	Scanned documents and saved to signed letters for the controllership regarding the ceased of the Controller. sent off documents for the liquidators
Redland Bay Leisure Life Pty Ltd	BR	BR	Eloise Carroll	Graduate Accountant	Administration	27/08/2018	0.10	\$22.00	Lodged and saved the form 5603 from the ASIC portal.
Redland Bay Leisure Life Pty Ltd	BR	BR	George Lethbridge	Graduate Accountant	Administration	2/05/2018	0.20	\$35.00	Calling the ATO to confirm the outstanding BAS's.

Redland Bay Leisure Life Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	17/07/2018	0.50	\$110.00	Reviewing past work papers and running balance account to assess whether amendments are required
Redland Bay Leisure Life Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	17/07/2018	0.40	\$88.00	Reviewing past work papers and running balance account to assess whether amendments are required
Redland Bay Leisure Life Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	19/07/2018	0.20	\$44.00	Reviewing past work papers and running balance account to assess whether amendments are required
Redland Bay Leisure Life Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	23/07/2018	0.90	\$198.00	Reviewing tax work papers and private ruling from the ATO to ensure BAS's have been lodged correctly and phoning the ATO to confirm
Redland Bay Leisure Life Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	23/07/2018	1.20	\$264.00	Reviewing tax work papers and private ruling from the ATO to ensure BAS's have been lodged correctly and phoning the ATO to confirm
Redland Bay Leisure Life Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	23/07/2018	0.70	\$154.00	Reviewing tax work papers and private ruling from the ATO to ensure BAS's have been lodged correctly and phoning the ATO to confirm
Redland Bay Leisure Life Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	24/07/2018	0.70	\$154.00	Corresponding with the Tax team to obtain judgement on the lodged BAS's so we can cancel the GST registration and cease the controllership
Redland Bay Leisure Life Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	25/07/2018	0.80	\$176.00	Drafting ASIC form 5603 end of administration
Redland Bay Leisure Life Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	26/07/2018	0.30	\$66.00	Drafting ASIC form 5603 end of administration
Redland Bay Leisure Life Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	26/07/2018	0.10	\$22.00	Drafting letter to PTAL requesting for controllership bank accounts to be closed.
Redland Bay Leisure Life Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	26/07/2018	0.20	\$44.00	Preparing file note outlining the cessation of LM controllerships
Redland Bay Leisure Life Pty Ltd	BR	Ryan Whyte	Undergraduate	Administration	2/08/2018	0.10	\$18.00	Prepare letter to PTAL in relation to closure of the controllerships bank account.

Last_Name_Regi Stered_Name	Regi On	Descripti On	Name	Position	Milestone	WTP_Date	Hours	Value	Narration
Cameo Estates Lifestyle Villages (Launceston) Pty Ltd	BR		Ainsley Watt	Senior Accountant - Experienced	Trade On	23/07/2018	0.20	\$72.00	reviewed final asic lodgements, incl 5603
Cameo Estates Lifestyle Villages (Launceston) Pty Ltd	BR		Eloise Carroll	Graduate Accountant	Trade On	17/08/2018	0.30	\$66.00	Updated the form 5603 with AW changes
Cameo Estates Lifestyle Villages (Launceston) Pty Ltd	BR		Ainsley Watt	Senior Accountant - Experienced	Administration	8/05/2018	0.10	\$35.00	reviewed status of Cameo BAS with respect to private tax ruling
Cameo Estates Lifestyle Villages (Launceston) Pty Ltd	BR		Ainsley Watt	Senior Accountant - Experienced	Administration	20/07/2018	0.20	\$72.00	reviewed asic form 5603
Cameo Estates Lifestyle Villages (Launceston) Pty Ltd	BR		Ainsley Watt	Senior Accountant - Experienced	Administration	26/07/2018	0.50	\$180.00	prepared asic forms 5603 and 505
Cameo Estates Lifestyle Villages (Launceston) Pty Ltd	BR		Ashley Richardson	Administration Assistant	Administration	6/07/2018	0.20	\$35.00	Bank reconciliation and drafting BAS for June 2018 quarter.
Cameo Estates Lifestyle Villages (Launceston) Pty Ltd	BR		Eloise Carroll	Graduate Accountant	Administration	21/08/2018	0.10	\$22.00	Updated the form 505 with change in closure date
Cameo Estates Lifestyle Villages (Launceston) Pty Ltd	BR		Eloise Carroll	Graduate Accountant	Administration	21/08/2018	0.10	\$32.00	Updated the form 5603 with AW changes
Cameo Estates Lifestyle Villages (Launceston) Pty Ltd	BR		Eloise Carroll	Graduate Accountant	Administration	27/08/2018	0.10	\$22.00	Lodged and saved the form 5603 from the ASIC portal.
Cameo Estates Lifestyle Villages (Launceston) Pty Ltd	BR		George Lethbridge	Graduate Accountant	Administration	2/05/2018	0.30	\$52.50	Calling the ATO to confirm the outstanding BAS's.
Cameo Estates Lifestyle Villages (Launceston) Pty Ltd	BR		George Lethbridge	Graduate Accountant	Administration	3/05/2018	0.70	\$122.50	Review documentation in relation to tax refunds and BAS's. Determine if there is any outstanding BAS's and prepare the documents for finalising the controllership. Investigation into the amendments of the quarterly BAS's

Cameo Estates Lifestyle Villages (Launceston) Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	3/05/2018	0.60	\$105.00	Review documentation in relation to tax refunds and BAS's. Determine if there is any outstanding BAS's and prepare the documents for finalising the controllership. Investigation into the amendments of the quarterly BAS's
Cameo Estates Lifestyle Villages (Launceston) Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	3/05/2018	0.40	\$70.00	Review documentation in relation to tax refunds and BAS's. Determine if there is any outstanding BAS's and prepare the documents for finalising the controllership. Investigation into the amendments of the quarterly BAS's
Cameo Estates Lifestyle Villages (Launceston) Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	11/05/2018	0.60	\$105.00	Review documentation in relation to tax refunds and BAS's. Determine if there is any outstanding BAS's and prepare the documents for finalising the controllership. Investigation into the amendments of the quarterly BAS's
Cameo Estates Lifestyle Villages (Launceston) Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	11/05/2018	0.40	\$70.00	Draft letter to PTAL for the closure of Cameo bank account and for the funds to be deposited to LMFMIF
Cameo Estates Lifestyle Villages (Launceston) Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	17/07/2018	0.40	\$88.00	Drafting letter to PTAL to close bank account and forward balance to LM restricted working account
Cameo Estates Lifestyle Villages (Launceston) Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	17/07/2018	0.40	\$88.00	On the phone to the ATO to lodge nil BAS's and cancel GST registration as at 30 June 2018
Cameo Estates Lifestyle Villages (Launceston) Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	25/07/2018	0.80	\$176.00	Drafting ASIC form 5603 end of administration
Cameo Estates Lifestyle Villages (Launceston) Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	26/07/2018	0.30	\$66.00	Drafting ASIC form 5603 end of administration
Cameo Estates Lifestyle Villages (Launceston) Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	26/07/2018	0.20	\$44.00	Preparing file note outlining the cessation of LM controllerships

Last Name, Initials, Description, Registered Name	Name	Position	Milestone	WTP Date	Hours	Value	Narration
OVST Pty Ltd	Tax	Leisa Rafter	Partner	Trade on	21/06/2018	0.30	\$204.00 telephone call form ATO re outstanding BAS and re holding refund of \$17k pending lodgement and further details in relation to past payment transaction
OVST Pty Ltd	Tax	Samuel Alexander	Senior Manager	Trade on	3/05/2018	0.60	\$270.00 Review and updating of email Ainsley Watt regarding March 2015 BAS and potential GST refund. Also review of ICA to confirm the GST refund status.
OVST Pty Ltd	Tax	Samuel Alexander	Senior Manager	Trade on	25/06/2018	0.20	\$90.00 Discussion with Ainsley regarding ATO review.
OVST Pty Ltd	Tax	Samuel Alexander	Senior Manager	Trade on	25/06/2018	0.50	\$225.00 Internal discussions and arranging lodgement of the January 2018 to May 2018 BASs.
OVST Pty Ltd	Tax	Samuel Alexander	Senior Manager	Trade on	25/06/2018	0.30	\$135.00 Arranging lodgement of the January, February and March 2015 BASs.
OVST Pty Ltd	Tax	Samuel Alexander	Senior Manager	Trade on	25/06/2018	0.30	\$135.00 Email to Ainsley Watt with finalised activity statements.
OVST Pty Ltd	BR	Ainsley Watt	Senior Accountant - Experienced	Trade On	23/07/2018	0.20	\$72.00 reviewed final asic lodgements, incl 5603
OVST Pty Ltd	Tax	Reuben Tham	Senior Consultant	Trade on	1/05/2018	0.70	\$196.00 Review of TAP to determine refund status for CAC 002 and 003 Call to ATO to have CAC 003 credit paid to bank account.
OVST Pty Ltd	Tax	Reuben Tham	Senior Consultant	Trade on	1/05/2018	0.20	\$56.00 Draft email to Ainsley regarding CAC002 and CAC003 refund and further actions required.
OVST Pty Ltd	Tax	Reuben Tham	Senior Consultant	Trade on	3/05/2018	1.20	\$336.00 Draft email to Ainsley regarding the nil lodgements for the January to March 2015 period and review of tax agent portal
OVST Pty Ltd	Tax	Reuben Tham	Senior Consultant	Trade on	3/05/2018	1.00	\$280.00 Generation in tax manager and preparation for lodgement of the following BASs: - January 2015 - February 2015 - March 2015 - January 2018 - February 2018
OVST Pty Ltd	BR	Eloise Carroll	Graduate Accountant	Trade on	21/08/2018	0.10	\$22.00 Updated the form 505 with change in closure date
OVST Pty Ltd	BR	Eloise Carroll	Graduate Accountant	Trade on	24/08/2018	0.30	\$66.00 Prepared a letter to the liquidator of controllership regarding the cessation of controllership

OVST Pty Ltd	Tax	Sarah Matthews	Practice Assistant	Trade on	25/06/2018	0.10	\$15.00	Lodge 2015 BAS
OVST Pty Ltd	BR	Ainsley Watt	Senior Accountant - Experienced	Administration	2/05/2018	0.60	\$210.00	liaised with George Lethbridge re ato refunds not received and outstanding amended bas issues. Drafted email to Sam alexander re instructions to lodge in line with ato advice
OVST Pty Ltd	BR	Ainsley Watt	Senior Accountant - Experienced	Administration	2/05/2018	0.50	\$175.00	assessed outstanding ato lodgements and collated supporting
OVST Pty Ltd	BR	Ainsley Watt	Senior Accountant - Experienced	Administration	3/05/2018	0.10	\$35.00	Email to tax requesting lodgements
OVST Pty Ltd	BR	Ainsley Watt	Senior Accountant - Experienced	Administration	25/06/2018	0.40	\$140.00	phone call from Sam alexander regarding call from ato re outstanding lodgements, obtained copies from file
OVST Pty Ltd	BR	Ainsley Watt	Senior Accountant - Experienced	Administration	20/07/2018	0.20	\$72.00	reviewed asic form 5603
OVST Pty Ltd	BR	Ainsley Watt	Senior Accountant - Experienced	Administration	26/07/2018	0.50	\$180.00	prepared asic forms 5603 and 505
OVST Pty Ltd	BR	Eloise Carroll	Graduate Accountant	Administration	17/08/2018	0.30	\$66.00	Updated the form 5603 with AW changes
OVST Pty Ltd	BR	Eloise Carroll	Graduate Accountant	Administration	27/08/2018	0.10	\$22.00	Lodged and saved the form 5603 from the ASIC portal.
OVST Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	2/05/2018	0.40	\$70.00	Review documentation in relation to tax refunds and BAS's. Determine if there is any outstanding BAS's and prepare the documents for finalising the controllership.
OVST Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	2/05/2018	0.30	\$52.50	Calling the ATO to confirm the outstanding BAS's and what is required in order for the refund to be released.
OVST Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	2/05/2018	0.70	\$122.50	Review documentation in relation to tax refunds and BAS's. Determine if there is any outstanding BAS's and prepare the documents for finalising the controllership.
OVST Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	2/05/2018	0.60	\$105.00	Review documentation in relation to tax refunds and BAS's. Determine if there is any outstanding BAS's and prepare the documents for finalising the controllership.
OVST Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	11/05/2018	0.60	\$105.00	Review documentation in relation to tax refunds and BAS's. Determine if there is any outstanding BAS's and prepare the documents for finalising the controllership. Investigation into the amendments of the quarterly BAS's
OVST Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	17/07/2018	0.40	\$88.00	On the phone to the ATO to lodge nil BAS's and cancel GST registration as at 30 June 2018

OVST Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	19/07/2018	0.50	\$110.00	Preparing letter to PTAL to close bank account and preparing form 5603 for lodgement.
OVST Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	26/07/2018	0.30	\$66.00	Drafting ASIC form 5603 end of administration
OVST Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	26/07/2018	0.20	\$44.00	Preparing file note outlining the cessation of LM controllerships

Last_Name_Registered_Name	Description	Name	Position	Milestone	WIP_Date	Hours	Value	Narration
Redland Bay Leisure Life Development Pty Ltd	BR	George Lethbridge	Graduate Accountant	Trade on	24/07/2018	0.70	\$154.00	Corresponding with the Tax team to obtain judgement on the lodged BAS's so we can cancel the GST registration and cease the controllership
Redland Bay Leisure Life Development Pty Ltd	Tax	Jessica Fuller	Graduate Consultant	Trade on	30/08/2018	0.10	\$20.00	Call to ato re closing client accounts
Redland Bay Leisure Life Development Pty Ltd	Tax	Jessica Fuller	Graduate Consultant	Trade on	30/08/2018	0.70	\$140.00	Arranging amounts for lodgement with Cristen, drafting email to LMR and Cristen, checking accounts
Redland Bay Leisure Life Development Pty Ltd	Tax	Jessica Fuller	Graduate Consultant	Trade on	31/08/2018	0.20	\$40.00	Drafting email and update to Ainsley
Redland Bay Leisure Life Development Pty Ltd	BR	Ainsley Watt	Senior Accountant - Experienced	Administration	3/05/2018	0.10	\$35.00	liaised with liquidator's office regarding cessation
Redland Bay Leisure Life Development Pty Ltd	BR	Ainsley Watt	Senior Accountant - Experienced	Administration	25/07/2018	0.30	\$108.00	prepared asic form 5603
Redland Bay Leisure Life Development Pty Ltd	BR	Ainsley Watt	Senior Accountant - Experienced	Administration	26/07/2018	0.50	\$180.00	prepared asic forms 5603 and 505
Redland Bay Leisure Life Development Pty Ltd	BR	Eloise Carroll	Graduate Accountant	Administration	17/08/2018	0.30	\$66.00	Updated the form 5603 with AW changes
Redland Bay Leisure Life Development Pty Ltd	BR	Eloise Carroll	Graduate Accountant	Administration	17/08/2018	0.20	\$44.00	Updated the form 5603 with AW changes
Redland Bay Leisure Life Development Pty Ltd	BR	Eloise Carroll	Graduate Accountant	Administration	21/08/2018	0.10	\$22.00	Updated the form 505 with change in closure date
Redland Bay Leisure Life Development Pty Ltd	BR	Eloise Carroll	Graduate Accountant	Administration	21/08/2018	0.10	\$22.00	Updated the form 5603 with AW changes
Redland Bay Leisure Life Development Pty Ltd	BR	Eloise Carroll	Graduate Accountant	Administration	27/08/2018	0.10	\$22.00	Lodged and saved the form 5603 from the ASIC portal.
Redland Bay Leisure Life Development Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	2/05/2018	0.30	\$52.50	Calling the ATO to confirm the outstanding BAS's
Redland Bay Leisure Life Development Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	18/07/2018	0.20	\$44.00	Reviewing past work papers and running balance account to assess whether amendments are required

Redland Bay Leisure Life Development Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	25/07/2018	0.30	\$66.00	Corresponding with the Tax team to obtain judgement on the lodged BAS's so we can cancel the GST registration and cease the controllership
Redland Bay Leisure Life Development Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	25/07/2018	0.30	\$66.00	Reviewed documentation in relation to BAS credits/debits. Determine if there is any outstanding BAS's and prepare the documents for finalising controllerships.
Redland Bay Leisure Life Development Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	25/07/2018	0.30	\$66.00	Reviewed documentation in relation to BAS credits/debits. Determine if there is any outstanding BAS's and prepare the documents for finalising controllerships.
Redland Bay Leisure Life Development Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	25/07/2018	0.70	\$154.00	Drafting ASIC form 5603 end of administration
Redland Bay Leisure Life Development Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	25/07/2018	0.10	\$22.00	Drafting ASIC form 5603 end of administration
Redland Bay Leisure Life Development Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	26/07/2018	0.10	\$22.00	Drafting letter to PTAL requesting for controllership bank accounts to be closed.
Redland Bay Leisure Life Development Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	26/07/2018	0.20	\$44.00	Drafting ASIC form 5603 end of administration
Redland Bay Leisure Life Development Pty Ltd	BR	George Lethbridge	Graduate Accountant	Administration	26/07/2018	0.30	\$66.00	Preparing file note outlining the cessation of LM controllerships